

Welcome to Wide Area Workflow!
Please start by selecting one of the button links from the menu above.

Government and Government

(2012-NOV-20) System: [WAWF](#)

Test of all users inside logon for V

(2012-NOV-20) System: [EDA/CORT/BI](#) Subject: [government EDA, CORT BI message For: Government Users](#)

Test of government for EDA, CORT, and BI for both inside and out

(2012-NOV-20) System: [All](#) Subject: [Test of all users](#) [Message For: All Users](#)

Test of all users

(2012-SEP-14) System: [WAWF](#) Subject: [Availability](#) [Action Required!](#) [Critical!](#) [Message For: All Users](#)

This presentation will demonstrate a Contracting Officer adding Contracting Centers to their CORT profile. This training also applies to Contracting Specialists.

This presentation contains audio narrative. Please adjust your volume accordingly.

All CORT users will have a CORT Tool menu option on sign on.
Select the CORT Tool menu link.

Workflow!
on links from the menu above.

Government and Government Support Contractor Messages

(2012-NOV-20) System: [WAWF/EDA](#) Subject: [WAWF and EDA All users](#) Message For: All Users
Test of all users inside logon for WAWF and EDA.

(2012-NOV-20) System: [EDA/CORT/BI](#) Subject: [government EDA, CORT BI](#) Message For: Government Users
Test of government for EDA, CORT, and BI for both inside and out

(2012-NOV-20) System: [All](#) Subject: [Test of all users](#) Message For: All Users
Test of all users

(2012-SEP-14) System: [WAWF](#) Subject: [Availability](#) Action Required! Critical! Message For: All Users

[Menu](#) [Exit](#)[Home](#)

Welcome to the Department of Defense's COR Nomination and Tracking Site

This site allows for the electronic nomination of a Contracting Officer Representative (COR) against a contract or order with any DoD agency using FPDS-NG.

To obtain a copy of the DoD COR Handbook, please click [here](#).

To obtain a copy of the Contingency COR Handbook, please click [here](#).

To obtain a copy of the DPAP COR Users Guide, please click [here](#).

The DPAP COR website can be reached at <http://www.acq.osd.mil/dpap/pdi/eb/cor.html>.

Select an option from the CORT Menu on the left side of the page to begin

The CORT Tool Home page is displayed in a separate browser window.

TRAINING STATUS UPDATE

- Based on OSD/DPAP guidance, starting on 14 May 2012 for all new appointments, CORs are required to complete "Combating Trafficking in Persons" and ensure it is listed within their Profile. CORs with appointments already in place do not need to complete the subject course. The DoD site <http://ctip.defense.gov/> provides links to Trafficking in Persons (TIP) training, including mandatory general awareness course J3TA-US030, Combating Trafficking in Persons.
- Based upon DPAP Policy Guidance, COR training requirements are available via the mouseover . These training levels are determined by the Contracting Officer based upon the complexity of the contract.
- For more information on COR training offered by DAU, please click [here](#).

All Users

- All users that possess a Common Access Card (CAC) can utilize the site.

COR NOMINEES

- **CREATE PROFILE:** To create or update your profile, use the COR Profile link from the menu and complete the required fields.
- **CONTRACT NOMINATION:** Use the COR Nomination Process link from the menu on the left to begin the COR Nomination Process. Be sure to select your servicing contracting center prior to populating the required fields.
- **NOMINATION STATUS REVIEW:** To view the status of an existing nomination, use the Contract List/Status link from the menu.
- **ADD DOCUMENTS:** To add a document, such as a Monthly Status Report, to one of your appointed contracts, use the Contract List/Status link from the menu. Click on the contract you wish to work with and scroll down to the Contract Management section. In this section you will find the capability to add the desired document.

COR SUPERVISORS/COMMANDERS

- **APPROVE/REJECT:** To review any nominations awaiting your review, use the Awaiting My Approval link from the menu. Click the Contract Number you wish to work with to navigate to that nomination. You can then

[Menu](#) [Exit](#)

- Home
- Contracting Officer Profile
- Awaiting My Approval
- Contract List / Status
- Contract Modification
- All COR Submitted Documents
- View All Local COR Records
- Local Forms and POCs
- COR Related Links
- Document Templates
- My Organization

Department of Defense Contracting Officer Representative Tracking (CORT) Tool

Elimination of a Contracting Officer Representative (COR) against a contract or order with any DoD agency posted contract in the Electronic Document Access (EDA) system.

For more information and instruction, visit the Defense Procurement Acquisition Policy website:

Select Menu to display the Contracting Officer role menu options.

The Contract Specialist role will have a similar menu with the following exceptions: Awaiting My Approval is absent, Contract Specialist Profile replaces Contracting Officer Profile.

- For more information on COR training offer
- Combating Trafficking in Persons and Ethic

Policy Handbook

Policy, COR training, and other information. <http://www.defense.gov>

All Users:

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- Select an option from the CORT TOOL Menu at the top of the page to begin

Contracting Officer Representatives (COR Nominees):

- Create Profile:** To create or update your profile, use the "COR Profile" link from the menu and complete the required fields.
- COR Nomination:** To nominate yourself as a COR on a contract, use the "COR Nomination Process" link from the menu. Be sure to select your servicing contracting center prior to populating the required fields.
- Review Nomination Status:** To view the status of a nomination, use the "Contract List/Status" link from the menu.

Contracting Officer Representatives (Appointed/Active CORs):

- Maintain COR Online Files:** To access the online file, use the "Contract List/Status" link from the menu. Click on the contract you wish to work with and scroll down to the COR's Online File section. CORs may add edit or delete the following COR documents: Status Reports, Trip Report, Correspondence and Miscellaneous Documents.

Supervisors/Commanders:

- Approve/Reject Nomination:** To review any nominations awaiting your review/approval, use the "Awaiting My Approval" link from the menu. Click the Contract Number you wish to work. You can then review the COR information at the top of the record and Approve/Reject the request in the Supervisor/Commander section.

Contract Specialist:

- Create a Profile:** To create or update your profile, use the "Contract Specialist Profile" link from the menu. Select the "Add" button and complete the required fields for the contracting center(s).

[Menu](#) [Exit](#)[Home](#)
[Contracting Officer Profile](#)[Awaiting My Approval](#)[Contract List / Status](#)[Contract Modification](#)[All COR Submitted Documents](#)[View All Local COR Records](#)[Local Forms and POCs](#)[COR Related Links](#)[Document Templates](#)[My Organization](#)

Select the Contracting Officer Profile option.

The Contract Specialist Profile option works similarly to the Contracting Officer Profile.

CORT) Tool

agency posted contract in the Electronic Document Access (EDA) system.

[R Handbook](#)

icy, COR training levels are determined by the Contracting Officer and are based upon the complexity of the contract.

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[Menu](#) [Exit](#)

Contracting Officer Profile

Contracting Center Information

Item	Contracting Center DoDAAC	Contracting Center Organization	Actions
1	M67001	DISTRIBUTION MGMT OFFICE	Add Edit Delete Click to add a Cont

The Contracting Officer's Home Organization and DoDAAC is populated from the user's profile.

Add more contracting centers by clicking the 'Add' button, if the Contracting Officer supports more than one contracting organization.

Menu Exit

Contracting Officer Profile

Contracting Center Information			
Item	Contracting Center DoDAAC	Contracting Center Organization	Actions
1	M67001	DISTRIBUTION MGMT OFFICE	Add Edit Delete

Add Contracting Center

Contracting Center DoDAAC *

Contracting Center DoDAAC, this is a required entry.

Contracting Center Organization *

The Contracting Center DoDAAC is entered.

Menu Exit

Contracting Officer Profile

Contracting Center Information

Item	Contracting Center DoDAAC	Contracting Center Organization	Actions
1	M67001	DISTRIBUTION MGMT OFFICE	<input type="button" value="Add"/> Edit Delete

Add Contracting Center

Contracting Center DoDAAC *

FU4417

Contracting Center Organization *

FU4417 1 SOCS SOCS ATTN BECO



Cancel

Click to Add Contracting Center

The Contracting Center Organization will be populated when tabbing out of the Contracting Center DoDAAC textbox.

Select 'Ok' to save the entry.



Contracting Officer Profile

Contracting Center Information

Item	Contracting Center DoDAAC	Contracting Center Organization	Actions
1	FU4417	FU4417 1 SOCS SOCS ATTN BECO	Edit Delete
2	M67001	DISTRIBUTION MGMT OFFICE	Edit Delete

An updated list of Contracting Center Organizations supported by the Contracting Officer is displayed.



Menu

Exit

Contracting Officer Profile

Contracting Center Information

Item	Contracting Center DoDAAC	Contracting Center Organization	Actions	Add
1	FU4417	FU4417 1 SOCS SOCS ATTN BECO	Edit Delete	
2	HQ0102	DEF PROCUREMENT/ACQUISITION POLICY	Edit Delete	
3	M67001	DISTRIBUTION MGMT OFFICE	Edit Delete	
4	M67004	TRAFFIC MANAGEMENT OFFICE	Edit Delete	
5	N00187	NAVAL FAC ENGINEERING CMD MID LANT	Edit Delete	
6	S0512A	DCMA LOS ANGELES	Edit Delete	

Contracting Officers can now support more than 5 Contracting Centers.

Welcome to Wide Area Workflow!
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Government and Government Support Contractor Messages

(2012-NOV-20) System: [WAWF/EDA](#) Subject: [WAWF and EDA All users](#) *Message For: All Users*

Test of all users inside logon for WAWF and EDA.

(2012-NOV-20) System: [EDA/CORT](#)

This concludes the demonstration of a Contracting Officer adding Contracting Centers to their CORT profile.

Test of government for EDA, CORT, a

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Test of all users

(2012-SEP-14) System: [WAWF](#) Subject: [Availability](#) *Action Required! Critical! Message For: All Users*

Welcome to Wide Area Workflow!
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Next, we will demonstrate a Contracting Officer reviewing, approving, rejecting and cancelling a nomination record. This training also applies to Contracting Specialists.

Government and Government S

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- Awaiting My Approval
- Contract List / Status
- Contract Modification
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R Handbook

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Contracting Officer Profile

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Contract Modification

All COR Submitted Documents

View All Local COR Records

Local Forms and POCs

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My Organization

When a Contracting Officer receives a Pending PCO Review email, the Contracting Officer can check on the "Awaiting My Approval" view for the nomination record.

For Contracting Specialists, search for the nomination record via Contract List Status option.

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R Handbook

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Awaiting My Approval

COR Nominations Awaiting My Approval as Supervisor / Commander (0 items found)

COR Nominations Awaiting My Approval as Contracting Officer (1 items found)

Sorted by Contract Number/PreAward Number in ascending order ▼

Item	COR	Contract/PreAward Number	Supervisor/Commander	Supervisor Certified
1	cor3, Userid	N00189-02-D-0042	Supervisor2 usaf, Sue	2013/09/13

Select the Contract/PreAward Number to review the nomination record.

PreviousHelp

COR Nomination Process

COR Information

COR Name COR Home Organization DoDAAC
 COR3, USERID FU4417
 Supervisor/Commander Name Supervisor/Commander Phone
 SUPERVISOR2 USAF, SUE 9045987000

Training Courses	Training Level	Equivalency?	Provider	Certificate	Completion Date	Hours	Actions
DAU CLC 106 COR with a Mission Focus	[A]	<input type="checkbox"/>		CLC 106.jpg	2013/09/13	0	View
Wide Area Workflow(WAWF) Training		<input type="checkbox"/>		wawf.txt	2013/09/11	0	View
DAU COR 222, DAU CLC 222 COR on-line training, ALMC-CL COR Course or Equivalent	[A]BC	<input type="checkbox"/>		COR 222.docx	2013/08/07	0	View
DAU CLM 003 Ethics Training or Agency Equiv	ABC	<input checked="" type="checkbox"/>	Georgia Tech	CLM003.bmp	2013/08/02	0	View
Combating Trafficking in Persons	ABC	<input type="checkbox"/>		Combat Trafficking.pdf	2013/08/01	0	View
Sample Misc training		<input type="checkbox"/>		Creativity.JPG	2013/07/02	0	View
Ethics refresher		<input type="checkbox"/>		Ethics refresher.bmp	2013/07/02	180	View
Sample Other training		<input type="checkbox"/>					View

Help

Review the courses in the "COR Information" section. If courses are present, review the courses and course certificates by clicking the 'View' link.

The Contracting Officer should reject the nomination when there are no courses listed and advise the COR in the comments section to enter training courses.

Contracting Information

Review the Contract List / Status before starting this nomination. Ensure that this contract number is not already on your COR Co

Contracting Center Department * Contracting Center DoDAAC *

AIR FORCE

FU4417

Contracting Officer *

BUSH 2, GEORGE

Contracting Officer Phone *

904-598-7000

Contracting Officer Email *

wawfuser+pco2@gmail.com

Contract Specialist *

BUSH 2, GEORGE

Contract Specialist Phone *

904-598-7000

Contract Specialist Email *

wawfuser+pco2@gmail.com

Contract Type *

Contract / Solicitation Number *

Contract Completion Date *

COR Nomination Process

COR Information

COR Name COR Home Organization DoDAAC
 COR3, USERID FU4417
 Supervisor/Commander Name Supervisor/Commander Phone
 SUPERVISOR2 USAF, SUE 9045987000

Upon completing the review of the Training courses, the user may collapse this section by selecting the icon on the right.



Training Courses	Training Level	Equivalency?	Provider	Certificate	Completion Date	Hours	Actions
DAU CLC 106 COR with a Mission Focus	[A]	<input type="checkbox"/>		CLC 106.jpg	2013/09/13	0	View
Wide Area Workflow(WAWF) Training		<input type="checkbox"/>		wawf.txt	2013/09/11	0	View
DAU COR 222, DAU CLC 222 COR on-line training, ALMC-CL COR Course or Equivalent	[A]BC	<input type="checkbox"/>		COR 222.docx	2013/08/07	0	View
DAU CLM 003 Ethics Training or Agency Equiv	ABC	<input checked="" type="checkbox"/>	Georgia Tech	CLM003.bmp	2013/08/02	0	View
Combating Trafficking in Persons	ABC	<input type="checkbox"/>		Combat Trafficking.pdf	2013/08/01	0	View
Sample Misc training		<input type="checkbox"/>		Creativity.JPG	2013/07/02	0	View
Ethics refresher		<input type="checkbox"/>		Ethics refresher.bmp	2013/07/02	180	View
Sample Other training		<input type="checkbox"/>		WhatsNew.pdf	2013/07/01	0	View

Click to view

[Help](#)

Contracting Information

Review the Contract List / Status before starting this nomination. Ensure that this contract number is not already on your COR Contract List.

Contracting Center Department * Contracting Center DoDAAC *

Contracting Officer *

Contracting Officer Phone*

Contracting Officer Email *

Contract Specialist *

Contract Specialist Phone *

Contract Specialist Email *

Contract Type *

Contract / Solicitation Number *

Contract Completion Date *

COR Nomination Process

COR Information +

Contracting Information -

Review the Contract List / Status before starting this nomination. Ensure that this contract number is not already on your COR Contract List.

Contracting Center Department *	Contracting Center DoDAAC *	
<input type="text" value="AIR FORCE"/>	<input type="text" value="FU4417"/>	
Contracting Officer *	Contracting Officer Phone*	Contracting Officer Email *
<input type="text" value="BUSH 2, GEORGE"/>	<input type="text" value="904-598-7000"/>	<input type="text" value="wawfuser+pco2@gmail.com"/>
Contract Specialist *	Contract Specialist Phone *	Contract Specialist Email *
<input type="text" value="BUSH 2, GEORGE"/>	<input type="text" value="904-598-7000"/>	<input type="text" value="wawfuser+pco2@gmail.com"/>
<div style="border: 1px solid gray; padding: 2px;"> - Select - BASIC, P BUSH 2, GEORGE DPAP, USER ID FULLER, KATHRYN PITT, BRAD </div>	Contract / Solicitation Number *	Contract Compl
<input type="text" value=""/>	<input type="text" value="N0018902D0042"/>	<input type="text" value=""/>

Action

[Add](#)

(every / Task Orders can be added)

COR Nomination Status

Pending PCO Review

Help

Ensure accurate entry of the department or agency, Contracting Center DoDAAC, Contract Number, Contracting Officer and Contract Specialist.

The nomination record may be reassigned to a different Contracting Officer/ Contract Specialist by selecting a different person on the dropdown menu.

Contractor Information -

CAGE Code	DUNS	DUNS+4
3G7Q9	135252950	
Contractor Name	Contractor Address	Contractor City
FSS ALUTIIQ JOINT VENTURE	737 VOLVO PKWY STE 120	CHESAPEAKE
Contractor State	Contractor Zip	Contractor Country
VA	233201601	USA
Contract Award Date	PSC Description	

COR Nomination Process

COR Information +

Contracting Information -

Review the Contract List / Status before starting this nomination. Ensure that this contract number is not already on your COR Contract List.

Contracting Center Department *	Contracting Center DoDAAC *	
<input type="text" value="AIR FORCE"/>	<input type="text" value="FU4417"/>	
Contracting Officer *	Contracting Officer Phone *	Contracting Officer Email *
<input type="text" value="BUSH 2, GEORGE"/>	<input type="text" value="904-598-7000"/>	<input type="text" value="wawfuser+pco2@gmail.com"/>
Contract Specialist *	Contract Specialist Phone *	Contract Specialist Email *
<input type="text" value="PITT, BRAD"/>	<input type="text" value="852-852-8522"/>	<input type="text" value="wawf@caci.com"/>
Contract Type *	Contract / Solicitation Number *	Contract Completion Date *
<input type="text" value="- Select -"/>	<input type="text" value="N0018902D0042"/>	<input type="text" value=""/>

The Contract Type must be selected from the dropdown options.

- Select -
- DoD Contract (FAR)
- DoD Contract (Non-FAR)
- Non-DoD Contract (FAR)
- Non-DoD Contract (Non-FAR)

Help

Contractor Information -

CAGE Code	DUNS	DUNS+4
3G7Q9	135252950	
Contractor Name	Contractor Address	Contractor City
FSS ALUTIIQ JOINT VENTURE	737 VOLVO PKWY STE 120	CHESAPEAKE
Contractor State	Contractor Zip	Contractor Country
VA	233201601	USA
Contract Award Date	PSC Description	

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COR Information +

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Review the Contract List / Status before starting this nomination. Ensure that this contract number is not already on your COR Contract List.

Contracting Center Department *	Contracting Center DoDAAC *																																															
<input type="text" value="AIR FORCE"/>	<input type="text" value="FU4417"/>																																															
Contracting Officer *	Contracting Officer Phone *	Contracting Officer Email *																																														
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Contract Type *	Contract / Solicitation Number *	Contract Completion Date *																																														
<input type="text" value="DoD Contract (FAR)"/>	<input type="text" value="N0018902D0042"/>	<input type="text" value=""/>																																														
Delivery / Task Orders <input type="text" value=""/>	<input type="button" value="Calendar"/>																																															
Add	<table border="1"> <tr> <td colspan="2">Sep</td> <td colspan="2">2013</td> </tr> <tr> <td>Su</td><td>Mo</td><td>Tu</td><td>We</td><td>Th</td><td>Fr</td><td>Sa</td> </tr> <tr> <td>1</td><td>2</td><td>3</td><td>4</td><td>5</td><td>6</td><td>7</td> </tr> <tr> <td>8</td><td>9</td><td>10</td><td>11</td><td>12</td><td>13</td><td>14</td> </tr> <tr> <td>15</td><td>16</td><td>17</td><td>18</td><td>19</td><td>20</td><td>21</td> </tr> <tr> <td>22</td><td>23</td><td>24</td><td>25</td><td>26</td><td>27</td><td>28</td> </tr> <tr> <td>29</td><td>30</td><td></td><td></td><td></td><td></td><td></td> </tr> </table>		Sep		2013		Su	Mo	Tu	We	Th	Fr	Sa	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30					
Sep		2013																																														
Su	Mo	Tu	We	Th	Fr	Sa																																										
1	2	3	4	5	6	7																																										
8	9	10	11	12	13	14																																										
15	16	17	18	19	20	21																																										
22	23	24	25	26	27	28																																										
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(A maximum of 100 Delivery / Task Orders can be added)																																																
COR Nomination Status Pending PCO Review																																																
<input type="button" value="Help"/>																																																

The Contracting Officer or Contract Specialist may update the Contract / Solicitation Number entered by the COR. In this case, the Contract / Solicitation Number will not be changed.

The Contracting Officer or Contract Specialist can add or update the Contract Completion Date by typing the date or by selecting the calendar icon.

If the COR entered "NO" to "Contract Number Known," the Contracting Officer must provide the Contract/ Solicitation Number and Contract Completion Date.

Contractor Information -

CAGE Code	DUNS	DUNS+4
3G7Q9	135252950	
Contractor Name	Contractor Address	Contractor City
FSS ALUTIIQ JOINT VENTURE	737 VOLVO PKWY STE 120	CHESAPEAKE
Contractor State	Contractor Zip	Contractor Country
VA	233201601	USA
Contract Award Date	PSC Description	

COR Nomination Process

COR Information +

Contracting Information -

Review the Contract List / Status before starting this nomination. Ensure that this contract number is not already on your COR Contract List.

Contracting Center Department *	Contracting Center DoDAAC *	
<input type="text" value="AIR FORCE"/>	<input type="text" value="FU4417"/>	
Contracting Officer *	Contracting Officer Phone*	Contracting Officer Email *
<input type="text" value="BUSH 2, GEORGE"/>	<input type="text" value="904-598-7000"/>	<input type="text" value="wawfuser+pc02@gmail.com"/>
Contract Specialist *	Contract Specialist Phone *	Contract Specialist Email *
<input type="text" value="PITT, BRAD"/>	<input type="text" value="852-852-8522"/>	<input type="text" value="wawf@caci.com"/>
Contract Type *	Contract / Solicitation Number *	Contract Completion Date *
<input type="text" value="DoD Contract (FAR)"/>	<input type="text" value="N0018902D0042"/>	<input type="text" value="2013/09/13"/>

Delivery / Task Orders Action

0001 [Delete](#)
 [Add](#)
 (A maximum of 100 Deliveries / Task Orders are allowed)

Click to delete this Delivery / Task Order

The Contracting Officer or Contract Specialist can delete or add new Delivery / Task Order numbers.

COR Nomination Status

Pending PCO Review

Contractor Information -

CAGE Code	DUNS	DUNS+4
3G7Q9	135252950	
Contractor Name	Contractor Address	Contractor City
FSS ALUTIIQ JOINT VENTURE	737 VOLVO PKWY STE 120	CHESAPEAKE
Contractor State	Contractor Zip	Contractor Country
VA	22004-1004	USA

COR Nomination Process

COR Information +

Contracting Information -

Upon completing the review of the Contracting Information, the user may collapse this section by selecting the icon on the right.

Review the Contract List / Status before starting this nomination. Ensure that this contract number

Contracting Center Department *	Contracting Center DoDAAC *	
AIR FORCE	FU4417	
Contracting Officer *	Contracting Officer Phone *	Contracting Officer Email *
BUSH 2, GEORGE	904-598-7000	wawfuser+pc02@gmail.com
Contract Specialist *	Contract Specialist Phone *	Contract Specialist Email *
PITT, BRAD	852-852-8522	wawf@caci.com
Contract Type *	Contract / Solicitation Number *	Contract Completion Date *
DoD Contract (FAR)	N0018902D0042	2013/09/13
Delivery / Task Orders	Action	
0001	Delete	
<input type="text"/>	Add	

(A maximum of 100 Delivery / Task Orders can be added)

COR Nomination Status

Pending PCO Review

[Help](#)

Contractor Information -

CAGE Code	DUNS	DUNS+4
3G7Q9	135252950	
Contractor Name	Contractor Address	Contractor City
FSS ALUTIIQ JOINT VENTURE	737 VOLVO PKWY STE 120	CHESAPEAKE
Contractor State	Contractor Zip	Contractor Country
VA	233201601	USA

COR Nomination Process

COR Information

Contracting Information

Contractor information

CAGE Code	DUNS	DUNS+4
3G7Q9	135252950	
Contractor Name	Contractor Address	Contractor City
FSS ALUTIIQ JOINT VENTURE	737 VOLVO PKWY STE 120	CHESAPEAKE
Contractor State	Contractor Zip	Contractor Country
VA	233201601	USA
Contract Award Date	PSC Description	
2008/10/01		

Help

Upon completing the review of Contractor Information, the user may collapse this section by selecting the icon on the right.



QA Surveillance Plan (QASP)

QASP Document	QASP Description	Actions
qasp.pdf	qasp test	View Edit Delete

Help

COR Certification

Certification	Certified
I will complete the COR specific "refresher training" as required by "DoD Standards for Certifications of Contracting Officer Representative (COR) for Services Acquisition" every 3rd year. I will update the training section of this CORT Tool with a copy of the refresher course certificate and date of course completion.	<input checked="" type="checkbox"/>
I hereby understand that I may be required, as a COR, to complete COR Reports and submit them within the CORT Tool as specified in the contract.	<input checked="" type="checkbox"/>
I hereby understand that I am required, as a COR, to complete the yearly administrative review of my COR files with the Contracting Officer in the anniversary month of the appointment each year.	<input checked="" type="checkbox"/>

Contractor Information



QA Surveillance Plan (QASP)

QASP Document

qasp.pdf

Help

Review the Quality Assurance Surveillance Plan (QASP) document. After reviewing the QASP document, the user may collapse this section by selecting the icon on the right.

When necessary, Contracting Officers and Contract Specialists may remove and/or add new QASP documents.



COR Certification



Certification	Certified
I will complete the COR specific "refresher training" as required by "DoD Standards for Certifications of Contracting Officer Representative (COR) for Services Acquisition" every 3rd year. I will update the training section of this CORT Tool with a copy of the refresher course certificate and date of course completion.	<input checked="" type="checkbox"/>
I hereby understand that I may be required, as a COR, to complete COR Reports and submit them within the CORT Tool as specified in the contract.	<input checked="" type="checkbox"/>
I hereby understand that I am required, as a COR, to complete the yearly administrative review of my COR files with the Contracting Officer in the anniversary month of the appointment each year.	<input checked="" type="checkbox"/>
I have the necessary clearance for this contract and any relevant information	<input checked="" type="checkbox"/>
I may be held personally liable for unauthorized acts.	<input checked="" type="checkbox"/>
If applicable, I have registered as a user of Wide Area Workflow (WAWF) online and taken the training at https://wawf.eb.mil and will process payments when possible using WAWF.	<input checked="" type="checkbox"/>
I have taken all of the additional training mandated by the contracting activity to be appointed as a COR on this contract.	<input checked="" type="checkbox"/>

Date Certified

2013/09/13

COR Comments

Help

Supervisor/Commander Certification



Certification	Certified
The Nominee is familiar with pertinent contract clauses such as changes, inspection and acceptance, Government-furnished property, termination, and the concepts of excusable and nonexcusable delays in contract performance.	<input checked="" type="checkbox"/>
The Nominee possesses the necessary ability to analyze, interpret, and evaluate factors involved in contract administration.	<input checked="" type="checkbox"/>
The Nominee has the technical or administrative abilities and the required security clearance commensurate with the proposed COR duties.	<input checked="" type="checkbox"/>
The Nominee's integrity and adherence to the Standards of Conduct DoDD5500.7-R, The Joint Ethics Regulation (JER) and the Procurement Integrity Act (FAR 3.104) are above reproach.	<input checked="" type="checkbox"/>

Upon completing the review of the COR Certifications, the user may collapse this section by selecting the icon on the right.

COR Certification

Certification	Certified
I will complete the COR specific "refresher training" as required by "DoD Standards for Certifications of Contracting Officer Representative (COR) for Services Acquisition" every 3rd year. I will update the training section of this CORT Tool with a copy of the refresher course certificate and date of course completion.	<input checked="" type="checkbox"/>
I hereby understand that I may be required, as a COR, to complete COR Reports and submit them within the CORT Tool as specified in the contract.	<input checked="" type="checkbox"/>
I hereby understand that I am required, as a COR, to complete the yearly administrative review of my COR files with the Contracting Officer in the anniversary month of the appointment each year.	<input checked="" type="checkbox"/>
I have the necessary clearance for this contract and any relevant information	<input checked="" type="checkbox"/>
I may be held personally liable for unauthorized acts.	<input checked="" type="checkbox"/>
If applicable, I have registered as a user of Wide Area Workflow (WAWF) online and taken the training at https://wawf.eb.mil and will process payments when possible using WAWF.	<input checked="" type="checkbox"/>
I have taken all of the additional training mandated by the contracting activity to be appointed as a COR on this contract.	<input checked="" type="checkbox"/>

Date Certified

2013/09/13

COR Comments

Supervisor/Commander Certification

Certification	Certified
The Nominee is familiar with pertinent contract clauses such as changes, inspection and acceptance, Government-furnished property, termination, and the concepts of excusable and nonexcusable delays in contract performance.	<input checked="" type="checkbox"/>
The Nominee possesses the necessary ability to analyze, interpret, and evaluate factors involved in contract administration.	<input checked="" type="checkbox"/>
The Nominee has the technical or administrative abilities and the required security clearance commensurate with the proposed COR duties.	<input checked="" type="checkbox"/>
The Nominee's integrity and adherence to the Standards of Conduct DoDD5500.7-R, The Joint Ethics Regulation (JER) and the Procurement Integrity Act (FAR 3.104) are above reproach.	<input checked="" type="checkbox"/>
The Nominee has time available to adequately perform such duties.	<input checked="" type="checkbox"/>
The Nominee will complete the applicable COR Reports and place a copy of these reports in this CORT Tool.	<input checked="" type="checkbox"/>
The Nominee will complete the COR specific "refresher training" as required by "DoD Standards for Certification of Contracting Officer Representatives (COR) for Services Acquisition" every 3rd year and will update the training section of the CORT Tool with a copy of the refresher course certificate and date of course completion.	<input checked="" type="checkbox"/>
The Nominee will complete yearly administrative review of the nominees COR files with the Contracting Officer in the anniversary month of appointment each year.	<input checked="" type="checkbox"/>
To the best of my knowledge, the Nominee has no violations with US Government credit cards.	<input checked="" type="checkbox"/>
To the best of my knowledge, the Nominee has no violations with US Government purchase cards.	<input checked="" type="checkbox"/>
To the best of my knowledge, the Nominee has no security violations.	<input checked="" type="checkbox"/>



Upon completing the review of the Supervisor Certifications, the user may collapse this section by selecting the icon on the right.

Supervisor/Commander Certification

Certification	Certified
The Nominee is familiar with pertinent contract clauses such as changes, inspection and acceptance, Government-furnished property, termination, and the concepts of excusable and nonexcusable delays in contract performance.	<input checked="" type="checkbox"/>
The Nominee possesses the necessary ability to analyze, interpret, and evaluate factors involved in contract administration.	<input checked="" type="checkbox"/>
The Nominee has the technical or administrative abilities and the required security clearance commensurate with the proposed COR duties.	<input checked="" type="checkbox"/>
The Nominee's integrity and adherence to the Standards of Conduct DoDD5500.7-R, The Joint Ethics Regulation (JER) and the Procurement Integrity Act (FAR 3.104) are above reproach.	<input checked="" type="checkbox"/>
The Nominee has time available to adequately perform such duties.	<input checked="" type="checkbox"/>
The Nominee will complete the applicable COR Reports and place a copy of these reports in this CORT Tool.	<input checked="" type="checkbox"/>
The Nominee will complete the COR specific "refresher training" as required by "DoD Standards for Certification of Contracting Officer Representatives (COR) for Services Acquisition" every 3rd year and will update the training section of the CORT Tool with a copy of the refresher course certificate and date of course completion.	<input checked="" type="checkbox"/>
The Nominee will complete yearly administrative review of the nominees COR files with the Contracting Officer in the anniversary month of appointment each year.	<input checked="" type="checkbox"/>
To the best of my knowledge, the Nominee has no violations with US Government credit cards.	<input checked="" type="checkbox"/>
To the best of my knowledge, the Nominee has no violations with US Government purchase cards.	<input checked="" type="checkbox"/>
To the best of my knowledge, the Nominee has no security violations.	<input checked="" type="checkbox"/>
The Nominee may be held personally liable for unauthorized acts.	<input checked="" type="checkbox"/>
I certify that I am the Supervisor (or higher authority) of the Nominee and I submit the Nominees name to the Contracting Officer as an acceptable candidate for Contracting Officer's Representative.	<input checked="" type="checkbox"/>
If Applicable, this COR Nominee has registered as a user of Wide Area Workflow (WAWF) online and taken the training at https://wawf.eb.mil , and will process payments when possible using WAWF.	<input checked="" type="checkbox"/>

Date Certified

2013/09/13

Approval/Rejection Comments

Contracting Officer



COR Training Type * Type of COR * Contingency Environment *

- Select -

- Select -

- Select -

Appointment Letter *

Appointment Date *

Actions

No Appointment Letter found



Contracting Officer



COR Training Type * Type of COR * Contingency Environment *

- Select -

- Select -

- Select -

The COR Training Type (A, B or C) must be selected.

- Select -

A

B

C

Actions

Add

Certification

Certify All

I have reviewed the COR's courses and confirmed that a valid "Contracting Officer Representative" course has been completed by the COR.

I will ensure that the COR completes the required COR Report and uploads it in this Tool. I will then review the COR Report and approve or reject it in the CORT Tool.

I will perform a yearly administrative review of the COR's files in the anniversary month of appointment using the Annual COR File Inspection Checklist.

I will upload the Annual COR File Inspection Checklist in this system at the end of the anniversary month of appointment each year.

I have prepared and signed an appointment/designation letter, and had the COR sign the appointment/designation letter and am uploading the letter in this CORT Tool.

Date Certified

Approval/Rejection Comments

Reason for QASP Waiver

ACO Name (Last, First)

NONE

ACO Email Address

ACO Phone

QA POC Name (Last, First)

NONE

QA POC Email Address

QA POC Phone

Help



Contracting Officer



COR Training Type *

A

Type of COR *

- Select -

Contingency Environment *

- Select -

Select the "Type of COR" from the dropdown options.

- Select -

N/A

Primary

Alternate

Appointment Letter *

No Appointment Letter

Actions

Add

Certification

Certify All

I have reviewed the COR's courses and confirmed that a valid "Contracting Officer Representative" course has been completed by the COR.

I will ensure that the COR completes the required COR Report and uploads it in this Tool. I will then review the COR Report and approve or reject it in the CORT Tool.

I will perform a yearly administrative review of the COR's files in the anniversary month of appointment using the Annual COR File Inspection Checklist.

I will upload the Annual COR File Inspection Checklist in this system at the end of the anniversary month of appointment each year.

I have prepared and signed an appointment/designation letter, and had the COR sign the appointment/designation letter and am uploading the letter in this CORT Tool.

Date Certified

Approval/Rejection Comments

Reason for QASP Waiver

ACO Name (Last, First)

NONE

ACO Email Address

ACO Phone

QA POC Name (Last, First)

NONE

QA POC Email Address

QA POC Phone

Help



Contracting Officer



COR Training Type * Type of COR * Contingency Environment *

A

Primary

- Select -

- Select -

No

Yes

Select "Yes" or "No" for Contingency Environment; if work is being performed in a contingency environment.

Appointment Letter *

No Appointment Letter found

Actions

Add

Certification

Certify All

I have reviewed the COR's courses and confirmed that a valid "Contracting Officer Representative" course has been completed by the COR.

I will ensure that the COR completes the required COR Report and uploads it in this Tool. I will then review the COR Report and approve or reject it in the CORT Tool.

I will perform a yearly administrative review of the COR's files in the anniversary month of appointment using the Annual COR File Inspection Checklist.

I will upload the Annual COR File Inspection Checklist in this system at the end of the anniversary month of appointment each year.

I have prepared and signed an appointment/designation letter, and had the COR sign the appointment/designation letter and am uploading the letter in this CORT Tool.

Date Certified

Approval/Rejection Comments

Reason for QASP Waiver

ACO Name (Last, First)

NONE

ACO Email Address

ACO Phone

QA POC Name (Last, First)

NONE

QA POC Email Address

QA POC Phone

Help



Contracting Officer



COR Training Type *

A

Type of COR *

Primary

Contingency Environment *

Yes

Appointment Letter *

Appointment Date *

Actions

Add

No Appointment Letter found

Click to add an Appointment L

Contracting Officers can add the Appointment Letters by clicking the 'Add' button. Contracting Specialists do not have this option.

Certification

Certify All

I have reviewed the COR's courses and confirmed that a valid

I will ensure that the COR completes the required COR Report and uploads it in this Tool. I will then review the COR Report and approve or reject it in the CORT Tool.

I will perform a yearly administrative review of the COR's files in the anniversary month of appointment using the Annual COR File Inspection Checklist.

I will upload the Annual COR File Inspection Checklist in this system at the end of the anniversary month of appointment each year.

I have prepared and signed an appointment/designation letter, and had the COR sign the appointment/designation letter and am uploading the letter in this CORT Tool.

Date Certified

Approval/Rejection Comments

Reason for QASP Waiver

ACO Name (Last, First)

NONE

ACO Email Address

ACO Phone

QA POC Name (Last, First)

NONE

QA POC Email Address

QA POC Phone

Help



Contracting Officer



COR Training Type * Type of COR * Contingency Environment *

A

Primary

Yes

Appointment Letter *

No Appointment Letter found

Certification

I have reviewed the COR's courses and confirmed that a

I will ensure that the COR completes the required COR R

I will perform a yearly administrative review of the COR's

I will upload the Annual COR File Inspection Checklist in

I have prepared and signed an appointment/designation

Date Certified

Approval/Rejection Comments

Reason for QASP Waiver

ACO Name (Last, First)

NONE

QA POC Name (Last, First)

NONE

ACO Email Address

ACO Phone

QA POC Email Address

QA POC Phone

Help

Actions

Add

Certify All

Add Appointment Letter

Appointment Letter *

Browse...

No file selected.

NOTE: No file selected. dded must not exceed 8 MB (8,000 KB)

Appointment Date *



Click 'Ok' to add the Appointment Letter, click 'Cancel' to abort.

Ok

Cancel

Choose the document to upload by clicking the 'Browse' button.



Contracting Officer



COR Training Type * Type of COR * Contingency Environment *

A

Primary

Yes

Appointment Letter *

No Appointment Letter found

Certification

- I have reviewed the COR's courses and confirmed that a
- I will ensure that the COR completes the required COR R
- I will perform a yearly administrative review of the COR's
- I will upload the Annual COR File Inspection Checklist in
- I have prepared and signed an appointment/designation

Date Certified

Approval/Rejection Comments

Reason for QASP Waiver

ACO Name (Last, First)

NONE

QA POC Name (Last, First)

NONE

ACO Email Address

QA POC Email Address

ACO Phone

QA POC Phone

Help

Actions

Add

Certify All

Add Appointment Letter

Appointment Letter *

Browse... COR Appointment sample.doc

NOTE: File size being uploaded must not exceed 8 MB (8,000 KB)

Appointment Date *

2013/09/13

Click 'Ok' to add the Appointment Letter, click 'Cancel' to abort.

Ok Cancel

Click 'Ok' to Add Appointment Letter.

Enter the appointment date then select "Ok".

A confirmation will display confirming the addition of the Appointment letter.



Info: Appointment Letter added.

Contracting Officer

COR Training Type * Type of COR * Contingency Environment *

A

Primary

Yes

Appointment Letter *

Appointment Date *

Actions

COR Appointment sample.doc

2013/09/13

[View](#) [Edit](#) [Delete](#)

Certification

Certify All

I have reviewed the COR's courses and confirmed that a valid "Contracting Officer Representative" course has been completed by the COR.

I will ensure that the COR completes the required COR Report and uploads it in this Tool. I will then review the COR Report and approve or reject it in the CORT Tool.

I will perform a yearly administrative review of the COR's files in the anniversary month of appointment using the Annual COR File Inspection Checklist.

I will upload the Annual COR File Inspection Checklist in this system at the end of the anniversary month of appointment each year.

I have prepared and signed an appointment/designation letter, and had the COR sign the appointment/designation letter and am uploading the letter in this CORT Tool.

Date Certified

Approval/Rejection Comments

Reason for QASP Waiver

ACO Name (Last, First)

NONE

ACO Email Address

ACO Phone

QA POC Name (Last, First)

NONE

QA POC Email Address

QA POC Phone

Appointment Letter * Appointment Date *

No Appointment Letter found

 Info: COR Contract Record Updated.
 Actions Add

 Warning: When you select, 'Save,' 'Previous' or 'Reject' the appointment letter will be removed. 

Certification	
I have reviewed the COR's courses and confirmed that a valid "Contracting Officer Representative" course has been completed by the COR.	
I will ensure that the COR completes the required COR Report and uploads it in this Tool. I will then review the COR Report and approve or reject it in the CORT Tool.	<input checked="" type="checkbox"/>
I will perform a yearly administrative review of the COR's files in the anniversary month of appointment using the Annual COR File Inspection Checklist.	<input checked="" type="checkbox"/>
I will upload the Annual COR File Inspection Checklist in this system at the end of the anniversary month of appointment each year.	<input checked="" type="checkbox"/>
I have prepared and signed an appointment/designation letter, and had the COR sign the appointment/designation letter and am uploading the letter in this CORT Tool.	<input checked="" type="checkbox"/>

Date Certified

2013/04/30

Approval/Rejection Comments

[Empty text area for comments]

Reason for QASP Waiver

[Empty text area for waiver reason]

ACO Name:

QA POC:

ACO Phone:

QA POC Phone:

Select "Save" to preserve entries for later updates.
 Note the warning dialog that appointment letters will not be saved.
 Appointment letters must be uploaded only when selecting "Approve".

Help

Appointment Letter *	Appointment Date *
COR Appointment sample.doc	2013/04/30


Error: QASP Waiver Comments are required when QASP Document is not attached. [Edit](#) [Delete](#)

Certification	Certify All
I have reviewed the COR's courses and confirmed that a valid "Contracting Officer Representative" course has been completed by the COR.	<input checked="" type="checkbox"/>
I will ensure that the COR completes the required COR Report and uploads it in this Tool. I will then review the COR Report and approve or reject it in the CORT Tool.	<input checked="" type="checkbox"/>
I will perform a yearly administrative review of the COR's files in the anniversary month of appointment using the Annual COR File Inspection Checklist.	<input checked="" type="checkbox"/>
I will upload the Annual COR File Inspection Checklist in this system at the end of the anniversary month of appointment each year.	<input checked="" type="checkbox"/>
I have prepared and signed an appointment/designation letter, and had the COR sign the appointment/designation letter and am uploading the letter in this CORT Tool.	<input checked="" type="checkbox"/>

Date Certified

2013/04/30

Approval/Rejection Comments

When a QASP document is absent, QASP waiver comments must be provided prior to approval.

Reason for QASP Waiver

ACO Name (Last, First)

ACO Email Address

ACO Phone

QA POC Name (Last, First)

QA POC Email Address

QA POC Phone

Help

Appointment Letter *	Appointment Date *	Actions
COR Appointment sample.doc	2013/04/30	View Edit Delete

Certification	Certify All
I have reviewed the COR's courses and confirmed that a valid "Contracting Officer Representative" course has been completed by the COR.	<input checked="" type="checkbox"/>
I will ensure that the COR completes the required COR Report and uploads it in this Tool. I will then review the COR Report and approve or reject it in the CORT Tool.	<input checked="" type="checkbox"/>
I will perform a yearly administrative review of the COR's files in the anniversary month of appointment using the Annual COR File Inspection Checklist.	<input checked="" type="checkbox"/>
I will upload the Annual COR File Inspection Checklist in this system at the end of the anniversary month of appointment each year.	<input checked="" type="checkbox"/>
I have prepared and signed an appointment/designation letter, and had the COR sign the appointment/designation letter and am uploading the letter in this CORT Tool.	<input checked="" type="checkbox"/>

Date Certified

2013/04/30

Approval/Rejection Comments

Reason for QASP Waiver

When all required entries have been provided, select "Approve" to process the nomination.

The Contracting Officer must select "Ok" on the confirmation dialog to complete the nomination process.

Contracting Specialists do not have the "Approve" option.

Contracting Officer Approve

Are you sure you want to appoint this COR?

<input type="text"/> <input type="text"/>	<p>ACO Phone</p> <input type="text"/>
<p>ss</p> <input type="text"/>	<p>QA POC Phone</p> <input type="text"/>

Help

COR Certification



Info: COR Appointed.

Supervisor/Commander Certification



Contracting Officer

On PCO Approval, an Info message is displayed and the nomination record status is updated to "Active."

COR Training Type Type of COR Contingency Environment
Primary No

Appointment Letter	Appointment Date	Actions
Word97-2003.doc	2012/12/17	View

Certification	Certified
I have reviewed the COR's courses and confirmed that a valid "Contracting Officer Representative" course has been completed by the COR.	<input checked="" type="checkbox"/>
I will ensure that the COR completes the required COR Report and uploads it in this Tool. I will then review the COR Report and approve or reject it in the CORT Tool.	<input checked="" type="checkbox"/>
I will perform a yearly administrative review of the COR's files in the anniversary month of appointment using the Annual COR File Inspection Checklist.	<input checked="" type="checkbox"/>
I will upload the Annual COR File Inspection Checklist in this system at the end of the anniversary month of appointment each year.	<input checked="" type="checkbox"/>
I have prepared and signed an appointment/designation letter, and had the COR sign the appointment/designation letter and am uploading the letter in this CORT Tool.	<input checked="" type="checkbox"/>

Date Certified

2012/12/13

Approval/Rejection Comments

Reason for QASP Waiver

ACO Name (Last, First)

NONE

ACO Email Address

ACO Phone

QA POC Name (Last, First)

NONE

QA POC Email Address

QA POC Phone

Save ACO/QA POC

Previous

COR Certification



Info: ACO Name and QA POC Name saved.

Supervisor/Commander Certification



Contracting Officer



COR Training Type Type of COR Contingency Environment
 Primary No

Appointment Letter	Appointment Date	Actions
Word97-2003.doc	2012/12/17	View

Certification	Certified
I have reviewed the COR's courses and confirmed that a valid "Contracting Officer Representative" course has been completed by the COR.	<input checked="" type="checkbox"/>
I will ensure that the COR completes the required COR Report and uploads it in this Tool. I will then review the COR Report and approve or reject it in the CORT Tool.	<input checked="" type="checkbox"/>
I will perform a yearly administrative review of the COR's files in the anniversary month of appointment using the Annual COR File Inspection Checklist.	<input checked="" type="checkbox"/>
I will upload the Annual COR File Inspection Checklist in this system at the end of the anniversary month of appointment each year.	<input checked="" type="checkbox"/>
I have prepared and signed an appointment/designation letter, and had the COR sign the appointment/designation letter and am uploading the letter in this CORT Tool.	<input checked="" type="checkbox"/>

Date Certified

2012/12/13

Approval/Rejection Comments

Reason for QASP Waiver

ACO and QAPOC can be entered after COR appointment.

ACO Name (Last, First)

ACUNA, ADAM

ACO Email Address

aco@caci.com

ACO Phone

904-596-7000

QA POC Name (Last, First)

QA POC, QING

QA POC Email Address

qapoc@caci.com

QA POC Phone

888-596-1500

Save ACO/QA POC

Previous

- Select - [dropdown] [input] [input] [icon]

 Error: Approval/Rejection Comments is a required entry.

COR Training Type * Type of COR * Contingency Environment *

- Select - [dropdown] - Select - [dropdown] - Select - [dropdown]

Appointment Letter *	Appointment Date *	Actions
pdfTest.pdf	2012/12/06	View Edit Delete

Certification	<input type="button" value="Certify All"/>
I have reviewed the COR's courses and confirmed that a valid "Contracting Officer Representative" course has been completed by the COR.	<input checked="" type="checkbox"/>
I will ensure that the COR completes the required COR Report and uploads it in this Tool. I will then review the COR Report and approve or reject it in the CORT Tool.	<input checked="" type="checkbox"/>
I will perform a yearly administrative review of the COR's files in the anniversary month of appointment using the Annual COR File Inspection Checklist.	<input checked="" type="checkbox"/>
I will upload the Annual COR File Inspection Checklist in this system at the end of the anniversary month of appointment each year.	<input checked="" type="checkbox"/>
I have prepared and signed an appointment/designation letter, and had the COR sign the appointment/designation letter and am uploading the letter in this CORT Tool.	<input checked="" type="checkbox"/>

Date Certified

2012/12/17

Approval/Rejection Comments

[Empty text area with scrollbars]

Reason for QASP Waiver

[Empty text area]

Contracting Officers and Contracting Specialists may reject a nomination record. Comments must be entered when nominations are rejected.

ACO Name (Last, First)

NONE [input]

QA POC Name (Last, First)

NONE [input]

[input]

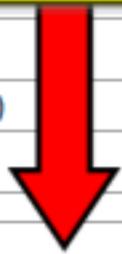
QA POC Email Address

[input]

[input]

QA POC Phone

[input]



Appointment Letter *	Appointment Date *	Actions
COR Appointment sample.doc	2013/04/30	View Edit Delete

Certification	Certify All
I have reviewed the COR's courses and confirmed that a valid "Contracting Officer Representative" course has been completed by the COR.	<input checked="" type="checkbox"/>
I will ensure that the COR completes the required COR Report and uploads it in this Tool. I will then review the COR Report and approve or reject it in the CORT Tool.	<input checked="" type="checkbox"/>
I will perform a yearly administrative review of the COR's files in the anniversary month of appointment using the Annual COR File Inspection Checklist.	<input checked="" type="checkbox"/>
I will upload the Annual COR File Inspection Checklist in this system at the end of the anniversary month of appointment each year.	<input checked="" type="checkbox"/>
I have prepared and signed an appointment/designation letter, and had the COR sign the appointment/designation letter and am uploading the letter in this CORT Tool.	<input checked="" type="checkbox"/>

Date Certified

2013/04/30

Approval/Rejection Comments

sfd

Reason for QASP Waiver

waived

ACO Name (Last, First)

NONE

QA POC Name (Last, First)

NONE

QA POC Email Address

QA POC Phone

Help

Contracting Officer Reject

Are you sure you want to reject this record?

Ok

Cancel

A confirmation dialog is displayed when rejecting a nomination record. Select "Ok" to complete the rejection or select "Cancel" if rejection was selected in error.

Approve

Save

Reject

Previous

Cancel

Help



Info: COR Nominee Record Rejected by Contracting Officer.

COR Certification

Supervisor/Commander Certification

On rejection, an Info message is displayed and the nomination record status is updated to "Record Rejected by PCO."

Contracting Officer

Contract Type Contract/Solicitation Number Delivery / Task Order Contract Completion Date

COR Training Type Type of COR Contingency Environment

Appointment Letter	Appointment Date	Actions
pdfTest.pdf	2012/12/06	View

Certification	Certified
I have reviewed the COR's courses and confirmed that a valid "Contracting Officer Representative" course has been completed by the COR.	<input checked="" type="checkbox"/>
I will ensure that the COR completes the required COR Report and uploads it in this Tool. I will then review the COR Report and approve or reject it in the CORT Tool.	<input checked="" type="checkbox"/>
I will perform a yearly administrative review of the COR's files in the anniversary month of appointment using the Annual COR File Inspection Checklist.	<input checked="" type="checkbox"/>
I will upload the Annual COR File Inspection Checklist in this system at the end of the anniversary month of appointment each year.	<input checked="" type="checkbox"/>
I have prepared and signed an appointment/designation letter, and had the COR sign the appointment/designation letter and am uploading the letter in this CORT Tool.	<input checked="" type="checkbox"/>

Date Certified

2012/12/17

Approval/Rejection Comments

PCO reject at 1259

Reason for QASP Waiver

ACO Name ACO Email Address ACO Phone

NONE

QA POC Name QA POC Email Address QA POC Phone

NONE

Previous

Contract Type * Contract / Solicitation Number * Contract Completion Date *

COR Training Type * Type of COR * Contingency Environment *

Appointment Letter *	Appointment Date *	Actions
pdfTest.pdf	2012/12/06	View Edit Delete

Certification	<input type="button" value="Certify All"/>
I have reviewed the COR's courses and confirmed that a valid "Contracting Officer Representative" course has been completed by the COR.	<input type="checkbox"/>
I will ensure that the COR completes the required COR Report and uploads it in this Tool. I will then review the COR Report and approve or reject it in the CORT Tool.	<input type="checkbox"/>
I will perform a yearly administrative review of the COR's files in the anniversary month of appointment using the Annual COR File Inspection Checklist.	<input type="checkbox"/>
I will upload the Annual COR File Inspection Checklist in this system at the end of the anniversary month of appointment each year.	<input type="checkbox"/>
I have prepared and signed an appointment/designation letter, and had the COR sign the appointment/designation letter and am uploading the letter in this CORT Tool.	<input type="checkbox"/>

Date Certified

Approval/Rejection Comments

Reason for QASP Waiver

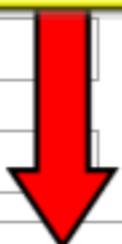
Contracting Officers and Contracting Specialists may cancel a record. This will remove the record from the system and it will no longer be available to CORT Tool users.

ACO Name (Last, First)

QA POC Name (Last, First)

QA POC Email Address

QA POC Phone



Appointment Letter *	Appointment Date *	Actions
COR Appointment sample.doc	2013/04/30	View Edit Delete

Certification	Certify All
I have reviewed the COR's courses and confirmed that a valid "Contracting Officer Representative" course has been completed by the COR.	<input checked="" type="checkbox"/>
I will ensure that the COR completes the required COR Report and uploads it in this Tool. I will then review the COR Report and approve or reject it in the CORT Tool.	<input checked="" type="checkbox"/>
I will perform a yearly administrative review of the COR's files in the anniversary month of appointment using the Annual COR File Inspection Checklist.	<input checked="" type="checkbox"/>
I will upload the Annual COR File Inspection Checklist in this system at the end of the anniversary month of appointment each year.	<input checked="" type="checkbox"/>
I have prepared and signed an appointment/designation letter, and have uploaded it to the system in the "Appointment Letters" folder in the CORT Tool.	<input checked="" type="checkbox"/>

Date Certified
2013/04/30

Approval/Rejection Comments
sfd

Reason for QASP Waiver
waived

ACO Name (Last, First)
NONE

QA POC Name (Last, First)
NONE

QA POC Email Address

QA POC Phone

[Help](#)

Cancel Record

Are you sure you want to cancel this COR Nomination?

All COR Nomination information will be lost.

Select 'OK' to cancel the COR Nomination, select 'Cancel' to stop the cancellation.

A confirmation dialog is displayed when cancelling a nomination record. Select "Ok" to complete the cancellation.

QA Surveillance Plan (QASP)



Info: COR Contract Record cancelled.

COR Certification

A confirmation message of cancellation will be displayed.

Supervisor/Commander Certification

Contracting Officer

Contract Type Contract/Solicitation Number Delivery / Task Order Contract Completion Date

COR Training Type Type of COR Contingency Environment

Appointment Letter	Appointment Date	Actions
pdfTest.pdf	2012/12/06	View

Certification	Certified
I have reviewed the COR's courses and confirmed that a valid "Contracting Officer Representative" course has been completed by the COR.	<input type="checkbox"/>
I will ensure that the COR completes the required COR Report and uploads it in this Tool. I will then review the COR Report and approve or reject it in the CORT Tool.	<input type="checkbox"/>
I will perform a yearly administrative review of the COR's files in the anniversary month of appointment using the Annual COR File Inspection Checklist.	<input type="checkbox"/>
I will upload the Annual COR File Inspection Checklist in this system at the end of the anniversary month of appointment each year.	<input type="checkbox"/>
I have prepared and signed an appointment/designation letter, and had the COR sign the appointment/designation letter and am uploading the letter in this CORT Tool.	<input type="checkbox"/>

Date Certified

Approval/Rejection Comments

PCO reject at 1259

Reason for QASP Waiver

ACO Name ACO Email Address ACO Phone

NONE

QA POC Name QA POC Email Address QA POC Phone

NONE

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Contracting Officer Profile

Awaiting My Approval

Contract List / Status

Contract Modification

All COR Submitted Documents

View All Local COR Records

Local Forms and POCs

COR Related Links

Document Templates

My Organization

Department of Defense Contracting Officer Representative Tracking (CORT) Tool

Elimination of a Contracting Officer Representative (COR) against a contract or order with any DoD agency posted contract in the Electronic Document Access (EDA) system.

and instruction

R Handbook

Policy, COR training levels are determined by the Contracting Officer and are based upon the complexity of the contract.

- For more information on COR training offered by DAU please click [here](#). This site also contains a list of equivalent providers for DAU COR 222.
- Combating Trafficking in Persons and Ethics Training are required courses for all CORs. The DoD site for the Combating Trafficking in Persons course is <http://ctip.defense.gov>

All Users:

- All users that possess a Common Access Card (CAC) can utilize the site.
- Select an option from the CORT TOOL Menu at the top of the page to begin

Contracting Officer Representatives (COR Nominees):

- **Create Profile:** To create or update your profile, use the "COR Profile" link from the menu and complete the required fields.
- **COR Nomination:** To nominate yourself as a COR on a contract, use the "COR Nomination Process" link from the menu. Be sure to select your servicing contracting center prior to populating the required fields.
- **Review Nomination Status:** To view the status of a nomination, use the "Contract List/Status" link from the menu.

Contracting Officer Representatives (Appointed/Active CORs):

- **Maintain COR Online Files:** To access the online file, use the "Contract List/Status" link from the menu. Click on the contract you wish to work with and scroll down to the COR's Online File section. CORs may add edit or delete the following COR documents: Status Reports, Trip Report, Correspondence and Miscellaneous Documents.

Supervisors/Commanders:

- **Approve/Reject Nomination:** To review any nominations awaiting your review/approval, use the "Awaiting My Approval" link from the menu. Click the Contract Number you wish to work. You can then review the COR information at the top of the record and Approve/Reject the request in the Supervisor/Commander section.

Contract Specialist:

- **Create a Profile:** To create or update your profile, use the "Contract Specialist Profile" link from the menu. Select the "Add" button and complete the required fields for the contracting center(s).

Now we will demonstrate a Contracting Officer approving a status report and adding an inspection checklist.

Select 'Contract List / Status' from menu.

Contract List / Status

Search Criteria as Contracting Officer

Report Options

REPORTS FOR REVIEW (YES)

Record Statuses

ACTIVE DRAFT PENDING REVIEW

TERMINATED INACTIVE

Contract Number

Select 'REPORTS FOR REVIEW' checkbox. This action disables all other filter options.

Click 'Search'.

Search

Help

Click to search for contracts

Menu Exit

Contract List / Status

Search Result as Contracting Officer (1 Items found)

Sorted by Contract Number in ascending order

Item	COR	Contract Number	PreAward Number	Status	Supervisor / Commander	PCO	Specialist	Last Action Date	Reports For Review
1	cor1, sw0400	DASW01-02-P-0133		ACTIVE	Supervisor1, sw0400	Pco1, sw0400	specialist1, sw0400	2013/04/09	YES

Previous

Help

Select this contract

Search action retrieves all records that contains 'YES' in 'Reports For Review' in the last column.

Select the contract number link.

Contract details will be displayed. Collapse sections by selecting the (-) icon and scroll down until the COR Online File section is visible.

The COR Online File section displays all reports submitted by the COR to the Contracting Officer.

COR Status Reports

Month / Year	Version	Status	Document	Created By	Created On	Actions
04 / 2013	1	Submitted	Sample status report.pdf	COR, USERID	2013/04/12	View Approve Reject

COR Trip Reports

Month / Year	Document	Created By	Created On	Actions
04 / 2013	Sample report Word2010.docx	COR, USERID	2013/04/12	View

COR Correspondence Reports

Month / Year	Document	Created By	Created On	Actions
04 / 2013	Sample Word97-2003.doc	COR, USERID	2013/04/12	View

Miscellaneous Documents

Month / Year	Document	Document Type	Created By	Created On	Actions
04 / 2013	jpg test.jpg	Maintenance Plan	COR, USERID	2013/04/12	View

Help

The 'Reject Status Report' dialog is displayed when the Reject link is selected.

Comments are required when rejecting a status report.

Reject Status Report

Month / Year

04 / 2013

Version

1

Document

Sample status report.pdf

Rejection Comments *

Are you sure you want to reject this Status Report?

Select 'OK' to reject the Status Report, select 'Cancel' to cancel the rejection.

Ok

Cancel

Annual COR File Inspection Checklist

COR Online File

COR Status Reports

Month / Year	Version	Status
04 / 2013	1	Submitted

COR Trip Reports

Month / Year
04 / 2013

COR Correspondence Reports

Month / Year
04 / 2013

Miscellaneous Documents

Month / Year	Document	Document Type	Created By	Created On	Actions
04 / 2013	jpg test.jpg	Maintenance Plan	COR, USERID	2013/04/12	View

Help

Previous

Created On	Actions
2013/04/12	View Approve Reject

Created On	Actions
2013/04/12	View

Created On	Actions
2013/04/12	View

The 'Approve Status Report' dialog is displayed when the Approve link is selected. Select 'OK' on the dialog box to approve the status report.

COR Online File

COR Status Reports

Month / Year	Version	Status
04 / 2013	1	Submitted

COR Trip Reports

Month / Year	Status
04 / 2013	Submitted

COR Correspondence Reports

Month / Year	Document	Document Type	Created By	Created On	Actions
04 / 2013	Sample Word97-2003.doc		COR, USERID	2013/04/12	View

Miscellaneous Documents

Month / Year	Document	Document Type	Created By	Created On	Actions
04 / 2013	jpg test.jpg	Maintenance Plan	COR, USERID	2013/04/12	View

Help

Previous

Approve Status Report

Month / Year

04 / 2013

Version

1

Document

Sample status report.pdf

Are you sure you want to approve this Status Report?

Select 'Ok' to approve the Status Report, select 'Cancel' to cancel the approval.

Ok

Cancel



Contracting Officer

COR Revocation

A confirmation message is displayed when status reports are approved.

Annual COR File Inspection Checklist

COR Online File

COR Status Reports

Month / Year	Version	Status	Document	Created By	Created On	Actions
04 / 2013	1	Approved	Sample status report.pdf	COR, USERID	2013/04/12	View

COR Trip Reports

Month / Year	Document	Created By	Created On	Actions
04 / 2013	Sample report Word2010.docx	COR, USERID	2013/04/12	View

COR Correspondence Reports

Month / Year	Document	Created By	Created On	Actions
04 / 2013	Sample Word97-2003.doc	COR, USERID	2013/04/12	View

Miscellaneous Documents

Month / Year	Document	Document Type	Created By	Created On	Actions
04 / 2013	jpg test.jpg	Maintenance Plan	COR, USERID	2013/04/12	View

Contracting Information

Contractor Information

QA Surveillance Plan (QASP)

COR Certification

Supervisor/Commander Certification

Contracting Officer

COR Revocation

To add a checklist, select 'Add' in the Annual COR File Inspection Checklist section.

Annual COR File Inspection Checklist

Year	Document	Created By	Created On	Actions
------	----------	------------	------------	---------

No Inspection Reports found

Add

Click to add an Annual COR File

Help

COR Online File

COR Status Reports

Month / Year	Version	Status	Document	Created By	Created On	Actions
04 / 2013	1	Submitted	jpgTest.jpg	COR1, SW0400	2013/04/11	View Approve Reject

COR Trip Reports

Contracting Information

Contractor Information

QA Surveillance Plan (QASP)

COR Certification

Supervisor/Commander Certification

Contracting Officer

COR Revocation

Year

Document

No Inspection Reports found

Help

COR Online File

COR Status Reports

Month / Year	Version	Status	Document	Created By	Created On	Actions
04 / 2013	1	Submitted	jpgTest.jpg	COR1, SW0400	2013/04/11	View Approve Reject

COR Trip Reports

Add Annual COR File Inspection Checklist

Year *

2013

Annual COR File Inspection Checklist *

+ Browse

NOTE: File size being uploaded must not exceed 8 MB (8,000 KB)

Click 'OK' to add the Annual COR File Inspection Checklist, click 'Cancel' to abort.

Ok

Cancel

Browse to the location of the checklist on your local machine.

Contracting Information

QA Surveillance Plan (QASP)

COR Certification

Supervisor/Commander Certification

Contracting Officer

COR Revocation

Annual COR File Inspection Checklist

Year

Document

No Inspection Reports found

Help

COR Online File

COR Status Reports

Month / Year	Version	Status	Document	Created By	Created On	Actions
04 / 2013	1	Submitted	jpgTest.jpg	COR1, SW0400	2013/04/11	View Approve Reject

COR Trip Reports

Add Annual COR File Inspection Checklist

Year *

2013

Annual COR File Inspection Checklist *

+ Browse

NOTE: File size being uploaded must not exceed 8 MB (8,000 KB)

Sample Word2010.docx

Click 'Ok' to add the Annual COR File Inspection Checklist, click 'Cancel' to abort.

Ok

Cancel

Click 'Ok' to Add Annual COR File Inspection Checklist.

Select 'Ok' to upload the checklist.



Info: Annual COR File Inspection Checklist added.



Contractor Information

QA Surveillance

A confirmation message is displayed when checklists are added.

COR Certification

Supervisor/Commander Certification

Contracting Officer

COR Revocation

Annual COR File Inspection Checklist

Year	Document	Created By	Created On	Actions
2013	Sample Word2010.docx	PCO1, SW0400	2013/04/15	<input type="button" value="Add"/> View Edit Delete

COR Online File

COR Status Reports

Month / Year	Version	Status	Document	Created By	Created On	Actions
04 / 2013	1	Submitted	jpgTest.jpg	COR1, SW0400	2013/04/11	View Approve Reject

COR Trip Reports

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Contracting Officer Profile

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All COR Submitted Documents

View All Local COR Records

Local Forms and POCs

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My Organization

Department of Defense Contracting Officer Representative Tracking (CORT) Tool

Elimination of a Contracting Officer Representative (COR) against a contract or order with any DoD agency posted contract in the Electronic Document Access (EDA) system.

and instruction

Now we will demonstrate a Contracting Officer modifying a contract past the completion date.

Select 'Contract Modification' from menu.

R Handbook

Policy, COR training levels are determined by the Contracting Officer and are based upon the complexity of the contract.

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Contracting Officer Representatives (Appointed/Active CORs):

- **Maintain COR Online Files:** To access the online file, use the "Contract List/Status" link from the menu. Click on the contract you wish to work with and scroll down to the COR's Online File section. CORs may add edit or delete the following COR documents: Status Reports, Trip Report, Correspondence and Miscellaneous Documents.

Supervisors/Commanders:

- **Approve/Reject Nomination:** To review any nominations awaiting your review/approval, use the "Awaiting My Approval" link from the menu. Click the Contract Number you wish to work. You can then review the COR information at the top of the record and Approve/Reject the request in the Supervisor/Commander section.

Contract Specialist:

- **Create a Profile:** To create or update your profile, use the "Contract Specialist Profile" link from the menu. Select the "Add" button and complete the required fields for the contracting center(s).

Contract Modification

Search Criteria:

Contract Number

Search

Help

Click to search for contracts

The 'Contract Modification' page is displayed. Search results can be filtered by contract number.

Click the 'Search' button.

Contract Modification

Search Result: (10 items found)

Sorted by Contract Number in ascending order

Item	Contract Number	Completion Date	Status	COR	Supervisor / Commander	PCO	Specialist
1	FA2816-06-H-0001-0319	2013/03/31	INACTIVE	Cor130104, Auto	Supervisor130104, Auto	Pco130104, Auto	Contract Officer, Userid
2	N00140-02-C-N775	2014/03/07	ACTIVE	COR, Userid	Supervisor, Userid	Contract Officer, Userid	specialist s0512a, Userid
3	N00189-02-D-0042-1410	2014/03/07	ACTIVE	COR, Userid	Supervisor, Userid	Contract Officer, Userid	specialist s0512a, Userid
4	N00189-02-D-0042-1411	2013/03/31	ACTIVE	COR, Userid	Supervisor, Userid	Contract Officer, Userid	specialist s0512a, Userid
5	N00189-02-D-0042-1412	2013/03/31	ACTIVE	COR, Userid	Supervisor, Userid	Contract Officer, Userid	specialist s0512a, Userid
6	N62467-05-D-3137	2013/03/31	ACTIVE	COR, Userid	Supervisor, Userid	Contract Officer, Userid	Contract Officer, Userid
7	N62467-05-D-3137-0001	2013/03/31	INACTIVE	COR, Userid	Supervisor, Userid	Contract Officer, Userid	specialist s0512a, Userid
8	N62467-05-D-3137-0002	2013/03/31	INACTIVE	COR, Userid	Supervisor, Userid	Contract Officer, Userid	Pco130104, Auto
9	N62467-05-D-3137-0003	2013/03/31	INACTIVE	COR, Userid	Supervisor, Userid	Contract Officer, Userid	Pco130104, Auto
10	N68688-13-W-0412	2014/04/30	ACTIVE	COR, Userid	Supervisor, Userid	Contract Officer, Userid	specialist s0512a, Userid

Search action retrieves all active/inactive records overseen by the Contracting Officer.
 Select the contract number that will be extended.

Select this contract

Previous

Help

[Menu](#) [Exit](#)

Contract Modification

Search Result: (10 items found)

Sorted by Contract Number in ascending order

Item	Contract Number	Completion Date	INACTIVE	Cor130104. Auto	Supervisor130104. Auto	PCO	Specialist
1	FA2816-06-H-0001-0319	2013/03/31				Pco130104, Auto	Contract Officer, Userid
2	N00140-02-C-N775	2014/				Contract Officer, Userid	specialist s0512a, Userid
3	N00189-02-D-0042-1410	2014/				Contract Officer, Userid	specialist s0512a, Userid
4	N00189-02-D-0042-1411	2013/				Contract Officer, Userid	specialist s0512a, Userid
5	N00189-02-D-0042-1705	2013/				Contract Officer, Userid	specialist s0512a, Userid
6	N62467-05-D-3137	2013/				Contract Officer, Userid	Contract Officer, Userid
7	N62467-05-D-3137-0001	2013/				Contract Officer, Userid	specialist s0512a, Userid
8	N62467-05-D-3137-0002	2013/				Contract Officer, Userid	Pco130104, Auto
9	N62467-05-D-3137-0003	2013/				Contract Officer, Userid	Pco130104, Auto
10	N68688-13-W-0412	2014/				Contract Officer, Userid	specialist s0512a, Userid

Modify Contract Completion Date dialog is displayed.

Modify Contract Completion Date

Contract Number

N00189-02-D-0042-1411

Contract Completion Date *

2013/03/31

Enter the Contract Completion Date in YYYY/MM/DD format, this is a required entry.

Ok

Cancel

[Previous](#)[Help](#)

[Menu](#) [Exit](#)

Contract Modification

Search Result: (10 items found)

Sorted by Contract Number in ascending order

Contract Completion Date was updated to expire 6 months after, select 'Ok' to save the new date.

Item	Contract Number						Specialist
1	FA2816-06-H-0001-0319	2013/03/31	INACTIVE	Cor130104, Auto	Supervisor130104, Auto	Pco130104, Auto	Contract Officer, Userid
2	N00140-02-C-N775	2014/					Contract Officer, Userid
3	N00189-02-D-0042-1410	2014/					specialist s0512a, Userid
4	N00189-02-D-0042-1411	2013/					Contract Officer, Userid
5	N00189-02-D-0042-1705	2013/					Contract Officer, Userid
6	N62467-05-D-3137	2013/					Contract Officer, Userid
7	N62467-05-D-3137-0001	2013/					Contract Officer, Userid
8	N62467-05-D-3137-0002	2013/					Contract Officer, Userid
9	N62467-05-D-3137-0003	2013/					Contract Officer, Userid
10	N68688-13-W-0412	2014/					Contract Officer, Userid

Extend Contract Completion Date

Contract Number

N00189-02-D-0042-1411

Contract Completion Date *

**Click to extend the Contract Completion Date**

Contract Modification

Note that the status and contract completion date was updated for N00189-02-D-0042-1411.
 A confirmation message is displayed when contract completion dates are extended.

Search Result: (10 Items)

Sorted by Contract Number

Item	Contract Number	Completion Date	Status	COR	Supervisor / Commander	PCO	Specialist
1	FA2816-06-H-0001-0319	2013/03/31	INACTIVE	Cor130104, Auto	Supervisor130104, Auto	Pco130104, Auto	Contract Officer, Userid
2	N00140-02-C-N775	2014/03/07	ACTIVE	COR, Userid	Supervisor, Userid	Contract Officer, Userid	specialist s0512a, Userid
3	N00189-02-D-0042-1410	2014/03/07	ACTIVE	COR, Userid	Supervisor, Userid	Contract Officer, Userid	specialist s0512a, Userid
4	N00189-02-D-0042-1411	2013/12/31	ACTIVE	COR, Userid	Supervisor, Userid	Contract Officer, Userid	specialist s0512a, Userid
5	N00189-02-D-0042-1705	2013/03/31	INACTIVE	COR, Userid	Supervisor, Userid	Contract Officer, Userid	specialist s0512a, Userid
6	N62467-05-D-3137	2013/03/31	INACTIVE	COR, Userid	Supervisor, Userid	Contract Officer, Userid	Contract Officer, Userid
7	N62467-05-D-3137-0001	2013/03/31	INACTIVE	COR, Userid	Supervisor, Userid	Contract Officer, Userid	specialist s0512a, Userid
8	N62467-05-D-3137-0002	2013/03/31	INACTIVE	COR, Userid	Supervisor, Userid	Contract Officer, Userid	Pco130104, Auto
9	N62467-05-D-3137-0003	2013/03/31	INACTIVE	COR, Userid	Supervisor, Userid	Contract Officer, Userid	Pco130104, Auto
10	N68688-13-W-0412	2014/04/30	ACTIVE	COR, Userid	Supervisor, Userid	Contract Officer, Userid	specialist s0512a, Userid

Welcome to Wide Area Workflow!
Please start by selecting one of the button links from the menu above.

Government and Government Support Contractor Messages

(2012-NOV-20) System: [WAWF/EDA](#) Subject: [WAWF and EDA All users](#) *Message For: All Users*

Test of all users inside logon for WAWF and EDA

(2012-NOV-20) System: [EDA](#)

Test of government for EDA, O

(2012-NOV-20) System: [All](#) Subject: [Test of all users](#) *Message For: All Users*

Test of all users

(2012-SEP-14) System: [WAWF](#) Subject: [Availability](#) *Action Required! Critical! Message For: All Users*

This concludes the demonstration of a Contracting Officer adding Contracting Centers to their CORT profile and a Contracting Officer reviewing, approving, rejecting and cancelling a nomination record.