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Welcome to Wide Area Workflow!

Please start by selecting one of the links from the menu above.

WARNING!

- If you use a word processor program (i.e. Microsoft Word, WordPerfect, Microsoft WordPad, Microsoft Write, etc.) to create FTP files, EDI files, or to cut-and-paste text field data into the WAWF application, then the text must first be cut/copied out of the word processor program and pasted into Microsoft Notepad, or another ASCII text editor and saved in the text editor. This converts the text to text-only format and removes control characters that contain formatting information.
- Please use the browser BACK BUTTON within the WAWF application.
- The browser BACK BUTTON is not supported within the WAWF application when completing electronic forms.
- Users should be aware of the loss of data not yet saved to the server.
- When using the PREVIOUS or RETURN buttons to return to a previous page within the WAWF application.
- In data capture and when reviewing documents, you may move from tab to tab to work with the various information categories, e.g., Document Header, Addresses, Comments, Line Items, etc.

This is an overview of the changes made for ECP0656 EDA Pre-Pop on document create.

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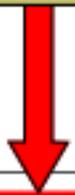
Vendor - Create Document

Contract Info

| Contractual? * | Contract Number Type | Contract Number * | Delivery Order | CAGE Code / DUNS / DUNS+4 / Ext. * |
|--------------------------------|---|--|----------------------|--|
| <input type="text" value="Y"/> | <input type="text" value="DoD Contract (FAR)"/> | <input type="text" value="N4940011F0009"/> | <input type="text"/> | <input type="text" value="011P3/829680008//"/> |

* = Required Fields

On the "Create Document" page, enter in the Contract information and select the CAGE Code from the dropdown.



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Contract Info

| Contractual? * | Contract Number Type | Contract Number * | Delivery Order | CAGE Code / DUNS / DUNS+4 / Ext. * |
|---|---|-------------------|----------------|--|
| <input type="checkbox"/> Y <input type="checkbox"/> | DoD Contract (FAR) <input type="checkbox"/> | N4940011F0009 | | 011P3/829680008// <input type="checkbox"/> |

* = Required Fields

ERROR: CLIN data is not available for this Contract Number, Delivery Order Number combination.

INFO: Please check your contract data or click 'Next' to continue without pre-popping CLIN data.

If no CLIN information is found in EDA,
you will be given an Error Message.

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Vendor - Create Document

Contract Info

| | | | | |
|--------------------------------|---|--|-----------------------|--|
| Contractual? * | Contract Number Type | Contract Number * | Delivery Order | CAGE Code / DUNS / DUNS+4 / Ext. * |
| <input type="text" value="Y"/> | <input type="text" value="DoD Contract (FAR)"/> | <input type="text" value="FA867510C0011"/> | <input type="text"/> | <input type="text" value="15090/794598573//"/> |

* = Required Fields

ERROR: CLIN data is not available for this Contract Number, Delivery Order Number combination.

INFO: Please check your contract data or click 'Next' to continue without pre-popping CLIN data.

Enter in another Contract Number and CAGE Code which will have CLIN data in EDA.

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The Pay Official is Pre-Popped from EDA just as it was before.

Vendor - Create Document

[Contract >>](#) Pay DoDAAC

| Contractual | Reference Procurement Identifier | Contract Number Type | Contract Number | Delivery Order | CAGE | DUNS | DUNS + 4 | Extension | Pay Official * |
|-------------|----------------------------------|----------------------|-----------------|----------------|-------|-----------|----------|-----------|-------------------------------------|
| Y | <input type="text"/> | DoD Contract (FAR) | FA867510C0011 | | 15090 | 794598573 | | | <input type="text" value="HQ0339"/> |

* = Required Fields

| Select CLIN/SLIN: * | Inspect By DoDAAC | Accept By DoDAAC | Ship To DoDAAC | DCAA DoDAAC | Mark For DoDAAC | Inspection Point | Acceptance Point | Services | Supplies | FOB | Currency Code |
|-------------------------------|-------------------|------------------|----------------|-------------|-----------------|------------------|------------------|----------|----------|-----|---------------|
| <input type="checkbox"/> 0001 | | | | HQ0339 | | | | | Y | | |
| <input type="checkbox"/> 0002 | | | | HQ0339 | | | | Y | | | |
| <input type="checkbox"/> 0003 | | | FA8675 | HQ0339 | | | | | Y | | |
| <input type="checkbox"/> 0004 | | | | | | | | | Y | | |
| <input type="checkbox"/> 0005 | | | | | | | | | Y | | |
| <input type="checkbox"/> 0006 | | | | | | | | | Y | | |
| <input type="checkbox"/> 0007 | | | | HQ0339 | | | | | Y | | |
| <input type="checkbox"/> 0008 | | | | HQ0339 | | | | | Y | | |

The page is displayed with a list of CLINs from EDA. Select the checkboxes at the left of each row if you wish to pre-pop that line item.

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Vendor - Create Document

[Contract >>](#) Pay DoDAAC

| Contractual | Reference Procurement Identifier | Contract Number Type | Contract Number | Delivery Order | CAGE | DUNS | DUNS + 4 | Extension | Pay Official * |
|-------------|----------------------------------|----------------------|-----------------|----------------|-------|-----------|----------|-----------|-------------------------------------|
| Y | <input type="text"/> | DoD Contract (FAR) | FA867510C0011 | | 15090 | 794598573 | | | <input type="text" value="HQ0339"/> |

* = Required Fields

| Select CLIN/SLIN: * | Inspect By DoDAAC | Accept By DoDAAC | Ship To DoDAAC | DCAA DoDAAC | Mark For DoDAAC | Inspection Point | Acceptance Point | Services | Supplies | FOB | Currency Code |
|--|-------------------|------------------|----------------|-------------|-----------------|------------------|------------------|----------|----------|-----|---------------|
| <input checked="" type="checkbox"/> 0001 | | | | HQ0339 | | | | | Y | | |
| <input checked="" type="checkbox"/> 0002 | | | | HQ0339 | | | | Y | | | |
| <input checked="" type="checkbox"/> 0003 | | | FA8675 | HQ0339 | | | | | Y | | |
| <input checked="" type="checkbox"/> 0004 | | | | HQ0339 | | | | | Y | | |
| <input checked="" type="checkbox"/> 0005 | | | | HQ0339 | | | | | Y | | |
| <input checked="" type="checkbox"/> 0006 | | | | HQ0339 | | | | | Y | | |
| <input checked="" type="checkbox"/> 0007 | | | | HQ0339 | | | | | Y | | |
| <input checked="" type="checkbox"/> 0008 | | | | HQ0339 | | | | | Y | | |

If you wish to select all the Line Items, then click the "Select All" button.

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If there are any issues with the data selected, messages will be displayed at the top of the page.

Create New Document

[Contract >> Pay DoDAAC >> Document](#)

WARNING: The Services/Supplies indicator on the selected Line Items did not match, and will not be pre-populated on the Header page. The Services/Supplies indicator will default to the WAWF edits based on document and Pay Office.

WARNING: The Ship To DoDAAC on the selected Line Items did not match, and will not be pre-populated on the Routing Page.

| Contract Number | Delivery Order | Reference Procurement Identifier | CAGE Code | DUNS | DUNS + 4 | Extension | Pay Official |
|-----------------|----------------|----------------------------------|-----------|-----------|----------|-----------|--------------|
| FA867510C0011 | | | 15090 | 794598573 | | | HQ0339 |

* = Required Fields

Select Document to Create: *

- Invoice
- Invoice as 2-in-1 (Services Only)
- Commercial Item Financing
- Performance Based Payment
- Progress Payment

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Create New Document

[Contract](#) >> [Pay DoDAAC](#) >> Document

Select Document to Create: *

- Invoice
- Invoice as 2-in-1 (Services Only)
- Commercial Item Financing
- Performance Based Payment
- Progress Payment
- (Recommended)** Receiving Report
- Invoice and Receiving Report (Combo)
- Reparables Receiving Report
- Invoice and Reparables Receiving Report (Combo)
- Cost Voucher (FAR 52.216-7, 52.216-13, 52.216.14, 52.232-7)
- Grant and Cooperative Agreement Voucher
- Telecom Invoice (Contractual)

If the FAR Clause recommends a document or documents, they will be highlighted.

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Vendor - Receiving Report

[Contract >> Pay DoDAAC >> Document >> Routing](#)

INFO: The Issue By was not populated and will remain blank unless entered. Recommend entering this location based upon the latest version of the Contract and/or latest PCO Modification.

| Contract Number | Delivery Order | Reference Procurement Identifier | CAGE Code | DUNS | DUNS + 4 | Extension | Inspection Point | Acceptance Point | Pay DoDAAC |
|-----------------|----------------|----------------------------------|-----------|-----------|----------|-----------|------------------|------------------|------------|
| FA867510C0011 | | | 15090 | 794598573 | | | S | D | HQ0339 |

* = Required Fields, Date = YYYY/MM/DD

| Issue Date | Issue By DoDAAC | Admin DoDAAC * | Inspect By DoDAAC * / Extension | Mark For Code / Extension |
|---|----------------------|-------------------------------------|---|---|
| <input type="text" value="2010/09/22"/>  | <input type="text"/> | <input type="text" value="S0305A"/> | <input type="text"/> / <input type="text"/> | <input type="text"/> / <input type="text"/> |

| Ship To Code * / Extension | Ship From Code / Extension | Accept By DoDAAC / Extension |
|---|---|---|
| <input type="text"/> / <input type="text"/> | <input type="text"/> / <input type="text"/> | <input type="text"/> / <input type="text"/> |

Routing codes will be pre-populated if they exist in EDA.

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Vendor - Receiving Report

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INFO: The Issue By was not populated and will remain blank unless entered. Recommend entering this location based upon the latest version of the Contract and/or latest PCO Modification.

| Contract Number | Delivery Order | Reference Procurement Identifier | CAGE Code | DUNS | DUNS + 4 | Extension | Inspection Point | Acceptance Point | Pay DoDAAC |
|-----------------|----------------|----------------------------------|-----------|-----------|----------|-----------|------------------|------------------|------------|
| FA867510C0011 | | | 15090 | 794598573 | | | S | D | HQ0339 |

* = Required Fields, Date = YYYY/MM/DD

| Issue Date | Issue By DoDAAC | Admin DoDAAC * | Inspect By DoDAAC * / Extension | Mark For Code / Extension |
|--|----------------------|----------------|---------------------------------|---|
| 2010/09/22  | <input type="text"/> | S0305A | FU4417 <input type="text"/> | <input type="text"/> <input type="text"/> |

| Ship To Code * / Extension | Ship From Code / Extension | Accept By DoDAAC / Extension |
|-----------------------------|---|------------------------------|
| N00025 <input type="text"/> | <input type="text"/> <input type="text"/> | N00025 <input type="text"/> |

Enter in any necessary information and click the "Next" button.

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Messages are given at the top of the "Header" tab when there are issues with the Line Item Pre-Pop from EDA.

Vendor - Receiving Report

[Contract >> Pay DoDAAC >> Document >> Routing >> Data Capture](#)

[Header](#) [Addresses](#) [Mark For](#) [Comments](#) [Line Item](#) [Pack](#) [Attachments](#) [Preview Document](#)

WARNING: The data in this document was populated based upon CLIN level contract data within the EDA system. Please ensure that you have updated all applicable data to reflect desired values for this submission.

INFO: Line Item(s) has/have already been created; therefore, the Charge Type (i.e., Supplies vs. Services) cannot be changed unless all of the Line Items are removed.

ERROR: This document contains errors in the following Tab(s) - Line Item

single * = Required Fields on Submit; double ** = Required Fields on Submit, saving draft document, and tabbing.

| | | | | | |
|-----------------------------|---|---|---|---|-------------------------|
| Contract Number | Delivery Order | Reference Procurement Identifier | Issue Date | Inspection Point | Acceptance Point |
| FA867510C0011 | | | 2010/09/22 | S | D |
| Contract Number Type | Supplies | Services | CoC | ARP | |
| DoD Contract (FAR) | <input checked="" type="radio"/> | <input type="radio"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| Shipment Number ** | Shipment Date * | Estimated | Estimated Delivery Date | Final Shipment | |
| <input type="text"/> | <input type="text" value="YYYY/MM/DD"/> | <input type="text" value="v"/> | <input type="text" value="YYYY/MM/DD"/> | <input type="text" value="N"/> <input type="text" value="v"/> | |
| TCN | Gross Weight | FOB | Serial Shipping Container Code | | |
| <input type="text"/> | <input type="text"/> | <input type="text" value="S"/> <input type="text" value="v"/> | <input type="text"/> | | |

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Vendor - Receiving Report

[Contract >> Pay DoDAAC >> Document >> Routing >> Data Capture](#)[Header](#) [Addresses](#) [Mark For](#) [Comments](#) [Line Item](#) [Pack](#) [Attachments](#) [Preview Document](#)

ERROR: The Line Items marked as Invalid contain errors. Please click the Edit action for each Invalid Line Item to view a more detailed error message

At least one Line Item is required

AAI **SDN** **ACRN**
 [clear](#)

Hazardous Material **Refrigerated** **Perishable**
 [Select All](#)

Line items which are pre-populated and invalid are displayed with a RED "Item No." and a RED "Invalid" at the end of the row. An ERROR message is also given at the top of the page.

Line Item Details

| Item No. | Stock Part No. | Type | Qty. Shipped | Unit | Unit Price (\$) | Amount (\$) | UID | Actions |
|----------|----------------|------|--------------|------|-----------------|--------------|-----|---|
| 0001 | | | 7 | EA | 206,902 | 1,448,314.00 | N | Edit Delete Invalid |
| 0002 | NOUN | | | | | 0.00 | N | Edit Delete Invalid |
| 0003 | | | 1 | LO | 0 | 0.00 | N | Edit Delete Invalid |
| 0004 | | | 1 | EA | | 0.00 | N | Edit Delete Invalid |

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[Header](#) [Addresses](#) [Mark For](#) [Comments](#) **[Line Item](#)** [Pack](#) [Attachments](#) [Preview Document](#)

At least one Line Item is required

AAI **SDN** **ACRN**
 [clear](#)

Hazardous Material **Refrigerated** **Perishable**
 [Select All](#)

You can Edit the Line Items to fix them, or delete them. You may also Add new Line Items.

Line Item Details

| Item No. | Stock Part No. | Type | Qty. Shipped | Unit | Unit Price (\$) | Amount (\$) | UID | Actions |
|----------|----------------|------|--------------|------|-----------------|--------------|-----|--|
| 0001 | 01 | A3 | 7 | EA | 206,902 | 1,448,314.00 | N | Edit Delete Add |

CDRL ELIN Line Item Details

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Success

The Source Inspection and Destination Acceptance Receiving Report was successfully submitted.

| Contract Number | Delivery Order | Shipment Number | Invoice Number |
|-----------------|----------------|-----------------|----------------|
|-----------------|----------------|-----------------|----------------|

FA867510C0011

RJD0001

Email sent to Vendor: wawf@caci.com

Email sent to Inspector: wawf@caci.com

[Send Additional Email Notifications](#)

Fri May 20 13:44:16 EDT 2011



Document was submitted successfully after fixing the errors on the Line Items Pre-Popped from EDA.

This concludes the overview of the EDA Pre-Pop for ECP0656.

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