

Overview of the WAWF Folder Search Criteria pages.

Search Criteria - Vendor Documents Folder By Vendor (Payee)

WARNING: This folder contains saved data for CAGE Codes: 02LU7, 13499 that will be purged in 1 day.

You will receive a message if there are "Saved" documents in your folder.

CAGE Code *

Must select a "CAGE Code" if you are a vendor.
Government users will select a "DoDAAC".

Contract Number

Vendor (Payee) / Vendor (Payee) Extension

Ship From / Ship From Extension

Shipment No.

You may submit once you select from the only mandatory field, either the "CAGE Code" or "DoDAAC" field.

Invoice Number

Tax Id (EIN)

Systems

Type Document

Status

Create / Update Date (YYYY/MM/DD)

Create / Update Date End (YYYY/MM/DD)

The Create / Update Date Range is defaulted to 30 days in most Search pages.

Acceptance Date (YYYY/MM/DD)

Acceptance Date End (YYYY/MM/DD)

Invoice Received Date (YYYY/MM/DD)

Invoice Received Date End (YYYY/MM/DD)

Wide Area Workflow

Vendor Documents from Active Folder for '06481' (274 items, 1-20)

By only entering the "CAGE Code" and leaving the date range at 30 days, 274 records are returned.

Item	System	Type	Vendor (Payee)	Contract Number↑	Deliver	Shipped	Accepted	Status	Pr
1	WAWF	Receiving Report S/S	06481	1	123456			Void	
2	WAWF	Receiving Report D/D	06481	1	1234567890124			Rejected	
3	WAWF	Receiving Report D/D	06481	1	1234567890124			Submitted	
5	WAWF	Receiving Report S/S	06481	11JAGG03GER10	1510			Submitted	
7	WAWF	Receiving Report D/D	06481	11JAGG05GER10	1522			Submitted	
9	WAWF	Receiving Report S/D	06481	27NIP				Rejected	
10	WAWF	Reparables RR S/S	06481	ABCDEFG000005	DHRU			Submitted	
11	WAWF	Reparables RR S/S	06481	ABCDEFG000005	DHRU			Submitted	
12	WAWF	Reparables RR S/S	06481	ABCDEFG000005	DHRU			Submitted	
13	WAWF	NSI	06481	AIBSI12220A21	NAVY			S-Submitted	
14	WAWF	CV-Direct	06481	AIMEEIV012345	1108				
15	WAWF	NSI	06481	AIMEEIV202345	1223			Accepted	
16	WAWF	Receiving Report D/D	06481	AMAPAD09XX001				Rejected	
17	WAWF	Receiving Report D/D PC	06481	BHECP05300J01	0041			S-Submitted	
18	WAWF	Combo S/O	06481	COMBOS0WEB123	1345			Rejected	
19	WAWF	Receiving Report D/D PC	06481	CRCARDE090300	CORA			Rejected	
20	WAWF	Receiving Report D/D PC	06481	CRCARDE090306	CORA			Rejected	

Click the "Return" button to return back to the Search Criteria page.

Search Criteria - Vendor Documents Folder By Vendor (Payee)

WARNING: This folder contains saved data for CAGE Codes: 02LU7, 13499 that will be purged in 1 day.

CAGE Code * 06481	Search For Active Documents
Contract Number <input type="text"/>	<div style="border: 1px solid black; background-color: #ffffcc; padding: 10px;"><p>To further limit the number of records returned, you must enter in more information in the fields on the Search Criteria page.</p><p>In this example we will enter an "r" in the Shipment Number field.</p><p>This will return all documents with a CAGE Code of "06481" and a Shipment Number that starts with the letter "R" which have been created or updated in the last 30 days.</p></div>
Vendor (Payee) / Vendor (Payee) Extension <input type="text"/> <input type="text"/>	
Shipment No. r	
Tax Id (EIN) <input type="text"/>	
Type Document All Documents	All Documents
Create / Update Date (YYYY/MM/DD) 2010/10/18	Create / Update Date End (YYYY/MM/DD) 2010/11/17
Acceptance Date (YYYY/MM/DD) <input type="text"/>	Acceptance Date End (YYYY/MM/DD) <input type="text"/>
Invoice Received Date (YYYY/MM/DD) <input type="text"/>	Invoice Received Date End (YYYY/MM/DD) <input type="text"/>

Wide Area Workflow

User Administration Console Vendor Property Transfer Documentation Lookup

Only 28 records are returned.

Vendor Documents from Active Folder for '06481' (28 items, sorted by Contract Number)

Item	System	Type	Vendor (Payee)	Contract Number↑	Delivery Order	Shipment Number	Submitted	Shipped	Accepted	Status	Pu
2	WAWF	Receiving Report S/S	06481	11JAGG03GER10	1510	ROCC001	2010-11-03	2010-11-03		Submitted	
4	WAWF	Receiving Report D/D	06481	11JAGG05GER10	1522	ROCC002	2010-11-05	2010-11-05		Submitted	
6	WAWF	Reparables RR S/S	06481	ABCDEF000005	DHRU	RRRE337	2010-11-10	2008-07-20 E		Submitted	
7	WAWF	Reparables RR S/S	06481	ABCDEF000005	DHRU	RRRE339	2010-11-10	2008-07-20 E		Submitted	
8	WAWF	Reparables RR S/S	06481	ABCDEF000005	DHRU	RRRE349	2010-11-12	2008-07-20 E		Submitted	
9	WAWF	CV-Direct	06481	CZ0000000001	0014						
10	WAWF	CV-Direct	06481	CZ0000000001	0014						
11	WAWF	CV-Direct	06481	CZ0000000001	0014						
12	WAWF	CV-Final	06481	CZ0000000001	0014						
13	WAWF	CV-Direct	06481	CZ0000000001	0014						
14	WAWF	Receiving Report S/S	06481	CZ0000000001	0014	RD4848200001	2010-10-17	2010-10-17	2010-10-17	Recall Available	
15	WAWF	Receiving Report S/D	06481	CZ0000000001	0014	RD58459845980001	2010-10-18	2010-10-18	2010-10-18	Recall Available	
16	WAWF	Receiving Report S/D	06481	CZ0000000001	0014	RHD48483903	2010-11-15	2010-11-15		Submitted	
17	WAWF	Receiving Report S/D	06481	CZ0000000001	0014	RJD4584984901	2010-11-14	2010-11-14		Submitted	
18	WAWF	Receiving Report S/D	06481	CZ0000000001	0014	RJD458598202	2010-11-15	2010-11-15		Submitted	
19	WAWF	Receiving Report S/D	06481	CZ0000000001	0014	RJD48349849801	2010-11-15	2010-11-15		Submitted	
20	WAWF	Receiving Report D/D	06481	CZ0000000001	0014	RJD484989205	2010-11-16	2010-11-16		Submitted	

Vendor Documents from Active Folder for '06481' (28 items, sorted by Contract Number)

Search Criteria - Vendor Documents Folder By Vendor (Payee)

WARNING: This folder contains saved data for CAGE Codes: 02LU7, 13499 that will be purged in 1 day.

CAGE Code * 06481	Search For Active Documents
Contract Number cz	
Vendor (Payee) / Vendor (Payee) Extension <input type="text"/>	<input type="text"/>
Shipment No. R	Invoice Number <input type="text"/>
Tax Id (EIN) <input type="text"/>	Systems All Systems
Type Document All Documents	Status All Documents
Create / Update Date (YYYY/MM/DD) 2010/10/18	Create / Update Date End (YYYY/MM/DD) 2010/11/17
Acceptance Date (YYYY/MM/DD) <input type="text"/>	Acceptance Date End (YYYY/MM/DD) <input type="text"/>
Invoice Received Date (YYYY/MM/DD) <input type="text"/>	Invoice Received Date End (YYYY/MM/DD) <input type="text"/>

Now limit it even further, by only bringing back records that have a Contract Number that start with "CZ".



Wide Area Workflow

User Administration Console Vendor Property Transfer Documentation Lookup

Vendor Documents from Active Folder for '06481' (20 items, sorted by Contract Number)

Only 20 records returned.

Item	System	Type	Vendor (Payee)	Contract Number↑	Delivery Order	Shipment Number	Submitted	Shipped	Accepted	Status	Purg
1	WAWF	CV-Direct	06481	CZ0000000001	0014						
2	WAWF	CV-Direct	06481	CZ0000000001	0014						
3	WAWF	CV-Direct	06481	CZ0000000001	0014						
4	WAWF	CV-Final	06481	CZ0000000001	0014						
5	WAWF	CV-Direct	06481	CZ0000000001	0014						
6	WAWF	Receiving Report S/S	06481	CZ0000000001	0014	RD484820001	2010-10-17	2010-10-17	2010-10-17	Recall Available	
7	WAWF	Receiving Report S/D	06481	CZ0000000001	0014	RD58459845980001	2010-10-18	2010-10-18	2010-10-18	Recall Available	
8	WAWF	Receiving Report S/D	06481	CZ0000000001	0014	RHD48483903	2010-11-15	2010-11-15		Submitted	
9	WAWF	Receiving Report S/D	06481	CZ0000000001	0014	RJD4584984901	2010-11-14	2010-11-14		Submitted	
10	WAWF	Receiving Report S/D	06481	CZ0000000001	0014	RJD458598202	2010-11-15	2010-11-15		Submitted	
11	WAWF	Receiving Report S/D	06481	CZ0000000001	0014	RJD48349849801	2010-11-15	2010-11-15		Submitted	
12	WAWF	Receiving Report D/D	06481	CZ0000000001	0014	RJD484989205	2010-11-16	2010-11-16		Submitted	
13	WAWF	Receiving Report S/D	06481	CZ0000000001	0014	RJDDSLKDSAJL04	2010-11-15	2010-11-15		Submitted	
14	WAWF	Receiving Report S/S	06481	CZ0000000001	0014	RJDRRS04	2010-07-22	2010-07-22	2010-07-22	Processed	
16	WAWF	Grant	06481	CZ00000000055	0014						
17	WAWF	Grant	06481	CZ00000000055	0014						
18	WAWF	Grant	06481	CZ00000000055	0014						
19	WAWF	Grant	06481	CZ00000000055	0014						
20	WAWF	Grant	06481	CZ00000000055	0014						

Vendor Documents from Active Folder for '06481' (20 items, sorted by Contract Number)

Search Criteria - Vendor Documents Folder By Vendor (Payee)

WARNING: This folder contains saved data for CAGE Codes: 02LU7, 13499 that will be purged in 1 day.

<ul style="list-style-type: none">All DocumentsComboCombo FPCommercial Item FinancingConstruction InvoiceCorrected - Receiving ReportCost VoucherGrant and Cooperative Agreement VoucherInvoiceInvoice 2in1Invoice FPMisc. PayNavy Construction / Facilities Management InvoiceNavy Shipbuilding InvoicePerformance Based PaymentProgress PaymentReceiving ReportReparables ComboReparables Receiving ReportTelecommunications Invoice (Contractual)Telecommunications Invoice (Non-Contractual)	Search For	Active Documents
	Delivery Order	
	Ship From / Ship From Extension	
	Invoice Number	
	Status	All Documents

Now select a specific type of document.

Create / Update Date (YYYY/MM/DD)	Create / Update Date End (YYYY/MM/DD)
2010/10/18	2010/11/17

Acceptance Date (YYYY/MM/DD)	Acceptance Date End (YYYY/MM/DD)

Invoice Received Date (YYYY/MM/DD)	Invoice Received Date End (YYYY/MM/DD)

Wide Area Workflow

User Administration Console Vendor Property Transfer Documentation Lookup

Vendor Documents from Active Folder for '06481' (10 items, sorted by Date)

10 records returned.

Item	System	Type	Vendor (Payee)	Contract Number↑	Delivery Order	Shipment Number	Submitted	Shipped	Accepted	Status	Purge
1	WAWF	Receiving Report S/S	06481	CZ0000000001	0014	RD4848200001	2010-10-17	2010-10-17	2010-10-17	Recall Available	
2	WAWF	Receiving Report S/D	06481	CZ0000000001	0014	RD58459845980001	2010-10-18	2010-10-18	2010-10-18	Recall Available	
3	WAWF	Receiving Report S/D	06481	CZ0000000001	0014	RHD48483903	2010-11-15	2010-11-15		Submitted	
4	WAWF	Receiving Report S/D	06481	CZ0000000001	0014	RJD4584984901	2010-11-14	2010-11-14		Submitted	
5	WAWF	Receiving Report S/D	06481	CZ0000000001	0014	RJD458598202	2010-11-15	2010-11-15		Submitted	
6	WAWF	Receiving Report S/D	06481	CZ0000000001	0014	RJD48349849801	2010-11-15	2010-11-15		Submitted	
7	WAWF	Receiving Report D/D	06481	CZ0000000001	0014	RJD484989205	2010-11-16	2010-11-16		Submitted	
8	WAWF	Receiving Report S/D	06481	CZ0000000001	0014	RJDDSLKDSAJL04	2010-11-15	2010-11-15		Submitted	
9	WAWF	Receiving Report S/S	06481	CZ0000000001	0014	RJDRRS04	2010-07-22	2010-07-22	2010-07-22	Processed	

Return Help

Logon Date : 2010/11/17 15:07:56 EST Last Accessed Date : 2010/11/17 15:21:30

Security & Privacy Accessibility Vendor Customer Support Government Customer Support

CAGE Code *

06481

Search For

Active Documents

Contract Number

CZ

Delivery Order

Vendor (Payee) / Vendor (Payee) Extension

Ship From / Ship From Extension

Shipment No.

R

Invoice Number

Tax Id (EIN)

Systems

All Systems

Type Document

Receiving Report

Status

All Documents

Create / Update Date (YYYY/MM/DD)

2010/11/15



Create / Update Date End (YYYY/MM/DD)

2010/11/17



Acceptance Date (YY

November 2010

Wk	Sun	Mon	Tue	Wed	Thu	Fri	Sat
44		1	2	3	4	5	6
45	7	8	9	10	11	12	13
46	14	15	16	17	18	19	20
47	21	22	23	24	25	26	27
48	28	29	30				

Today is 2010/11/17

Acceptance Date End (YYYY/MM/DD)



Invoice Received Date

Invoice Received Date End (YYYY/MM/DD)



Estimated Delivery Date



Estimated Delivery Date End (YYYY/MM/DD)



Result Size / Result Font

20 items 13px

Result Columns

Shipment and Invoice Columns

To limit even further, change the date range to 3 days.



Wide Area Workflow

User Administration Console Vendor Property Transfer Documentation Lookup

Vendor Documents from Active Folder for '06481' (5 items)

Only 5 records returned.

Item	System	Type	Vendor (Payee)	Contract Number↑	Delivery Order	Shipment Number	Submitted	Shipped	Accepted	Status	Purge	Re
1	WAWF	Receiving Report S/D	06481	CZ0000000001	0014	RHD48483903	2010-11-15	2010-11-15		Submitted		
2	WAWF	Receiving Report S/D	06481	CZ0000000001	0014	RJD458598202	2010-11-15	2010-11-15		Submitted		
3	WAWF	Receiving Report S/D	06481	CZ0000000001	0014	RJD48349849801	2010-11-15	2010-11-15		Submitted		
4	WAWF	Receiving Report D/D	06481	CZ0000000001	0014	RJD484989205	2010-11-16	2010-11-16		Submitted		
5	WAWF	Receiving Report S/D	06481	CZ0000000001	0014	RJDDSLKDSAJL04	2010-11-15	2010-11-15		Submitted		

Return Help

Logon Date : 2010/11/17 15:07:56 EST Last Accessed Date : 2010/11/17 15:22:57 E

Security & Privacy Accessibility Vendor Customer Support Government Customer Support

Shipment No.

R

Invoice Number

Tax Id (EIN)

Systems

All Systems

Type Document

Receiving Report

Status

All Documents

Create / Update Date (YYYY/MM/DD)

2010/11/15

Create / Update Date End (YYYY/MM/DD)

2010/11/17

Acceptance Date (YYYY/MM/DD)

Acceptance Date End (YYYY/MM/DD)

Invoice Received Date (YYYY/MM/DD)

Invoice Received Date End (YYYY/MM/DD)

Estimated Delivery Date (YYYY/MM/DD)

Estimated Delivery Date End (YYYY/MM/DD)

Result Size / Result Font

20 items 13px

Result Columns

- Shipment and Invoice Columns
- Shipment and Invoice Columns
- Shipment and Invoice Columns (without dates)
- Shipment Columns
- Shipment Columns (without dates)
- Invoice Columns
- Invoice Columns (without dates)

Search results are based on documents worked within the last 30 days. To retrieve documents by contract number and/or shipment number. The minimum age of documents in the Archive is based up

changes as search criteria even if you entered a specific contract number. Contact support for clarification on archive dates.

Submit Help

To limit the columns on the result page, select the "Result Columns" dropdown and choose a selection.

[User](#) [Administration Console](#) [Vendor](#) [Property Transfer](#) [Documentation](#) [Lookup](#) [Logout](#)

Vendor Documents from Active Folder for '06481' (5 items, sorted by Contract Number)

Item	System	Type	Vendor (Payee)	Contract Number↑	Delivery Order	Shipment Number	Status	Purge	Recall	Void	Pack	Amount
1	WAWF	Receiving Report S/D	06481	CZ0000000001	0014	RHD48483903	Submitted		R	V		\$2,000.00
2	WAWF	Receiving Report S/D	06481	CZ0000000001	0014	RJD458598202	Submitted		R	V		\$1,000.00
3	WAWF	Receiving Report S/D	06481	CZ0000000001	0014	RJD48349849801	Submitted		R	V		\$100.00
4	WAWF	Receiving Report D/D	06481	CZ0000000001	0014	RJD484989205	Submitted		R	V		\$100.00
5	WAWF	Receiving Report S/D	06481	CZ0000000001	0014	RJDDSLKDSAJL04	Submitted		R	V		\$2,500.00

This only displays "Shipment Columns" with no dates.

[Return](#)[Help](#)

Logon Date : 2010/11/17 15:07:56 EST Last Accessed Date : 2010/11/17 15:23:19 EST

[Security & Privacy](#) [Accessibility](#) [Vendor Customer Support](#) [Government Customer Support](#) [FAQ](#) [Site Index](#)

Search Criteria - Vendor Documents Folder By Vendor (Payee)

WARNING: This folder contains saved data for CAGE Codes: 02LU7, 13499 that will be purged in 1 day.

CAGE Code *	Search For
<input type="text" value="06481"/>	<input type="text" value="Active Documents"/>
Contract Number	Delivery Order
<input type="text" value="CZ"/>	<input type="text"/>
Vendor (Payee) / Vendor (Payee) Extension	Ship From / Ship From Extension
<input type="text"/> <input type="text"/>	<input type="text"/> <input type="text"/>
Shipment No.	Invoice Number
<input type="text" value="R"/>	<input type="text"/>
Tax Id (EIN)	Systems
<input type="text"/>	<input type="text" value="All Systems"/>
Type Document	Status
<input type="text" value="Receiving Report"/>	<input type="text" value="All Documents"/>
Create / Update Date (YYYY/MM/DD)	Create / Update Date End (YYYY/MM/DD)
<input type="text" value="2010/11/15"/>	<input type="text" value="2010/11/17"/>
Acceptance Date (YYYY/MM/DD)	Acceptance Date End (YYYY/MM/DD)
<input type="text"/>	<input type="text"/>
Invoice Received Date (YYYY/MM/DD)	Invoice Received Date End (YYYY/MM/DD)
<input type="text"/>	<input type="text"/>

Note: The more data you fill in on the "Search Criteria" page, the faster your response time will be.

This is the end of the Search Criteria presentation.