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Welcome to Wide Area Workflow!

Please start by selecting one of the links from the menu above.

WARNING!

- If using a word processor program (i.e. Microsoft Word, WordPerfect, Microsoft WordPad, Microsoft Write, etc.) to create FTP files, EDI files, or to cut-and-paste text field data into the WAWF Web application, then the text must first be cut/copied out of the word processor program and pasted into Microsoft Notepad, or another ASCII text editor and saved in the text editor, before sending the data to WAWF. This converts the text to text-only format and removes control characters that contain formatting information.
- Please DO NOT use the browser BACK BUTTON within the WAWF application.
- The use of the browser's BACK BUTTON is not supported within the WAWF application when completing electronic forms.
- Use of this button will cause the loss of data not yet saved to the server.
- Where they exist, use the PREVIOUS or RETURN buttons to return to a previous page within the WAWF application.
- In data capture and when reviewing documents, you may move from tab to tab to work with the various information categories, e.g., Document Header, Addresses, Comments, Line Items, etc.



This presentation will demonstrate a Local Processing Office Reviewer (LPOR) pre-certifying a Navy Shipbuilding Invoice.

This presentation contains Audio narrative. Please adjust your volume accordingly.

[Help](#)

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- Admin By
- Issue By
- Local Processing Office
- Local Processing Office Reviewer

- Certification Folder
- History Folder by DoDAAC
- History Folder by User
- Discount Folder
- Hold Folder
- Recall - Action Required Folder
- Pure Edge Folder

Welcome to Wide Area Workflow!

Please start by selecting one of the links from the menu above.

WARNING!

- If you use a word processor (e.g., WordPerfect, Microsoft WordPad, Microsoft Write, etc.) to create FTP files, EDI files, or to cut-and-paste text field data into the WAWF application, you must save the file as a text file. Do not use the word processor's "Save As" option to save the file as a text file. Instead, cut/copy the text from the word processor and paste it into Microsoft Notepad, or another ASCII text editor and save in the text editor, before sending the file to the WAWF application.
- Please DO NOT use the browser's Back button to return to a previous page within the WAWF application.
- The use of the browser's Back button is not supported within the WAWF application when completing electronic forms.
- Use of this button will cause the current page to be saved to the server.
- Where they exist, use the Forward button to return to a previous page within the WAWF application.
- In data capture and when reviewing documents, you may move from tab to tab to work with the various information categories, e.g., Document Header, Addresses, Comments, Line Items, etc.

The LPO Reviewer selects the Certification Folder from the Local Processing Office Reviewer menu option.

Help

Search Criteria - LPO Reviewer Certification Folder

FOUO - Privacy Sensitive:

Privacy Act Statement - This information is protected under the Privacy Act of 1974 and shall be handled as "FOR OFFICIAL USE ONLY." Violations may be punishable by fines, imprisonment, or both.

WARNING: This folder contains saved data for DoDAACs:

The Search Criteria page is displayed. This page will allow the LPO Reviewer to search for the documents in the LPO Reviewer Certification Folder.

DoDAAC *
Select Location Code

Contract Number

Delivery Order

Vendor (Payee) / Vendor (Payee) Extension

Ship From / Ship From Extension

Shipment No.

Invoice Number

SSN / Confirm SSN

Tax Id (EIN)

Type Document
All Documents

Status
All Documents

Create / Update Date (YYYY/MM/DD)
2010/12/19

Create / Update Date End (YYYY/MM/DD)
2011/01/18

Acceptance Date (YYYY/MM/DD)

Acceptance Date End (YYYY/MM/DD)

Invoice Received Date (YYYY/MM/DD)

Invoice Received Date End (YYYY/MM/DD)

Estimated Delivery Date (YYYY/MM/DD)

Estimated Delivery Date End (YYYY/MM/DD)

DoDAAC *

N20002



The DoDAAC field is the only mandatory field.

Contract Number

Delivery Order

Vendor (Payee) / Vendor (Payee) Extension

Ship From / Ship From Extension

Shipment No.

Invoice Number

SSN / Confirm SSN

Tax Id (EIN)

Type Document

All Documents

Status

All Documents

Create / Update Date (YYYY/MM/DD)

2010/12/19

Create / Update Date End (YYYY/MM/DD)

2011/01/18

Acceptance Date (YYYY/MM/DD)

Acceptance Date End (YYYY/MM/DD)

Invoice Received Date (YYYY/MM/DD)

Invoice Received Date End (YYYY/MM/DD)

Estimated Delivery Date (YYYY/MM/DD)

Estimated Delivery Date End (YYYY/MM/DD)

The LPO Reviewer can use the Result Columns drop down list to choose to display only certain columns of data on the Results page.

Result Size / Result Font

20 items 13px

Result Columns

- Shipment and Invoice Columns
- Shipment and Invoice Columns
- Shipment and Invoice Columns (without dates)
- Shipment Columns
- Shipment Columns (without dates)
- Invoice Columns
- Invoice Columns (without dates)

Submit Help

DoDAAC * N20002	
Contract Number <input type="text"/>	Delivery Order <input type="text"/>
Vendor (Payee) / Vendor (Payee) Extension <input type="text"/> <input type="text"/>	Ship From / Ship From Extension <input type="text"/> <input type="text"/>
Shipment No. <input type="text"/>	Invoice Number <input type="text"/>
SSN / Confirm SSN <input type="text"/> <input type="text"/>	Tax Id (EIN) <input type="text"/>
Type Document All Documents	Status All Documents
Create / Update Date (YYYY/MM/DD) 2010/12/19	Create / Update Date End (YYYY/MM/DD) 2011/01/18
Acceptance Date (YYYY/MM/DD) <input type="text"/>	Acceptance Date End (YYYY/MM/DD) <input type="text"/>
Invoice Received Date (YYYY/MM/DD) <input type="text"/>	Invoice Received Date End (YYYY/MM/DD) <input type="text"/>
Estimated Delivery Date (YYYY/MM/DD) <input type="text"/>	Estimated Delivery Date End (YYYY/MM/DD) <input type="text"/>
Result Size / Result Font 20 items 13px	Result Columns Invoice Columns

The LPO Reviewer clicks the Submit button after entering the select criteria.

Submit Help

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LPO Reviewer Certification Folder for 'N20002' (12 items, sorted by Invoice Received Date)

Item	Type	Vendor (Payee)	Contract Number	Delivery Order	Invoice Number	Submitted	Received↑	Status	Purge	Hold	Amount
1	CV-Direct	1QU78	N6868811W0701	DOFB	VNB13337	2011-01-07	D2011-01-07	Submitted		H	\$100.50
2	NSI	1QU78	N6889211E0103	NS1PQAMTBILLCHECK	INV1430	2011-01-03	S2011-01-03	Accepted		H	\$12,345,678,901.44
3	NSI	1QU78	N6889211E0103	NS1PQAMTBILLCHECK	INV1508	2011-01-03	S2011-01-03	Accepted		H	\$12,345,678,901.44
4	NSI	1QU78	N6889211E0105	NS1PQAMTBILLCHECK	INV1357	2011-01-05	S2011-01-05	Accepted		H	\$12,345,678,901.44
5	NSI	1QU78	N6889211E0105	NS1PQAMTBILLCHECK	INV1755	2011-01-05	S2011-01-05	Accepted		H	\$12,345,678,901.44
6	NSI	1QU78	N6889211E0107	NS1PQAMTBILLCHECK	INV1103	2011-01-07	S2011-01-07	Accepted		H	\$12,345,678,901.44
7	NSI	1QU78	N6889211E0108	NS1PQAMTBILLCHECK	INV1027	2011-01-09	S2011-01-09	Accepted		H	\$12,345,678,901.44
8	NSI	493R2	N45924WBTA111		INV0913	2011-01-03	S2011-01-03	Accepted		H	\$7,796.09
9	NSI	06141	BUILD58V500LC	0445	INV445	2011-01-11	S2011-01-11	Accepted		H	\$136,000.00
10	NSI	06141	BUILD58V500LC	NS1P	INV1638	2011-01-12	S2011-01-12	Accepted		H	\$2,839.26
11	NSI	1QU78	N6889211E0111	NS1PQAMTBILLCHECK	INV1532	2011-01-11	S2011-01-11	Accepted		H	\$12,345,678,901.44
12	NSI	1QU78	N6889211E0113	NS1PQAMTBILLCHECK	INV1040	2011-01-13	S2011-01-13	Accepted		H	\$12,345,678,901.44

The Certification Folder page is displayed. This page contains a list of documents that match the selection criteria.

[Return](#)
[Help](#)

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LPO Reviewer Certification Folder for 'N20002' (12 items, sorted by Invoice Received Date)

Item	Type	Vendor (Payee)	Contract Number	Delivery Order	Invoice Number	Submitted	Received↑	Status	Purge	Hold	Amount
1	CV-Direct	1QU78	N6868811W0701	DOFB	VNB13337	2011-01-07	D2011-01-07	Submitted		H	\$100.50
2	NSI	1QU78	N6889211E0103	NS1PQAMTBILLCHECK	INV1430	2011-01-03	S2011-01-03	Accepted		H	\$12,345,678,901.44
3	NSI	1QU78	N6889211E0103	NS1PQAMTBILLCHECK	INV1508	2011-01-03	S2011-01-03	Accepted		H	\$12,345,678,901.44
4	NSI	1QU78	N6889211E0105	NS1PQAMTBILLCHECK	INV1357	2011-01-05	S2011-01-05	Accepted		H	\$12,345,678,901.44
5	NSI	1QU78	N6889211E0105	NS1PQAMTBILLCHECK	INV1755	2011-01-05	S2011-01-05	Accepted		H	\$12,345,678,901.44
6	NSI	1QU78	N6889211E0107	NS1PQAMTBILLCHECK	INV1103	2011-01-07	S2011-01-07	Accepted		H	\$12,345,678,901.44
7	NSI	1QU78	N6889211E0108	NS1PQAMTBILLCHECK	INV1027	2011-01-09	S2011-01-09	Accepted		H	\$12,345,678,901.44
8	NSI	493R2	N45924WBTA111		INV0913	2011-01-03	S2011-01-03	Accepted		H	\$7,796.09
9	NSI	06141					2011-01-11	Accepted		H	\$136,000.00
10	NSI	06141					2011-01-12	Accepted		H	\$2,839.26
11	NSI	1QU78					2011-01-11	Accepted		H	\$12,345,678,901.44
12	NSI	1QU78					2011-01-13	Accepted		H	\$12,345,678,901.44

The LPO Reviewer can select a document to review by clicking the Navy Shipbuilding Invoice Number link for the appropriate document.

[Return](#)
[Help](#)

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Local Processing Office Reviewer - Navy Shipbuilding Invoice

Header Line Item ACRN WS LLA Addresses Misc. Info Preview Document

Contract Number Delivery Order Issue Date

N45924WBTA111

Invoice Number Invoice Date Invoice Received Date Final Invoice? Shipment Number Discounts

INV0913 2011/01/03 2011/01/03 N INV0913 NET: 7

Summary of Detail Level Information Total

2 CLIN/SLIN(s) \$ 7,796.09

The Header page is displayed when the LPO Reviewer opens the Navy Shipbuilding Invoice.

Routing Information

Role	Location Code	Extension	Name
Payee	493R2		COMERICA INCORPORATED
Pay Official	N45924		DEFENSE FINANCE AND ACCOUNTING SERV
Issue By	FA3030		FA3030 17 CONS CC
Admin	FA3030		FA3030 17 CONS CC
Inspect By	FA3030		FA3030 17 CONS CC
Acceptor	FA3030		FA3030 17 CONS CC
LPO	N20002		SUPSHIP GROTON SSN 780

Contractor Certification

I Certify that this invoice is correct and proper for payment.

Signature Date
2011/01/03

Norma Rice_IMACROS

Signature of Contractor Representative

ACTION BY: FA3030

Approved Amount (\$) 7,796.09

Has been made by me or under my supervision and they conform to contract, except as noted herein or on supporting documents

Approve

Acceptance Date

Signature Date

Norma Rice-Imacros

Routing Information

Role	Location Code	Extension	Name
Payee	493R2		COMERICA INCORPORATED
Pay Official	N45924		DEFENSE FINANCE AND ACCOUNTING SERV
Issue By	FA3030		FA3030 17 CONS CC
Admin	FA3030		FA3030 17 CONS CC
Inspect By	FA3030		FA3030 17 CONS CC
Acceptor	FA3030		FA3030 17 CONS CC
LPO	N20002		SUPSHIP GROTON SSN 780

Contractor Certification

I Certify that this invoice is correct and proper for payment.

Signature Date
2011/01/03

Norma Rice_IMACROS

Signature of Contractor Representative

ACTION BY: FA3030

Approved Amount (\$) 7,796.09

Has been made by me or under my supervision and they conform to contract, except as noted herein or on supporting documents

- Approve
- Approve Lesser Amount
- Reject to Initiator

Acceptance Date

Signature Date

2011/01/18

2011/01/18

Norma Rice-Imacros

Signature Of Authorized Government Representative

ACTION BY: N20002 *

- Recommend Document Certified
- Recommend Document Certified For Lesser Amount
- Recommend Document Rejected

The LPO Reviewer can save an incomplete document by clicking the Save Draft Document button. The Save and Continue functionality allows the user to save the document in its current state and either continue working on it, or come back to it at a later time.

Submit

Save Draft Document

Previous

Help

Logon Date : 2011/01/18 14:50:23 EST Last Accessed Date : 2011/01/18 14:51:29 EST

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Routing Information

Role	Location Code	Extension	Name
Payee	493R2		COMERICA INCORPORATED
Pay Official	N45924		DEFENSE FINANCE AND ACCOUNTING SERV
Issue By	FA3030		FA3030 17 CONS CC
Admin	FA3030		FA3030 17 CONS CC
Inspect By	FA3030		FA3030 17 CONS CC
Acceptor	FA3030		FA3030 17 CONS CC
LPO	N20002		SUPSHIP GROTON SSN 780

Contractor Certification

I Certify that this invoice is correct and proper for payment.

Signature Date
2011/01/03

Norma Rice_IMACROS

Signature of Contractor Representative

ACTION BY: FA3030

Approved Amount (\$) 7,796.09

Has been made by me or under my supervision and they conform to contract, except as noted herein or on supporting documents

- Approve
- Approve Lesser Amount
- Reject to Initiator

Acceptance Date

2011/01/18

Signature Date

2011/01/18

Norma Rice-Imacros

The LPO Reviewer can Recommend Document Certified, Recommend Document Certified for Lesser Amount or Recommend Document Rejected.

Note: Comments are mandatory when pre-certifying For Lesser or when Recommending Rejection.

ACTION BY: N20002 *

- Recommend Document Certified
- Recommend Document Certified For Lesser Amount
- Recommend Document Rejected

Submit

Save Draft Document

Previous

Help

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Local Processing Office Reviewer - Navy Shipbuilding Invoice

- Header
- Line Item
- ACRN WS
- LLA
- Addresses
- Misc. Info
- Preview Document

Contract Number Delivery Order Issue Date

N45924WBTA111

Invoice Number	Invoice Date	Invoice Received Date	Final Invoice?	Shipment Number	Discounts
INV0913	2011/01/03	2011/01/03	N	INV0913	NET: 7

Summary of Detail Level Information	Total
2 CLIN/SLIN(s)	\$ 7,796.09

The LPO Reviewer can navigate to the Line Item page by clicking the Line Item tab.

Routing Information

Role	Location Code	Extension	Name
Payee	493R2		COMERICA INCORPORATED
Pay Official	N45924		DEFENSE FINANCE AND ACCOUNTING SERV
Issue By	FA3030		FA3030 17 CONS CC
Admin	FA3030		FA3030 17 CONS CC
Inspect By	FA3030		FA3030 17 CONS CC
Acceptor	FA3030		FA3030 17 CONS CC
LPO	N20002		SUPSHIP GROTON SSN 780

Contractor Certification

I Certify that this invoice is correct and proper for payment.

Signature Date: 2011/01/03
 Signature: Norma Rice_IMACROS
 Signature of Contractor Representative

ACTION BY: FA3030

Approved Amount (\$) 7,796.09
 Has been made by me or under my supervision and they conform to contract, except as noted herein or on supporting documents

Approve
 Acceptance Date Signature Date
 Signature: Norma Rice-Imacros

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Local Processing Office Reviewer - Navy Shipbuilding Invoice

[Header](#)
[Line Item](#)
[ACRN WS](#)
[LLA](#)
[Addresses](#)
[Misc. Info](#)
[Preview Document](#)

Contract Number	Delivery Order	Shipment Number	Invoice Number	Invoice Date
N45924WBTA111		INV0913	INV0913	2011/01/03

All accounting information updates or entries need to be made on the LLA tab.

* = Required Fields

Item No.	Amount Billed(\$)	Amount Approved
1000	3226.59	3226.59
ACRN		AAI
Description	<div style="border: 1px solid black; background-color: yellow; padding: 5px;"> The Line Item page is displayed. The LPO Reviewer can review contents of the Line Item page. </div>	
Vendor - Navy Shipbuilding Invoice		

Item No.	Amount Billed(\$)	Amount Approved
1001	4569.50	4569.50
ACRN	SDN	AAI
Description		
Vendor - Navy Shipbuilding Invoice #2		

Total: \$	7,796.09	Government Approved Total: \$	7,796.09
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[Submit](#)
[Save Draft Document](#)
[Help](#)

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Local Processing Office Reviewer - Navy Shipbuilding Invoice

- Header
- Line Item
- ACRN WS**
- LLA
- Addresses
- Misc. Info
- Preview Document

Contract Number	Delivery Order	Shipment Number	Invoice Number	Invoice Date
N45924WBTA111		INV0913	INV0913	2011/01/03

All accounting information updates or entries need to be made on the LLA tab.
 * = Required Fields

Item No.	Amount Billed(\$)	Amount Approved
1000	3226.59	3226.59
ACRN	SDN	AAI
Description		
Vendor - Navy Shipbuilding Invoice		

Item No.	Amount Billed(\$)	Amount Approved
1001	4569.50	4569.50
ACRN		AAI
Description		
Vendor - Navy Shipbuilding Invoice #2		

The LPO Reviewer can navigate to the ACRN Worksheet by clicking the ACRN Worksheet tab.

Total: \$	7,796.09	Government Approved Total: \$	7,796.09
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- Submit
- Save Draft Document
- Help

User Government Documentation Lookup Logout

Local Processing Office Reviewer - Navy Shipbuilding Invoice

Header Line Item **ACRN WS** LLA Addresses Misc. Info Preview Document

Contract Number	Delivery Order	Shipment Number	Invoice Number	Invoice Date
N45924WBTA111		INV0913	INV0913	2011/01/03

Approved Amount (\$)	Certification Target (\$)	Certified Total (\$)	Difference (\$)
7,796.09	<input type="text" value="7,796.09"/>	0.00	7,796.09

Document Level Pre-Pop Values

ACRN TFO SDN AAI Action [Populate Line Pre-Pops.](#)

Item Number	Billed Amount (\$)	Line Approved Amount (\$)	Line Certified Amount (\$)	Line Difference (\$)
1000	3,226.59			
ACRN	SDN			
Line Pre-Pop Values	ACRN <input type="text"/>	TFO <input type="text" value="N"/>	SDN <input type="text"/>	AAI <input type="text"/>
Index	ACRN *	TFO	SDN *	AAI *
			Certified Amount (\$) *	Action
				Add ACRN

The ACRN Worksheet page is displayed. The LPO Reviewer can review contents of the ACRN Worksheet page.

The LPO Reviewer is responsible for verifying or entering accounting data into the ACRN Worksheet form.

Item Number	Billed Amount (\$)	Line Approved Amount (\$)	Line Certified Amount (\$)	Line Difference (\$)
1001	4,569.50	4,569.50		
ACRN	SDN	AAI		
Line Pre-Pop Values	ACRN <input type="text"/>	TFO <input type="text" value="N"/>	SDN <input type="text"/>	AAI <input type="text"/>
Index	ACRN *	TFO	SDN *	AAI *
			Certified Amount (\$) *	Action
				Add ACRN

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Local Processing Office Reviewer - Navy Shipbuilding Invoice

Header Line Item **ACRN WS** LLA Addresses Misc. Info Preview Document

Contract Number	Delivery Order	Shipment Number	Invoice Number	Invoice Date
N45924WBTA111		INV0913	INV0913	2011/01/03

Approved Amount (\$)	Certification Target (\$)	Certified Total (\$)	Difference (\$)
7,796.09	<input type="text" value="7,796.09"/>	0.00	7,796.09

Document Level Pre-Pop Values

ACRN

TFO

The Certified Total Amount must balance with the Certification Target Amount. The Difference amount must equal zero (0).

Item Number	Billed Amount (\$)	Line Approved Amount (\$)	Line Certified Amount (\$)	Line Difference (\$)
1000	3,226.59	3,226.59		
ACRN SDN AAI				
Line Pre-Pop Values	ACRN <input type="text"/>	TFO <input type="text" value="N"/>	SDN <input type="text"/>	AAI <input type="text"/>
Index	ACRN *	TFO	SDN *	AAI *
				Certified Amount (\$) *
				Action
				Add ACRN

Item Number	Billed Amount (\$)	Line Approved Amount (\$)	Line Certified Amount (\$)	Line Difference (\$)
1001	4,569.50	4,569.50		
ACRN				
Line Pre-Pop Values	ACRN <input type="text"/>	<p>All Line Items must have at least one combination of AAI, SDN, and ACRN and a Certified Amount.</p>		AAI <input type="text"/>
Index	<input type="text" value="ACRN *"/>	TFO	<input type="text" value="SDN *"/>	<input type="text" value="AAI *"/>
				Certified Amount (\$) *
				Action
				Add ACRN

User Government Documentation Lookup Logout

Local Processing Office Reviewer - Navy Shipbuilding Invoice

Header Line Item **ACRN WS** LLA Addresses Misc. Info Preview Document

Contract Number	Delivery Order	Shipment Number	Invoice Number	Invoice Date
N45924WBTA111		INV0913	INV0913	2011/01/03
Approved Amount (\$)	Certification Target (\$)	Certified Total (\$)	Difference (\$)	
7,796.09	<input type="text" value="7,796.09"/>	0.00	7,796.09	

Document Level Pre-Pop Values	ACRN <input type="text"/>	TFO <input type="text" value="N"/>	SDN <input type="text"/>	AAI <input type="text"/>	Populate Line Pre-Pops.
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Item Number	Billed Amount (\$)	Line Approved Amount (\$)	Line Certified Amount (\$)	Line Difference (\$)
1000	3,226.59	3,226.59		
ACRN	SDN	AAI		
Line Pre-Pop Values	ACRN <input type="text"/>	TFO <input type="text" value="N"/>	SDN <input type="text"/>	AAI <input type="text"/>
Index	ACRN *	TFO	SDN *	AAI *

If multiple Item Numbers are used and they all have the same ACRN, SDN, and AAA, the LPO Reviewer can choose to enter the data using the Document Level Pre-pop Values fields and clicking on the Populate Line Pre-Pops. link to populate all the item data on this document. If each Item No. uses different information the LPO Reviewer will need to enter the data separately.

Item Number	Billed Amount (\$)	Line Approved Amount (\$)	Line Certified Amount (\$)	Line Difference (\$)
1001	4,569.50	4,569.50		
ACRN	SDN	AAI		
Line Pre-Pop Values	ACRN <input type="text"/>	TFO <input type="text" value="N"/>	SDN <input type="text"/>	AAI <input type="text"/>
Index	ACRN *	TFO	SDN *	AAI *
				Certified Amount (\$) *
				Action

[Add ACRN](#)

[Add ACRN](#)

Local Processing Office Reviewer - Navy Shipbuilding Invoice

- Header
- Line Item
- ACRN WS**
- LLA
- Addresses
- Misc. Info
- Preview Document

Contract Number	Delivery Order	Shipment Number	Invoice Number	Invoice Date
N45924WBTA111		INV0913	INV0913	2011/01/03

Approved Amount (\$)	Certification Target (\$)	Certified Total (\$)	Difference (\$)
7,796.09	<input type="text" value="7,796.09"/>	0.00	7,796.09

Document Level Pre-Pop Values

ACRN: TFO: SDN: AAI:

Action: [Populate Line Pre-Pops.](#)

Item Number	Billed Amount (\$)	Line Approved Amount (\$)	Line Certified Amount (\$)	Line Difference (\$)										
1000	3,226.59	3,226.59												
<table border="1"> <tr> <th>ACRN</th> <th>SDN</th> <th>AAI</th> </tr> <tr> <td><input type="text"/></td> <td><input type="text"/></td> <td><input type="text"/></td> </tr> </table>					ACRN	SDN	AAI	<input type="text"/>	<input type="text"/>	<input type="text"/>				
ACRN	SDN	AAI												
<input type="text"/>	<input type="text"/>	<input type="text"/>												
<p>The LPO clicks the Add ACRN link to add ACRN information for the first Line Item.</p>														
<table border="1"> <tr> <th>Line Pre-Pop Values</th> <th>ACRN</th> <th>TFO</th> <th>SDN</th> <th>AAI</th> </tr> <tr> <td></td> <td><input type="text"/></td> <td><input type="text" value="N"/></td> <td><input type="text"/></td> <td><input type="text"/></td> </tr> </table>					Line Pre-Pop Values	ACRN	TFO	SDN	AAI		<input type="text"/>	<input type="text" value="N"/>	<input type="text"/>	<input type="text"/>
Line Pre-Pop Values	ACRN	TFO	SDN	AAI										
	<input type="text"/>	<input type="text" value="N"/>	<input type="text"/>	<input type="text"/>										
Index	ACRN *	TFO	SDN *	AAI *	Certified Amount (\$) *	Action								
						Add ACRN								

Item Number	Billed Amount (\$)	Line Approved Amount (\$)	Line Certified Amount (\$)	Line Difference (\$)										
1001	4,569.50	4,569.50												
<table border="1"> <tr> <th>ACRN</th> <th>SDN</th> <th>AAI</th> </tr> <tr> <td><input type="text"/></td> <td><input type="text"/></td> <td><input type="text"/></td> </tr> </table>					ACRN	SDN	AAI	<input type="text"/>	<input type="text"/>	<input type="text"/>				
ACRN	SDN	AAI												
<input type="text"/>	<input type="text"/>	<input type="text"/>												
<table border="1"> <tr> <th>Line Pre-Pop Values</th> <th>ACRN</th> <th>TFO</th> <th>SDN</th> <th>AAI</th> </tr> <tr> <td></td> <td><input type="text"/></td> <td><input type="text" value="N"/></td> <td><input type="text"/></td> <td><input type="text"/></td> </tr> </table>					Line Pre-Pop Values	ACRN	TFO	SDN	AAI		<input type="text"/>	<input type="text" value="N"/>	<input type="text"/>	<input type="text"/>
Line Pre-Pop Values	ACRN	TFO	SDN	AAI										
	<input type="text"/>	<input type="text" value="N"/>	<input type="text"/>	<input type="text"/>										
Index	ACRN *	TFO	SDN *	AAI *	Certified Amount (\$) *	Action								
						Add ACRN								

Local Processing Office Reviewer - Navy Shipbuilding Invoice

[Header](#)
[Line Item](#)
[ACRN WS](#)
[LLA](#)
[Addresses](#)
[Misc. Info](#)
[Preview Document](#)

Contract Number	Delivery Order	Shipment Number	Invoice Number	Invoice Date
N45924WBTA111		INV0913	INV0913	2011/01/03

Approved Amount (\$)	Certification Target (\$)	Certified Total (\$)	Difference (\$)
7,796.09	<input type="text" value="7,796.09"/>	3,226.59	4,569.50

Document Level Pre-Pop Values
 ACRN:
 TFO:
 SDN:
 AAI:
Action: [Populate Line Pre-Pops.](#)

Item Number	Billed Amount (\$)	Line Approved Amount (\$)	Line Certified Amount (\$)	Line Difference (\$)
1000	3,226.59	3,226.59	3,226.59	0.00

ACRN **SDN** **AAI**
Line Pre-Pop Values
 ACRN:
 TFO:
 SDN:
 AAI:

Index	ACRN *	TFO	SDN *	AAI *	Certified Amount (\$) *	Action
1	<input type="text" value="DN"/>	<input type="text" value="Y"/>	<input type="text" value="T1980"/>	<input type="text" value="045924"/>	<input type="text" value="3,226.59"/>	Delete ACRN Add ACRN

Item Number	Billed Amount (\$)	Line Approved Amount (\$)
1001	4,569.50	4,569.50

ACRN **SDN** **AAI**
Line Pre-Pop Values
 ACRN:
 TFO:
 SDN:
 AAI:

Index	ACRN *	TFO	SDN *	AAI *	Certified Amount (\$) *	Action
						Add ACRN

The LPO Reviewer enters the information for the ACRN and selects the Add ACRN link to continue adding the mandatory information for the additional Line Items.

[Add ACRN](#)

Local Processing Office Reviewer - Navy Shipbuilding Invoice

Contract Number	Delivery Order	Shipment Number	Invoice Number	Invoice Date
N45924WBTA111		INV0913	INV0913	2011/01/03

Approved Amount (\$)	Certification Target (\$)	Certified Total (\$)	Difference (\$)
7,796.09	<input type="text" value="7,796.09"/>	7,796.09	0.00

Document Level Pre-Pop Values	ACRN <input type="text"/>	TFO <input type="text" value="N"/>	The LPO Reviewer can navigate to the LLA page by clicking the LLA tab.	Action Populate Line Pre-Pops.
-------------------------------	---------------------------	------------------------------------	--	---

Item Number	Billed Amount (\$)	Line Approved Amount (\$)	Line Certified Amount (\$)	Line Difference (\$)																								
1000	3,226.59	3,226.59	3,226.59	0.00																								
<table border="1"> <tr> <td>ACRN</td> <td>SDN</td> <td>AAI</td> <td colspan="2"></td> </tr> <tr> <td>Line Pre-Pop Values</td> <td>ACRN <input type="text"/></td> <td>TFO <input type="text" value="N"/></td> <td>SDN <input type="text"/></td> <td>AAI <input type="text"/></td> </tr> <tr> <td>Index</td> <td>ACRN *</td> <td>TFO</td> <td>SDN *</td> <td>AAI *</td> <td>Certified Amount (\$) *</td> <td>Action</td> </tr> <tr> <td>1</td> <td><input type="text" value="DN"/></td> <td><input type="text" value="Y"/></td> <td><input type="text" value="T1980"/></td> <td><input type="text" value="045924"/></td> <td><input type="text" value="3,226.59"/></td> <td> Delete ACRN Add ACRN </td> </tr> </table>					ACRN	SDN	AAI			Line Pre-Pop Values	ACRN <input type="text"/>	TFO <input type="text" value="N"/>	SDN <input type="text"/>	AAI <input type="text"/>	Index	ACRN *	TFO	SDN *	AAI *	Certified Amount (\$) *	Action	1	<input type="text" value="DN"/>	<input type="text" value="Y"/>	<input type="text" value="T1980"/>	<input type="text" value="045924"/>	<input type="text" value="3,226.59"/>	Delete ACRN Add ACRN
ACRN	SDN	AAI																										
Line Pre-Pop Values	ACRN <input type="text"/>	TFO <input type="text" value="N"/>	SDN <input type="text"/>	AAI <input type="text"/>																								
Index	ACRN *	TFO	SDN *	AAI *	Certified Amount (\$) *	Action																						
1	<input type="text" value="DN"/>	<input type="text" value="Y"/>	<input type="text" value="T1980"/>	<input type="text" value="045924"/>	<input type="text" value="3,226.59"/>	Delete ACRN Add ACRN																						

Item Number	Billed Amount (\$)	Line Approved Amount (\$)	Line Certified Amount (\$)	Line Difference (\$)																															
1001	4,569.50	4,569.50	4,569.50	0.00																															
<table border="1"> <tr> <td>ACRN</td> <td>SDN</td> <td>AAI</td> <td colspan="2"></td> </tr> <tr> <td>Line Pre-Pop Values</td> <td>ACRN <input type="text"/></td> <td>TFO <input type="text" value="N"/></td> <td>SDN <input type="text"/></td> <td>AAI <input type="text"/></td> </tr> <tr> <td>Index</td> <td>ACRN *</td> <td>TFO</td> <td>SDN *</td> <td>AAI *</td> <td>Certified Amount (\$) *</td> <td>Action</td> </tr> <tr> <td>1</td> <td><input type="text" value="ES"/></td> <td><input type="text" value="N"/></td> <td><input type="text" value="SDN10564015"/></td> <td><input type="text" value="062649"/></td> <td><input type="text" value="4,500.00"/></td> <td>Delete ACRN</td> </tr> <tr> <td>2</td> <td><input type="text" value="RO"/></td> <td><input type="text" value="Y"/></td> <td><input type="text" value="t40680"/></td> <td><input type="text" value="062649"/></td> <td><input type="text" value="69.50"/></td> <td> Delete ACRN Add ACRN </td> </tr> </table>					ACRN	SDN	AAI			Line Pre-Pop Values	ACRN <input type="text"/>	TFO <input type="text" value="N"/>	SDN <input type="text"/>	AAI <input type="text"/>	Index	ACRN *	TFO	SDN *	AAI *	Certified Amount (\$) *	Action	1	<input type="text" value="ES"/>	<input type="text" value="N"/>	<input type="text" value="SDN10564015"/>	<input type="text" value="062649"/>	<input type="text" value="4,500.00"/>	Delete ACRN	2	<input type="text" value="RO"/>	<input type="text" value="Y"/>	<input type="text" value="t40680"/>	<input type="text" value="062649"/>	<input type="text" value="69.50"/>	Delete ACRN Add ACRN
ACRN	SDN	AAI																																	
Line Pre-Pop Values	ACRN <input type="text"/>	TFO <input type="text" value="N"/>	SDN <input type="text"/>	AAI <input type="text"/>																															
Index	ACRN *	TFO	SDN *	AAI *	Certified Amount (\$) *	Action																													
1	<input type="text" value="ES"/>	<input type="text" value="N"/>	<input type="text" value="SDN10564015"/>	<input type="text" value="062649"/>	<input type="text" value="4,500.00"/>	Delete ACRN																													
2	<input type="text" value="RO"/>	<input type="text" value="Y"/>	<input type="text" value="t40680"/>	<input type="text" value="062649"/>	<input type="text" value="69.50"/>	Delete ACRN Add ACRN																													

Local Processing Office Reviewer - Navy Shipbuilding Invoice

- Header
- Line Item
- ACRN WS
- LLA**
- Addresses
- Misc. Info
- Preview Document

Contract Number	Delivery Order	Shipment Number	Invoice Number	Invoice Date
N45924WBTA111		INV0913	INV0913	2011/01/03

[+] Populate All

Item Number				
1000				
ACRN	SDN	AAI		
DN	T1980	045924		
Department Indicator	Beg Fiscal Year	Appn	Sub Head	
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	
Object Class	BCN			
<input type="text"/>	<input type="text"/>			
PAA	Cost Code			
<input type="text"/>	<input type="text"/>			
Agency Qualifier Code	Project Task/Budget Subline	Recipient		
DD	<input type="text"/>	<input type="text"/>	<input type="text"/>	
Special Interest/Program Cost	Transfer from Department	Cost Allocation Code	Work Center Recipient	
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	
Classification Code	Major Reimbursement Source Code	DoD Budget Accounting Classification Code	Fund Code	
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	
Reimbursement Source Code	IFS Number	Fund Org Admin Code	Customer Indicator/MPC	
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	
Government Public Sector ID	Activity Address Code	Foreign Currency Code	Program Element Code	
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	

The LPO Reviewer is responsible for verifying or entering accounting data into the Long Line of Accounting (LLA) form.

Note: The ACRN, Document Record Reference ID and Agency Accounting ID fields are carried over from the ACRN Worksheet.

Local Processing Office Reviewer - Navy Shipbuilding Invoice

- Header
- Line Item
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Contract Number	Delivery Order	Shipment Number	Invoice Number	Invoice Date
N45924WBTA111		INV0913	INV0913	2011/01/03

[+] Populate All

The LPO Reviewer enters the Accounting data required by the contract.

Item Number			
1000			
ACRN	SDN	AAI	
WO	T2108	068688	
Department Indicator	Beg Fiscal Year	Appn	Sub Head
<input type="text" value="40"/>	<input type="text" value="045612"/>	<input type="text" value="5045"/>	<input type="text" value="1230"/>
Object Class	BCN	Sub-Allotment Recipient	Transaction Type
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
PAA	Cost Code		
<input type="text"/>	<input type="text" value="74"/>		
Agency Qualifier Code	Project Task/Budget Subline	Program/ Planning Code	Defense Agency Allocation Recipient
DD	<input type="text"/>	<input type="text"/>	<input type="text"/>
Special Interest/Program Cost	Transfer from Department	Cost Allocation Code	Work Center Recipient
<input type="text"/>	<input type="text" value="45"/>	<input type="text" value="156048"/>	<input type="text" value="048612"/>
Classification Code	Major Reimbursement Source Code	DoD Budget Accounting Classification Code	Fund Code
<input type="text" value="850156"/>	<input type="text" value="0"/>	<input type="text"/>	<input type="text"/>
Reimbursement Source Code	IFS Number	Fund Org Admin Code	Customer Indicator/MPC
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Government Public Sector ID	Activity Address Code	Foreign Currency Code	Program Element Code
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Local Processing Office Reviewer - Navy Shipbuilding Invoice

- Header
- Line Item
- ACRN WS
- LLA
- Addresses**
- Misc. Info
- Preview Document

Contract Number N45924WBTA111	Delivery Order	Shipment Number INV0913	Invoice Number INV0913	Invoice Date 2011/01/03
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[+] Populate All

The LPO Reviewer can navigate to the Addresses page by clicking the Addresses tab.

Item Number 1000			
ACRN WO	SDN T2108	AAI 068688	
Department Indicator 40	Beg Fiscal Year 045612	Appn 5045	Sub Head 1230
Object Class	BCN	Sub-Allotment Recipient	Transaction Type
PAA	Cost Code 74		
Agency Qualifier Code DD	Project Task/Budget Subline	Program/ Planning Code	Defense Agency Allocation Recipient
Special Interest/Program Cost	Transfer from Department 45	Cost Allocation Code 156048	Work Center Recipient 048612
Classification Code 850156	Major Reimbursement Source Code 0	DoD Budget Accounting Classification Code	Fund Code
Reimbursement Source Code	IFS Number	Fund Org Admin Code	Customer Indicator/MPC
Government Public Sector ID	Activity Address Code	Foreign Currency Code	Program Element Code

Local Processing Office Reviewer - Navy Shipbuilding Invoice

- Header
- Line Item
- ACRN WS
- LLA
- Addresses**
- Misc. Info
- Preview Document

Contract Number	Delivery Order	Shipment Number	Invoice Number	Invoice Date
N45924WBTA111		INV0913	INV0913	2011/01/03

Prime Contractor		
CAGE Code	Extension	
493R2		
Activity Name 1		
COMERICA INCORPORATED		
Activity Name 2		
Activity Name 3		
Address 1		
1717 MAIN ST		
Address 2		
Address 3		
Address 4		
City	State	Zip
DALLAS	TX	752014612
Country	Military Location Description	
USA		

Administered By		
DoDAAC		
FA3030		
Activity Name 1		
FA3030 17 CONS CC		
Address 1		
ADMINISTRATIVE ONLY NO REQUISITIONS		
Address 2		
210 SCHERZ BLVD		
Address 3		
Address 4		
GOODFELLOW AFB TX 76908-4705		
City	State	Zip
Country	Military Location Description	

The Addresses page is displayed. The LPO Reviewer can review the contents of the Addresses page.

Inspect By	
DoDAAC	Extension

Acceptor	
DoDAAC	Extension

Local Processing Office Reviewer - Navy Shipbuilding Invoice

- Header
- Line Item
- ACRN WS
- LLA
- Addresses
- Misc. Info
- Preview Document

Contract Number	Delivery Order	Shipment Number	Invoice Number	Invoice Date
N45924WBTA111		INV0913	INV0913	2011/01/03

Prime Contractor		
CAGE Code	Extension	
493R2		
Activity Name 1		
COMERICA INCORPORATED		
Activity Name 2		
Activity Name 3		
Address 1		
1717 MAIN ST		
Address 2		
Address 3		
Address 4		
City	State	Zip
DALLAS	TX	752014612
Country	Military Location Description	
USA		

Administered By		
DoDAAC		
EA3030		
Activity Name 1		
30 17 CONS CC		
Activity Name 2		
Activity Name 3		
Address 1		
ADMINISTRATIVE ONLY NO REQUISITIONS		
Address 2		
210 SCHERZ BLVD		
Address 3		
Address 4		
GOODFELLOW AFB TX 76908-4705		
City	State	Zip
Country	Military Location Description	

The LPO Reviewer can navigate to the Misc. Info page by clicking the Misc. Info tab.

Inspect By	
DoDAAC	Extension

Acceptor	
DoDAAC	Extension

Local Processing Office Reviewer - Navy Shipbuilding Invoice

- Header
- Line Item
- ACRN WS
- LLA
- Addresses
- Misc. Info
- Preview Document

Contract Number	Delivery Order	Shipment Number	Invoice Number	Invoice Date
N45924WBTA111		INV0913	INV0913	2011/01/03

Initiator

Name: Norma Rice_IMACROS	Date of Action / IRD: 2011/01/03 0912 EST / 2011/01/03
Email: nrice@caci.com	Title: IMACROS_Vendor
Org Email: nrice@caci.com	Action(s): [Submitted, Web, Stand Alone]
Attachments: Attachment_for_WAWF.doc	View Attachment
Comments: Vendor - Navy Shipbuilding Invoice	

The Misc. Info page is displayed. The LPO Reviewer can review the contents of the Misc. Info page.

The LPO Reviewer can click the View Attachment link to view attachments added by previous users.

Acceptor

Name: Norma Rice-Imacros	Date of Action: 2011/01/18 1429 EST	Phone #: 555-555-imac	DSN:
Email: nrice@caci.com	Title: I-NORMA Govt	Action(s): [Accepted]	
Org Email: nrice@caci.com			
Attachments: Attachment_for_WAWF.doc	View Attachment		
Comments: Acceptor - Navy Shipbuilding Invoice			

nrice@caci.com

Attachments:

Attachment_for_WAWF.doc

[View Attachment](#)

Comments:

Vendor - Navy Shipbuilding Invoice

Acceptor

Name:	Date of Action:	Phone #:	DSN:
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Norma Rice-Imacros	2011/01/18 1429 EST	555-555-imac	
--------------------	---------------------	--------------	--

Email:	Title:	Action(s):
--------	--------	------------

nrice@caci.com	I-NORMA Govt	[Accepted]
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Org Email:

nrice@caci.com

Attachments:

Attachment_for_WAWF.doc

[View Attachment](#)

Comments:

Acceptor - Navy Shipbuilding Invoice

Local Processing Official Reviewer

Name:	Date of Action:	Phone #:	DSN:
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norma rice_govt	2011/01/18 1451 EST	555-555-LPO	
-----------------	---------------------	-------------	--

Email:	Title:	Action(s):
--------	--------	------------

nrice@caci.com	LPO	
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Org Email:

Attachments can be added on the Misc. Info page by clicking the Add Attachments link.

Attachments:



[Add Attachments](#)

Comments:

Local Processing Office Reviewer - Navy Shipbuilding Invoice

Form - Attachments

WARNING: Wide Area Workflow (WAWF) is designated for Sensitive Unclassified information ONLY. Do NOT enter classified information in this system.

There is an attachment size limit of 3MB, attachments over this size will be rejected.

The LPO Reviewer clicks the Browse button to locate the file that is to be attached.

Local Processing Office Reviewer - Navy Shipbuilding Invoice

Form - Attach

WARNING: Do NOT enter

There is an attachment

Information ONLY.

Choose file

Look in: Attachments

- Attachment_for_WAWF.doc
- Attach.txt

My Recent Documents

Desktop

My Documents

My Computer

My Network Places

File name: Attachment_for_WAWF.doc

Files of type: All Files (*.*)

Open

Cancel

The LPO Reviewer clicks the Open button after the file is selected.

Upload Return Help

Local Processing Office Reviewer - Navy Shipbuilding Invoice

Form - Attachments

WARNING: Wide Area Workflow (WAWF) is designated for Sensitive Unclassified information ONLY. Do NOT enter classified information in this system.

There is an attachment size limit of 3MB, attachments over this size will be rejected.

C:\Documents and Settings\Inrice

The LPO Reviewer clicks the Upload button to attach the selected document.

Logon Date : 2011/01/18 14:50:23 EST Last Accessed Date : 2011/01/18 14:53:57 EST

[Security & Privacy](#) [Accessibility](#) [Vendor Customer Support](#) [Government Customer Support](#) [FAQ](#) [Site Index](#)

Attachment_for_WAWF.doc

[View Attachment](#)

Comments:

Vendor - Navy Shipbuilding Invoice

Acceptor

Name:	Date of Action:	Phone #:	DSN:
-------	-----------------	----------	------

Norma Rice-Imacros	2011/01/18 1429 EST	555-555-imac	
--------------------	---------------------	--------------	--

Email:	Title:	Action(s):
--------	--------	------------

nrice@caci.com	I-NORMA Govt	[Accepted]
----------------	--------------	------------

Org Email:

nrice@caci.com

Attachments:

Attachment_for_WAWF.doc	View Attachment
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Comments:

Acceptor - Navy Shipbuilding Invoice

Local Processing Official Reviewer

Name:	Date of Action:	Phone #:	DSN:
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norma rice_govt	2011/01/18 1451 EST	555-555-LPO	
-----------------	---------------------	-------------	--

Email:	Title:	Action(s):
--------	--------	------------

nrice@caci.com	LPO	
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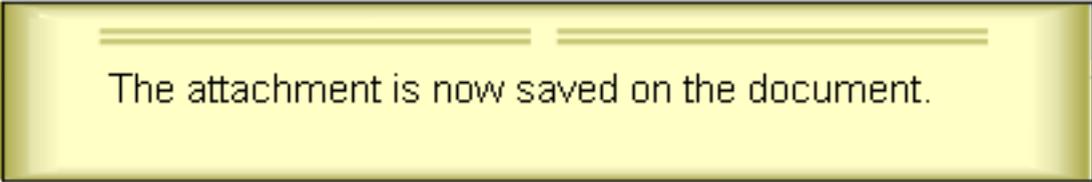
Org Email:

Attachments:

Attachment_for_WAWF.doc	View Attachment	Delete Attachment
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[Add Attachments](#)

Comments:



The attachment is now saved on the document.

Attachment_for_WAWF.doc

[View Attachment](#)

Comments:

Vendor - Navy Shipbuilding Invoice

Acceptor

Name:	Date of Action:	Phone #:	DSN:
Norma Rice-Imacros	2011/01/18 1429 EST	555-555-imac	
Email:		Title:	Action(s):
nrice@caci.com		I-NORMA Govt	[Accepted]
Org Email:			
nrice@caci.com			
Attachments:			
Attachment_for_WAWF.doc	View Attachment		
Comments:			
Acceptor - Navy Shipbuilding Invoice			

Local Processing Official Reviewer

Name:	Date of Action:	Phone #:	DSN:
norma rice_govt	2011/01/18 1451 EST	555-555-LPO	
Email:		Title:	Action(s):
nrice@caci.com		LPO	
Org Email:			
Attachments:			
Attachment_for_WAWF.doc	View Attachment	Delete Attachment	
	Add Attachments		
Comments:			
<div style="border: 1px solid black; padding: 5px; margin-top: 10px;">To add another attachment, the LPO Reviewer can click the Add Attachments link and repeat the process.</div>			

Attachment_for_WAWF.doc

[View Attachment](#)

Comments:

Vendor - Navy Shipbuilding Invoice

Acceptor

Name:	Date of Action:	Phone #:	DSN:
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Norma Rice-Imacros	2011/01/18 1429 EST	555-555-imac	
--------------------	---------------------	--------------	--

Email:	Title:	Action(s):
--------	--------	------------

nrice@caci.com	I-NORMA Govt	[Accepted]
----------------	--------------	------------

Org Email:

nrice@caci.com

Attachments:

Attachment_for_WAWF.doc	View Attachment
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Comments:

Acceptor - Navy Shipbuilding Invoice

Local Processing Official Reviewer

Name:	Date of Action:
-------	-----------------

norma rice_govt	2011/01/18 1451 EST
-----------------	---------------------

Email:	Title:	Action(s):
--------	--------	------------

nrice@caci.com	LPO	
----------------	-----	--

Org Email:

Attachments:

Attachment_for_WAWF.doc	View Attachment	Delete Attachment	Add Attachments
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Comments:

The attachment can be viewed or deleted by clicking the View Attachment or Delete Attachment links.



Acceptor

Name:	Date of Action:	Phone #:	DSN:
Norma Rice-Imacros	2011/01/18 1429 EST	555-555-imac	
Email:	Title:	Action(s):	
nrice@caci.com	I-NORMA Govt	[Accepted]	
Org Email:			
nrice@caci.com			
Attachments:			
Attachment_for_WAWF.doc	View Attachment		
Comments:			
Acceptor - Navy Shipbuilding Invoice			

Local Processing Official Reviewer

Name:	Date of Action:	Phone #:	DSN:
norma rice_govt	2011/01/18 1451 EST	555-555-LPO	
Email:	Title:	Action(s):	
nrice@caci.com	LPO		
Org Email:			
Attachments:			
Attachment_for_WAWF.doc			

The Comments Section allows the LPO Reviewer to enter comments for the Navy Shipbuilding Invoice.

Note: Comments are mandatory when pre-certifying Lesser Amount or when Recommending Rejection.

Comments:

Local Processing Office Reviewer Comments- Navy Shipbuilding Invoice

Local Processing Office Reviewer - Navy Shipbuilding Invoice

- Header
- Line Item
- ACRN WS
- LLA
- Addresses
- Misc. Info
- Preview Document**

Contract Number	Delivery Order	Shipment Number	Invoice Number	Invoice Date
N45924WBTA111		INV0913	INV0913	2011/01/03

The LPO Reviewer clicks the Preview Document tab to View the entire document.

Initiator

Name: Norma Rice_IMACROS	Date of Action / IRD: 2011/01/03 0912 EST / 2011/01/03	Phone #: 77
Email: nrice@caci.com	Title: IMACROS_Vendor	Action(s): [Submitted, Web, Stand Alone]
Org Email: nrice@caci.com		
Attachments: Attachment_for_WAWF.doc View Attachment		
Comments: Vendor - Navy Shipbuilding Invoice		

Acceptor

Name: Norma Rice-Imacros	Date of Action: 2011/01/18 1429 EST	Phone #: 555-555-imac	DSN:
Email: nrice@caci.com	Title: I-NORMA Govt	Action(s): [Accepted]	
Org Email: nrice@caci.com			
Attachments: Attachment_for_WAWF.doc View Attachment			
Comments: Acceptor - Navy Shipbuilding Invoice			

Local Processing Office Reviewer - Navy Shipbuilding Invoice

- Header
- Line Item
- ACRN WS
- LLA
- Addresses
- Misc. Info
- Preview Document**

Expand All Collapse All

[-] Document Information

Contract Number N45924WBTA111		Delivery Order	
Invoice Number INV0913	Invoice Date 2011/01/03	Invoice Received Date 2011/01/03	Final

The Preview Document page is now displayed. The Preview Document page provides a full representation of the document. The LPO Reviewer can scroll the contents of tab to review the document.

Summary of Detail Level Information	Total
2 CLIN/SLIN(s)	\$ 7,796.09

[-] Line Item Information

Item No.	Amount Billed	Amount Approved
1000	\$ 3226.59	\$ 3226.59
ACRN	SDN	AAI
Description		
Vendor - Navy Shipbuilding Invoice		
Item No.	Amount Billed	Amount Approved
1001	\$ 4569.50	\$ 4569.50
ACRN	SDN	AAI
Description		
Vendor - Navy Shipbuilding Invoice #2		

Line Item Total: \$ 7,796.09

Local Processing Office Reviewer - Navy Shipbuilding Invoice

- Header
- Line Item
- ACRN WS
- LLA
- Addresses
- Misc. Info
- Preview Document**

Expand All Collapse All

[-] Document Information

Contract Number N45924WBTA111		Delivery Order	
Invoice Number INV0913	Invoice Date 2011/01/03	Invoice Received Date 2011/01/03	Final Invoice

The Preview Document page is now displayed. The Preview Document page provides a full representation of the document. The LPO Reviewer can scroll the contents of tab to review the document.

Summary of Detail Level Information	Total
2 CLIN/SLIN(s)	\$ 7,796.09

[-] Line Item Information

Item No.	Amount Billed
1000	\$ 3226.59
ACRN	SDN

If the LPO Reviewer notices an inaccuracy after reviewing the invoice information, the LPO Reviewer can return to the appropriate tab to correct the information.

Description

Vendor - Navy Shipbuilding Invoice

Item No.	Amount Billed	Amount Approved
1001	\$ 4569.50	\$ 4569.50
ACRN	SDN	AAI

Description

Vendor - Navy Shipbuilding Invoice #2

Line Item Total: \$ 7,796.09

Local Processing Office Reviewer - Navy Shipbuilding Invoice

- Header
- Line Item
- ACRN WS
- LLA
- Addresses
- Misc. Info
- Preview Document

Expand All Collapse All

The LPO Reviewer can expand all document sections by clicking the Expand All link. The LPO Reviewer can collapse the contents of the tab by clicking the Collapse All link.

[-] Document Information

Contract Number	Issue Date
N45924WBTA111	

Invoice Number	Invoice Date	Invoice Received Date	Final Invoice?	Shipment Number	Discounts
INV0913	2011/01/03	2011/01/03	N	INV0913	NET: 7

Summary of Detail Level Information	Total
2 CLIN/SLIN(s)	\$ 7,796.09

[-] Line Item Information

Item No.	Amount Billed	Amount Approved
1000	\$ 3226.59	\$ 3226.59
ACRN	SDN	AAI

Description
Vendor - Navy Shipbuilding Invoice

Item No.	Amount Billed	Amount Approved
1001	\$ 4569.50	\$ 4569.50
ACRN	SDN	AAI

Description
Vendor - Navy Shipbuilding Invoice #2

Line Item Total: \$ 7,796.09

Local Processing Office Reviewer - Navy Shipbuilding Invoice

- Header
- Line Item
- ACRN WS
- LLA
- Addresses
- Misc. Info
- Preview Document

Expand All Collapse All

- [+] Document Information
- [+] Line Item Information
- [+] ACRN Worksheet
- [+] LLA Information
- [+] Address Information
- [+] Misc Information
- [+] Workflow Information

The LPO Reviewer can expand and collapse individual headers by clicking on the section headers.

- Submit
- Save Draft Document
- Help

Local Processing Office Reviewer - Navy Shipbuilding Invoice

- Header
- Line Item
- ACRN WS
- LLA
- Addresses
- Misc. Info
- Preview Document

Expand All Collapse All

[-] Document Information

Contract Number		Issue Date			
N45924WBTA111					
Invoice Number	Invoice Date	Invoice Received Date	Final Invoice?	Shipment Number	Discounts
INV0913	2011/01/03	2011/01/03	N	INV0913	NET: 7
Summary of Detail Level Information					Total
2 CLIN/SLIN(s)					\$ 7,796.09

The LPO Reviewer can navigate back to the Header page by clicking the Header tab.

[+] Line Item Information

[+] ACRN Worksheet

[+] LLA Information

[+] Address Information

[+] Misc Information

[+] Workflow Information

- Submit
- Save Draft Document
- Help

Routing Information

Role	Location Code	Extension	Name
Payee	493R2		COMERICA INCORPORATED
Pay Official	N45924		DEFENSE FINANCE AND ACCOUNTING SERV
Issue By	FA3030		FA3030 17 CONS CC
Admin	FA3030		FA3030 17 CONS CC
Inspect By	FA3030		FA3030 17 CONS CC
Acceptor	FA3030		FA3030 17 CONS CC
LPO	N20002		SUPSHIP GROTON SSN 780

Contractor Certification

I Certify that this invoice is correct and proper for payment.

Norma Rice_IMACROS

The Header page is displayed.

Signature of Contractor Representative

ACTION BY: FA3030

Approved Amount (\$) 7,796.09

Has been made by me or under my supervision and they conform to contract, except as noted herein or on supporting documents

- | | Acceptance Date | Signature Date |
|--|-----------------|----------------|
| <input checked="" type="checkbox"/> Approve | | |
| <input type="checkbox"/> Approve Lesser Amount | 2011/01/18 | 2011/01/18 |
| <input type="checkbox"/> Reject to Initiator | | |

Norma Rice-Imacros

Signature Of Authorized Government Representative

ACTION BY: N20002 *

- Recommend Document Certified
- Recommend Document Certified For Lesser Amount
- Recommend Document Rejected

Submit

Save Draft Document

Previous

Help

Logon Date : 2011/01/18 14:50:23 EST Last Accessed Date : 2011/01/18 14:54:42 EST

[Security & Privacy](#) [Accessibility](#) [Vendor Customer Support](#) [Government Customer Support](#) [FAQ](#) [Site Index](#)

Routing Information

Role	Location Code	Extension	Name
Payee	493R2		COMERICA INCORPORATED
Pay Official	N45924		DEFENSE FINANCE AND ACCOUNTING SERV
Issue By	FA3030		FA3030 17 CONS CC
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Inspect By	FA3030		FA3030 17 CONS CC
Acceptor	FA3030		FA3030 17 CONS CC
LPO	N20002		SUPSHIP GROTON SSN 780

Contractor Certification

I Certify that this invoice is correct and proper for payment.

Signature Date
2011/01/03

Norma Rice_IMACROS

Signature of Contractor Representative

ACTION BY: FA3030

Approved Amount (\$) 7,796.09

Has been made by me or under my supervision and they conform to contract, except as noted herein or on supporting documents

- | | Acceptance Date | Signature Date |
|--|-----------------|----------------|
| <input checked="" type="checkbox"/> Approve | | |
| <input type="checkbox"/> Approve Lesser Amount | 2011/01/18 | 2011/01/18 |
| <input type="checkbox"/> Reject to Initiator | | |

Norma Rice-Imacros

Signature Of Authorized Government Representative

ACTION BY: N20002 *

- Recommend Document Certified
- Recommend Document Certified For Lesser Amount
- Recommend Document Rejected

The LPO Reviewer selects Recommend Document Certified and clicks the Submit button to continue pre-certifying the document.

Submit

Save Draft Document

Previous

Help

Logon Date : 2011/01/18 14:50:23 EST Last Accessed Date : 2011/01/18 14:54:42 EST

[Security & Privacy](#) [Accessibility](#) [Vendor Customer Support](#) [Government Customer Support](#) [FAQ](#) [Site Index](#)

Success

The Navy Shipbuilding Invoice was successfully recommended for certification.

Contract Number	Delivery Order	Shipment Number	Invoice Number
N45924WBTA111		INV0913	INV0913

After the Navy Shipbuilding Invoice has been submitted, the WAWF system informs the LPO Reviewer that the document was recommended for certification.
An email is sent to the Local Processing Office.

Email sent to Local Processing Office: wawf@caci.com

[Send Additional Email Notifications](#) 

Tue Jan 18 17:33:50 EST 2011

The LPO Reviewer can add more email addresses by clicking the Send Additional Email Notifications link.

[Return](#)

Success

The Navy Shipbuilding Invoice was successfully recommended for certification.

Contract Number	Delivery Order	Shipment Number	Invoice Number
N45924WBTA111		INV0913	INV0913

Email sent to Local Processing Office: wawf@caci.com

[Send Additional Email Notifications](#)

Tue Jan 18 17:33:50 EST 2011

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This concludes the demonstration of a Local Processing Office Reviewer (LPOR) pre-certifying a Navy Shipbuilding Invoice.

[Return](#)