

Welcome to Wide Area Workflow!

Please start by selecting one of the links from the menu above.

WARNING!

- If using a word processor program (i.e. Microsoft Word, WordPerfect, Microsoft WordPad, Microsoft Write, etc.) to create FTP files, EDI files, or to cut-and-paste text field data into the WAWF Web application, then the text must first be cut/copied out of the word processor program and pasted into Microsoft Notepad, or another ASCII text editor and saved in the text editor, before sending the data to WAWF. This converts the text to text-only format and removes control characters that contain formatting information.
- Please DO NOT use the browser BACK BUTTON within the WAWF application.
- The use of the browser's BACK BUTTON is not supported within the WAWF application when completing electronic forms.
- Use of this button will cause the loss of data not yet saved to the server.
- Where they exist, use the PREVIOUS or RETURN buttons to return to a previous page within the WAWF application.
- In data capture and when reviewing documents, you may move from tab to tab to work with the various information categories, e.g., Document Header, Addresses, Comments, Line Items, etc.

This presentation will demonstrate a Vendor creating a Progress Payment request document.

This presentation contains audio narrative.
Please adjust your volume accordingly.

- Create Document
- History Folder
- MyInvoice History Folder
- Rejected Receiving Reports Folder
- Rejected Invoices Folder
- Correction Required Folder
- Documentation Required Folder
- Saved Documents Folder
- Pure Edge Folder

- If using a word processor pro...
- WAWF Web application, the...
- editor, before sending the da...
- Please DO NOT use the bro...
- The use of the browser's BA...
- Use of this button will cause...
- Where they exist, use the P...
- In data capture and when rev...
- Items, etc.

Welcome to Wide Area Workflow!
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The Vendor selects the "Vendor" menu option.

Help



- Create Document
- History Folder
- MyInvoice History Folder
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Then selects the "Create Document" sub menu option.

Help

Vendor - Create Document

Contract Info

| CAGE Code / DUNS / DUNS+4 / Ext. * | Contractual? * | Contract Number Type | Contract Number * | Delivery Order |
|--|--------------------------------|----------------------|----------------------|----------------------|
| <input type="text" value="00C91/021799486/0001/"/> | <input type="text" value="Y"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> |

* = Required Fields

Pre-Populate Contract Number/Delivery Order

| Contract Number begins with | Delivery Order begins with | Issue/Submitted Date | Issue/Submitted Date End | Populate From |
|-----------------------------|----------------------------|---|---|--|
| <input type="text"/> | <input type="text"/> | <input type="text" value="YYYY/MM/DD"/> | <input type="text" value="YYYY/MM/DD"/> | <input type="text" value="EDA"/> <input type="text" value="WAWF"/> |

[\[+\] Advanced Search Criteria for WAWF](#)

NOTE: You must either enter a Contract Number or select one from the search results.

The Vendor can create a WAWF document by selecting a CAGE Code/DUNS/DUNS+4 from the CAGE dropdown and entering in the Contract Number and if applicable, the Delivery Order Number.

[Populate CLINs](#)[Next](#)[Reset](#)[Help](#)

Vendor - Create Document

Contract Info

| | | | | |
|--|------------------------------------|---|--------------------------|-----------------------|
| CAGE Code / DUNS / DUNS+4 / Ext. * | Contractual? * | Contract Number Type | Contract Number * | Delivery Order |
| 00C91/021799486/0001/ <input type="button" value="v"/> | Y <input type="button" value="v"/> | <input type="text"/> <input type="button" value="v"/> | <input type="text"/> | <input type="text"/> |

* = Required Fields

Pre-Populate Contract Number/Delivery Order

| Contract Number begins with | Delivery Order begins with | Issue/Submitted Date | Issue/Submitted Date End | Populate From |
|-----------------------------|----------------------------|---|---|--|
| <input type="text"/> | <input type="text"/> | YYYY/MM/DD <input type="button" value="c"/> | YYYY/MM/DD <input type="button" value="c"/> | <input type="button" value="EDA"/> <input type="button" value="WAWF"/> |

[\[+\] Advanced Search Criteria for WAWF](#)

NOTE: You must either enter a Contract Number or select one from the search results.

To retrieve a list of Contract Numbers and Delivery Order Numbers from EDA, the Vendor can select a CAGE Code from the dropdown list and click on the "EDA" link.

The system will permit the Vendor to filter the search result by entering a few characters in the Contract Number or Delivery Order fields as well as entering dates in the date range fields.

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Vendor - Create Document

Contract Info

| CAGE Code / DUNS / DUNS+4 / Ext. * | Contractual? * | Contract Number Type | Contract Number * | Delivery Order |
|--|--------------------------------|----------------------|----------------------|----------------------|
| <input type="text" value="00C91/021799486/0001/"/> | <input type="text" value="Y"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> |

* = Required Fields

Pre-Populate Contract Number/Delivery Order

| Contract Number begins with | Delivery Order begins with | Issue/Submitted Date | Issue/Submitted Date End | Populate From |
|-----------------------------|----------------------------|---|---|--|
| <input type="text"/> | <input type="text"/> | <input type="text" value="YYYY/MM/DD"/> | <input type="text" value="YYYY/MM/DD"/> | <input type="text" value="EDA"/> <input type="text" value="WAWF"/> |

[\[+\] Advanced Search Criteria for WAWF](#)

NOTE: You must either enter a Contract Number or select one from the search results.

For additional information regarding pre-populating contract data from EDA, please refer to the EDA Pre-Pop Demonstration for DR_879 by clicking the information button.

Information

Click the arrow to continue to the next frame of the current demonstration.



Populate CLINs

Next

Reset

Help

Logon Date : 2012/02/09 10:03:01 EST Last Accessed Date : 2012/02/09 10:14:17 EST

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Vendor - Create Document

Contract Info

| CAGE Code / DUNS / DUNS+4 / Ext. * | Contractual? * | Contract Number Type | Contract Number * | Delivery Order |
|--|--------------------------------|--|--|-----------------------------------|
| <input type="text" value="00C91/021799486/0001/"/> | <input type="text" value="Y"/> | <input type="text" value="International Agreement"/> | <input type="text" value="PPRHQ03380209"/> | <input type="text" value="0212"/> |

* = Required Fields

Pre-Populate Contract Number/Delivery Order

| Contract Number begins with | Delivery Order begins with | Issue/Submitted Date | Issue/Submitted Date End | Populate From |
|-----------------------------|----------------------------|---|---|--|
| <input type="text"/> | <input type="text"/> | <input type="text" value="YYYY/MM/DD"/> | <input type="text" value="YYYY/MM/DD"/> | <input type="text" value="EDA"/> <input type="text" value="WAWF"/> |

[\[+\] Advanced Search Criteria for WAWF](#)

NOTE: You must either enter a Contract Number or select one from the search results.

Once the required fields are entered, click the "Next" button to continue.

The "Populate CLINs" button can also be clicked to get a list of all available CLINs from EDA.

Note: The Delivery Order field is optional in WAWF, however it may be required by your contract.

Logon Date : 2012/02/09 10:03:01 EST Last Accessed Date : 2012/02/09 10:14:17 EST

Vendor - Create Document

[Contract](#) >> Pay DoDAAC

INFO: The contract data can not be validated against the contract in DoD EDA. EDA may be down at this time.

| Contractual | Reference Procurement Identifier | Contract Number Type | Contract Number | Delivery Order | CAGE | DUNS | DUNS + 4 | Extension | Pay Official * |
|-------------|----------------------------------|-------------------------|-----------------|----------------|-------|-----------|----------|-----------|-------------------------------------|
| Y | <input type="text"/> | International Agreement | PPRHQ03380209 | 0212 | 00C91 | 021799486 | 0001 | | <input type="text" value="HQ0338"/> |

* = Required Fields

The Pay DoDAAC will be pre-populated from the EDA system if the contract number exists in the EDA system.

The Vendor has the option to use the pre-populated Pay DoDAAC or enter a Pay DoDAAC that is not in the EDA system.

Click the Next button to continue creating a document.



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Create New Document

[Contract](#) >> [Pay DoDAAC](#) >> Document

The Document breadcrumb is displayed with a list of valid document types for the selected contract number and pay system.

| Contract Number | Delivery Order | Reference Procurement Identifier | CAGE Code | DUNS | DUNS + 4 | Extension | Pay Official | Currency Code |
|-----------------|----------------|----------------------------------|-----------|-----------|----------|-----------|--------------|---------------|
| PPRHQ03380209 | 0212 | RPIN0000000000000338 | 00C91 | 021799486 | 0001 | | HQ0338 | USD |

* = Required Fields

Select Document to Create: *

- Invoice
- Invoice as 2-in-1 (Services Only)
- Commercial Item Financing
- Performance Based Payment
- Progress Payment
- Receiving Report
- Invoice and Receiving Report (Combo)
- Reparables Receiving Report
- Invoice and Reparables Receiving Report (Combo)
- Cost Voucher (FAR 52.216-7, 52.216-13, 52.216.14, 52.232-7)

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Create New Document

[Contract >> Pay DoDAAC >> Document](#)

| Contract Number | Delivery Order | Reference Procurement Identifier | CAGE Code | DUNS | DUNS + 4 | Extension | Pay Official | Currency Code |
|-----------------|----------------|----------------------------------|-----------|-----------|----------|-----------|--------------|---------------|
| PPRHQ03380209 | 0212 | RPIN0000000000000338 | 00C91 | 021799486 | 0001 | | HQ0338 | USD ▾ |

* = Required Fields

Select Document to Create: *

- Invoice
- Invoice as 2-in-1 (Services Only)
- Commercial Item Financing
- Performance Based Payment
- Progress Payment
- Receiving Report
- Invoice and Receiving Report (Combo)
- Reparables Receiving Report
- Invoice and Reparables Receiving Report (Combo)
- Cost Voucher (FAR 52.216-7, 52.216-13, 52.216.14, 52.232-7)



The Vendor clicks the Progress Payment radio button.

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Create New Document

[Contract >> Pay DoDAAC >> Document](#)

| Contract Number | Delivery Order | Reference Procurement Identifier | CAGE Code | DUNS | DUNS + 4 | Extension | Pay Official | Currency Code |
|-----------------|----------------|----------------------------------|-----------|-----------|----------|-----------|--------------|--------------------------------------|
| PPRHQ03380209 | 0212 | RPIN000000000000338 | 00C91 | 021799486 | 0001 | | HQ0338 | USD <input type="button" value="v"/> |

Search For : Request No.

Template

Active Documents Archived Documents Active and Archived Documents

* = Required Fields

Select Document to Create: *

- Invoice
- Invoice as 2-in-1 (Services Only)
- Commercial Item Financing
- Performance Based Payment
- Progress Payment
- Receiving Report
- Invoice and Receiving Report (Combo)

The Document breadcrumb is re-displayed with template, Delivery on Invoice and FMS options.

Delivery on Invoice: FMS:

Next

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Create New Document

[Contract >>](#) [Pay DoDAAC >>](#) Document

| Contract Number | Delivery Order | Reference Procurement Identifier | CAGE Code | DUNS | DUNS + 4 | Extension | Pay Official | Currency Code |
|-----------------|----------------|----------------------------------|-----------|-----------|----------|-----------|--------------|--------------------------------------|
| PPRHQ03380209 | 0212 | RPIN0000000000000338 | 00C91 | 021799486 | 0001 | | HQ0338 | USD <input type="button" value="v"/> |

Search For : Template
 Active Documents
 Archived Documents
 Active and Archived Documents

* = Required Fields

Select Document to Create: *

- Invoice
- Invoice as 2-in-1 (Services Only)
- Commercial Item Financing
- Performance Based Payment
- Progress Payment
- Receiving Report
- Invoice and Receiving Report (Combo)

The Vendor selects "Y" for yes from the Delivery on Invoice drop-down menu.

Delivery on Invoice: FMS:

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- Logout

Create New Document

[Contract >>](#) [Pay DoDAAC >>](#) Document

| Contract Number | Delivery Order | Reference Procurement Identifier | CAGE Code | DUNS | DUNS + 4 | Extension | Pay Official | Currency Code |
|-----------------|----------------|----------------------------------|-----------|-----------|----------|-----------|--------------|---------------|
| PPRHQ03380209 | 0212 | RPIN0000000000000338 | 00C91 | 021799486 | 0001 | | HQ0338 | USD |

Search For : **Request No.**

Template

Active Documents
 Archived Documents
 Active and Archived Documents

* = Required Fields

Select Document to Create: *

- Invoice
- Invoice as 2-in-1 (Services Only)
- Commercial Item Financing
- Performance Based Payment
- Progress Payment
- Receiving Report
- Invoice and Receiving Report (Combo)

The Vendor selects "Y" for yes from the FMS drop-down menu.



Delivery on Invoice: FMS:

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- Help



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Create New Document

[Contract >> Pay DoDAAC >> Document](#)

| Contract Number | Delivery Order | Reference Procurement Identifier | CAGE Code | DUNS | DUNS + 4 | Extension | Pay Official | Currency Code |
|-----------------|----------------|----------------------------------|-----------|-----------|----------|-----------|--------------|--------------------------------------|
| PPRHQ03380209 | 0212 | RPIN0000000000000338 | 00C91 | 021799486 | 0001 | | HQ0338 | USD <input type="button" value="v"/> |

Search For :

Template

Active Documents Archived Documents Active and Archived Documents

* = Required Fields

Select Document to Create: *

- Invoice
- Invoice as 2-in-1 (Services Only)
- Commercial Item Financing
- Performance Based Payment
- Progress Payment
- Receiving Report
- Invoice and Receiving Report (Combo)

After the Vendor has indicated the Delivery and FMS choice, the Vendor can either create a new Progress Payment from scratch or create a Progress Payment from a template.

When the Vendor chooses the Template method, WAWF will automatically fill in fields for routing information, contract information, and CLIN/ACRN data taken from the template document. The Vendor can change any prepopulated field according to the contract. The Vendor must change the request number.

Using a template saves the Vendor time. It reduces repetitive keystrokes and data errors.

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Create New Document

[Contract >> Pay DoDAAC >> Document](#)

| Contract Number | Delivery Order | Reference Procurement Identifier | CAGE Code | DUNS | DUNS + 4 | Extension | Pay Official | Currency Code |
|-----------------|----------------|----------------------------------|-----------|-----------|----------|-----------|--------------|--------------------------------------|
| PPRHQ03380209 | 0212 | RPIN0000000000000338 | 00C91 | 021799486 | 0001 | | HQ0338 | USD <input type="button" value="v"/> |

Search For :

Template

Active Documents Archived Documents Active and Archived Documents

* = Required Fields

Select Document to Create: *

- Invoice
- Invoice as 2-in-1 (Services Only)
- Commercial Item Financing
- Performance Based Payment
- Progress Payment
- Receiving Report
- Invoice and Receiving Report (Combo)

For training purposes, this presentation will demonstrate a Vendor creating a Progress Payment from scratch. The Vendor will type all contract data into the data capture form fields.

Delivery on Invoice: FMS:

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Create New Document

[Contract >> Pay DoDAAC >> Document](#)

| Contract Number | Delivery Order | Reference Procurement Identifier | CAGE Code | DUNS | DUNS + 4 | Extension | Pay Official | Currency Code |
|-----------------|----------------|----------------------------------|-----------|-----------|----------|-----------|--------------|--------------------------------------|
| PPRHQ03380209 | 0212 | RPIN0000000000000338 | 00C91 | 021799486 | 0001 | | HQ0338 | USD <input type="button" value="v"/> |

Search For :

Template

Active Documents Archived Documents Active and Archived Documents

* = Required Fields

Select Document to Create: *

When the Vendor has finished selecting document data, the Vendor may click the "Next" button.

Progress Payment

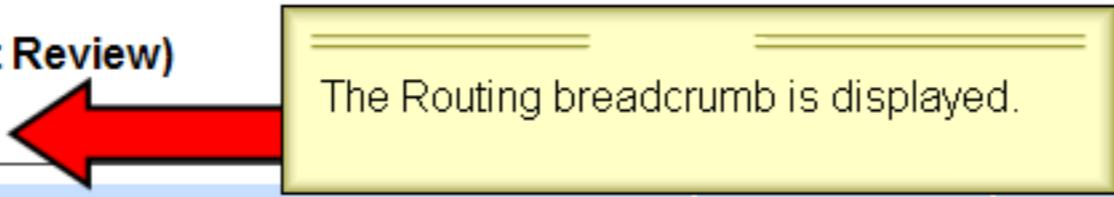
Receiving Report

Invoice and Receiving Report (Combo)

Delivery on Invoice: FMS:

Vendor - Progress Payment (Pre-Payment Review)

[Contract](#) >> [Pay DoDAAC](#) >> [Document](#) >> [Routing](#)



The Routing breadcrumb is displayed.

| Contract Number | Delivery Order | Reference Procurement Identifier | CAGE Code | DUNS | DUNS + 4 | Extension | Pay DoDAAC |
|-----------------|----------------|----------------------------------|-----------|-----------|----------|-----------|------------|
| PPRHQ03380209 | 0212 | RPIN0000000000000338 | 00C91 | 021799486 | 0001 | | HQ0338 |

* = Required Fields, Date = YYYY/MM/DD

Issue Date **Issue By DoDAAC** **Admin DoDAAC *** **Inspect By DoDAAC / Extension**

Contracting Officer * / Extension



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Vendor - Progress Payment (Pre-Payment Review)

[Contract >> Pay DoDAAC >> Document >> Routing](#)

| Contract Number | Delivery Order | Reference Procurement Identifier | CAGE Code | DUNS | DUNS + 4 | Extension | Pay DoDAAC |
|-----------------|----------------|----------------------------------|-----------|-----------|----------|-----------|------------|
| PPRHQ03380209 | 0212 | RPIN0000000000000338 | 00C91 | 021799486 | 0001 | | HQ0338 |

* = Required Fields, Date = YYYY/MM/DD

Issue Date | **Issue By DoDAAC** | **Admin DoDAAC *** | **Inspect By DoDAAC / Extension**

 | | | |

Contracting Officer * / Extension

|

The Vendor enters routing information for the document.

WAWF electronically routes the document based on the location code (DoDAAC/CAGE) fields. Therefore, ensure that the information is accurate according to the latest contract information.

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Vendor - Progress Payment (Pre-Payment Review)

[Contract >> Pay DoDAAC >> Document >> Routing](#)

| Contract Number | Delivery Order | Reference Procurement Identifier | CAGE Code | DUNS | DUNS + 4 | Extension | Pay DoDAAC |
|-----------------|----------------|----------------------------------|-----------|-----------|----------|-----------|------------|
| PPRHQ03380209 | 0212 | RPIN0000000000000338 | 00C91 | 021799486 | 0001 | | HQ0338 |

* = Required Fields, Date = YYYY/MM/DD

Issue Date **Issue By DoDAAC** **Admin DoDAAC *** **Inspect By DoDAAC / Extension**

YYYY/MM/DD 

S0512A

Contracting Officer * / Extension

W25G1U

If the Vendor does not complete the "Inspect By DoDAAC" field, the WAWF system will pre-populate it with the Contracting Officer DoDAAC code.

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Vendor - Progress Payment (Pre-Payment Review)

[Contract](#) >> [Pay DoDAAC](#) >> [Document](#) >> Routing

| Contract Number | Delivery Order | Reference Procurement Identifier | CAGE Code | DUNS | DUNS + 4 | Extension | Pay DoDAAC |
|-----------------|----------------|----------------------------------|-----------|-----------|----------|-----------|------------|
| PPRHQ03380209 | 0212 | RPIN0000000000000338 | 00C91 | 021799486 | 0001 | | HQ0338 |

* = Required Fields, Date = YYYY/MM/DD

| Issue Date | Issue By DoDAAC | Admin DoDAAC * | Inspect By DoDAAC / Extension |
|---|----------------------|-------------------------------------|---|
| <input type="text" value="YYYY/MM/DD"/>  | <input type="text"/> | <input type="text" value="S0512A"/> | <input type="text"/> / <input type="text"/> |

Contracting Officer * / Extension

/

When the Vendor has finished entering routing information, the Vendor may click the "Next" button.



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Vendor - Progress Payment (Pre-Payment Review)

Contract >> Pay DoDAAC >> Document >> Routing >> Data Capture

The Data Capture breadcrumb is displayed with the "Header" tab as the active tab.

Header Addresses Comments Costs ACRN WS FMS

WARNING: The Request Date has been pre-populated from the WAWF system server.

single * = Required Fields on Signature; double ** = Required Fields on Signature, saving draft document, and tabbing.

| | | | | | |
|--|------------------------------------|--|-----------------------------------|----------------|------------|
| Contract Number | Delivery Order | Reference Procurement Identifier | Issue Date | CAGE Code/Ext. | Pay DoDAAC |
| PPRHQ03380209 | 0212 | RPIN000000000000338 | | 00C91 | HQ0338 |
| Contract Number Type | Request Number ** | Request Date * (WAWF System Server Date) | Statement Of Costs Through Date * | | |
| International Agreement | PPRB <input type="text"/> | 2012/02/09 <input type="text"/> | <input type="text"/> | | |
| Previous Progress Pay Request Number with encumbrances | Small Business | | | | |
| <input type="text"/> | N <input type="text"/> | | | | |
| Financial Information Not Submitted | Financial Information As-Of Date * | Date Financial Information Submitted to the Government * | | | |
| <input type="checkbox"/> | <input type="text"/> | <input type="text"/> | | | |
| Currency Code | Document Total (\$) | | | | |
| USD | | | | | |

Contractor Certification *

I Certify that :

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Vendor - Progress Payment (Pre-Payment Review)

[Contract >> Pay DoDAAC >> Document >> Routing >> Data Capture](#)

WARNING: The Request Date has been pre-populated from the WAWF system server.

single * = Required Fields on Signature; double ** = Required Fields on Signature, saving draft document, and tabbing.

| | | | | | |
|---|---|--|--|-----------------------|-------------------|
| Contract Number | Delivery Order | Reference Procurement Identifier | Issue Date | CAGE Code/Ext. | Pay DoDAAC |
| PPRHQ03380209 | 0212 | RPIN000000000000338 | | 00C91 | HQ0338 |
| Contract Number Type | Request Number ** | Request Date * (WAWF System Server Date) | Statement Of Costs Through Date * | | |
| International Agreement | PPRB <input type="text"/> | <input type="text" value="2012/02/09"/> | <input type="text" value="YYYY/MM/DD"/> | | |
| Previous Progress Pay Request Number with encumbrances | Small Business | | | | |
| <input type="text"/> | <input type="text" value="N"/> | | | | |
| Financial Information Not Submitted | Financial Information As-Of Date * | <div style="border: 1px solid black; background-color: #ffffcc; padding: 5px;"> The Request Date has been pre-populated from the WAWF system server. Changing it may cause processing issues with the entitlement system. </div> | | | |
| <input type="checkbox"/> | <input type="text" value="YYYY/MM/DD"/> | | | | |
| Currency Code | Document Total (\$) | | | | |
| USD | | | | | |

Contractor Certification *

I Certify that :

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Vendor - Progress Payment (Pre-Payment Review)

[Contract >> Pay DoDAAC >> Document >> Routing >> Data Capture](#)

Header | [Addresses](#) | [Comments](#) | [Costs](#) | [ACRN WS](#) | [FMS](#) | [Attachments](#) | [Preview Document](#)

WARNING: The Request Date has been pre-populated from the WAWF system server.

single * = Required Fields on Signature; double ** = Required Fields on Signature, saving draft document, and tabbing.

| | | | | | |
|---|---|---|--|-----------------------|-------------------|
| Contract Number | Delivery Order | Reference Procurement Identifier | Issue Date | CAGE Code/Ext. | Pay DoDAAC |
| PPRHQ03380209 | 0212 | RPIN000000000000338 | | 00C91 | HQ0338 |
| Contract Number Type | Request Number ** | Request Date * (WAWF System Server Date) | Statement Of Costs Through Date * | | |
| International Agreement | PPRB103 | 2012/02/09 | 2012/02/09 | | |
| Previous Progress Pay Request Number with encumbrances | | Small Business | | | |
| <input type="text"/> | | N | | | |
| Financial Information Not Submitted | Financial Information As-Of Date * | The Vendor enters a Request Number. | | | |
| <input type="checkbox"/> | 2012/02/09 | | | | |
| Currency Code | Document Total (\$) | | | | |
| USD | | | | | |

Contractor Certification *

I Certify that :

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Vendor - Progress Payment (Pre-Payment Review)

[Contract >> Pay DoDAAC >> Document >> Routing >> Data Capture](#)



WARNING: The Request Date has been pre-populated from the WAWF system server.

single * = Required Fields on Signature; double ** = Required Fields on Signature, saving draft document, and tabbing.

When the Vendor has finished entering mandatory fields on the Header page, the Vendor may navigate to other tabs. The Vendor navigates to the Address page by clicking the "Addresses" tab.

| | | | | |
|---|--|---|-----------------------|-------------------|
| Reference Procurement Identifier | | Issue Date | CAGE Code/Ext. | Pay DoDAAC |
| RPIN000000000000338 | | | 00C91 | HQ0338 |
| Request Date * (WAWF System Server Date) | | Statement Of Costs Through Date * | | |
| 2012/02/09 <input type="button" value="Calendar"/> | | 2012/02/09 <input type="button" value="Calendar"/> | | |
| Previous Progress Pay Request Number with encumbrances | Small Business | | | |
| <input type="text"/> | N <input type="button" value="Dropdown"/> | | | |
| Financial Information Not Submitted | Financial Information As-Of Date * | Date Financial Information Submitted to the Government * | | |
| <input type="checkbox"/> | 2012/02/09 <input type="button" value="Calendar"/> | 2012/02/09 <input type="button" value="Calendar"/> | | |
| Currency Code | Document Total (\$) | | | |
| USD | | | | |

Contractor Certification *
I Certify that :

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WARNING: The Request Date has been pre-populated from the WAWF system server.

* = Required Fields

Payee: 00C91 DUNS: 021799486 DUNS + 4: 0001 Extension:

* Payee Name 1:

Payee Name 2:

Payee Name 3:

Address 1:

Address 2:

Address 3:

Address 4:

City:

Country:

The Addresses tab is displayed.
The Vendor can use this tab to view or edit the address information.

Based on the routing location codes entered, WAWF will pre-populate the address information for each of the location codes into the document.

CAGE Code information is pulled from CCR (Central Contractor Registration) and DoDAAC information is pulled from DAAS (Defense Automatic Addressing System). These sites are the official DoD sites for address information. If the addresses pulled are incorrect, you must notify your Service/Agency or EB POC to get the address information corrected in these systems. If you want to specify a particular room or building number, which may not be pulled from these systems, you can make that change on this screen.

Administered By DoDAAC: S0512A

* Activity Name 1:

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Logon Date : 2012/02/09 10:03:01 EST Last Accessed Date : 2012/02/09 10:20:51 EST

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* = Required Fields

| | | | |
|--------------|-----------------|----------------|------------|
| Payee: 00C91 | DUNS: 021799486 | DUNS + 4: 0001 | Extension: |
|--------------|-----------------|----------------|------------|

* Payee Name 1:

When the Vendor has finished updating the address information, the Vendor navigates to the Comments page by clicking the "Comments" tab.

Address 2:

Address 3:

Address 4:

City:

State:

Zip Code:

Country:

Military Location Description:

Administered By DoDAAC: S0512A

* Activity Name 1:

Vendor - Progress Payment (Pre-Payment Review)

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WARNING: The Request Date has been pre-populated from the WAWF system server.

Initiator Comments

The Comments tab is displayed.
This tab allows the Vendor to enter Progress Payment comments.

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Vendor - Progress Payment (Pre-Payment Review)

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WARNING: The Request Date has been pre-populated from the WAWF system server.

Initiator Comments

This is Vendor's comments for Progress Payment with Mocas Pay.

The Vendor navigates to the Costs page by clicking the "Costs" tab.

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WARNING: The Request Date has been pre-populated from the WAWF system server.

* = Required Fields

| Line | | Amounts (\$) |
|--|--|------------------------|
| 5. | Contract Price | <input type="text"/> |
| 6a. | Progress Payment Rate | <input type="text"/> % |
| 6b. | Liquidation Rate | <input type="text"/> % |
| Section II - Statement Of Costs | | |
| 9. | Paid Costs Eligible Under Progress Payment Clause - <i>Reserved</i> | |
| 10. | Incurred Costs Eligible Under Progress Payment Clause - <i>Reserved</i> | |
| 11. | Costs Eligible for Progress Payments Under the Progress Payment Clause * | |
| 12a. | Total Contract Costs Incurred to Date * | |
| 12b. | Estimated Cost to Complete * | <input type="text"/> |
| 12c. | Total Estimated Cost of Performance | |
| 13. | Item 11 Multiplied by Item 6a | |
| 14a. | Financing Payments Paid to Subcontractors * | <input type="text"/> |
| 14b. | Liquidated Financing Payments to Subcontractors * | <input type="text"/> |

The Costs tab is displayed.
The Contract Price, Progress Payment and Liquidation Rates fields are required fields.

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Logon Date : 2012/02/09 10:03:01 EST Last Accessed Date : 2012/02/09 10:21:41 EST

Vendor - Progress Payment (Pre-Payment Review)

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The Vendor enters data on the Costs page.
For Section II and III, a dollar amount must be placed in each of the data entry blocks. Hit the Tab key after completing each field.
The fields in color gray are already automatically calculated after the Tab key is hit.

WARNING: The Request Date has been pre-populated from the WAWF system

* = Required Fields

| Line | | |
|--|--|----------------------------------|
| 5. | Contract Price | |
| 6a. | Progress Payment Rate | <input type="text" value="5"/> % |
| 6b. | Liquidation Rate | <input type="text" value="2"/> % |
| Section II - Statement Of Costs | | |
| 9. | Paid Costs Eligible Under Progress Payment Clause - <i>Reserved</i> | |
| 10. | Incurred Costs Eligible Under Progress Payment Clause - <i>Reserved</i> | |
| 11. | Costs Eligible for Progress Payments Under the Progress Payment Clause * | <input type="text" value="600"/> |
| 12a. | Total Contract Costs Incurred to Date * | <input type="text" value="12"/> |
| 12b. | Estimated Cost to Complete * | <input type="text" value="10"/> |
| 12c. | Total Estimated Cost of Performance | <input type="text" value="22"/> |
| 13. | Item 11 Multiplied by Item 6a | <input type="text" value="30"/> |
| 14a. | Financing Payments Paid to Subcontractors * | <input type="text" value="36"/> |
| 14b. | Liquidated Financing Payments to Subcontractors * | <input type="text" value="10"/> |

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| | | |
|------|---|---------------------------------|
| 20a. | Delivered Items Not Invoiced and Accepted | |
| 20c. | Item 20b Multiplied by Item 6a | 30 |
| 20d. | Eligible Subcontractor Financing Payments | 26 |
| 20e. | Limitation | 56 |
| 21. | Computation of Progress Payment Clause Limitation | |
| 21a. | Contract Price of Items Delivered, Accepted, and Invoiced as of the Date shown in the Heading of Section II * | <input type="text" value="26"/> |
| 21b. | Contract Price of Items Not Delivered, Accepted and Invoiced | 11,974 |
| | | 239 |
| | | <input type="text" value="77"/> |
| | | 162 |
| | | 56 |
| | | <input type="text" value="0"/> |
| 24. | Unliquidated Progress Payments | 0 |
| 25. | Maximum Permissible Progress Payments | 56 |
| 26. | Amount Current Invoice for Progress Payment | 56.00 |

The "Save Draft Document" button is available on every tab. The Vendor can save an incomplete document by clicking the "Save Draft Document" button. The Save and Continue functionality allows the user to save the document in its current state and either continue working on it, or come back to it at a later time.

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| | | |
|------|---|--------|
| 20a. | Delivered Items Not Invoiced and Accepted | |
| 20c. | Item 20b Multiplied by Item 6a | 30 |
| 20d. | Eligible Subcontractor Financing Payments | 26 |
| 20e. | Limitation | 56 |
| 21. | Computation of Progress P | |
| 21a. | Contract Price of Items Delivered Under Heading of Section II * | 26 |
| 21b. | Contract Price of Items Not Delivered, Accepted and Invoiced | 11,974 |
| 21c. | Item 21b Multiplied by Item 6b | 239 |
| 21d. | Unliquidated Advance Payments Plus Accrued Interest * | 77 |
| 21e. | Limitation | 162 |
| 22. | Maximum Unliquidated Progress Payments | 56 |
| 23. | Total Amount Liquidated and To Be Liquidated * | 0 |
| 24. | Unliquidated Progress Payments | 0 |
| 25. | Maximum Permissible Progress Payments | 56 |
| 26. | Amount of Current Invoice for Progress Payment | 56.00 |

The Vendor navigates to the "Accounting Classification Reference Number Worksheet" by clicking the "ACRN WS" tab.

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WARNING: The Request Date has been pre-populated from the WAWF system server.

| Document Total (\$) | Worksheet Total (\$) | Difference (\$) |
|---------------------|----------------------|-----------------|
| 56.00 | 0.00 | 56.00 |

[Add ACRN](#)

The ACRN Worksheet is displayed.
The Vendor has the option of providing input for the ACRN Worksheet. This is a worksheet that will permit the Vendor to distribute the value of the document across many ACRNs regardless of the CLIN they represent. The dollar amount from the Costs tab is brought over to the ACRN Worksheet as the Document Total.

When Contract Number and Delivery Order have been designated as Post Payment Review, the ACRN Worksheet, if entered, must be balanced with the document total.

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| 56.00 | 0.00 | 56.00 |

[Add ACRN](#)



To add an ACRN, the Vendor clicks the "Add ACRN" link.

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|---------------------|----------------------|-----------------|
| 56.00 | 0.00 | 56.00 |

| ACRN | Amount (\$) | Actions |
|--------------------------|----------------------|-----------------------------|
| <input type="text"/> | <input type="text"/> | Delete ACRN |
| CLIN | CLIN Amount (\$) | Actions |
| | | Add CLIN |
| Add ACRN | | |

ACRN and Amount fields are displayed.

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Vendor - Progress Payment (Pre-Payment Review)

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WARNING: The Request Date has been pre-populated from the WAWF system server.

| Document Total (\$) | Worksheet Total (\$) | Difference (\$) |
|---------------------|----------------------|-----------------|
| 56.00 | 40.00 | 16.00 |

The Vendor enters ACRN and Amount.
The Worksheet Total and Difference are automatically updated by WAWF.

| ACRN | Amount (\$) | Actions |
|---------------------------------|------------------------------------|-------------|
| <input type="text" value="A1"/> | <input type="text" value="40.00"/> | Delete ACRN |

| CLIN | CLIN Amount (\$) | Actions |
|------|------------------|----------|
| | | Add CLIN |

Add ACRN

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| Document Total (\$) | Worksheet Total (\$) | Difference (\$) |
|---------------------|----------------------|-----------------|
| 56.00 | 40.00 | 16.00 |

| ACRN | Amount (\$) | Actions | | | | | | |
|---------------------------------|---|--------------------------|------------------|---------|--|--|--------------------------|--------------------------|
| <input type="text" value="A1"/> | <input type="text" value="40.00"/> | Delete ACRN | | | | | | |
| | <table border="1"><thead><tr><th>CLIN</th><th>CLIN Amount (\$)</th><th>Actions</th></tr></thead><tbody><tr><td></td><td></td><td>Add CLIN</td></tr></tbody></table> | CLIN | CLIN Amount (\$) | Actions | | | Add CLIN | Add ACRN |
| CLIN | CLIN Amount (\$) | Actions | | | | | | |
| | | Add CLIN | | | | | | |



This ACRN may fund a CLIN (Contract Line Item Number) or multiple CLINs.
To Add a CLIN, the Vendor clicks the Add CLIN link.

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Vendor - Progress Payment (Pre-Payment Review)

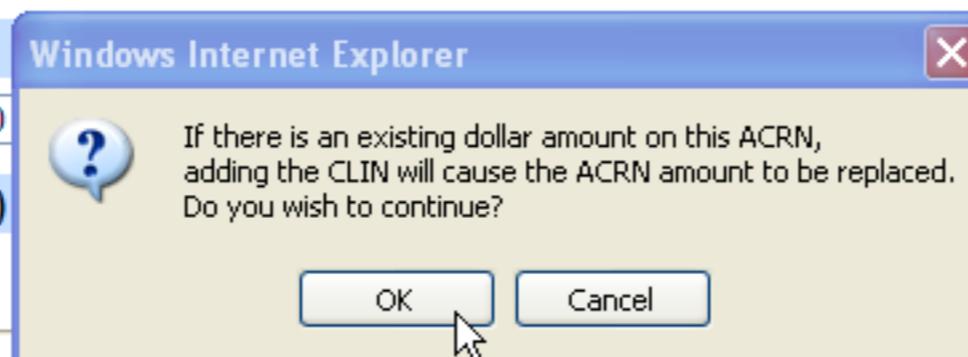
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WARNING: The Request Date has been pre-populated from the WAWF system server.

| Document Total (\$) | Worksheet Total (\$) | Difference (\$) |
|---------------------|----------------------|-----------------|
| 56.00 | 40.00 | 16.00 |

| ACRN | Amount (\$) |
|---------------------------------|------------------------------------|
| <input type="text" value="A1"/> | <input type="text" value="40.00"/> |

| CLIN | CLIN Amount (\$) |
|------|------------------|
|------|------------------|

[Add ACRN](#)

A pop-up message is displayed.
After the Vendor clicks the "OK" button, the CLIN amount is accepted and replaces the ACRN dollar amount.

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| Document Total (\$) | Worksheet Total (\$) | Difference (\$) |
|---------------------|----------------------|-----------------|
| 56.00 | 50.00 | 6.00 |

| ACRN | Amount (\$) | Actions |
|---------------------------------|-------------|-----------------------------|
| <input type="text" value="A1"/> | 50.00 | Delete ACRN |

| CLIN | CLIN Amount (\$) | Actions |
|-----------------------------------|------------------------------------|---|
| <input type="text" value="1001"/> | <input type="text" value="50.00"/> | Delete CLIN Add CLIN |

[Add ACRN](#)

The Vendor enters CLIN and CLIN Amount from the contract.

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| | | | | | | | |
|------------------------|---------------------------|--------------------------|-----------------------|-------------------------|---------------------|-----------------------------|----------------------------------|
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WARNING: The Request Date has been pre-populated from the WAWF system server.

| Document Total (\$) | Worksheet Total (\$) | Difference (\$) |
|---------------------|----------------------|-----------------|
| 56.00 | 50.00 | 6.00 |

| ACRN | Amount (\$) | Actions |
|---------------------------------|-------------|-----------------------------|
| <input type="text" value="A1"/> | 50.00 | Delete ACRN |

| CLIN | CLIN Amount (\$) | Actions |
|-----------------------------------|------------------------------------|---|
| <input type="text" value="1001"/> | <input type="text" value="50.00"/> | Delete CLIN Add CLIN |

The Vendor clicks the "Add ACRN" link to add another ACRN.


[Add ACRN](#)
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WARNING: The Request Date has been pre-populated from the WAWF system server.

| Document Total (\$) | Worksheet Total (\$) | Difference (\$) |
|---------------------|----------------------|-----------------|
| 56.00 | 50.00 | 6.00 |

| ACRN | Amount (\$) | Actions |
|---------------------------------|-------------|-----------------------------|
| <input type="text" value="A1"/> | 50.00 | Delete ACRN |

| CLIN | CLIN Amount (\$) | Actions |
|-----------------------------------|------------------------------------|---|
| <input type="text" value="1001"/> | <input type="text" value="50.00"/> | Delete CLIN Add CLIN |

| ACRN | Amount (\$) | Actions |
|----------------------|----------------------|-----------------------------|
| <input type="text"/> | <input type="text"/> | Delete ACRN |

| CLIN | CLIN Amount (\$) | Actions |
|------|------------------|--------------------------|
| | | Add CLIN |

[Add ACRN](#)

The ACRN and Amount fields are displayed.

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| Document Total (\$) | Worksheet Total (\$) | Difference (\$) |
|---------------------|----------------------|-----------------|
| 56.00 | 0.00 | 0.00 |

The Vendor enters ACRN and Amount data for the 2nd ACRN, then navigates to the FMS Worksheet by clicking the FMS tab.

| ACRN | CLIN | CLIN Amount (\$) | Actions |
|------|------------------|-----------------------------|---|
| A1 | 1001 | 50.00 | Delete CLIN Add CLIN |
| ACRN | Amount (\$) | Actions | |
| A2 | 6.00 | Delete ACRN | |
| CLIN | CLIN Amount (\$) | Actions | |
| | | Add CLIN | |
| | | Add ACRN | |

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WARNING: The Request Date has been pre-populated from the WAWF system server.

| Document Total (\$) | Worksheet Total (\$) | Difference (\$) |
|---------------------|----------------------|-----------------|
| 56.00 | 0.00 | 56.00 |

| Country Code | Associated Dollars (\$) | Actions |
|--------------|-------------------------|---------------------|
| | | Add |

The FMS Worksheet is displayed.
This tab can be used to enter the Country Code associated with the country receiving the goods/materials and indicate the value of the document corresponding to that country.

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WARNING: The Request Date has been pre-populated from the WAWF system server.

| Document Total (\$) | Worksheet Total (\$) | Difference (\$) |
|---------------------|----------------------|-----------------|
| 56.00 | 0.00 | 56.00 |

| Country Code | Associated Dollars (\$) | Actions |
|--------------|-------------------------|---------------------|
| | | Add |

To add FMS information, the Vendor clicks the Add link.

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Logon Date : 2012/02/09 10:03:01 EST Last Accessed Date : 2012/02/09 10:28:58 EST

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- FMS**
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WARNING: The Request Date has been pre-populated from the WAWF system server.

| Document Total (\$) | Worksheet Total (\$) | Difference (\$) |
|---------------------|----------------------|-----------------|
| 56.00 | 0.00 | 56.00 |

| Country Code | Associated Dollars (\$) | Actions |
|----------------------|-------------------------|---|
| <input type="text"/> | <input type="text"/> | Delete Add |

The Country Code and Associated Dollars fields are displayed.

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WARNING: The Request Date has been pre-populated from the WAWF system server.

| Document Total (\$) | Worksheet Total (\$) | Difference (\$) |
|---------------------|----------------------|-----------------|
| 56.00 | 45.00 | 11.00 |

| Country Code | Associated Dollars (\$) | Actions |
|---------------------------------|------------------------------------|---|
| <input type="text" value="HK"/> | <input type="text" value="45.00"/> | Delete Add |

The Vendor enters Country Code and Associated Dollars data.

Note. An FMS country code represents the approved two digit code associated with the recipient of the Foreign Military Aid reported in the associated financing document.

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WARNING: The Request Date has been pre-populated from the WAWF system server.

| Document Total (\$) | Worksheet Total (\$) | Difference (\$) |
|---------------------|----------------------|-----------------|
| 56.00 | 45.00 | 11.00 |

| Country Code | Associated Dollars (\$) | Actions |
|---------------------------------|------------------------------------|------------------------|
| <input type="text" value="HK"/> | <input type="text" value="45.00"/> | Delete |

To add another Country Code, the Vendor clicks the Add link.

[Add](#)

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Logon Date : 2012/02/09 12:08:08 EST Last Accessed Date : 2012/02/09 12:12:08 EST

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WARNING: The Request Date has been pre-populated from the WAWF system server.

| Document Total (\$) | Worksheet Total (\$) | Difference (\$) |
|---------------------|----------------------|-----------------|
| 56.00 | 56.00 | 0.00 |

| Country Code | Associated Dollars (\$) | Actions |
|---------------------------------|------------------------------------|------------------------|
| <input type="text" value="HK"/> | <input type="text" value="45.00"/> | Delete |
| <input type="text" value="UK"/> | <input type="text" value="11.00"/> | Delete |
| | | Add |

The Vendor enters FMS information for the 2nd Country Code.

Prior to submitting the document, the worksheet total value must match the document total value.

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Logon Date : 2012/02/09 12:08:08 EST Last Accessed Date : 2012/02/09 12:12:40 EST

Vendor - Progress Payment (Pre-Payment Review)

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[Header](#) [Addresses](#) [Comments](#) [Costs](#) [ACRN WS](#) **[FMS](#)** **[Attachments](#)** [Preview Document](#)

WARNING: The Request Date has been pre-populated from the WAWF system server.

| Document Total (\$) | Worksheet Total (\$) | Difference (\$) |
|---------------------|----------------------|-----------------|
| 56.00 | 56.00 | 0.00 |

Country Code Associate

The Vendor navigates to the Attachments page by clicking the "Attachments" tab.

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[User](#) [Administration Console](#) [Vendor](#) [Property Transfer](#) [Documentation](#) [Lookup](#) [Logout](#)**Vendor - Progress Payment (Pre-Payment Review)**[Contract >> Pay DoDAAC >> Document >> Routing >> Data Capture](#)[Header](#) [Addresses](#) [Comments](#) [Costs](#) [ACRN WS](#) [FMS](#) [Attachments](#) [Preview Document](#)

WARNING: The Request Date has been pre-populated from the WAWF system server.

WARNING: Wide Area Workflow (WAWF) is designated for Sensitive Unclassified information ONLY. Do NOT enter classified information in this system.

There is an attachment size limit of 2MB, attachments over this size will be rejected.

Attachment [Browse...](#) [Upload](#)**Attachments Name** **Actions**

The Attachments page is displayed.
This tab can be used to send file attachments.

The attachment size limit is based upon the parameter.
Multiple attachments may be associated with a document, with the file size of EACH, individual attachment, not exceeding the parameterized file size limit.

In this example, the attachment size limit is 2MB.

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Logon Date : 2012/02/09 10:03:01 EST Last Accessed Date : 2012/02/09 10:29:30 EST

Vendor - Progress Payment (Pre-Payment Review)[Contract >> Pay DoDAAC >> Document >> Routing >> Data Capture](#)[Header](#) [Addresses](#) [Comments](#) [Costs](#) [ACRN WS](#) [FMS](#) **[Attachments](#)** [Preview Document](#)

WARNING: The Request Date has been pre-populated from the WAWF system server.

WARNING: Wide Area Workflow (WAWF) is designated for Sensitive Unclassified information ONLY. Do NOT enter classified information in this system.

There is an attachment size limit of 2MB, attachments over this size will be rejected.

Attachment [Browse...](#) [Upload](#)**Attachments Name** **Actions**

To locate the file, the Vendor clicks the "Browse" button.

[Save Draft Document](#)[Help](#)

Wide Area Workflow

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Vendor - Progress Payment (Pre-Payment Review)

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[Header](#) [Addresses](#) [Comments](#) [Costs](#) [ACRN WS](#) [FMS](#) **[Attachments](#)** [Preview Document](#)

WARNING: The Request Date has been pre-populated from the WAWF system server.

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There is an attachment size limit of 2MB, attachments over this size will be rejected.

Attachment



The selected file is now displayed in the Attachment field.
The Vendor clicks the "Upload" button.

Attachments Name **Actions**



Vendor - Progress Payment (Pre-Payment Review)

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[Addresses](#)
[Comments](#)
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[Preview Document](#)

WARNING: The Request Date has been pre-populated from the WAWF system server.

WARNING: Wide Area Workflow (WAWF) is designated for Sensitive Unclassified information ONLY. Do NOT enter classified information in this system.

There is an attachment size limit of 2MB, attachments over this size will be rejected.

Attachment

Attachments Name

Actions

| Attachments Name | Actions |
|------------------|---|
| description.jpg | View Attachment Delete Attachment |

The file attachment is now displayed on the Attachments page.

The Vendor can view the attachment by clicking the "View Attachment" link and delete the attachment by clicking the "Delete Attachment" link.

To attach another file, click the "Browse" button and keep doing this procedure until you have attached all files you want to send.

Vendor - Progress Payment (Pre-Payment Review)[Contract >>](#) [Pay DoDAAC >>](#) [Document >>](#) [Routing >>](#) [Data Capture](#)[Header](#) [Addresses](#) [Comments](#) [Costs](#) [ACRN WS](#) [FMS](#) [Attachments](#) [Preview Document](#)

WARNING: The Request Date has been pre-populated from the WAWF system server.

WARNING: Wide Area Workflow (WAWF) is designated for Sensitive Unclassified information ONLY. Do NOT enter classified information in this system.

There is an attachment size limit of 2MB, attachments over this size will be rejected.

Attachment **Attachments Name**

description.jpg

Actions[View Attachment](#) [Delete Attachment](#)

To view the whole document, the Vendor clicks the "Preview Document" tab.

Wide Area Workflow

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Vendor - Progress Payment (Pre-Payment Review)

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[Expand All](#) [Collapse All](#)

WARNING: The Request Date has been pre-populated from the WAWF system server.

The Preview Document tab is displayed.
The Vendor can scroll the contents of the tab to review the document.

[-] Document Information

| Contract Number Type | Contract Number | Delivery Order | Reference Procurement Identifier | Issue Date | Small Business |
|-------------------------------------|----------------------------------|--|----------------------------------|-----------------------|----------------|
| International Agreement | PPRHQ03380209 | 0212 | RPIN0000000000000338 | | N |
| Request Number | Request Date | Statement Of Costs Through Date | | Invoice Received Date | |
| PPRB102 | 2012/02/09 | | | | |
| Financial Information Not Submitted | Financial Information As-Of Date | Date Financial Information Submitted to the Government | | | |
| <input type="checkbox"/> | Not Submitted | Not Submitted | | | |
| Contract Price (\$) | Progress Payments Rate | Liquidation Rate | Document Total (\$) | | |
| 12,000 | 5 % | 2 % | 56 | | |

[-] Costs Worksheet

| Line | | Amounts (\$) |
|------|-----------------------|--------------|
| 5. | Contract Price | 12,000 |
| 6a. | Progress Payment Rate | 5 |

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Logon Date : 2012/02/09 10:03:01 EST Last Accessed Date : 2012/02/09 10:30:38 EST

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Vendor - Progress Payment (Pre-Payment Review)

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[Header](#)
[Addresses](#)
[Comments](#)
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[Expand All](#)
[Collapse All](#)

The Vendor can collapse all document sections by clicking the Collapse All link.

WARNING: The Request Date has been pre-populated from the WAWF system server.

[-] Document Information

| Contract Number Type | Contract Number | Delivery Order | Reference Procurement Identifier | Issue Date | Small Business |
|-------------------------------------|----------------------------------|--|----------------------------------|-----------------------|----------------|
| International Agreement | PPRHQ03380209 | 0212 | RPIN000000000000338 | | N |
| Request Number | Request Date | Statement Of Costs Through Date | | Invoice Received Date | |
| PPRB102 | 2012/02/09 | | | | |
| Financial Information Not Submitted | Financial Information As-Of Date | Date Financial Information Submitted to the Government | | | |
| <input type="checkbox"/> | Not Submitted | Not Submitted | | | |
| Contract Price (\$) | Progress Payments Rate | Liquidation Rate | Document Total (\$) | | |
| 12,000 | 5 % | 2 % | 56 | | |

[-] Costs Worksheet

| Line | | Amounts (\$) |
|------|-----------------------|--------------|
| 5. | Contract Price | 12,000 |
| 6a. | Progress Payment Rate | 5 |

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[Help](#)

Vendor - Progress Payment (Pre-Payment Review)

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- [Header](#)
- [Addresses](#)
- [Comments](#)
- [Costs](#)
- [ACRN WS](#)
- [FMS](#)
- [Attachments](#)
- [Preview Document](#)

[Expand All](#) [Collapse All](#)

WARNING: The Request Date has been pre-populated from the WAWF system server.

[+] [Document Information](#)

[+] [Costs Worksheet](#)

[+] [ACRN Worksheet](#)

[+] [FMS Information](#)

[+] [Address Information](#)

[+] [Misc Information](#)

[+] [Workflow Information](#)

All document sections are now collapsed.

[Save Draft Document](#)

[Help](#)



Vendor - Progress Payment (Pre-Payment Review)

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- [Header](#)
- [Addresses](#)
- [Comments](#)
- [Costs](#)
- [ACRN WS](#)
- [FMS](#)
- [Attachments](#)
- [Preview Document](#)

[Expand All](#) [Collapse All](#)

WARNING: The Request Date has been pre-populated from the WAWF system server.

[+] [Document Information](#)

[+] [Costs Worksheet](#)

[+] [ACRN Worksheet](#)

[+] [FMS Information](#)

[+] [Address Information](#)

[+] [Misc Information](#)

[+] [Workflow Information](#)



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Vendor - Progress Payment (Pre-Payment Review)

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[Header](#)
[Addresses](#)
[Comments](#)
[Costs](#)
[ACRN WS](#)
[FMS](#)
[Attachments](#)
[Preview Document](#)
[Expand All](#)
[Collapse All](#)

WARNING: The Request Date has been pre-populated from the WAWF system server.

[\[+\] Document Information](#)
[\[+\] Costs Worksheet](#)
[\[-\] ACRN Worksheet](#)

The ACRN Worksheet section is expanded.

| Document Total (\$) | Worksheet Total (\$) | Difference (\$) | | | | | | | | | | | | | | | | |
|---|----------------------|-----------------|------------------|-------------|-------|-------|--|--|------|------------------|------|-------|--|--|------|-------------|----|------|
| 56 | 56.00 | 0.00 | | | | | | | | | | | | | | | | |
| <table border="1"> <thead> <tr> <th>ACRN</th> <th>Amount (\$)</th> </tr> </thead> <tbody> <tr> <td>A1</td> <td>50.00</td> </tr> <tr> <td colspan="2"> <table border="1"> <thead> <tr> <th>CLIN</th> <th>CLIN Amount (\$)</th> </tr> </thead> <tbody> <tr> <td>1001</td> <td>50.00</td> </tr> </tbody> </table> </td> </tr> <tr> <td colspan="2"> <table border="1"> <thead> <tr> <th>ACRN</th> <th>Amount (\$)</th> </tr> </thead> <tbody> <tr> <td>A2</td> <td>6.00</td> </tr> </tbody> </table> </td> </tr> </tbody> </table> | | | ACRN | Amount (\$) | A1 | 50.00 | <table border="1"> <thead> <tr> <th>CLIN</th> <th>CLIN Amount (\$)</th> </tr> </thead> <tbody> <tr> <td>1001</td> <td>50.00</td> </tr> </tbody> </table> | | CLIN | CLIN Amount (\$) | 1001 | 50.00 | <table border="1"> <thead> <tr> <th>ACRN</th> <th>Amount (\$)</th> </tr> </thead> <tbody> <tr> <td>A2</td> <td>6.00</td> </tr> </tbody> </table> | | ACRN | Amount (\$) | A2 | 6.00 |
| ACRN | Amount (\$) | | | | | | | | | | | | | | | | | |
| A1 | 50.00 | | | | | | | | | | | | | | | | | |
| <table border="1"> <thead> <tr> <th>CLIN</th> <th>CLIN Amount (\$)</th> </tr> </thead> <tbody> <tr> <td>1001</td> <td>50.00</td> </tr> </tbody> </table> | | CLIN | CLIN Amount (\$) | 1001 | 50.00 | | | | | | | | | | | | | |
| CLIN | CLIN Amount (\$) | | | | | | | | | | | | | | | | | |
| 1001 | 50.00 | | | | | | | | | | | | | | | | | |
| <table border="1"> <thead> <tr> <th>ACRN</th> <th>Amount (\$)</th> </tr> </thead> <tbody> <tr> <td>A2</td> <td>6.00</td> </tr> </tbody> </table> | | ACRN | Amount (\$) | A2 | 6.00 | | | | | | | | | | | | | |
| ACRN | Amount (\$) | | | | | | | | | | | | | | | | | |
| A2 | 6.00 | | | | | | | | | | | | | | | | | |

[\[+\] FMS Information](#)
[Save Draft Document](#)
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[Addresses](#)
[Comments](#)
[Costs](#)
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[FMS](#)
[Attachments](#)
[Preview Document](#)

[Expand All](#) [Collapse All](#)

WARNING: The Request Date has been pre-populated from the WAWF system server.

When the Vendor has finished reviewing the document, the Vendor may return to the Header page by clicking the "Header" tab.

| Document Total (\$) | Worksheet Total (\$) | Difference (\$) |
|---------------------|----------------------|-----------------|
| 56 | 56.00 | 0.00 |
| ACRN | | |
| A1 | | 50.00 |
| CLIN | | |
| 1001 | | 50.00 |
| ACRN | | |
| A2 | | 6.00 |

[\[+\] FMS Information](#)

The Header page is displayed.

Vendor - Progress Payment (Pre-Payment Review)

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- Header**
- Addresses
- Comments
- Costs
- ACRN WS
- FMS
- Attachments
- Preview Document

WARNING: The Request Date has been pre-populated from the WAWF system server.

single * = Required Fields on Signature; double ** = Required Fields on Signature, saving draft document, and tabbing.

| | | | | | |
|---|---|---|--|-----------------------|-------------------|
| Contract Number | Delivery Order | Reference Procurement Identifier | Issue Date | CAGE Code/Ext. | Pay DoDAAC |
| PPRHQ03380209 | 0212 | RPIN000000000000338 | | 00C91 | HQ0338 |
| Contract Number Type | Request Number ** | Request Date * (WAWF System Server Date) | Statement Of Costs Through Date * | | |
| International Agreement | PPRB103 | 2012/02/09 | 2012/02/09 | | |
| Previous Progress Pay Request Number with encumbrances | | Small Business | | | |
| | | N | | | |
| Financial Information Not Submitted | Financial Information As-Of Date * | Date Financial Information Submitted to the Government * | | | |
| <input type="checkbox"/> | 2012/02/09 | 2012/02/09 | | | |
| Currency Code | Document Total (\$) | | | | |
| USD | 56 | | | | |

Contractor Certification *
I Certify that:

- Save Draft Document
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Vendor - Progress Payment (Pre-Payment Review)

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[Header](#) [Addresses](#) [Comments](#) [Costs](#) [ACRN WS](#) [FMS](#) [Attachments](#) [Preview Document](#)

| Currency Code | Document Total (\$) |
|---------------|---------------------|
| USD | 56 |

When the Vendor has verified the contents of the Progress Payment request, read and completed the Contractor Certification section at the bottom of the Header page, the Vendor can certify the Progress Payment request by clicking the "Signature" button.

Contractor Certification *

I Certify that :

- (a) The above statement (with attachments) has been prepared from the books and records of the above-named contractor in accordance with the contract and the instructions hereon, and to the best of my knowledge and belief, that it is correct;
- (b) All the costs of contract performance (except as herewith reported in writing) have been paid to the extent shown herein, or where not shown as paid have been paid or will be paid currently, by the contractor, when due, in the ordinary course of business;
- (c) The work reflected above has been performed;
- (d) The quantities and amounts involved are consistent with the requirements of the contract;
- (e) That there are no encumbrances (except as reported in writing herewith, or on previous progress payment request number () against the property acquired or produced for, and allocated or properly chargeable to the contract which would affect or impair the Government's title;
- (f) There has been no materially adverse change in the financial condition of the contractor since the contractor's (Not Submitted) submission of its last financial information dated (Not Submitted) to the Government in connection with the contract;
- (g) To the extent of any contract provision limiting progress payments pending first article approval, such provision has been complied with; and
- (h) After the making of the requested progress payment the unliquidated progress payments will not exceed the maximum unliquidated progress payments permitted by the contract.

Signature Date



Signature of Contractor Representative

Submit Without Preview

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Vendor - Progress Payment (Pre-Payment Review)

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[Header](#) [Addresses](#) [Comments](#) [Costs](#) [ACRN WS](#) [FMS](#) [Attachments](#) [Preview Document](#)

| Currency Code | Document Total (\$) |
|---------------|---------------------|
| USD | 56 |

Contractor Certification *

I Certify that :

- (a) The above statement (with attachments) has been prepared from the books and records of the above-named contractor in accordance with the contract and the instructions hereon, and to the best of my knowledge and belief, that it is correct;
- (b) All the costs of contract performance (except as herewith reported in writing) have been paid to the extent shown herein, or where not shown as paid have been paid or will be paid currently, by the contractor, when due, in the ordinary course of business;
- (c) The work reflected above has been performed;
- (d) The quantities and amounts involved are consistent with the requirements of the contract;
- (e) That there are no encumbrances (except as reported in writing herewith, or on previous progress payment request number () against the property acquired or produced for, and allocated or properly chargeable to the contract which would affect or impair the Government's title;
- (f) There has been no materially adverse change in the financial condition of the contractor since the contractor's (Not Submitted) submission of its last financial information dated (Not Submitted) to the Government in connection with the contract;
- (g) To the extent of any contract provision limiting progress payments pending first article approval, such provision has been complied with; and
- (h) After the making of the requested progress payment the unliquidated progress payments will not exceed the maximum unliquidated progress payments permitted by the contract.

Certificate Signature

Signature of Contractor Representative

Submit Without Preview

When the "Submit Without Preview" checkbox is selected, the document will be submitted automatically after signing.

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Vendor - Progress Payment (Pre-Payment Review)

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Header Addresses Comments Costs ACRN WS FMS Attachments Preview Document

WARNING: The Request Date has been pre-p

single * = Required Fields on Signature; double

Contract Number

PPRHQ03380209

Contract Number Type

R

International Agreement

PPRB 102

Previous Progress Pay Request Number

Financial Information Not Submitted

Financial



2012

Currency Code

Docume

USD

Contractor Certification *

I Certify that :

Save Draft Document

Previous

CAGE Code/Ext.

00C91

Pay DoDAAC

HQ0338

Select the certificate you want to use.

Note: Only X509 Certificates from your Personal Certificate Store that are used for Digital Signing and Non-Repudiation will be displayed.

| Issued to | Issued by | Friendly name | Expiration Date |
|-------------------------|--------------|-------------------------|--------------------------|
| CACI.Tester28.900004... | DOD OM CA-22 | CACI.Tester28.900004... | Sun Mar 30 12:17:01 E... |

OK

Cancel

The Password page will be displayed if the user logged in with UserId/Password.

The "Certificate" window will be displayed if the user logged in with a Digital Certificate or Common Access Card.

Vendor - Progress Payment (Pre-Payment Review)

Contract >> Pay DoDAAC >> Document >> Routing >> Data Capture

- Header
- Addresses
- Comments
- Costs
- ACRN WS
- FMS
- Attachments
- Preview Document

WARNING: The Request Date has been pre-p

single * = Required Fields on Signature; double

Contract Number

PPRHQ03380209

Contract Number Type

International Agreement

Previous Progress Pay Request Number

Financial Information Not Submitted

Currency Code

USD

Contractor Certification *

I Certify that :

Save Draft Document

Previous

Help

Select the certificate you want to use.

Note: Only X509 Certificates from your Personal Certificate Store that are used for Digital Signing and Non-Repudiation will be displayed.

| Issued to | Issued by | Friendly name | Expiration Date |
|-------------------------|--------------|-------------------------|--------------------------|
| CACI.Tester28.900004... | DOD OM CA-22 | CACI.Tester28.900004... | Sun Mar 30 12:17:01 E... |

OK

Cancel

In this demo, the Vendor logged in using a Digital Certificate.

Select the certificate in the pop-up window and click "OK" to continue.

[User](#) [Administration Console](#) [Vendor](#) [Property Transfer](#) [Documentation](#) [Lookup](#) [Logout](#)

Success

The Progress Payment (Pre-Payment Review) was successfully submitted.

| Contract Number | Delivery Order | Request Number |
|-----------------|----------------|----------------|
| PPRHQ03380209 | 0212 | PPRB103 |

Email sent to Vendor: wawf@caci.com

Email sent to Inspector: wawf@caci.com

Email sent to Acceptor: wawf@caci.com

Notification sent for CAGE code 00C91 to EDI Routing Codes- ISA07: 01, ISA08: ISA_00000000001, GS03: GS03-0000000001

Notification sent for CAGE code 00C91 to FTP Directory: /caci_db/efp/WAWF_RA_sec/Test/Version530/FTPEDIDirectory/ftp_working/cleung

[Send Additional Email Notifications](#)

Thu Feb 09 10:44:11 EST 2012

The Success page is displayed with Email, FTP and EDI notifications as applicable.

[Return](#)

Logon Date : 2012/02/09 10:03:01 EST Last Accessed Date : 2012/02/09 10:44:11 EST

[Security & Privacy](#) [Accessibility](#) [Vendor Customer Support](#) [Government Customer Support](#) [FAQ](#) [Site Index](#)

Success

The Progress Payment (Pre-Payment Review) was successfully submitted.

| Contract Number | Delivery Order | Request Number |
|-----------------|----------------|----------------|
| PPRHQ03380209 | 0212 | PPRB103 |

Email sent to Vendor: wawf@caci.com

Email sent to Inspector: wawf@caci.com

Email sent to Acceptor: wawf@caci.com

Notification sent for CAGE code 00C91 to EDI Routing Codes- ISA07: 01, ISA08: ISA_00000000001, GS03: GS03-0000000001

Notification sent for CAGE code 00C91 to FTP Directory: /caci_db/efp/WAWF_RA_sec/Test/Version530/FTPEDIDirectory/ftp_working/cleung

[Send Additional Email Notifications](#)

Thu Feb 09 10:44:11 EST 2012



The Vendor may send more email notifications by clicking the Send Additional Email Notifications link.

[Return](#)



Success

The Progress Payment (Pre-Payment Review) was successfully submitted.

| Contract Number | Delivery Order | Request Number |
|-----------------|----------------|----------------|
| PPRHQ03380209 | 0212 | PPRB103 |

Email sent to Vendor: wawf@caci.com

Email sent to Inspector: wawf@caci.com

Email sent to Acceptor: wawf@caci.com

Notification sent for CAGE code 00C91 to EDI Routing Codes- ISA07: 01, ISA08: ISA_00000000001, GS03: GS03-0000000001

Notification sent for CAGE code 00C91 to FTP Directory: /caci_db/efp/WAWF_RA_sec/Test/Version530/FTPEDIDirectory/ftp_working/cleung

[Send Additional Email Notifications](#)

Thu Feb 09 10:44:11 EST 2012

The Vendor may create additional documents by clicking the Return button.



Return

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Vendor - Create Document

Contract Info

| CAGE Code / DUNS / DUNS+4 / Ext. * | Contractual? * | Contract Number Type | Contract Number * | Delivery Order |
|--|--------------------------------|--|--|-----------------------------------|
| <input type="text" value="00C91/021799486/0001/"/> | <input type="text" value="Y"/> | <input type="text" value="International Agreement"/> | <input type="text" value="PPRHQ03380209"/> | <input type="text" value="0212"/> |

* = Required Fields

Pre-Populate Contract Number/Delivery Order

| Contract Number begins with | Delivery Order begins with | Issue/Submitted Date | Issue/Submitted Date End | Populate From |
|-----------------------------|----------------------------|---|---|--|
| <input type="text"/> | <input type="text"/> | <input type="text" value="YYYY/MM/DD"/> | <input type="text" value="YYYY/MM/DD"/> | <input type="text" value="EDA"/> <input type="text" value="WAWF"/> |

[\[+\] Advanced Search Criteria for WAWF](#)

NOTE: You must either enter a Contract Number or select one from the search results.

This concludes the overview demonstration for creating a Progress Payment request document.

[Populate CLINs](#)

[Next](#)

[Reset](#)

[Help](#)

Logon Date : 2012/02/09 10:03:01 EST Last Accessed Date : 2012/02/09 10:45:02 EST