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Welcome to Wide Area Workflow!

Please start by selecting one of the links from the menu above.

WARNING!

- If using a word processor program (i.e. Microsoft Word, WordPerfect, Microsoft WordPad, Microsoft Write, etc.) to create FTP files, EDI files, or to cut-and-paste text field data into the WAWF Web application, then the text must first be cut/copied out of the word processor program and pasted into Microsoft Notepad, or another ASCII text editor and saved in the text editor, before sending the data to WAWF. This converts the text to text-only format and removes control characters that contain formatting information.
- Please DO NOT use the browser BACK BUTTON within the WAWF application.
- The use of the browser's BACK BUTTON is not supported within the WAWF application when completing electronic forms.
- Use of this button will cause the loss of data not yet saved to the server.
- Where they exist, use the PREVIOUS or RETURN buttons to return to a previous page within the WAWF application.
- In data capture and when reviewing documents, you may move from tab to tab to work with the various information categories, e.g., Document Header, Addresses, Comments, Line Items, etc.

This demonstration provides an overview of the ECP0694 changes for inspecting an Energy Receiving Report as an Inspector.

This presentation contains audio narrative.
Please adjust your volume accordingly.

[Help](#)

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Acceptor

Cost Voucher Approver

Cost Voucher Reviewer

Field Inspector

• If Grant Approver

• V Inspector

• P Local Processing Office

• T Pay Official

• Use of this button will cause

• Where they exist, use the P

• In data capture and when rev
etc.

Create Document

Inspection Folder

History Folder by DoDAAC

History Folder by User

Hold Folder

Recall - Action Required Folder

Rejected Transactions Folder

Saved Documents Folder

Pure Edge Folder

Welcome to Wide Area Workflow!

Please start by selecting one of the links from the menu above.

WARNING!

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y move from tab to tab to work with the various information categories, e.g., Document Header, Addresses, Comments, Line Items,

As an Inspector, cursor over the "Government" menu dropdown, and select the "Inspection Folder" link from the "Inspector" sub menu option.

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Search Criteria - Inspection Folder

DoDAAC *

S0512A

Contract Number

Vendor (Payee) / Vendor (Payee) Extension

Shipment No.

Type Document

All Documents

Status

All Documents

Create / Update Date (YYYY/MM/DD)

2012/04/17

Create / Update Date End (YYYY/MM/DD)

2012/05/17

Acceptance Date (YYYY/MM/DD)

Acceptance Date End (YYYY/MM/DD)

Invoice Received Date (YYYY/MM/DD)

Invoice Received Date End (YYYY/MM/DD)

The Search Criteria screen is displayed. This screen lets the Inspector retrieve only documents that meet certain criteria. For example, if the Inspector enters a contract number in the "Contract Number" field, only documents with that contract number will be retrieved. If the Inspector enters nothing in these fields, all documents will be retrieved.

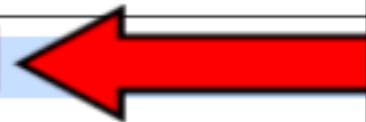
The search results will call up documents that have updated in the last 30 days, unless the Inspector enters a specific date range into the date criterion. This permits offices with a large quantity of documents to more readily access their folders.

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entation Lookup Logout

- All Documents
- Combo
- Combo FP
- Commercial Item Financing
- Construction Invoice
- Corrected - Receiving Report
- Cost Voucher
- Energy Combo
- Energy Invoice
- Energy Receiving Report
- Grant Voucher
- Invoice
- Invoice 2in1
- Invoice FP
- Misc. Pay
- Navy Construction / Facilities Management Invoice
- Navy Shipbuilding Invoice
- NPI Voucher
- Performance Based Payment
- Progress Payment
- Receiving Report
- Reparables Combo
- Reparables Receiving Report
- Telecommunications Invoice (Contractual)
- Telecommunications Invoice (Non-Contractual)
- All Documents

Energy documents are displayed in the Type Document list.



Delivery Order	<input type="text"/>
Ship From / Ship From Extension	<input type="text"/> <input type="text"/>
Invoice Number	<input type="text"/>
Status	All Documents <input type="button" value="v"/>
Create / Update Date (YYYY/MM/DD)	Create / Update Date End (YYYY/MM/DD)
2012/04/17 <input type="button" value="calendar"/>	2012/05/17 <input type="button" value="calendar"/>
Acceptance Date (YYYY/MM/DD)	Acceptance Date End (YYYY/MM/DD)
<input type="text"/> <input type="button" value="calendar"/>	<input type="text"/> <input type="button" value="calendar"/>
Invoice Received Date (YYYY/MM/DD)	Invoice Received Date End (YYYY/MM/DD)
<input type="text"/> <input type="button" value="calendar"/>	<input type="text"/> <input type="button" value="calendar"/>

Wide Area Workflow

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Search Criteria - Inspection Folder

DoDAAC *	
S0512A	
Contract Number	Delivery Order
SPE60012W0517	WBT1
Vendor (Payee) / Vendor (Payee) Extension	Ship From / Ship From Extension
<input type="text"/> <input type="text"/>	<input type="text"/> <input type="text"/>
Shipment No.	Invoice Number
<input type="text"/>	<input type="text"/>
Type Document	Status
Energy Receiving Report	All Documents
Create / Update Date (YYYY/MM/DD)	Create / Update Date End (YYYY/MM/DD)
2012/04/17 <input type="text"/>	2012/05/17 <input type="text"/>
Acceptance Date (YYYY/MM/DD)	Acceptance Date End (YYYY/MM/DD)
<input type="text"/> <input type="text"/>	<input type="text"/> <input type="text"/>
Invoice Received Date (YYYY/MM/DD)	Invoice Received Date End (YYYY/MM/DD)
<input type="text"/> <input type="text"/>	<input type="text"/> <input type="text"/>

After entering in the information in the search fields, click the "Submit" button to display the results. The more information you enter, the more you can narrow your results to the specific documents you are looking for.

Submit

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Inspection Folder for 'S0512A' (2 items, sorted by Contract Number Descending)

Item	Type	Vendor (Payee)	DUNS	DUNS+4	Ext	Contract Number ▲	Delivery Order	Shipment Number	Submitted	Shipped	Acceptance
1	Energy Receiving Report S/S	00C91	021799486	0001		SPE60012W0517	WBT1	SHIP400	2012-05-17	2012-05-30 E	2012-0
2	Energy Receiving Report S/S	00C91	021799486	0001		SPE60012W0517	WBT1	SHIP453	2012-05-17	2012-05-31 E	2012-0

The Inspection Folder results page is displayed.
This page contains a list of documents that match the selection criteria.
Scroll to the right.

[\[-\] Shipment](#) [\[-\] Invoice](#)[Return](#)[Help](#)

Logon Date : 2012/05/17 17:34:37 EDT Last Accessed Date : 2012/05/17 17:36:17 EDT

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Inspection Folder for 'S0512A' (2 items, sorted by Contract Number Descending)

Payee)	DUNS	DUNS+4	Ext	Contract Number ▲	Delivery Order	Shipment Number	Submitted	Shipped	Accepted	Status	Purge	Hold	Amount
91	021799486	0001		SPE60012W0517	WBT1	SHIP400	2012-05-17	2012-05-30 E	2012-05-18	Submitted		H	JPY 1,091
91	021799486	0001		SPE60012W0517	WBT1	SHIP453	2012-05-17	2012-05-31 E	2012-05-18	Submitted		H	JPY 1,091

To place the Energy Receiving Report "On Hold", the user can click on the "H" link in the Hold column.



[\[-\] Shipment](#) [\[+\] Invoice](#)

[Return](#)

[Help](#)

Logon Date : 2012/05/17 17:34:37 EDT Last Accessed Date : 2012/05/17 17:36:51 EDT

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Inspection Folder for 'S0512A' (2 items, sorted by Contract Number Descending)

Payee)	DUNS	DUNS+4	Ext	Contract Number ▲	Delivery Order	Shipment Number	Submitted	Shipped	Accepted	Status	Purge	Hold	Amount
91	021799486	0001		SPE60012W0517	WBT1	SHIP400	2012-05-17	2012-05-30 E	2012-05-18	Submitted		H	JPY 1,091
91	021799486	0001		SPE60012W0517	WBT1	SHIP455	2012-05-17	2012-05-31 E	2012-05-18	Submitted		H	JPY 1,091



To work the Energy Receiving Report, click on the "Shipment Number" link.

[\[-\] Shipment](#) [\[+\] Invoice](#)[Return](#)[Help](#)

Logon Date : 2012/05/17 17:34:37 EDT Last Accessed Date : 2012/05/17 17:36:51 EDT

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Contract Number Type	Contract Number	Delivery Order	Reference Procurement Identifier	Issue Date	Inspection Point	Acceptance Point
DoD Contract (FAR)	SPE60012W0517	WBT1	GSA0000000000000123	2012/05/17	S	S

Shipment Number	Shipment Date	Final Shipment	Estimated Delivery Date	Supplies	Service
SHIP400	2012/05/30 E	N	2012/05/31	<input checked="" type="radio"/>	<input type="radio"/>

Submit Transportation Data Later	TCN	Gross Weight	Transportation Method/Type	Serial Shipping Container Code	FOB	CoC	ARP
<input type="checkbox"/>	TCN0000000000000Z1	111	2		S	<input checked="" type="radio"/>	<input type="radio"/>

Transportation Leg	Standard Carrier Alpha Code	Bill of Lading Number	Bill of Lading Type
1			Commercial

Secondary Transportation Tracking Number

The "Data Capture" page is displayed for the Energy document selected in the "Shipment Number" column.

The "Time Statement" tab will only be available when the Tanker/Barge indicator is selected on document create.

Tracking Description

Hazardous Material	Perishable
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

Summary of Detail Level Information	Total (JPY)
1 CLIN/SLIN(s)	1,091

Routing Information			
Role	Location Code	Extension	Name

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Inspector - Energy Receiving Report

- Header**
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Inspect By S0512A
 Ship To W25G1U
 Ship From 06481
 Accept By S0512A

Scroll down to the bottom page.
 The Inspector will return to the Header page later to submit the inspection approval in the Action By: DoDAAC section.

CS COMPANY, INC.

Contractor Certification

I certify to the best of my knowledge and belief that this Energy Receiving Report is true and correct.

Signature Date
 2012/05/17

Tester28 CACI

Signature of Prime Contractor

* = Required Fields

ACTION BY: S0512A *

Has been made by me or under my supervision and they conform to contract, except as noted herein or on supporting documents

- CQA
- Acceptance
- Reject to Initiator

Inspection Date

YYYY/MM/DD

Certificate Signature

Signature Of Authorized Government Representative

Accept / Date / Sign / Submit

Submit Without Preview

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[Expand All](#) [Collapse All](#) * = Required Fields

Contract Number	Delivery Order	Reference Procurement Identifier	Shipment Number	Invoice Number	Inspection Point	Acceptance Point
SPE60012W0517	WBT1	GSA00000000000000123	SHIP400		S	S

[+]	Item No.	Stock Part No.	Type	NSP	Qty. Shipped	Unit	Unit Price (JPY)	Qty. Accepted	Amount (JPY)
	1001AA	9140014087211	MG	N	2	EA	545.5411		1091
								Total (JPY):	1091

Navigate to the "Line Item" tab.

Click on the Line Item row expander to view the line item detail.

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Inspector - Energy Receiving Report

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The system does not allow the entry of "Agency Accounting Identifier (AAI)", "Standard Document Number (SDN)", and "Accounting Classification Reference Number (ACRN)" for Energy Receiving Report.

[Expand All](#) [Collapse All](#) * = Required Fields

Contract Number	Delivery Order	Reference Procurement Identifier	Shipment Number	Invoice Number	Inspection Point	Acceptance Point
SPE60012W0517	WBT1	GSA0000000000000123	SHIP400		S	S

Item No.	Stock Part No.	Type	NSP	Qty. Shipped	Unit	Unit Price (JPY)	Qty. Accepted	Amount (JPY)
1001AA	9140014087211	MG	N	2	EA	545.5411		1091

GFE	Advice Code	Multi-Box Pack Ind.	PR Number
N	C	N	PR00000000000001

Hazardous Material	Refrigerated	Perishable
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

Type Designation Method

Type Designation Value

Description

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[Expand All](#)
[Collapse All](#)
 * = Required Fields

Contract Number	Delivery Order	Reference Procurement Identifier	Shipment Number	Invoice Number	Inspection Point	Acceptance Point
SPE60012W0517	WBT1	GSA0000000000000123	SHIP400		S	S

Item No.	Stock Part No.	Type	NSP	Qty. Shipped	Unit	Unit Price (JPY)	Qty. Accepted	Amount (JPY)
1001AA	9140014087211	MG	N	2	EA	545.5411		1091

GFE	Advice Code	Multi-Box Pack Ind.	PR Number
N	C	N	PR00000000000001

Hazardous Material	Refrigerated	Perishable
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

Type Designation Method

AEROSPACE ENGINES, AIRBREATHING (MIL-HDBK-1812)

Type Designation Value

XJ000-A-123A

Description

testing

The system will require that Inspection and Acceptance at Source be "all or nothing" in terms of the quantity. A document may only be inspected or accepted for the full shipment quantity or rejected. There is no partial inspection / acceptance functionality for Source actions.

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Inspector - Energy Receiving Report

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[Expand All](#) [Collapse All](#) * = Required Fields

N C N PR00000000000001

Hazardous Material Refrigerated Perishable

Type Designation Method

AEROSPACE ENGINES, AIRBREATHING (MIL-HDBK-1812)

Type Designation Value

XJ000-A-123A

Description

testing

MILSTRIP

0000000000000001

NONE

0000000000000002

MILSTRIP Quantity

1

0

1

The Inspector can modify the "Type Designation Method" on this page.

Total (JPY):

1091

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Inspector - Energy Receiving Report

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[Expand All](#) [Collapse All](#)

Contract Number	Delivery Order	Reference Procurement Identifier	Shipment Number	Invoice Number	Inspection Point	Acceptance Point
SPE60012W0517	WBT1	GSA0000000000000123	SHIP400		S	S

[+] Item No.	Commodity	Sub-Commodity
1001AA	LUBRICANTS	LA6

Navigate to the "Statement of Quality" tab.

Click on the Line Item row expander to view the Test data.

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Inspector - Energy Receiving Report

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The Inspector can view the Test data only.
No government role can update the data.

[Expand All](#) [Collapse All](#)

Contract Number	Delivery Order	Reference Procurement Identifier	Shipment Number	Invoice Number	Inspection Point	Acceptance Point
SPE60012W0517	WBT1	GSA0000000000000123	SHIP400		S	S

Item No.	Commodity	Sub-Commodity
1001AA	LUBRICANTS	LA6

Test Referenced on Prior Document

Contract Number	Delivery Order	Shipment Number
SPE60012W0517	WBT3	SHIP428

Report Date	Tank Number	Quantity Shipped from this Tank	Batch Number
2012/05/18	TANK6546840199	100	BATCH57451

Test	Sample Number	Product	Crude Process Tech
B	SAMPLEA	PRODUCTA	1444044258988

Test Code	Test Method Title	Method	Lower Limit	Upper Limit	Units	Result	Additional Notes

Test Referenced on Prior Document

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Contract Number	Delivery Order	Reference Procurement Identifier	Shipment Number	Invoice Number	Inspection Point	Acceptance Point
SPE60012W0517	WBT1	GSA0000000000000123	SHIP400		S	S

Report Type
Discharge Report

Draft	Vessel	Fore	Aft
Draft Arrival			
Draft Sailing			

Previous Two Cargoes **Cargo**

First

Last

Navigate to the "Time Statement" tab.

The Time Statement tab is available only if the Tanker/Barge indicator is selected on document create.

[Statement Of Quantity](#)

Statement Of Quantity	Loaded	Discharged	Loss(-)/Gain	Percent
Barrels (42 Gals)(Net)				
Gallons (Net)				
Tons (Long)				

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Inspector - Energy Receiving Report

[Header](#) [Line Item](#) [Statement of Quality](#) **[Time Statement](#)** [UID](#) [Addresses](#) [Misc. Info](#) [Pack](#) [Preview Document](#)

Contract Number	Delivery Order	Reference Procurement Identifier	Shipment Number	Invoice Number	Inspection Point	Acceptance Point
SPE60012W0517	WBT1	GSA0000000000000123	SHIP400		S	S

Report Type

Discharge Report

Draft

Draft Arrival

Draft Sailing

Previous Two Cargoes

First

Last

[+] [Statement Of Quantity](#)

[+] [Comments](#)

[+] [Time Statement](#)

[+] [Additional Time Statement](#)

On the Time Statement Worksheet, the Inspector can expand or collapse individual sections by clicking on the section headers.

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Inspector - Energy Receiving Report

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Contract Number	Delivery Order	Reference Procurement Identifier	Shipment Number	Invoice Number	Inspection Point	Acceptance Point
SPE60012W0517	WBT1	GSA0000000000000123	SHIP400		S	S

[Accept All](#)
[Reject All](#)

[Collapse All](#)
[Expand All](#)
 Document Level:

[-] Item No.	Qty. Shipped	Qty. Accepted
1001AA	2	0

UID Type	Enterprise ID	Agency Code	Original Part Number	Lot / Batch	Warranty
UID1	06481	D			

Original Manufacturers Code	Original Manufacturers ID	Special Tooling Or Test Equipment Status	Current Part Number
		Not Special Tooling Or Test Equipment	

UID Number	Serial Number
D06481-000000001	-000000001
D06481-000000002	-000000002

Navigate to the "UID (Unique Identifier)" tab.
 If the shipment required UID, the UID page displays the Unique Identifier information for each item shipped: Enterprise (manufacturer) ID, Agency Code, Special Tooling or Test Equipment Status, the construct format "Type" of the UID number, and the part number and serial number of the item. The UID number is a concatenation of these elements.

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Contract Number	Delivery Order	Reference Procurement Identifier	Shipment Number	Invoice Number	Inspection Point	Acceptance Point
SPE60012W0517	WBT1	GSA0000000000000123	SHIP400		S	S

[Accept All](#)
[Reject All](#)

[Collapse All](#)
[Expand All](#)
 Document Level:

[-] Item No.	Qty. Shipped	Qty. Accepted
1001AA	2	0

UID Type	Enterprise ID	Agency Code	Original Part Number	Lot / Batch	Warranty
UID1	06481	D			

Original Manufacturers Code	Original Manufacturers ID	Special Tooling Or Test Equipment Status	Current Part Number
		Not Special Tooling Or Test Equipment	

UID Number	Serial Number
D06481-000000001	-000000001
D06481-000000002	-000000002

The Inspector may be required to take action on the UID page, depending on whether the Energy Receiving Report is Source Inspection / Destination Acceptance (S/D), Source Inspection / Source Acceptance (S/S), or Destination Inspection / Destination Acceptance (D/D).

- [Save Draft Document](#)
[Print UID](#)
[Help](#)

Inspector - Energy Receiving Report

Header	Line Item	Statement of Quality	Time Statement	UID	Addresses	Misc. Info	Pack	Preview Document
--------	-----------	----------------------	----------------	------------	-----------	------------	------	------------------

Contract Number	Delivery Order	Reference Procurement Identifier	Shipment Number	Invoice Number	Inspection Point	Acceptance Point
SPE60012W0517	WBT1	GSA0000000000000123	SHIP400		S	S

[Accept All](#)
[Reject All](#)

[Collapse All](#)
[Expand All](#)

Document Level:

[-] Item No.	Qty. Shipped	Qty. Accepted
1001AA	2	0

UID Type	Enterprise ID	Agency Code	Original Part Number	Lot / Batch	Warranty
UID1	06481	D			

Original Manufacturers Code	Original Manufacturers ID	Special Tooling Or Test Equipment Status	Current Part Number
		Not Special Tooling Or Test Equipment	

UID Number
D06481-000000001
D06481-000000002

Source Inspection / Destination Acceptance (S/D)
 If the Energy Receiving Report is inspected at the source (origin) of delivery but accepted at the destination (S/D), the Inspector will have "review only" rights.

Source Inspection / Source Acceptance (S/S)
 If the Energy Receiving Report is inspected and accepted at the source (origin) of delivery (S/S), the UID page has an accept/reject function.

Destination Inspection / Destination Acceptance (D/D)
 If the Energy Receiving Report is inspected and accepted at the destination of delivery (D/D), the UID page has an additional accept/reject function for each individual UID.

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Inspector - Energy Receiving Report

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- Line Item
- Statement of Quality
- Time Statement
- UID**
- Addresses
- Misc. Info
- Pack
- Preview Document

Contract Number	Delivery Order	Reference Procurement Identifier	Shipment Number	Invoice Number	Inspection Point	Acceptance Point
SPE60012W0517	WBT1	GSA0000000000000123	SHIP400		S	S

Accept All
Reject All

[Collapse All](#) [Expand All](#)

Document Level:

[-] Item No.	Qty. Shipped	Qty. Accepted
1001AA	2	0

UID Type	Enterprise ID	Agency Code	Original Part Number	Lot / Batch	Warranty
UID1	06481	D			

Original Manufacturers Code	Original Manufacturers ID	Special Tooling Or Test Equipment Status	Current Part Number
		Not Special Tooling Or Test Equipment <input type="button" value="v"/>	

UID Number	Serial Number
D06481-000000001	-000000001
D06481-000000002	-000000002

In this demo, the Energy Receiving Report is Source Inspection / Source Acceptance (S/S), the UID page has the Accept All and Reject All functions.

- [Save Draft Document](#)
- [Print UID](#)
- [Help](#)

Inspector - Energy Receiving Report

- Header
- Line Item
- Statement of Quality
- Time Statement
- UID**
- Addresses
- Misc. Info
- Pack
- Preview Document

Contract Number	Delivery Order	Reference Procurement Identifier	Shipment Number	Invoice Number	Inspection Point	Acceptance Point
SPE60012W0517	WBT1	GSA0000000000000123	SHIP400		S	S

Accept All Reject All

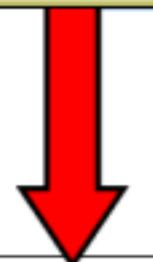
[Collapse All](#) [Expand All](#)

Document Level:

[-] Item No.	Qty. Shipped	Qty. Accepted
1001AA	2	2

UID Type	Enterprise ID	Agency Code	Original Part Number	Lot / Batch	Warranty
		D			
Manufacturers ID	Special Tooling Or Test Equipment Status	Current Part Number	Serial Number		
	Not Special Tooling Or Test Equipment <input type="button" value="v"/>		-000000001		
			-000000002		

The "Save Draft Document" button is available on each tab. The Inspector can save an incomplete document by clicking the "Save Draft Document" button. The Save and Continue functionality allows the user to save the document in its current state and either continue working on it, or come back to it later.



[Save Draft Document](#) [Print UID](#) [Help](#)

Wide Area Workflow

[User](#) [Government](#) [Property Transfer](#) [Documentation](#) [Lookup](#) [Logout](#)

Inspector - Energy Receiving Report

[Header](#)
[Line Item](#)
[Statement of Quality](#)
[Time Statement](#)
[UID](#)
[Addresses](#)
[Misc. Info](#)
[Pack](#)
[Preview Document](#)

INFO: Saved as of: 2012/05/17 16:43:43 Document will be removed from a saved status after 2 day(s) and any data will be lost.

WARNING: This document contains errors in the following Tab(s) - Header

Contract Number	Delivery Order	Reference Procurement Identifier	Shipment Number	Invoice Number	Inspection Point	Acceptance Point
SPE60012W0517	WBT1	GSA0000000000000123	SHIP400		S	S

[Accept All](#)
[Reject All](#)

Document Level:

[Collapse All](#) [Expand All](#)

[-]	Item No.	Qty. Shipped	Qty. Accepted
	1001AA	2	2

UID Type	Enterprise ID	Agency Code	Original Part Number	Lot / Batch	Warranty
UID1	06481	D			

Original Manufacturers Code	Original Manufacturers ID	Special Tooling Or Test Equipment Status	Current Part Number
-----------------------------	---------------------------	--	---------------------

UID Number
D06481-000000001
D06481-000000002

As the user clicks "Save Draft Document" at this point, a message will be displayed to inform the user that saved documents will be purged after 'X' number of days.

The 'X' number of days is parameter driven so that it may be changed by the WAWF PMO or System Administrator as needed.

Test Equipment	Serial Number
	-000000001
	-000000002

[Save Draft Document](#)
[Print UID](#)
[Help](#)

Wide Area Workflow

User Government Property Transfer Documentation Lookup Logout

Inspector - Energy Receiving Report

Header Line Item Statement of Quality Time Statement UID **Addresses** Misc. Info Pack Preview Document

Expand All Collapse All

INFO: Saved as of: 2012/05/17 16:43:43 Document will be removed from a saved status after 2 day(s) and any data will be lost.

WARNING: This document contains errors in the following Tab(s) - Header

Contract Number	Delivery Order	Reference Procurement Identifier	Shipment Number	Invoice Number	Inspection Point	Acceptance Point
SPE60012W0517	WBT1	GSA0000000000000123	SHIP400		S	S

[+]	Address Type	CAGE Code	Extension	Activity Name 1
	Prime Contractor	00C91		EXCELLIGENCE LEARNING CORPORATION
[+]	Address Type	CAGE Code	Extension	Activity Name 1
	Ship From	06481		NORTHROP GRUMMAN GUIDANCE AND ELECTRONICS COMPANY, INC.
[+]	Address Type	CAGE Code	Extension	Activity Name 1
	Administered By			LOS ANGELES
[+]	Address Type	CAGE Code	Extension	Activity Name 1
	Inspect By			LOS ANGELES
[+]	Address Type	CAGE Code	Extension	Activity Name 1
	Ship To			A DISTRIBUTION
[+]	Address Type	DoDAAC	Extension	Activity Name 1
	Payment Official	SI 1701		DEF DIST DEPOT SUSQUEHANNA PA

Navigate to the "Addresses" tab.

The Addresses page contains the mailing addresses of the Vendor/Contractor and Government codes involved in this document workflow.

Save Draft Document Help

[User](#) [Government](#) [Property Transfer](#) [Documentation](#) [Lookup](#) [Logout](#)

Inspector - Energy Receiving Report

[Header](#)
[Line Item](#)
[Statement of Quality](#)
[Time Statement](#)
[UID](#)
[Addresses](#)
[Misc. Info](#)
[Pack](#)
[Preview Document](#)

[Expand All](#) [Collapse All](#)

INFO: Saved as of: 2012/05/17 16:43:43 Document will be removed from a saved status after 2 day(s) and any data will be lost.

WARNING: This document contains errors in the following Tab(s) - Header

Contract Number	Delivery Order	Reference Procurement Identifier	Shipment Number	Invoice Number	Inspection Point	Acceptance Point
SPE60012W0517	WBT1	GSA0000000000000123	SHIP400		S	S

Address Type	CAGE Code	Extension	Activity Name 1			
Prime Contractor	00C91		EXCELLIGENCE LEARNING CORPORATION			
Activity Name 2	Activity Name 3		DUNS	DUNS + 4		
			021799486	0001		
Address 1	Address 2		Address 3	Address 4		
2 LOWER RAGSDALE DR STE 200						
City	State		Zip	Country		
MONTEREY	CA		939405748	USA		
Military Location Description						

To see the address information, Inspector can click on the row expander.

[+]	Address Type	CAGE Code	Activity Name 1			
-----	--------------	-----------	-----------------	--	--	--

[Save Draft Document](#) [Help](#)

[User](#) [Government](#) [Property Transfer](#) [Documentation](#) [Lookup](#) [Logout](#)

Inspector - Energy Receiving Report

[Header](#) [Line Item](#) [Statement of Quality](#) [Time Statement](#) [UID](#) [Addresses](#) [Misc. Info](#) [Pack](#) [Preview Document](#)

[Expand All](#) [Collapse All](#)

Contract Number	Delivery Order	Inspection Point	Acceptance Point
SPE60012W0517	WBT1	S	S

Navigate to the Misc. Info tab.
This page contains the Vendor's and Inspector's contact information.
The Inspector has the ability to add attachments and comments on this page.

[+] Role	Actions
Initiator	[Submitted, Web, Stand Alone]

[-] Role	Date of Action	Actions
Inspector	2012/05/17 1643 EDT	

Name	Email	Org Email
Cora Govt CAC	coleung@caci.com	wawf@caci.com

Title	Phone #	DSN
Government	904-596-CORA	

Attachments

[Add Attachments](#)

Comments

[Save Draft Document](#) [Help](#)

[User](#) [Government](#) [Property Transfer](#) [Documentation](#) [Lookup](#) [Logout](#)

Inspector - Energy Receiving Report

Form - Attachments

WARNING: Wide Area Workflow (WAWF) is designated for Sensitive Unclassified information ONLY. Do NOT enter classified information in this system.

There is an attachment size limit of 2MB, attachments over this size will be rejected.

As Inspector clicks the "Add Attachments" link, the Attachments Form page is displayed.

This page can be used to send file attachments.

The attachment size limit is based upon the parameter.

Multiple attachments may be associated with a document, with the file size of EACH, individual attachment, not exceeding the parameterized file size limit.

In this example, the attachment size limit is 2MB.

Logon Date : 2012/05/17 16:40:18 EDT Last Accessed Date : 2012/05/17 16:44:34 EDT

[User](#) [Government](#) [Property Transfer](#) [Documentation](#) [Lookup](#) [Logout](#)

Inspector - Energy Receiving Report

Form - Attachments

WARNING: Wide Area Workflow (WAWF) is designated for Sensitive Unclassified information ONLY. Do NOT enter classified information in this system.

There is an attachment size limit of 2MB, attachments over this size will be rejected.

To locate the file, click the "Browse" button.

Logon Date : 2012/05/17 16:40:18 EDT Last Accessed Date : 2012/05/17 16:44:34 EDT

[Security & Privacy](#) [Accessibility](#) [Vendor Customer Support](#) [Government Customer Support](#) [FAQ](#) [Site Index](#)

[User](#) [Government](#) [Property Transfer](#) [Documentation](#) [Lookup](#) [Logout](#)

Inspector - Energy Receiving Report

Form - Attachments

WARNING: Wide Area Workflow (WAWF) is designated for Sensitive Unclassified information ONLY. Do NOT enter classified information in this system.

There is an attachment size limit of 2MB, attachments over this size will be rejected.

C:\Documents and Settings\cole

The selected file is now displayed in the Attachment field.
Click the "Upload" button to continue.

Logon Date : 2012/05/17 16:40:18 EDT Last Accessed Date : 2012/05/17 16:44:34 EDT

[User](#) [Government](#) [Property Transfer](#) [Documentation](#) [Lookup](#) [Logout](#)

Inspector - Energy Receiving Report

[Header](#) [Line Item](#) [Statement of Quality](#) [Time Statement](#) [UID](#) [Addresses](#) [Misc. Info](#) [Pack](#) [Preview Document](#)

[Expand All](#) [Collapse All](#)

SPE60012W0517 WBT1 GSA00000000000000123 SHIP400 S S

[+] **Role** **Date of Action** **Actions**

Initiator 2012/05/17 1634 EDT [Submitted, Web, Stand Alone]

[-] **Role** **Date of Action** **Actions**

Inspector 2012/05/17 1643 EDT

Name **Email** **Org Email**

Cora Govt CAC coleung@caci.com wawf@caci.com

Title **Phone #** **DSN**

Government 904-596-CORA

Attachments

V500_pay_systems.xls [View Attachment](#) [Delete Attachment](#)
[Add Attachments](#)

Comments

The file attachment is now displayed on the Misc. Info page.

The Inspector can view the attachment by clicking the "View Attachment" link and remove the attachment by clicking the "Delete Attachment" link.

To attach another file, click on the "Add Attachments" link and keep doing this procedure until you have attached all files you want to send.

[Save Draft Document](#)

[Help](#)

Inspector - Energy Receiving Report

- [Header](#)
[Line Item](#)
[Statement of Quality](#)
[Time Statement](#)
[UID](#)
[Addresses](#)
[Misc. Info](#)
[Pack](#)
[Preview Document](#)

[Expand All](#)
[Collapse All](#)

SPE60012W0517 WBT1 GSA00000000000000123 SHIP400 S S

[+]	Role	Date of Action	Actions
	Initiator	2012/05/17 1634 EDT	[Submitted, Web, Stand Alone]

[-]	Role	Date of Action	Actions
	Inspector		

This text field is where the Inspector adds comments. The Comments field is a conditional item if the document is being inspected. If the document is being rejected, a comment is mandatory.

Name	Cora Govt CAC	Org Email	wawf@caci.com
-------------	---------------	------------------	---------------

Title	Government	DSN	
--------------	------------	------------	--

Attachments	V500_pay_systems.xls	View Attachment Delete Attachment
Add Attachments		

Comments

This is Inspector's comments for Energy RR.

[Save Draft Document](#)
[Help](#)

[User](#) [Government](#) [Property Transfer](#) [Documentation](#) [Lookup](#) [Logout](#)

Inspector - Energy Receiving Report

[Header](#) [Line Item](#) [Statement of Quality](#) [Time Statement](#) [UID](#) [Addresses](#) [Misc. Info](#) **[Pack](#)** [Preview Document](#)

INFO: Saved as of: 2012/05/17 16:43:43 Document will be removed from a saved status after 2 day(s) and any data will be lost.

WARNING: This document contains errors in the following Tab(s) - Header

Contract Number	Delivery Order	Reference Procurement Identifier	Shipment Number	Invoice Number	Inspection Point	Acceptance Point
SPE60012W0517	WBT1	GSA0000000000000123	SHIP400		S	S

[Expand All](#)

[Collapse All](#)

<input type="checkbox"/> Package Type	Package ID
RFID	ABC00000000000001
CLIN: 1001AA	Quantity: 2
UID Number(s)	
D06481-000000001	
D06481-000000002	

Navigate to the "Pack" tab.

The Initiator/Vendor provided detailed packaging information for the shipment in the form of Radio Frequency Identification (RFID) tags. The Pack Data form is used to visually create how the various pallets, packages, boxes, containers, etc. of a shipment are put together.

Please refer to the RFID Demonstration which is available in WBT for additional information regarding Pack Data.

[Save Draft Document](#)

[Print Pack](#)

[Help](#)

Logon Date : 2012/05/17 16:40:18 EDT Last Accessed Date : 2012/05/17 16:46:25 EDT

Wide Area Workflow

[User](#) [Government](#) [Property Transfer](#) [Documentation](#) [Lookup](#) [Logout](#)

Inspector - Energy Receiving Report

[Header](#)
[Line Item](#)
[Statement of Quality](#)
[Time Statement](#)
[UID](#)
[Addresses](#)
[Misc. Info](#)
[Pack](#)
[Preview Document](#)

[Expand All](#) [Collapse All](#)

INFO: Saved as of: 2012/05/17 16:43:43 Document will be removed from a saved status after 2 day(s) and any data will be lost.
 WARNING: This document contains errors in the following Tab(s) - Header

[-] Document Information

Contract Number Type	Contract Number	Delivery Order	Reference Procurement Identifier	Issue Date	Inspection Point	Acceptance Point	
DoD Contract (FAR)	SPE60012W0517	WBT1	GSA0000000000000123	2012/05/17	S	S	
Shipment Number	Shipment Date	Final Shipment	Estimated Delivery Date	Supplies	Service		
SHIP400	2012/05/30 E	N	2012/05/31	<input checked="" type="radio"/>	<input type="radio"/>		
Submit Transportation Data Later	TCN	Gross Weight	Transportation Method/Type	Serial Shipping Container Code	FOB	CoC	ARP
<input type="checkbox"/>	TCN0000000000000Z1	111	2		S	<input checked="" type="radio"/>	<input type="radio"/>
Transportation Leg	Standard Carrier Alpha Code	Bill of Lading Number	Bill of Lading Type				
1		BL00000000000000001	Commercial				
Secondary Transportation Tracking Number	Tracking Type	Tracking Description					
Hazardous Material	Perishable						
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>						

Navigate to the "Preview Document" tab. The Inspector can scroll the contents of the tab to review the document. If the Inspector notices an inaccuracy after reviewing the Energy Receiving Report information, the Inspector can return to the appropriate tab to correct the information or reject the document to the initiator.

[Save Draft Document](#) [Help](#)

Inspector - Energy Receiving Report[Expand All](#)[Collapse All](#)

INFO: Saved as of: 2012/05/17 16:43:43 Document will be removed from a saved status after 2 day(s) and any data will be lost.

WARNING: This document contains errors in the following Tab(s) - Header

[\[+\] Document Information](#)[\[+\] Line Item Information](#)[\[+\] Time Statement Information](#)[\[+\] Statement of Quality Information](#)[\[+\] UID Information](#)[\[+\] Pack Information](#)[\[+\] Address Information](#)[\[+\] Misc Information](#)[\[+\] Workflow Information](#)

The Preview Document tab displays the Time Statement and Statement of Quality information.

User can click on the section headers to expand and collapse individual headers.

[Save Draft Document](#)[Help](#)

[User](#) [Government](#) [Property Transfer](#) [Documentation](#) [Lookup](#) [Logout](#)

Inspector - Energy Receiving Report

[Header](#) [Line Item](#) [Statement of Quality](#) [Time Statement](#) [UID](#) [Addresses](#) [Misc. Info](#) [Pack](#) [Preview Document](#)

INFO: Saved as of: 2012/05/17 16:43:43 Document will be removed from a saved status after 2 day(s) and any data will be lost.

WARNING: The following is mandatory: CQA or Reject to Initiator

Contract Number Type	Contract Number	Delivery Order	Reference Procurement Identifier	Issue Date	Inspection Point	Acceptance Point
DoD Contract (FAR)	SPE60012W0517	WBT1	GSA0000000000000123	2012/05/17	S	S
Shipment Number	Shipment Date	Final Shipment	Estimated Delivery Date	Supplies	Service	
SHIP400	2012/05/30 E	N	2012/05/31	<input checked="" type="radio"/>	<input type="radio"/>	
Submit Transportation Data Late	Shipping Container Code	FOB	CoC	ARP		
<input type="checkbox"/>		S	<input checked="" type="radio"/>	<input type="radio"/>		
Transportation Leg	Bill of Lading Type					
1	Commercial					
Secondary Transportation	Tracking Description					
Hazardous Material	Refrigerated	Perishable				
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>				
Summary of Detail Level Information	Total (JPY)					
1 CLIN/SLIN(s)	1,091					

Return to the "Header" tab.

The PDF print for the Energy Receiving Report will not have the Time Statement and Statement of Quality information.

The user can print Time Statement and Statement of Quality information using the Printer Friendly functionality.

[Submit](#) [Save Draft Document](#) [Previous](#) [Print](#) [Purge](#) [Help](#)

Inspector - Energy Receiving Report

- Header**
- Line Item
- Statement of Quality
- Time Statement
- UID
- Addresses
- Misc. Info
- Pack
- Preview Document

Inspect By

Ship To

Ship From

Accept By

Contractor Certification

I certify to the best of my knowledge

The actions taken to complete the inspection process vary depending on the inspection and acceptance points of the Energy Receiving Report.

A check box is used for the approval or rejection. In some cases, an inspection date is required. Also, in some cases, the Inspector will digitally sign the document.

S COMPANY, INC.

Signature Date
2012/05/17

Tester28 CACI

Signature of Prime Contractor

* = Required Fields

ACTION BY: S0512A *

- CQA
- Acceptance
- Reject to Initiator

Inspection Date

YYYY/MM/DD 

Has been made by me or under my supervision and they conform to contract, except as noted herein or on supporting documents

Certificate Signature

Signature Of Authorized Government Representative

Accept / Date / Sign / Submit

Submit Without Preview

- Submit
- Save Draft Document
- Previous
- Print
- Purge
- Help

[User](#) [Government](#) [Property Transfer](#) [Documentation](#) [Lookup](#) [Logout](#)

Inspector - Energy Receiving Report

[Header](#) [Line Item](#) [Statement of Quality](#) [Time Statement](#) [UID](#) [Addresses](#) [Misc. Info](#) [Pack](#) [Preview Document](#)

Inspect By	S0512A	DCMA LOS ANGELES
Ship To	W25G1U	W1BG DLA DISTRIBUTION
Ship From	06481	NORTHROP GRUMMAN GUIDANCE AND ELECTRONICS COMPANY, INC.
Accept By	S0512A	DCMA LOS ANGELES

Contractor Certification

I certify to the best of my knowledge and belief that this Energy Receiving Report is true and correct.

If the Inspector chooses to reject the document to initiator, comments on the Misc. Info tab will be mandatory.

Tester28 CACI

Signature of Prime Contractor

* = Required Fields

ACTION BY: S0512A *

Has been made by me or under my supervision and they conform to contract, except as noted herein or on supporting documents

CQA

Acceptance

Reject to Initiator

Inspection Date

YYYY/MM/DD 

Certificate Signature

Signature Of Authorized Government Representative

Accept / Date / Sign / Submit

Submit Without Preview

[Submit](#) [Save Draft Document](#) [Previous](#) [Print](#) [Purge](#) [Help](#)

Logon Date : 2012/05/17 16:40:18 EDT Last Accessed Date : 2012/05/17 16:47:03 EDT

Inspector - Energy Receiving Report

- Header**
- Line Item
- Statement of Quality
- Time Statement
- UID
- Addresses
- Misc. Info
- Pack
- Preview Document

Inspect By	S0512A	DCMA LOS ANGELES
Ship To	W25G1U	W1BG DLA DISTRIBUTION
Ship From	06481	NORTHROP GRUMMAN GUIDANCE AND ELECTRONICS COMPANY, INC.
Accept By	S0512A	DCMA LOS ANGELES

Contractor Certification

I certify to the best of my knowledge and belief that this Energy Receiving Report is true and correct.

Signature Date 2012/05/17	Tester28 CACI Signature of Prime Contractor
------------------------------	--

* = Required Fields

ACTION BY: S0512A *

Has been made by me or under my supervision and they conform to contract, except as noted herein or on supporting documents

CQA

Certificate Signature

DCMA Inspectors with Source Inspection and Source Acceptance (S/S) Energy Receiving Reports have an extra button - Accept / Date / Sign / Submit.



Signature Of Authorized Government Representative

Accept / Date / Sign / Submit

Submit Without Preview

- Submit
- Save Draft Document
- Previous
- Print
- Purge
- Help

Inspector - Energy Receiving Report

Inspect By S0512A DCMA LOS ANGELES
 Ship To W25G1U W1BG DLA DISTRIBUTION
 Ship From 06481 NORTHROP GRUMMAN GUIDANCE AND ELECTRONICS COMPANY, INC.
 Accept By

Contractor Certification

I certify to the best of

Upon clicking the 'Quick Sign' button, four fields will automatically be populated:

- The CQA and Acceptance checkboxes will be checked
- The date field will be populated with the signature date
- The Inspector's name will appear in the signature button.
- If there are any UIDs on the document, the Accept All checkbox (on the UID tab) will be checked.

* = Required Fields

ACTION BY: S0512A *

Has been made by me or under my supervision and they conform to contract, except as noted herein or on supporting documents

- CQA
 Acceptance
 Reject to Initiator

Inspection Date

2012/05/18 

Certificate Signature

Signature Of Authorized Government Representative

Accept / Date / Sign / Submit

Submit Without Preview

[User](#) [Government](#) [Property Transfer](#) [Documentation](#) [Lookup](#) [Logout](#)

Inspection Folder for 'S0512A' (0 items found)

Shipment No. SHIP400 : The Source Inspection and Acceptance Energy Receiving Report was successfully inspected.

It has been processed via EDI.

After the user clicks the 'Quick Sign' button, the system takes the user back to the search results page of the Inspection Folder.

[Return](#)

[Help](#)

Logon Date : 2012/05/17 16:40:18 EDT Last Accessed Date : 2012/05/17 16:47:48 EDT

[User](#) [Government](#) [Property Transfer](#) [Documentation](#) [Lookup](#) [Logout](#)

Inspection Folder for 'S0512A' (0 items found)

Shipment No. SHIP400 : The Source Inspection and Acceptance Energy Receiving Report was successfully inspected.
It has been processed via EDI.

The application will display the success message on the search result page. The Energy Receiving Report will proceed to the Pay Official History Folder.

[Return](#)[Help](#)

Logon Date : 2012/05/17 16:40:18 EDT Last Accessed Date : 2012/05/17 16:47:48 EDT

Inspector - Energy Receiving Report

- Header
- Line Item
- Statement of Quality
- Time Statement
- UID
- Addresses
- Misc. Info
- Pack
- Preview Document

Inspect By	S0512A	Select another Energy Receiving Report in the Inspection Folder.
Ship To	W25G1U	
Ship From	06481	
Accept By	S0512A	

S COMPANY, INC.
DCMA LOS ANGELES

Contractor Certification

I certify to the best of my knowledge and belief that this Energy Receiving Report is true and correct.

Signature Date 2012/05/17	Tester28 CACI
	Signature of Prime Contractor

* = Required Fields

ACTION BY: S0512A *

Has been made by me or under my supervision and they conform to contract, except as noted herein or on supporting documents

- CQA
- Acceptance

Inspection Date

Certificate Signature

Signature Of Authorized Government Representative

Accept / Date / Sign / Submit

Submit Without Preview

When the "Submit Without Preview" checkbox is selected, the document will be submitted automatically after signing using the Certificate button.



[User](#) [Government](#) [Property Transfer](#) [Documentation](#) [Lookup](#) [Logout](#)

Success

The Source Inspection and Acceptance Energy Receiving Report was successfully inspected.
It has been processed via EDI.

Contract Number	Delivery Order	Shipment Number	Invoice Number
SPE60012W0517	WBT1	SHIP453	

Email sent to Vendor: coleung@caci.com

Email sent to Pay Official: wawf@caci.com

Notification sent for CAGE code 00C91 to EDI Routing Codes- ISA07: S7, ISA08: ISA_000000008, GS03: GS-000000000003

[Send Additional Email Notifications](#)

Thu May 17 16:57:43 EDT 2012

The Inspector signs the Energy Receiving Report using the 'Signature' button.

The Success page is displayed with Email, FTP and EDI notifications as applicable.

[Return](#)

Logon Date : 2012/05/17 16:55:48 EDT Last Accessed Date : 2012/05/17 16:57:44 EDT

[Security & Privacy](#) [Accessibility](#) [Vendor Customer Support](#) [Government Customer Support](#) [FAQ](#) [Site Index](#)

[User](#) [Government](#) [Property Transfer](#) [Documentation](#) [Lookup](#) [Logout](#)

Success

The Source Inspection and Acceptance Energy Receiving Report was successfully inspected.
It has been processed via EDI.

Contract Number	Delivery Order	Shipment Number	Invoice Number
SPE60012W0517	WBT1	SHIP453	

Email sent to Vendor: coleung@caci.com

Email sent to Pay Official: wawf@caci.com

Notification sent for CAGE code 00C91 to EDI Routing Codes- ISA07: S7, ISA08: ISA_000000008, GS03: GS-000000000003

[Send Additional Email Notifications](#)

Thu May 17 16:57:43 EDT 2012

The user may send more email notifications by clicking the Send Additional Email Notifications link.

[Return](#)

Logon Date : 2012/05/17 16:55:48 EDT Last Accessed Date : 2012/05/17 16:57:44 EDT

[Security & Privacy](#) [Accessibility](#) [Vendor Customer Support](#) [Government Customer Support](#) [FAQ](#) [Site Index](#)

[User](#) [Government](#) [Property Transfer](#) [Documentation](#) [Lookup](#) [Logout](#)

Success

The Source Inspection and Acceptance Energy Receiving Report was successfully inspected.
It has been processed via EDI.

Contract Number	Delivery Order	Shipment Number	Invoice Number
SPE60012W0517	WBT1	SHIP453	

Email sent to Vendor: coleung@caci.com

Email sent to Pay Official: wawf@caci.com

Notification sent for CAGE code 00C91 to EDI Routing Codes- ISA07: S7, ISA08: ISA_000000008, GS03: GS-000000000003

[Send Additional Email Notifications](#)

Thu May 17 16:57:43 EDT 2012

The user may return to the search results page in the Inspection Folder by clicking the "Return" button.

[Return](#)

Logon Date : 2012/05/17 16:55:48 EDT Last Accessed Date : 2012/05/17 16:57:44 EDT

[User](#) [Government](#) [Property Transfer](#) [Documentation](#) [Lookup](#) [Logout](#)

Success

The Source Inspection and Acceptance Energy Receiving Report was successfully inspected.
It has been processed via EDI.

Contract Number	Delivery Order	Shipment Number	Invoice Number
SPE60012W0517	WBT1	SHIP453	

Email sent to Vendor: coleung@caci.com

Email sent to Pay Official: wawf@caci.com

Notification sent for CAGE code 00C91 to EDI Routing Codes- ISA07: S7, ISA08: ISA_000000008, GS03: GS-000000000003

[Send Additional Email Notifications](#)

Thu May 17 16:57:43 EDT 2012

This concludes the overview demonstration for inspecting an Energy Receiving Report as an Inspector.

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