

Welcome to Wide Area Workflow!

Please start by selecting one of the links from the menu above.

WARNING!

- If using a word processor program (i.e. Microsoft Word, WordPerfect, Microsoft WordPad, Microsoft Write, etc.) to create FTP files, EDI files, or to cut-and-paste text field data into the WAWF Web application, then the text must first be cut/copied out of the word processor program and pasted into Microsoft Notepad, or another ASCII text editor and saved in the text editor, before sending the data to WAWF. This converts the text to text-only format and removes control characters that contain formatting information.
- Please DO NOT use the browser BACK BUTTON within the WAWF application.
- The use of the browser's BACK BUTTON is not supported within the WAWF application when completing electronic forms.
- Use of this button will cause the loss of data not yet saved to the server.
- Where they exist, use the PREVIOUS or RETURN buttons to return to a previous page within the WAWF application.
- In data capture and when reviewing documents, you may move from tab to tab to work with the various information categories, e.g., Document Header, Addresses, Comments, Line Items, etc.

This presentation provides an overview for creating a Contractor Receiver created Property Transfer Document from a Template.

The Property Transfer document provides accountability and reporting of Government property in possession of contractors.

This presentation contains audio narrative. Please adjust your volume accordingly.

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To begin creating a Property Transfer document, the Contractor Receiver can mouse over the Property Transfer Menu option to display the Create Document sub menu option.

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Contractor Property Shipper	
Contractor Property Receiver	Create Document
Contractor Contract Administrator	Receipt Folder
Contractor Property Ship From	History Folder by CAGE
	History Folder by User
	Hold Folder
	Saved Documents Folder

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- In data capture and when reviewing documents, you may move from tab to tab to work with the various information categories, e.g., Document Header, Addresses, Comments, Line Items, etc.

Select the Create Document option.

Help

Contractor Property Receiver - Property Transfer Document

Workflow Selection

* Asterisk indicates required entry.

Select Property Transfer WorkFlow: *

- Receipt by Contractor, without shipment document in WAWF, from Contractor
- Receipt by Contractor, without shipment document in WAWF, from DoD

For the Contractor Receiver, WAWF's Property Transfer document accounts for transfer of property in two scenarios:

- 1) Receipt by Contractor (without Shipment Document in WAWF) from Contractor
- 2) Receipt by Contractor (without Shipment Document in WAWF) from DoD

Contractors may use the Form DD 1149, the Form DD 1348-1, or some other approved form to provide the data to key into the WAWF forms.

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Contractor Property Receiver - Property Transfer Document

Workflow Selection

* Asterisk indicates required entry.

Select Property Transfer WorkFlow: *

- Receipt by Contractor, without shipment document in WAWF, from Contractor
- Receipt by Contractor, without shipment document in WAWF, from DoD

Select the appropriate Property Transfer Document workflow.

Click the Next button to continue.



Next Reset Help

Contractor Property Receiver - Property Transfer Document - Receipt by Contractor, without shipment document in WAWF, from Contractor

Workflow Selection >> Contract Info

* Asterisk indicates required entry.

Gaining Contract Information:

Contract Number * Delivery Order

Receiver Code * / Extension Shipper Code / Extension Ship To Code / Extension Ship From Code / Extension

Search For:

Template Shipment No. Active Documents Archived Documents

For a Contractor Receiver created 'Receipt without Shipment' scenarios, the 'Losing Information' is not applicable.

Use your Form DD 1149, Form DD 1348-1, or some other approved form to key in data into these fields. WAWF routes documents electronically using the location codes so make sure the information is correct according to the latest information.

Contractor Property Receiver - Property Transfer Document - Receipt by Contractor, without shipment document in WAWF, from Contractor

Workflow Selection >> Contract Info

* Asterisk indicates required entry.

Gaining Contract Information:

Contract Number * Delivery Order

GCNXXX78XX101

Enter the required fields.

Receiver Code * / Extension Shipper Code / Extension Ship To Code / Extension Ship From Code / Extension

1QU78

Search For:

Template Shipment No.

Active Documents Archived Documents

The 'Shipper' location code is an optional entry. The 'Ship To' location code is an optional entry. However, if left blank, it will be defaulted to the the 'Receiver' location code. The 'Ship From' location code is an optional entry. However, if left blank, it will be defaulted to the the 'Shipper' location code. Note: You do need to enter the Ship From Code (source of shipment) and the Ship To Code (destination of shipment) if these locations are different from the Shipper code and/or the Receiver Code.

Next Previous Reset Help

Contractor Property Receiver - Property Transfer Document - Receipt by Contractor, without shipment document in WAWF, from Contractor

Workflow Selection >> Contract Info

* Asterisk indicates required entry.

Gaining Contract Information:

Contract Number * Delivery Order

GCNXXX78XX101

Receiver Code * / Extension Shipper Code / Extension Ship To Code / Extension Ship From Code / Extension

1QU78

Search For:

Template Shipment No.

Active Documents Archived Documents

Shipment No.

Enter the required fields.

Note: The 'Template' option allows you to populate the data from a previously submitted Property Transfer document. When you choose this method, WAWF will automatically fill in fields for routing information and Line Item data taken from the template document. This pre-population reduces repetitive keystrokes and data errors. When creating a document from the template, enter the required Contract Numbers and Delivery Order Numbers, if applicable, select required Location Codes, and check the Template checkbox. Narrow the search by entering a specific Shipment Number.

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Contractor Property Receiver - Property Transfer Document - Receipt by Contractor, without shipment document in WAWF, from Contractor

Workflow Selection >> Contract Info

* Asterisk indicates required entry.

Gaining Contract Information:

Contract Number *	Delivery Order
<input type="text" value="GCNXXX78XX101"/>	<input type="text"/>

Receiver Code * / Extension

Search For:

Template
 Active Documents Archived Documents

Click the Template checkbox.

Shipment No.

The 'Shipper', 'Ship From' and 'Ship To' Location Code input text boxes are hidden when the 'Template' checkbox is selected.
These fields will be pulled from the template, if available.

You may enter a Shipment Number to narrow your search results for previously created documents.

Click Next to continue.

Create New Document

Workflow Selection >> Contract >> From Template

Gaining Contract Information:

Contract Number	Delivery Order
GCNXXX78XX101	

Shipper Code / Ext.	Receiver Code / Ext.
	1QU78

Property Transfer/Receipt Document from Template:

Shipment Number	Status	Date Created
<input type="radio"/> AAXY185	Received	2010/11/22
<input type="radio"/> AAXY171	Received	2010/11/17
<input type="radio"/> AAXY165	Received	2010/11/15

A list of previously created documents for the given Gaining Contract Number and the Gaining Delivery Order number is displayed.

The results are displayed with the Shipment Number, Status of the Document and the Date that the document was created.

Note:

In our example, the documents displayed were all created using only the Gaining Contract Number 'GCNXXX78XX101'.

Create New Document

Workflow Selection >> Contract >> From Template

Gaining Contract Information:

Contract Number	Delivery Order
GCNXXX78XX101	

Shipper Code / Ext.	Receiver Code / Ext.
	1QU78

Property Transfer/Receipt Document from Template:

Shipment Number	Status	Date Created
<input checked="" type="radio"/> AAXY185	Received	2010/11/22
<input type="radio"/> AA Data Table	Received	2010/11/17
<input type="radio"/> AAXY165	Received	2010/11/15

Please select the Document that you want to use as a template for the current document.



Next Previous Reset

Create New Document

Workflow Selection >> Contract >> From Template

Gaining Contract Information:

Contract Number	Delivery Order
GCNXXX78XX101	

Shipper Code / Ext.	Receiver Code / Ext.
	1QU78

Property Transfer/Receipt Document from Template:

Shipment Number	Status	Date Created
<input checked="" type="radio"/> AAXY185	Received	2010/11/22
<input type="radio"/> AA Data Table	Received	2010/11/17
<input type="radio"/> AAXY165	Received	2010/11/15

Please select the Document that you want to use as a template for the current document.



Click Next to continue.



Next Previous Reset

Contractor Property Receiver - Property Transfer Document - Receipt by Contractor, without shipment document in WAWF, from Contractor

[Workflow Selection](#) >> [Contract Info](#)

* Asterisk indicates required entry.

Gaining Contract Information:

Contract Number * Delivery Order

GCNXXX78XX101

Receiver Code * / Extension Shipper Code / Extension Ship To Code / Extension Ship From Code / Extension

1QU78 1QU78

The Contract Info page is displayed with the input text boxes pre-populated with data pulled from the selected template.
Note: The pre-populated data may be changed by the user.

Contractor Property Receiver - Property Transfer Document - Receipt by Contractor, without shipment document in WAWF, from Contractor

[Workflow Selection](#) >> [Contract Info](#)

* Asterisk indicates required entry.

Gaining Contract Information:

Contract Number * Delivery Order

GCNXXX78XX101

Receiver Code * / Extension Shipper Code / Extension Ship To Code / Extension Ship From Code / Extension

1QU78 1QU78

The Contract Info page is displayed with the input text boxes pre-populated with data pulled from the selected template.
Note: The pre-populated data may be changed by the user.

Click Next to continue.



Next Previous Reset Help

Contractor Property Receiver - Property Transfer Document - Receipt by Contractor, without shipment document in WAWF, from Contractor

Workflow Selection >> Contract Info >> Routing

* Asterisk indicates required entry.

Role	Gaining Information	
	Location Code / Extention	
Property PCO	<input type="text" value="FU4417"/>	<input type="text"/> *
Property ACO	<input type="text" value="FU4417"/>	<input type="text"/> *
Government Program Manager	<input type="text"/>	<input type="text"/>
Government Property Administrator	<input type="text" value="FU4417"/>	<input type="text"/>
Contractor Program Manager	<input type="text"/>	<input type="text"/>
Contractor Property Manager	<input type="text" value="1QU78"/>	<input type="text"/>
Contractor Contract Administrator	<input type="text" value="1QU78"/>	<input type="text"/>
Issue Date	<input type="text" value="YYYY/MM/DD"/>	

The Routing page is displayed with the input text boxes pre-populated with data pulled from the selected template.
Note: The pre-populated data may be changed by the user.

Contractor Property Receiver - Property Transfer Document - Receipt by Contractor, without shipment document in WAWF, from Contractor

Workflow Selection >> Contract Info >> Routing

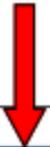
* Asterisk indicates required entry.

Role	Gaining Information	
	Location Code / Extention	
Property PCO	<input type="text" value="FU4417"/>	<input type="text"/> *
Property ACO	<input type="text" value="FU4417"/>	<input type="text"/> *
Government Program Manager	<input type="text"/>	<input type="text"/>
Government Property Administrator	<input type="text" value="FU4417"/>	<input type="text"/>
Contractor Program Manager	<input type="text"/>	<input type="text"/>
Contractor Property Manager	<input type="text" value="1QU78"/>	<input type="text"/>
Contractor Contract Administrator	<input type="text" value="1QU78"/>	<input type="text"/>
Issue Date	<input type="text" value="YYYY/MM/DD"/>	<input type="button" value="Calendar"/>

The Routing page is displayed with the input text boxes pre-populated with data pulled from the selected template.

Note: The pre-populated data may be changed by the user.

Click Next to continue.



Next Previous Reset Help

Contractor Property Receiver - Property Transfer Document - Receipt by Contractor, without shipment document in WAWF, from Contractor

Workflow Selection >> Contract >> Routing >> Data Capture

Header Addresses Comments Line Item Attachments Preview Document

single * = Required Fields on Submit; double ** = Required Fields on Submit, saving draft document, and tabbing.

Gaining Contract Information

Gaining Contract Number Gaining Delivery Order

GCNXXX78XX101

Gaining Contract Number Type

[Dropdown menu]

Shipment Number **

[Input field]

The Data Capture tabs are displayed with the Header tab as the Active tab.

Shipment Date *

YYYY/MM/DD [Calendar icon]

Estimated

[Dropdown menu]

Estimated Delivery Date

YYYY/MM/DD [Calendar icon]

TCN

[Input field]

Gross Weight

[Input field]

Serial Shipping Container Code

[Input field]

Transportation Leg

Standard Carrier Alpha Code

[Input field]

Bill of Lading Number

[Input field]

Secondary Transportation Tracking Number

[Input field]

[Input field]

Secondary Transportation Tracking Type

[Dropdown menu]

[Dropdown menu]

First Line Haul Mode

[Dropdown menu]

Currency Code

USD [Dropdown menu]

Action By: 1QU78 *

Signature Date

YYYY/MM/DD [Calendar icon]

Signature

Signature of Authorized Property Recipient

Save Draft Document Previous Help

Contractor Property Receiver - Property Transfer Document - Receipt by Contractor, without shipment document in WAWF, from Contractor

Workflow Selection >> Contract >> Routing >> Data Capture

Header Addresses Comments Line Item Attachments Preview Document

single * = Required Fields on Submit; double ** = Required Fields on Submit, saving draft document, and tabbing.

Gaining Contract Information

Gaining Contract Number Gaining Delivery Order

GCNXXX78XX101

Gaining Contract Number Type

[Dropdown menu]

Shipment Number ** Shipment Date * Estimated Estimated Delivery Date

[Input field] YYYY/MM/DD [Calendar icon]

TCN Gross Weight Serial Shipping Container Code

[Input field] [Input field] [Input field]

Transportation Leg Standard Carrier Alpha Code Bill of Lading Number

[Input field] [Input field]

Secondary Transportation Tracking Number Secondary Transportation Tracking Type

[Input field] [Dropdown menu]

[Input field]

[Dropdown menu]

First Line Haul Mode Currency Code

[Dropdown menu] USD [Dropdown menu]

Action By: 1QU78 *

Signature Date

YYYY/MM/DD [Calendar icon]

Signature

Signature of Authorized Property Recipient

Save Draft Document Previous Help

The Header tab is displayed with the input text boxes pre-populated with data pulled from the selected template. Note: The pre-populated data may be changed by the user.

The Shipment Number is mandatory. Enter the Shipment Number before continuing.

Contractor Property Receiver - Property Transfer Document - Receipt by Contractor, without shipment document in WAWF, from Contractor

Workflow Selection >> Contract >> Routing >> Data Capture

Header Addresses Comments Line Item Attachments Preview Document

single * = Required Fields on Submit; double ** = Required Fields on Submit, saving draft document, and tabbing.

Gaining Contract Information

Gaining Contract Number Gaining Delivery Order

GCNXXX78XX101

Gaining Contract Number Type

Dropdown menu for Gaining Contract Number Type

Shipment Number ** Shipment Date * Estimated Estimated Delivery Date

Text input for Shipment Number: AAXY185

Text input for Shipment Date: 2010/11/22

Dropdown menu for Estimated

Text input for Estimated Delivery Date: YYYY/MM/DD

TCN Gross Weight Serial Shipping Container Code

Text input for TCN

Text input for Gross Weight

Text input for Serial Shipping Container Code

Transportation Leg Standard Carrier Alpha Code Bill of Lading Number

Text input for Standard Carrier Alpha Code

Text input for Bill of Lading Number

Secondary Transportation Tracking Number Secondary Transportation Tracking Type

Text input for Secondary Transportation Tracking Number

Dropdown menu for Secondary Transportation Tracking Type

Text input for Secondary Transportation Tracking Number

Dropdown menu for Secondary Transportation Tracking Type

First Line Hau Currency Code

Text input for First Line Hau

Dropdown menu for Currency Code: USD

Action By: 1Q

Signature Date

Text input for Signature Date: YYYY/MM/DD

Signature button

Signature of Authorized Property Recipient



Save Draft Document Previous Help

Contractor Property Receiver - Property Transfer Document - Receipt by Contractor, without shipment document in WAWF, from Contractor

Workflow Selection >> Contract >> Routing >> Data Capture

- Header
- Addresses
- Comments
- Line Item
- Attachments
- Preview Document

single * = Required Fields on Submit; double ** = Required Fields on Submit, saving draft document, and tabbing.

Click the Addresses Tab to go to the Address page.

Gaining Contract Information

Gaining Contract Number: GCNXXX78XX101

Gaining Delivery Order: [Empty]

Gaining Contract Number Type: DoD Contract (FAR)

Shipment Number **: AAXY185

Shipment Date *: 2010/11/22

Estimated: [Dropdown]

Estimated Delivery Date: YYYY/MM/DD

TCN: [Empty]

Gross Weight: [Empty]

Serial Shipping Container Code: [Empty]

Transportation Leg: [Empty]

Standard Carrier Alpha Code: [Empty]

Bill of Lading Number: [Empty]

Secondary Transportation Tracking Number: [Empty]

Secondary Transportation Tracking Type: [Dropdown]

First Line Haul Mode: [Empty]

Currency Code: USD

Action By: 1QU78 *

Signature Date: 2010/11/22

Signature: [Signature Field]

Signature of Authorized Property Recipient

- Save Draft Document
- Previous
- Help

Contractor Property Receiver - Property Transfer/Receipt Document (Receipt by Contractor - From Contractor)

Workflow Selection >> Contract >> Routing >> Data Capture

- Header
- Addresses**
- Comments
- Line Item
- Attachments
- Preview Document

single * = Required Fields on Submit.

Contractor Property Receiver 1QU78

* Activity Name 1: CACI INC FEDERAL

Activity Name 2:

Activity Name 3:

Address 1: 14370 NEWBROOK DRIVE

Address 2:

Address 3:

Address 4:

City: CHANTILLY

State: VA

Zip Code: 201512218

Country: USA

Military Location Description:

WAWF will pre-populate the address information for each of the location codes onto the document based on the routing location codes entered.

- CAGE Code information is pulled from CCR (Central Contractor Registration)
- DoDAAC information is pulled from DAAS (Defense Automatic Addressing System). These sites are the official DoD sites for address information.

If the addresses pulled are incorrect, you must notify your Service/Agency or EB POC to get the address information corrected in these systems.

Property Ship To 1QU78

* Activity Name 1: CACI INC FEDERAL

Activity Name 2:

Activity Name 3:

Address 1: 14370 NEWBROOK DRIVE

Address 2:

Address 3:

Address 4:

City: CHANTILLY

State: VA

Zip Code: 201512218

Country: USA

Military Location Description:

If you want to specify a particular room or building number, which may not be pulled from these systems, you can make that change on this screen.

Please remember that any change you make on the form only applies to the form you are creating and does not apply to future forms you may create. If permanent changes are needed, you will need to get that address information corrected permanently.

No matter what entries are made there must be at least a name of the organization/agency (the Payee Name 1 field).

Contractor Property Receiver - Property Transfer/Receipt Document (Receipt by Contractor - From Contractor)

Workflow Selection >> Contract >> Routing >> Data Capture

- Header
- Addresses
- Comments
- Line Item
- Attachments
- Preview Document

single * = Required Fields on Submit.

Click Comments tab to go to the Comments page.

Contractor Property Receiver 1QU78

* Activity Name 1: CACI INC FEDERAL

Activity Name 2:

Activity Name 3:

Address 1: 14370 NEWBROOK DRIVE

Address 2:

Address 3:

Address 4:

City : CHANTILLY

State : VA

Zip Code : 201512218

Country : USA

Military Location Description:

Property Ship To 1QU78

* Activity Name 1: CACI INC FEDERAL

Activity Name 2:

Activity Name 3:

Address 1: 14370 NEWBROOK DRIVE

Address 2:

Address 3:

Address 4:

City : CHANTILLY

State : VA

Zip Code : 201512218

Country : USA

Military Location Description:

Contractor Property Receiver - Property Transfer/Receipt Document (Receipt by Contractor - From Contractor)

Workflow Selection >> Contract >> Routing >> Data Capture

- Header
- Addresses
- Comments**
- Line Item
- Attachments
- Preview Document

Initiator Comments

The Comments page allows you to enter Property Transfer Document comments.

- Save Draft Document
- Help

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Contractor Property Receiver - Property Transfer/Receipt Document (Receipt by Contractor - From Contractor)

Workflow Selection >> Contract >> Routing >> Data Capture

- Header
- Addresses
- Comments
- Line Item
- Attachments
- Preview Document

Initiator Comments

Contractor Property Receiver - Create Receipt w/out Shipment comment...

Click the Line Item Tab to go to the Line Item

- Save Draft Document
- Help

Logon Date : 2010/11/22 14:32:34 EST Last Accessed Date : 2010/11/22 14:36:10 EST

Contractor Property Receiver - Property Transfer Document - Receipt by Contractor, without shipment document in WAWF, from Contractor

Workflow Selection >> Contract >> Routing >> Data Capture

Header Addresses Comments **Line Item** Attachments Preview Document

At least one Line Item is required

Line Item Details

Item No.	Stock Part No.	Type	Qty. Shipped	Unit	UID	Actions
1001	stock000001	B8	2	EA	N	Edit Delete Add

The Line Item tab is displayed with data pre-populated from the selected template.

Notes:

- 1) The pre-populated data may be changed by the user.
- 2) UID information is not imported from the Template, and must be added using the 'Edit' link under Actions.
- 3) New Line Items may be added by the user.

[Save Draft Document](#) [Help](#)

Contractor Property Receiver - Property Transfer Document - Receipt by Contractor, without shipment document in WAWF, from Contractor

Workflow Selection >> Contract >> Routing >> Data Capture

Header Addresses Comments Line Item Attachments Preview Document

At least one Line Item is required

Line Item Details

Item No.	Stock Part No.	Type	Qty. Shipped	Unit	UID	Actions
1001	stock000001	B8	2	EA	N	Edit Delete Add

Click the Add link.

Save Draft Document Help

Logon Date : 2010/11/22 15:36:54 EST Last Accessed Date : 2010/11/22 15:38:29 EST

Contractor Property Shipper - Property Transfer Document - Contractor to another Contractor

CLIN/SLIN UID MILSTRIP

single * = Required Fields on Submit; double ** = Required Fields on Submit, saving draft document, and tabbing.

Item No. **	Stock Part No. *	Type *
1001	stock0000001	B8 - BATCH NUMBER
Qty. Shipped *	Unit *	
2	EA	
Advice Code		
Description *		
Line Item description...		

The CLIN/SLIN page is displayed with data pre-populated from selected template.

Notes:

- 1) The pre-populated data may be changed by the user.
- 2) At least one Line Item must be entered to submit a Property Transfer document to WAWF.
- 3) Unit Price - Only the 'DoD to DoD' scenario will have a Unit Price field. The Government initiator may enter the unit price if the contract requires. If the Government initiator enters Unique Identification data in the UID tab form, then the WAWF system will not allow an entry of Unit Price.

Save CLIN/SLIN/ELIN Save Draft Document Previous Help

Contractor Property Shipper - Property Transfer Document - Contractor to another Contractor

CLIN/SLIN UID MILSTRIP

single * = Required Fields on Submit; double ** = Required Fields on Submit, saving draft document, and tabbing.

Item No. **	Stock Part No. *	Type *
1001	stock0000001	B8 - BATCH NUMBER
Qty. Shipped *	Unit *	
2	EA	
Advice Code		
Description *		
Line Item description...		

When all the required information has been added/modified for the line item, click the UID tab.

Save CLIN/SLIN/ELIN Save Draft Document Previous Help

Contractor Property Shipper - Property Transfer Document - Contractor to another Contractor

CLIN/SLIN UID MILSTRIP

* Asterisk indicates required entry for 'Save'. ** Double asterisk indicates required entry for 'Save and Continue'.

Current Part Number	Current Part Number Cost	Current Part Number Effective Date	UID Number	Actions
				Add UID

UPON COMPLETION OF WORK IN THIS AREA, CLICK ON ANOTHER TAB FOR FURTHER ACTION.

The UID Summary page is displayed.
Click Add UID link under the 'Actions' heading to Add UID.

Save Draft Document Help

Add UID

single * = Required Fields on Submit.

Current Part Number	Current Part Number Cost	Current Part Number Effective Date
<input type="text"/>	<input type="text"/>	YYYY/MM/DD

2D Compliant *	Property Category Code *
<input type="text"/>	<input type="text"/>

UID Number *	Actions
<input type="text"/>	Delete
	Add

Click Add under 'Actions' to add more UIDs

The UID Details page is displayed.

2D Compliant - Two Dimensional Compliant (2D) is the equivalent of the bar code, such as RFID. If your item is 2D compliant, select Y for "Yes."

Property Category Code - E represents equipment; M represents Material.

The Unique Identifier (UID) is a number that uniquely identifies tangible items. It provides asset accountability within the DoD Supply Chain.

Add UID

single * = Required Fields on Submit.

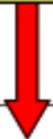
Current Part Number	Current Part Number Cost	Current Part Number Effective Date
<input type="text"/>	<input type="text"/>	<input type="text" value="YYYY/MM/DD"/>

2D Compliant *	Property Category Code *
<input type="text" value="Y"/>	<input type="text" value="E"/>

Enter the required information.

UID Number *	Actions
<input type="text" value="UID_number_000000000000123456"/>	Delete
<input type="text" value="UID_number_000000000000789012"/>	Delete

Click Save UID to save the UID(s) and return to the UID Summary Page.



[Save UID](#) | [Previous](#) | [Save Draft Document](#) | [Help](#)

Contractor Property Shipper - Property Transfer Document - Contractor to another Contractor

CLIN/SLIN UID MILSTRIP

* Asterisk indicates required entry for 'Save'. ** Double asterisk indicates required entry for 'Save and Continue'.

Current Part Number	Current Part Number Cost	Current Part Number Effective Date	Actions
2D Compliant	Property Category Code		Edit UID Delete UID
Y	E		

UID Number

UID_number_000000000000123456

UID Number

UID_number_000000000000789012

The UID header and the associated UIDs are displayed on the UID Summary Page.

Click on the appropriate link - 'Edit UID', 'Delete UID' to modify or delete the existing UIDs.

Click 'Add UID' to add more UID headers and the associated UIDs.

Click the CLIN/SLIN tab to return to the CLIN/SLIN page.

[Add UID](#)

UPON COMPLETION OF WORK IN THIS AREA, CLICK ON ANOTHER TAB FOR FURTHER

Save Draft Document Help

Contractor Property Shipper - Property Transfer Document - Contractor to another Contractor

CLIN/SLIN UID MILSTRIP

single * = Required Fields on Submit; double ** = Required Fields on Submit, saving draft document, and tabbing.

Item No. **	Stock Part No. *	Type *
<input type="text" value="1001"/>	<input type="text" value="stock0000001"/>	<input type="text" value="B8 - BATCH NUMBER"/>

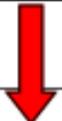
Qty. Shipped *	Unit *
<input type="text" value="2"/>	<input type="text" value="EA"/>

Advice Code

Description *

Line Item description...

Click 'Save CLIN/SLIN/ELIN' button to return to the Line Item Summary page.



Click Save CLIN/SLIN/ELIN to save the current line item.

Contractor Property Receiver - Property Transfer Document - Receipt by Contractor, without shipment document in WAWF, from Contractor

Workflow Selection >> Contract >> Routing >> Data Capture

Header Addresses Comments Line Item Attachments Preview Document

At least one Line Item is required

Line Item Details

Item No.	Stock Part No.	Type	Qty. Shipped	Unit	UID	Actions
1001	stock000001	B8	2	EA	N	Edit Delete Add

To add another Line Item, click the Add link again and repeat the procedure.

You can add up to 250 line items using this action. However, if you need to enter a large number of items, you should use FTP or EDI to submit your Property Transfer Document.



Save Draft Document Help

Contractor Property Receiver - Property Transfer Document - Receipt by Contractor, without shipment document in WAWF, from Contractor

Workflow Selection >> Contract >> Routing >> Data Capture

Header Addresses Comments **Line Item** Attachments Preview Document

At least one Line Item is required

Line Item Details

Item No.	Stock Part No.	Type	Qty. Shipped	Unit	UID	Actions
1001	stock000001	B8	2	EA	N	Edit Delete Add

Click the Attachments tab to go to the Attachments page.

Save Draft Document Help

Contractor Property Receiver - Property Transfer/Receipt Document (Receipt by Contractor - From Contractor)

Workflow Selection >> Contract >> Routing >> Data Capture

Header Addresses Comments Line Item Attachments Preview Document

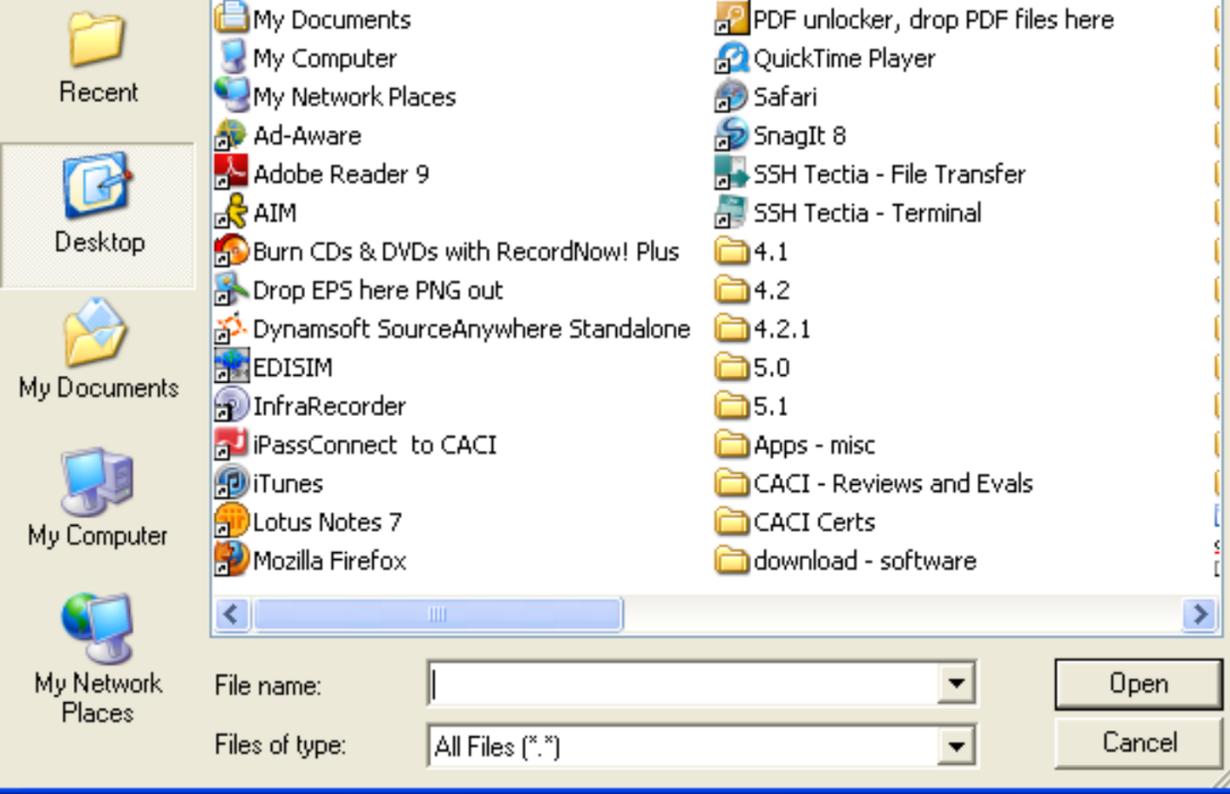
WARNING: Wide Area Workflow (WAWF) is designated for Sensitive Unclassified information ONLY. Do NOT enter classified information in this system.

Attachment

The Attachment page is now displayed.

Attachments Name Actions

Click the 'Browse' button to navigate to your file that you wish to upload.



Receipt by Contractor - From Contractor)

Document

Classified information ONLY. Do NOT enter classified information in this system.

Select the File you wish to upload.

[Submit](#) [Save Draft Document](#) [Help](#)

Logon Date : 2010/11/22 14:32:34 EST Last Accessed Date : 2010/11/22 14:37:03 EST

[Security & Privacy](#) [Accessibility](#) [Vendor Customer Support](#) [Government Customer Support](#) [FAQ](#) [Site Index](#)

Contractor Property Receiver - Property Transfer/Receipt Document (Receipt by Contractor - From Contractor)

Workflow Selection >> Contract >> Routing >> Data Capture

Header Addresses Comments Line Item Attachments Preview Document

WARNING: Wide Area Workflow (WAWF) is designated for Sensitive Unclassified information ONLY. Do NOT enter classified information in this system.

Attachment

C:\Documents and Settings\lamp Browse...

Upload

Click the Upload button to upload the attachment file.

Click Upload to

Attachments Name Actions

Submit Save Draft Document Help

Logon Date : 2010/11/22 14:32:34 EST Last Accessed Date : 2010/11/22 14:37:03 EST

Contractor Property Receiver - Property Transfer/Receipt Document (Receipt by Contractor - From Contractor)

Workflow Selection >> Contract >> Routing >> Data Capture

- Header
- Addresses
- Comments
- Line Item
- Attachments**
- Preview Document

WARNING: Wide Area Workflow (WAWF) is designated for Sensitive Unclassified information ONLY. Do NOT enter classified information in this system.

Attachment

Attachments Name Actions

wawf_attachment_1.txt [View Attachment](#) [Delete Attachment](#)



The attachment is now saved on the document.

- Submit
- Save Draft Document
- Help

Logon Date : 2010/11/22 14:32:34 EST Last Accessed Date : 2010/11/22 14:37:06 EST

Contractor Property Receiver - Property Transfer/Receipt Document (Receipt by Contractor - From Contractor)

Workflow Selection >> Contract >> Routing >> Data Capture

- Header
- Addresses
- Comments
- Line Item
- Attachments**
- Preview Document

WARNING: Wide Area Workflow (WAWF) is designated for Sensitive Unclassified information ONLY. Do NOT enter classified information in this system.

Attachment

Attachments Name Actions

wawf_attachment_1.txt	View Attachment	Delete Attachment
-----------------------	---------------------------------	-----------------------------------

The attachment may be viewed or deleted by clicking the View Attachment or Delete Attachment links.

- Submit
- Save Draft Document
- Help

Contractor Property Receiver - Property Transfer/Receipt Document (Receipt by Contractor - From Contractor)

Workflow Selection >> Contract >> Routing >> Data Capture

- Header
- Addresses
- Comments
- Line Item
- Attachments**
- Preview Document

WARNING: Wide Area Workflow (WAWF) is designated for Sensitive Unclassified information ONLY. Do NOT enter classified information in this system.

Attachment

Attachments Name	Actions
wawf_attachment_1.txt	View Attachment Delete Attachment

To add another attachment, click the Browse button and repeat the process.

- Submit
- Save Draft Document
- Help

Contractor Property Receiver - Property Transfer/Receipt Document (Receipt by Contractor - From Contractor)

Workflow Selection >> Contract >> Routing >> Data Capture

- Header
- Addresses
- Comments
- Line Item
- Attachments
- Preview Document

WARNING: Wide Area Workflow (WAWF) is designated for Sensitive Unclassified information ONLY. Do NOT enter classified information in this system.

Attachment

Attachments Name Actions

wawf_attachment_1.txt [View Attachment](#) [Delete Attachment](#)

Click the Preview Document tab to View the entire document.

- Submit
- Save Draft Document
- Help

Contractor Property Receiver - Property Transfer/Receipt Document (Receipt by Contractor - From Contractor)

Workflow Selection >> Contract >> Routing >> Data Capture

- Header
- Addresses
- Comments
- Line Item
- Attachments
- Preview Document**

Expand All Collapse All

The Preview Document page is now displayed. The Preview Document page provides a full representation of the document. The Contractor Property Shipper can scroll the contents of the tab to review the document.

[-]Document Information

Gaining Contract Number		Gaining Contract Number	
GCNXXX78XX101		DoD Contract (FAR)	
Issue Date	Property PCO / Ext	Property ACO / Ext	Government Program Manager / Ext
	FU4417	FU4417	
Government Property Administrator / Ext	Contractor Program Manager / Ext	Contractor Property Manager / Ext	Contractor Contract Administrator / Ext
FU4417		1QU78	1QU78

Shipment Information

Shipment Number	Shipment Date	Estimated	Estimated Delivery Date
AAXY187	2010/11/22		
TCN	Gross Weight	Serial Shipping Container Code	
Transportation Leg	Standard Carrier Alpha Code	Bill of Lading Number	Bill of Lading Type
Secondary Transportation Tracking Number	Secondary Transportation Tracking Type	Secondary Transportation Tracking Description	
First Line Haul Mode			

[-]Address Information

Contractor Property Shipper		Contractor Property Receiver	
CAGE	Extension	CAGE	Extension
Activity Name 1		1QU78	
Activity Name 2		CACI INC FEDERAL	
Activity Name 3			
Address 1			

Contractor Property Receiver - Property Transfer/Receipt Document (Receipt by Contractor - From Contractor)

Workflow Selection >> Contract >> Routing >> Data Capture

- Header
- Addresses
- Comments
- Line Item
- Attachments
- Preview Document**

Expand All Collapse All

The Preview Document page is now displayed. The Preview Document page provides a full representation of the document. The Contractor Property Shipper can scroll the contents of the tab to review the document.

[-]Document Information

Gaining Contract Number		Gaining Contract (FAR)	
GCNXXX78XX101		DoD Contract (FAR)	
Issue Date	Property PCO / E	Government Program Manager / Ext	
	FU4417		
Government Property Administrator / Ext	Contractor Program	Contractor Contract Administrator / Ext	
FU4417		1QU78	
Shipment Number	Shipment Date	Estimated	Estimated Delivery Date
AAXY187	2010/11/22		
TCN	Gross Weight	Serial Shipping Container Code	
Transportation Leg	Standard Carrier Alpha Code	Bill of Lading Number	Bill of Lading Type
Secondary Transportation Tracking Number	Secondary Transportation Tracking Type	Secondary Transportation Tracking Description	
First Line Haul Mode			

If after reviewing the Property Transfer information you notice an inaccuracy, you may return to the appropriate tab to correct the information.

[-]Address Information

Contractor Property Shipper		Contractor Property Receiver	
CAGE	Extension	CAGE	Extension
Activity Name 1		1QU78	
Activity Name 2		CACI INC FEDERAL	
Activity Name 3			
Address 1			

Contractor Property Receiver - Property Transfer/Receipt Document (Receipt by Contractor - From Contractor)

Workflow Selection >> Contract >> Routing >> Data Capture

- Header
- Addresses
- Comments
- Line Item
- Attachments
- Preview Document

Expand All Collapse All 

The vendor can expand all document sections by clicking the Expand All link. The Contractor Property Shipper can collapse the contents of the tab by clicking the Collapse All link.

[.]Document Information

Gaining Information			
Gaining Contract Number	Gaining Delivery Order	Gaining Contract Number Type	
GCNXXX78XX101		DoD Contract (FAR)	
Issue Date	Property PCO / Ext	Property ACO / Ext	Government Program Manager / Ext
	FU4417	FU4417	
Government Property Administrator / Ext	Contractor Program Manager / Ext	Contractor Property Manager / Ext	Contractor Contract Administrator / Ext
FU4417		1QU78	1QU78

Shipment Information			
Shipment Number	Shipment Date	Estimated	Estimated Delivery Date
AAXY187	2010/11/22		
TCN	Gross Weight	Serial Shipping Container Code	
Transportation Leg	Standard Carrier Alpha Code	Bill of Lading Number	Bill of Lading Type
Secondary Transportation Tracking Number	Secondary Transportation Tracking Type	Secondary Transportation Tracking Description	
First Line Haul Mode			

[.]Address Information

Contractor Property Shipper		Contractor Property Receiver	
CAGE	Extension	CAGE	Extension
Activity Name 1		1QU78	
Activity Name 2		CACI INC FEDERAL	
Activity Name 3			
Address 1			

Contractor Property Receiver - Property Transfer/Receipt Document (Receipt by Contractor - From Contractor)

Workflow Selection >> Contract >> Routing >> Data Capture

- Header
- Addresses
- Comments
- Line Item
- Attachments
- Preview Document**

[Expand All](#) [Collapse All](#)

Click to Collapse All sections for the preview document page

- [+]Document Information
- [+]Address Information
- [+]Misc Information
- [+]Workflow Information

The Contractor Property Shipper can expand and collapse individual headers by clicking on the section headers.

- Save Draft Document
- Print Document
- Help

Contractor Property Receiver - Property Transfer/Receipt Document (Receipt by Contractor - From Contractor)

Workflow Selection >> Contract >> Routing >> Data Capture

- Header
- Addresses
- Comments
- Line Item
- Attachments
- Preview Document**

[Expand All](#) [Collapse All](#)

Click to Collapse All sections for the preview document page

- [+]Document Information
- [+]Address Information
- [+]Misc Information
- [+]Workflow Information

The Contractor Property Shipper can expand and collapse individual headers by clicking on the section headers.

Note: Since this is a Receiver Created Property Transfer Document, the document needs to be dated and signed before it can be submitted into WAWF.

- Save Draft Document
- Print Document
- Help

Contractor Property Receiver - Property Transfer/Receipt Document (Receipt by Contractor - From Contractor)

Workflow Selection >> Contract >> Routing >> Data Capture

Header Addresses Comments Line Item Attachments **Preview Document**

[Expand All](#) [Collapse All](#)

Click to Collapse All sections for the preview document page

- [+]Document Information
- [+]Address Information
- [+]Misc Information
- [+]Workflow Information

Click the Header tab.

Save Draft Document Print Document Help

Contractor Property Receiver - Property Transfer Document - Receipt by Contractor, without shipment document in WAWF, from Contractor

Workflow Selection >> Contract >> Routing >> Data Capture

Header Addresses Comments Line Item Attachments Preview Document

single * = Required Fields on Submit; double ** = Required Fields on Submit, saving draft document, and tabbing.

Gaining Contract Information

Gaining Contract Number Gaining Delivery Order

GCNXXX78XX101

Gaining Contract Number Type

Dropdown menu for Gaining Contract Number Type

Shipment Number ** Shipment Date * Estimated Estimated Delivery Date

Shipment Number: AAXY185

Shipment Date: 2010/11/22

Estimated: Dropdown menu

Estimated Delivery Date: YYYY/MM/DD

TCN Gross Weight Serial Shipping Container Code

TCN: Empty field

Gross Weight: Empty field

Serial Shipping Container Code: Empty field

Transportation Leg Standard Carrier Alpha Code Bill of Lading Number

Standard Carrier Alpha Code: Empty field

Bill of Lading Number: Empty field

Secondary Transportation Tracking Number Secondary Transportation Tracking Type

Secondary Transportation Tracking Number: Empty field

Secondary Transportation Tracking Type: Dropdown menu

Secondary Transportation Tracking Number: Empty field

Secondary Transportation Tracking Type: Dropdown menu

First Line Haul Mode Currency Code

First Line Haul Mode: Empty field

Currency Code: USD

Action By: 1QU78 *

Signature Date

Signature Date: YYYY/MM/DD

Signature

Signature of Authorized Property Recipient

Yellow callout box: Enter the signature date and click the 'Signature' button.

Save Draft Document Previous Help

WAWF Password Confirmation

User ID	ven_amit
Password *	<input type="password"/>

The Password confirmation page is displayed.

WAWF Password Confirmation

User ID	ven_amit
Password *	●●●●●●

Enter your password.

WAWF Password Confirmation

User ID	ven_amit
Password *	••••••••

Enter your password.

Click the Next button to continue.



[Next](#) [Previous](#) [Help](#)

Contractor Property Receiver - Property Transfer/Receipt Document (Receipt by Contractor - From Contractor)

Expand All Collapse All

[.]Document Information

Gaining Information			
Gaining Contract Number	Gaining Delivery Order	Gaining Contract Number Type	
GCNXXX78XX101		DoD Contract (FAR)	
Issue Date	Property PCO / Ext	Property ACO / Ext	Government Program Manager / Ext
	FU4417	FU4417	
Government Property Administrator / Ext	Contractor Program Manager / Ext	Contractor Property Manager / Ext	Contractor Contract Administrator / Ext
FU4417		1QU78	1QU78

Shipment Information			
Shipment Number			Estimated Delivery Date
AAXY185			
TCN			Shipping Container Code
Transportation Leg	Standard Carrier Alpha Code		
Secondary Transportation Tracking Number	Secondary Transportation Tracking Type	Secondary Transportation Tracking Description	
First Line Haul Mode			

Windows Internet Explorer

The document is now signed. The document still must be submitted. Please click OK to submit now automatically or click Cancel to submit after reviewing the document.

Click the OK button on the popup to Submit the document.

[.]Line Item Information

Item No.	Stock Part No.	Unit	Qty. Received
1001	stock000001	EA	2
	Ship Advice Code		
	Description		
	asdfsdfsdf		

[.]UID Information

Item No.	Qty. Shipped	Qty. Received	Qty. Rejected
1001		2	
	Current Part Number	Current Part Cost	Current Part Effective

Success

The Property Transfer/Receipt Document (Receipt by Contractor - From Contractor) was successfully received.

Losing Contract Number	Losing Delivery Order	Gaining Contract Number	Gaining Delivery Order	Shipment Number
		GCNXXX78XX101		AAXY185

Email sent to Receiver: krismith@caci.com
 Notification sent for CAGE code 1QU78 to EDI Routing Codes- ISA07: 88, ISA08: 8989999999999999, GS03: 987
 Notification sent for CAGE code 1QU78 to FTP Directory: /caci_db/efp/WAWF_RA_sec/Dev/Version500/FTPEDIDirectory/notifications_temp

After the Property Transfer Document has been submitted, the WAWF system informs you that the submission was successful.

 E-mails, FTP and EDI notifications were sent as applicable.

[Send Additional Email Notification](#)



If you would like to add more addresses, click the Send Additional Email Notifications link.

Mon Nov 22 13:15:51 EST 2010

Help

Success

The Property Transfer/Receipt Document (Receipt by Contractor - From Contractor) was successfully received.

Losing Contract Number	Losing Delivery Order	Gaining Contract Number	Gaining Delivery Order	Shipment Number
		GCNXXX78XX101		AAXY185

Email sent to Receiver: krismith@caci.com
Notification sent for CAGE code 1QU78 to EDI Routing Codes- ISA07: 88, ISA08: 8989999999999999, GS03: 987
Notification sent for CAGE code 1QU78 to FTP Directory: /caci_db/efp/WAWF_RA_sec/Dev/Version500/FTPEDIDirectory/notifications_temp

[Send Additional Email Notifications](#)

Mon Nov 22 13:15:51 EST 2010

This concludes the overview demonstration for creating a Contractor Receiver created Property Transfer Document from a Template.

[Help](#)