



Wide Area Workflow

Notice

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By using this IS (which includes any device attached to this IS), you consent to the following conditions:

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At any time, the USG may inspect and seize data stored on this IS.

Communications using, or data stored on, this IS are not private, are subject to routine monitoring, interception, and search, and may be disclosed or used for any USG-authorized purpose.

This IS includes security measures

Notwithstanding the above, using this product, related to personal representation, or work product are private and confidential. See User Agreement for details.

Wide Area Workflow is best experienced at a screen resolution greater than 1024 x 768.

This demonstration provides an overview of ECP0747, Add Receipt Workflow to WAWF.

This presentation contains audio narrative. Please adjust your volume accordingly.

communications, or work product are private and

WARNING!

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Use of this button will cause the loss of data not yet saved to the server and will result in the application not performing as intended.

DO NOT use the backspace key in any uneditable field, as this will function as the back button, where they exist, use the PREVIOUS or CANCEL buttons to return to a previous page within the WAWF application.

The security accreditation level of this site is Unclassified FOUO and below, do not process, store, or transmit information classified above the accreditation level of this system.

Accept

Wide Area Workflow

User Vendor EDA Documentation Lookup Logout

- Create Document
- History Folder
- MyInvoice History Folder
- Rejected Receiving Reports Folder
- Rejected Invoices Folder
- Correction Required Folder
- Documentation Required Folder
- Saved Documents Folder
- Pure Edge Folder

Welcome to Wide Area Workflow!
Please start by selecting one of the button links from the menu above.

A new Receiver Role and status of "Received" has been created.
 This applies to the Receiving Report and Energy Receiving Report.
 The Vendor selects the Create Document link from the Vendor drop down.

essages

(5) System: *All*

Message For: All Users

(4) System: *All* Subject: *Test Action Required! Critical! Message For: All Users*

0 System Messages

(2013-JAN-17) System: *All* Subject: *Message For: All Users*

Version:	5.5.0 Test BUILD02_9
Build Date:	09/27/2013
Application Server:	WebSphere 8.5.5.0
HTTP Server:	IBM IHS 8.5.5.0

Help

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Vendor - Receiving Report

[Contract](#) >> [Pay DoDAAC](#) >> [Document](#) >> Routing

Contract Number	Delivery Order	Reference Procurement Identifier	CAGE Code	DUNS	DUNS + 4	Extension	Inspection Point	Acceptance Point	Pay DoDAAC
1234567890123	WBT1	RPIN000000000000123	06481	039134218			S	S	HQ0338

* = Required Fields, Date = YYYY/MM/DD

Issue Date	Issue By DoDAAC	Admin DoDAAC *	Inspect By DoDAAC * / Extension	Mark For Code / Extension
<input type="text" value="YYYY/MM/DD"/>	<input type="text"/>	<input type="text"/>	<input type="text" value="S0512A"/> <input type="text"/>	<input type="text"/> <input type="text"/>
Ship To Code * / Extension	Ship From Code / Extension	Accept By DoDAAC / Extension		
<input type="text" value="FU4417"/> <input type="text"/>	<input type="text"/> <input type="text"/>	<input type="text" value="S0512A"/> <input type="text"/>		

On the Routing page, the Ship To Code will be used for the Receiver Location Code.

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Logon Date : 2013/09/29 09:22:30 EDT Last Accessed Date : 2013/09/29 09:31:57 EDT

Vendor - Receiving Report

[Contract](#) >> [Pay DoDAAC](#) >> [Document](#) >> Routing

Contract Number	Delivery Order	Reference Procurement Identifier
1234567890123	WBT1	RPIN000000000000123

* = Required Fields, Date = YYYY/MM/DD

Issue Date	Issue By DoDAAC
<input type="text" value="YYYY/MM/DD"/>	<input type="text"/>
Ship To Code * / Extension	Ship From Code / Extension
<input type="text" value="FU4417"/> <input type="text"/>	<input type="text"/> <input type="text"/>

Please Note the following new edits:

Source/Source: The Ship To may not be the same location code as the Inspect By.

Source/Destination: Inspect By must be entered and may not be the same location as the Ship To.

Source/Other: The Inspect By may not be the same location code as the Ship To. The Accept By may not be the same location as the Ship To.

Destination/Destination: If entered, the Inspect By must be the same as the Ship To/Accept By.

Destination/Other: The Accept By may not be the same location as the Ship To. If entered, the Inspect By must be equal to the Ship To code. This would mean that if a CAGE or Contractor DoDAAC were entered, there will not be an Inspect By field.

Other/Other: The Accept By may not be the same location as the Ship To. If entered, the Inspect By must not be equal to the Ship To code.

Acceptance Point	Pay DoDAAC
S	HQ0338
Mark For Code / Extension	
<input type="text"/>	<input type="text"/>

[User](#) [Vendor](#) [EDA](#) [Documentation](#) [Lookup](#) [Logout](#)

Vendor - Invoice

[Contract >> Pay DoDAAC >> Document >> Routing](#)

INFO: A Final Invoice already exists for this Contract Number and Delivery Order. You can continue creating this document, but comments will be required on the document.

Contract Number	Delivery Order	Reference Procurement Identifier	CAGE Code	DUNS	DUNS + 4	Extension	Pay DoDAAC
1234567890123	WBT1	RPIN000000000000123	06481	039134218			HQ0338

* = Required Fields, Date = YYYY/MM/DD

Issue Date	Issue By DoDAAC	Admin DoDAAC *
<input type="text" value="YYYY/MM/DD"/>	<input type="text"/>	<input type="text"/>
Ship To Code * / Extension	Ship From Code / Extension	Accept By DoDAAC / Extension
<input type="text"/> <input type="text"/>	<input type="text"/> <input type="text"/>	<input type="text"/> <input type="text"/>

The Ship To Code remains on the Invoice and Fast Pay. The Accept By DoDAAC has been added as an optional field.

WAWF will populate the Accept By DoDAAC field from EDA or an associated document (document from another document) when available.

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Logon Date : 2013/09/29 09:22:30 EDT Last Accessed Date : 2013/09/29 09:33:36 EDT

Wide Area Workflow

User Vendor EDA Property Transfer Documentation Lookup Logout

Contractor Property Shipper

Contractor Receiver (Property)

Contractor Receiver (Acquisition)

Contractor Program Manager

Contractor Contract Administrator

Welcome to Wide Area Workflow!
Please start by selecting one of the button links from the menu above.

Existing receiver roles in WAWF will be used.

The vendor role names have been changed to:

- Contractor Receiver (Property)
- Contractor Receiver (Acquisition)

WAWF has also re-labeled the following:

- 'Property Receipt Folder' to 'Receipt Folder'
- 'Property Receiver Code' to 'Receiver Code' (document creation)
- 'Property Receiver' to 'Receiver'

Open folder.

(2013-JUL-24) System: All Subject: T

Testing v5.5.0 System Messages

(2013-JAN-17) System: All Subject: *Message For: All Users*

Version:	5.5.0 Test BUILD02_9
Build Date:	09/27/2013
Application Server:	WebSphere 8.5.5.0
HTTP Server:	IBM IHS 8.5.5.0

Help

Welcome to Wide Area Workflow!
Please start by selecting links from the menu above.

- Government Receiver (Property)
- Government Receiver (Acquisition)
- Government Property Shipper
- Property ACO

Government and Government Support Contractor Messages

(2013-JUL-25) System: [All](#) Subject: [Posting L](#)
[Open folder.](#)

(2013-JUL-24) System: [All](#) Subject: [Test Act](#)
Testing v5.5.0 System Messages

(2013-JAN-17) System: [All](#) Subject: [Message For: All Users](#)

The role names have also been changed for government roles:
Government Receiver (Property) and Government Receiver (Acquisition).

Version:	5.5.0 Test BUILD02_9
Build Date:	09/27/2013
Application Server:	WebSphere 8.5.5.0
HTTP Server:	IBM IHS 8.5.5.0

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[DLA Energy Administration](#)
[Government](#)
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Search Criteria - Receipt Folder

DoDAAC * / Extension

Select Location Code

Contract Number

Delivery Order

Reference Procurement Id

The Search Criteria Screen for the Receiver Folder is displayed.

Vendor (Payee) / Vendor (Payee) Extension

Ship From / Ship From Extension

Shipment No.

Invoice Number

Type Document

All Documents

Status

All Documents

Create / Update Date (YYYY/MM/DD)

2013/09/02

Create / Update Date End (YYYY/MM/DD)

2013/10/02

Acceptance Date (YYYY/MM/DD)

Acceptance Date End (YYYY/MM/DD)

Submit

Help

Logon Date : 2013/10/02 10:44:50 EDT Last Accessed Date : 2013/10/02 10:45:17 EDT

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[Accessibility](#)
[Vendor Customer Support](#)
[Government Customer Support](#)
[FAQ](#)
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Receipt Folder for 'FU4417' (61 items, sorted by Contract Number Ascending)

(Payee)	DUNS	DUNS+4	Ext	Contract Number ▲	Delivery Order	Shipment Number	Submitted	Shipped	Received	Accepted	Status
:91	021799486	0001		1234567890123	WBT1	SHP1328	2013-08-30	2013-08-30		2013-08-30	Extracted
:91	021799486	0001		1234567890123	WBT1	SHP1335	2013-08-30	2013-08-30		2013-08-30	Processed
:91	021799486	0001		1234567890123	WBT1	SHP1339	2013-08-30	2013-08-30		2013-08-30	Processed
:91	021799486	0001		1234567890123	WBT1	SHP1345	2013-08-30	2013-08-30		2013-08-30	Processed
:91	021799486	0001		1234567890123	WBT1	SHP1355	2013-08-30	2013-08-30		2013-08-30	Processed
:81	039134218			182DJK54A0725							Submitted
:81	039134218			CRCARD13W0924	M						
:81	039134218			CRCARD13W0925	M						Resubmitted
:41	164680154			F0300013M0815	TEST	SHP6644	2013-08-15	2013-08-15			Submitted
Z0	625368923			F0300013M0913	TEST	SHP9251	2013-09-13	2013-09-13 E			Submitted
J78	114896066			HQ033713E0926	CBDDACCEPTBYBOX	SHP0912	2013-09-26	2011-10-31			Submitted
J78	114896066			HQ033713E0926	CBDDQSTDBYBOXQUID	SHP0912	2013-09-26	2011-10-31			Submitted
J78	114896066			HQ033713W0006		SHP7390	2013-09-03	2013-09-03		2013-09-03	Extracted
J78	114896066			HQ033713W0088		SHP7557	2013-08-30	2013-08-30		2013-08-30	Extracted
:81	039134218			HQ033713W0926		SHP4001	2013-09-26	2013-09-26			Submitted
:81	039134218			HQ033713W0928		SHP8003	2013-09-27	2013-09-27		2013-09-27	Processed
:81	039134218			HQ033713W0928		SHP8004	2013-09-27	2013-09-27		2013-09-27	Processed

Received Date has been added to the Shipment columns.

Receipt Folder for 'FU4417' (61 items, Contract Number

Government Receiver - Receiving Report

Header Line Item Addresses Misc. Info Preview Document

Summary of Detail Level Information

1 CLIN/SLIN(s) Total (\$) 999.00

Routing Information

Role	Location Code	Extension	Name
Payee	14541		ORATION
Pay Official	F03000		
Admin	FU4417		
Ship To	FU4417		
Receiver	FU4417		
Accept By	FU4417		

When receiving a document the Receiver will be required to check the "Receive" checkbox, enter "Date Received" and Sign the document.

The Receiver will be allowed to reject the document back to the Initiator. Comments will be required upon rejection. The Receiver will not be able to reject the document after source inspection.

* = Required Fields

ACTION BY: FU4417 *

Quantities shown in the Qty. Received fields were received in apparent good condition except as noted.

- Receive
- Reject to Initiator

Date Received

YYYY/MM/DD

Certificate Signature

Signature Of Authorized Government Representative

Submit Without Preview

Submit Save Draft Document Previous Print Help

Government Receiver - Receiving Report

Header Line Item Addresses Misc. Info

Contract Number	Delivery Order	Reference Number	Invoice Number	Inspection Point	Acceptance Point
F0300013M0815	TEST		VM8117	D	D

* = Required Fields

Item No.	Stock Part No.	Type	Qty Shipped	Lot	LO	Qty. Received *	Amount (\$)
8662	6666666555555	CL	1			<input type="text"/>	999.00

When receiving a document, the Receiver will be required to enter Qty. Received.

Qty. Received can be equal to, greater than or less than Qty. Shipped.

Qty. Received can also be zero.

The system will permit the Receiver to select the Deficiency Report checkbox for individual line items.



PQDR/SDR Report

AAI SDN Multiple Box PR Number

Hazardous Material Refrigerated Perishable GFE Advice Code

Type Designation Method

Type Designation Value

Description

66666666666

Save Draft Document Help

Government Receiver - Receiving Report

Header Line Item **UID** Addresses Misc. Info Preview Document

Contract Number	Delivery Order	Reference Procurement Identifier	Shipment Number	Invoice Number	Inspection Point	Acceptance Point
182DJK54A0725	0419		ARDD00B		D	D

[Collapse All](#) [Expand All](#)

[-]	Item No.
	0001

The Receiver will be able to mark UIDs as "Received" or "Not Received" at Document Level, Line Level or individually.

Document Level:	Received All	Received None
	<input type="checkbox"/>	<input type="checkbox"/>
	Received All	Received None
	<input type="checkbox"/>	<input type="checkbox"/>

UID Type	Enterprise ID	Agency Code	Original Part Number	Lot / Batch	Warranty
UID1	4ZEW7	D			
Original Manufacturers Code	Original Manufacturers ID	Special Tooling Or Test Equipment Status	Current Part Number		
		Not Special Tooling Or Test Equipment			
UID Number	Serial Number	Received	Not Received		
D4ZEW7201304191205	201304191205	<input type="radio"/>	<input type="radio"/>		

Embedded UID			
UID Type	Enterprise Identifier	Issuing Agency Code	Original Part Number
UID1	4ZEW7	D	
Lot / Batch	Warranty Indicator	Embedded UID Classification	
		Non-GFP	

[Save Draft Document](#) [Print UID](#) [Help](#)

Success

The Destination Inspection and Acceptance Receiving Report was successfully received.

Create Report in EzPDR

Line Item	Product Quality Deficiency Report	Supply Discrepancy Report
1001	Create PQDR (External Link)	Create SDR (External Link)

The application will allow the Receiver to create a report in EzPDR.

If the Receiver has selected the Deficiency/Discrepancy Report indicator, the application will also permit the Acceptor to create a Deficiency/Discrepancy Report.

Contract Number	Delivery Order	Shipment Number	Invoice Number
HQ033713W0926		SHP4001	INV4001

Email sent to Vendor: wawf@caci.com

Email sent to Acceptor: wawf@caci.com

Notification sent for CAGE code 06481 to EDI Routing Codes- ISA07: 01, ISA08: 049591852, GS03: 049591852

[Send Additional Email Notifications](#)

Sun Sep 29 09:53:22 EDT 2013

[Return](#)

Inspector - Receiving Report

Header Line Item UID Addresses Misc. Info Preview Document

Role	Location Code	Extension	Name
Payee	00120		INTERNATIONAL DEVELOPMENT & RESOURCES, INC.
Pay Official	F03000		ACCTG DISB STA NR 503000
Admin	FU4417		FU4417 1 SOCS SOCS ATTN BECO
Inspect By	FU4417		FU4417 1 SOCS SOCS ATTN BECO
Ship To	FU4417		FU4417 1 SOCS SOCS ATTN BECO
Accept By	FU4417		FU4417 1 SOCS SOCS ATTN BECO
Receiver	FU4417		FU4417 1 SOCS SOCS ATTN BECO

ACTION BY: FU4417

- Received
- Reject to Initiator

Date Received
2013/07/20

Quantities shown in the Qty. Received fields were received in apparent good condition except as noted.

Internal FMD User User Id

Signature Of Authorized Government Representative

* = Required Fields

ACTION BY: FU4417 *

- CQA
- Reject to Initiator
- Reject to Receiver

If the Receiver has worked on the document prior to the Inspector, the system will permit the Inspector to reject the document back to the Receiver.

Comments are mandatory upon rejection back to the Receiver.

Submit Save Draft Document Previous Print Help

Acceptor - Receiving Report

Header Line Item UID Addresses Misc. Info Preview Document

Admin FU4417 FU4417 1 SOCS SOCS ATTN BECO
Inspect By FU4417 FU4
Ship To FU4417 FU4
Accept By FU4417 FU4
Receiver FU4417 FU4

ACTION BY: FU4417

- Received
- Reject to Initiator

Date Received

2013/07/20

If the Receiver has worked on the document prior to the Acceptor, the system will permit the Acceptor to reject the document back to the Receiver.

If the Receiver has worked on the document prior to the Acceptor, the system will permit the Acceptor to enter an Acceptance date.

The system will require that the Acceptance date be within one day prior to the previously entered date of Receipt.

The date of Acceptance may be no more than one day later than the system server date.

* = Required Fields

ACTION BY: FU4417 *

- CQA
- Acceptance
- Reject to Initiator
- Reject to Receiver

Acceptance Date

YYYY/MM/DD

Has been made by me or under my supervision and they conform to contract, except as noted herein or on supporting documents

Certificate Signature

Signature Of Authorized Government Representative

Submit Without Preview

Submit Save Draft Document Previous Print Help

Acceptor - Receiving Report

Header **Line Item** Addresses Misc. Info Preview Document

Contract Number	Delivery Order	Reference Procurement Identifier	Shipment Number	Invoice Number	Inspection Point	Acceptance Point
F0300013M0913	TEST				0	0

* = Required Fields

Item No.	Stock Part No.
2445	44444444444444444444444444444444

AAI

The Inspector/Acceptor will be required to enter the Qty. Received when the Inspector/Acceptor works on the document prior to the Receiver (depending upon the workflow).

The Qty. Received can be greater than the Qty. Shipped.

The Qty. Accepted must be less than or equal to the Qty. Received. The Qty. Accepted may not be greater than the Qty. Shipped.

Total (\$): 33.00

Qty. Received *	Qty. Accepted *
<input type="text"/>	<input type="text"/>

Hazardous Material	Refrigerated	Perishable	PQDR/SDR Report	GFE	Advice Code
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	N	

Type Designation Method

Type Designation Value

Description

Save Draft Document Help

Acceptor - Receiving Report

Header Line Item **UID** ACRNs Addresses Misc. Info Preview Document

Contract Number	Delivery Order	Reference Procurement Identifier	Shipment Number	Invoice Number	Inspection Point	Acceptance Point
HQ033713E0906	CBDDACCEPTBYBOX		SHP0918	INV0918	D	D

Collapse All Expand All

	Item No.	Qty. Shipped	Qty. Accepted	Qty. Received	Qty. Rejected	Accept All	Reject All	Received All	Received None
	0001	2	0		0	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Accept All Reject All Received All Received None

UID Type	Enterprise ID	Agency Code	Original Part Number	Lot / Batch	Warranty
UID2			ORIGPARTNUM06	LOTBATCHNUM07	Y
Original Manufacture Code			Current Part Number		
D			CURRENTPARTNO00001		

In addition to Accept/Reject, the Inspector/Acceptor will be required to select Received/Not Received when the Inspector/Acceptor work on the document prior to the Receiver.

Labels have been updated to "Received All" and "Received None."

If a user checks the "Accept" radio button, the system will automatically select the "Received" radio button.

Accept	Reject	Received	Not Received
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

	Item No.	Qty. Shipped	Qty. Accepted	Qty. Rejected	Accept All	Reject All	Received All	Received None
	0002AA	2	0	0	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Save Draft Document Print UID Help



Wide Area Workflow

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This concludes the overview of ECP0747, Add Receipt Workflow to WAWF.

privacy.

Notwithstanding the above, using this IS to transmit or receive information, including but not limited to, work product, related to personal representation or services by attorneys, psychotherapists, or clergy, and their assistants. Such communications and work product are private and confidential. See User Agreement for details.

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Accept