

[User](#) [Vendor](#) [Documentation](#) [Lookup](#) [Logout](#)

Create New Document

[Contract](#) >> [Pay DoDAAC](#) >> Document

Contract Number	Delivery Order	Reference Procurement Identifier	CAGE Code	DUNS	DUNS + 4	Extension	Pay Official
JHFCONTRACT19	1234		13499	060605883			N45924

* = Required Fields

Select Document to Create: *

- Invoice**
- Invoice as 2-in-1 (Services Only)
- Commercial Item Financing
- Performance Based Payment
- Receiving Report
- Invoice and Receiving Report (Combo)
- Reparables Receiving Report
- Invoice and Reparables Receiving Report (Combo)
- Cost Voucher (FAR 52.216-7, 52.216-13, 52.216.14, 52.232-7)
- Non Procurement Instruments (NPI) Voucher
- Grant Voucher
- Navy Shipbuilding Invoice (Fixed Price)
- Navy Construction / Facilities Management Invoice
- Telecom Invoice (Contractual)

This is an overview of the ECP0686 changes for date edits.

On Vendor create, there are 7 documents affected by ECP0686:

- Construction Payment Invoice
- Performance Based Payment
- Cost Voucher (Shipbuilding)
- Non Procurement Instruments (NPI) Voucher
- Grant Voucher
- Navy Shipbuilding Invoice
- Navy Construction/Facilities Management Invoice (Construction).

These documents require Contractor Certification date and signature.

[Previous](#)[Reset](#)[Help](#)

Logon Date : 2011/08/02 16:00:40 EDT Last Accessed Date : 2011/08/02 16:34:51 EDT

Create New Document

[Contract](#) >> [Pay DoDAAC](#) >> Document

Contract Number	Delivery Order	Reference Procurement Identifier	CAGE Code	DUNS	DUNS + 4	Extension	Pay Official
JHFCONTRACT19	1234		13499	060605883			N45924

Search For :

Template

Active Documents Archived Documents Active and Archived Documents

* = Required Fields

Select Document to Create: *

- Invoice
- Invoice as 2-in-1 (Services Only)
- Commercial Item Financing
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- Grant Voucher
- Navy Shipbuilding Invoice (Fixed Price)**
- Navy Construction / Facilities Management Invoice
- Telecom Invoice (Contractual)

For this demonstration, the Navy Shipbuilding Invoice (NSI) will be used, however the same date edits will apply to all Vendor created documents that require a certification signature date.

The Vendor selects Navy Shipbuilding Invoice (Fixed Price).

[User](#) [Vendor](#) [Documentation](#) [Lookup](#) [Logout](#)

Vendor - Navy Shipbuilding Invoice (Fixed Price)

[Contract](#) >> [Pay DoDAAC](#) >> [Document](#) >> Routing

Contract Number	Delivery Order	Reference Procurement Identifier	CAGE Code	DUNS	DUNS + 4	Extension	Pay DoDAAC
JHFCONTRACT19	1234		13499	060605883			N45924

* = Required Fields, Date = YYYY/MM/DD

Issue Date	Issue By DoDAAC	Admin DoDAAC *	Inspect By DoDAAC / Extension
<input type="text" value="YYYY/MM/DD"/>	<input type="text"/>	<input type="text" value="FU4417"/>	<input type="text"/> <input type="text"/>
Acceptor DoDAAC * / Extension	LPO DoDAAC * / Extension		
<input type="text" value="N00025"/> <input type="text"/>	<input type="text" value="N20002"/> <input type="text"/>		

The Vendor enters the appropriate routing location codes.

[Next](#) [Previous](#) [Reset](#) [Help](#)

Vendor - Navy Shipbuilding Invoice (Fixed Price)

Contract >> Pay DoDAAC >> Document >> Routing >> Data Capture

- Header
- Addresses
- Comments
- Line Item
- Attachments
- Preview Document

WARNING: The Invoice Date has been pre-populated from the WAWF system server.
 ERROR: Certification Date can not be later than one day after the current server date.

single * = Required Fields on Signature; double ** = Required Fields on Signature, saving draft document, and tabbing.

Contract Number	Delivery Order	Reference Procurement Identifier	Issue Date	CAGE Code/Ext.	Pay DoDAAC
JHFCONTRACT19	1234			13499	N45924
Contract Number Type	Invoice Number **	Invoice Date * (WAWF System Server Date)	Final Invoice		
DoD Contract (Non-FAR)	NSI0002	2011/08/02	N		
Shipment Number	Currency Code	Document Total (\$)			
NSI0002	USD	432.00			

Contractor Certification *

I Certify that that this Invoice is correct and proper for payment.

2011/08/04

Signature

Signature of Contractor Representative

After entering all required document data, the Vendor must enter a Signature Date. The Signature Date can not be later than one day after the current server date. If the Signature Date entered is more than one day later than the current server date, an error will be displayed and the Vendor will be prohibited from signing the document.

- Save Draft Document
- Previous
- Help

Logon Date : 2011/08/02 6:00:40 EDT Last Accessed Date : 2011/08/02 16:35:59 EDT

Vendor - Navy Shipbuilding Invoice

Address 4		
CLEVELAND OH 44199-2055		
City	State	Zip
Country	Military Location Description	

[-] Misc Information

Initiator			
Name:	Date of Action:	Phone #:	DSN:
Vendor User	2011/08/02 1635 EDT	800-202-2020	
Email:		Title:	Action(s):
kfuller@caci.com		Owner	
Org Email:			
nhuda@caci.com			
Attachments:			
Comments:			

[-] Workflow Information

Contractor Certification
I Certify that this invoice is corre

If the Signature Date entered is not more than one day later than the current server date, the Vendor may sign and submit the document.

Signature Date
2011/08/03

Vendor User
Signature of Contractor Representative

Success

The Navy Shipbuilding Invoice was successfully submitted.

Contract Number	Delivery Order	Shipment Number	Invoice Number
JHFCONTRACT19	1234	NSI0002	NSI0002

Email sent to Vendor: nhuda@caci.com
Email sent to Acceptor: kelli2716@hotmail.com
Email sent to Acceptor: kfuller@caci.com
Notification sent for CAGE code 13499 to FTP Directory: /caci_db/efp/WAWF_RA_sec/TestVersion421/FTPEDIDirectory/FTPNotifications/NAZMUL

[Send Additional Email Notifications](#)

Tue Aug 02 16:36:12 EDT 2011

The document has been successfully signed and submitted.

This concludes the overview of changes made for the Vendor date edits for ECP0686.

[Return](#)