Welcome to Wide Area Workflow e-Business Suite.
This demonstration contains audio narrative. Please adjust your volume accordingly.

This presentation will demonstrate the GAM (Government Administrator) approval role.
Step 2

After supervisor’s approval, the user’s GAM (Government Administrator) will receive an email notification with the location code in the subject line.

Note: The standard max character limit for the subject line is being used to append location codes. However, depending on where the email is received, the end system might be following a different standard which could lead to the subject line being truncated.

Step 3

Logon to WAWF e-Business Suite as a PIEE GAM (Government Administrator).
Step 4

Open the WAWF e-Business Suite Administration Console from the Administration menu drop-down.

Step 5

Click the User / Role Management link from the menu option.
Step 6

Navigate to the Search by Role tab.

Step 7

Enter User ID into the User ID text field.
Step 8

Click Search at the button of the screen.

Step 9

Select Activate from the Change All Status menu drop-down, select the All radio button and click the Update button.
Step 10

Enter Justification and click the Confirm button.

Step 11

The successful message will be displayed on the Roles Updated screen.
This concludes our demonstration.