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Welcome to Wide Area Workflow!

Please start by selecting one of the links from the menu above.

WARNING!

- If using a word processor program (i.e. Microsoft Word, WordPerfect, Microsoft WordPad, Microsoft Write, etc.) to create FTP files, EDI files, or to cut-and-paste text field data into the WAWF Web application, then the text must first be cut/copied out of the word processor program and pasted into Microsoft Notepad, or another ASCII text editor and saved in the text editor, before sending the data to WAWF. This converts the text to text-only format and removes control characters that contain formatting information.
- Please DO NOT use the browser BACK BUTTON within the WAWF application.
- The use of the browser's BACK BUTTON is not supported within the WAWF application when completing electronic forms.
- Use of this button will cause the loss of data not yet saved to the server.
- Where they exist, use the PREVIOUS or RETURN buttons to return to a previous page within the WAWF application.
- In data capture and when reviewing documents, you may move from tab to tab to work with the various information categories, e.g., Document Header, Addresses, Comments, Line Items, etc.



This presentation will demonstrate a Local Processing Officer (LPO) certifying a Cost Voucher.

This presentation contains Audio narrative. Please adjust your volume accordingly.

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 - Items, etc.

- Certification Folder
- History Folder by DoDAAC
- History Folder by User
- Discount Folder
- Hold Folder
- Recall - Action Required Folder
- Pure Edge Folder
- View Only Folder
- View Only Pure Edge Folder

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may move from tab to tab to work with the various information categories, e.g., Document Header, Addresses, Comments, Line

The LPO selects the Certification Folder from the Local Processing Office menu option.

Help

Search Criteria - LPO Certification Folder

FOUO - Privacy Sensitive:

Privacy Act Statement - This information is protected under the Privacy Act of 1974 and shall be handled as "FOR OFFICIAL USE ONLY." Violations may be punishable by fines, imprisonment, or both.

The Search Criteria page is displayed. This page will allow the LPO to search for the documents in the LPO Certification Folder.

DoDAAC *

Contract Number

Delivery Order

Vendor (Payee) / Vendor (Payee) Extension

Ship From / Ship From Extension

Shipment No.

Invoice Number

SSN / Confirm SSN

Tax Id (EIN)

Type Document

Status

Create / Update Date (YYYY/MM/DD)

Create / Update Date End (YYYY/MM/DD)

Acceptance Date (YYYY/MM/DD)

Acceptance Date End (YYYY/MM/DD)

Invoice Received Date (YYYY/MM/DD)

Invoice Received Date End (YYYY/MM/DD)

Estimated Delivery Date (YYYY/MM/DD)

Estimated Delivery Date End (YYYY/MM/DD)

DoDAAC *

FA3030

The DoDAAC field is the only mandatory field.



Contract Number

Delivery Order

Vendor (Payee) / Vendor (Payee) Extension

Ship From / Ship From Extension

Shipment No.

Invoice Number

SSN / Confirm SSN

Tax Id (EIN)

Type Document

All Documents

Status

All Documents

Create / Update Date (YYYY/MM/DD)

2010/12/25

Create / Update Date End (YYYY/MM/DD)

2011/01/24

Acceptance Date (YYYY/MM/DD)

Acceptance Date End (YYYY/MM/DD)

Invoice Received Date (YYYY/MM/DD)

In

The LPO can use the Result Columns drop down list to choose to display only certain columns of data on the Results page.

Estimated Delivery Date (YYYY/MM/DD)

E

Result Size / Result Font

20 items 13px

Result Columns

- Shipment and Invoice Columns
- Shipment and Invoice Columns
- Shipment and Invoice Columns (without dates)
- Shipment Columns
- Shipment Columns (without dates)
- Invoice Columns
- Invoice Columns (without dates)

Submit

Help

DoDAAC *
FA3030

Contract Number

Delivery Order
WBTA

Vendor (Payee) / Vendor (Payee) Extension

Ship From / Ship From Extension

Shipment No.

Invoice Number

SSN / Confirm SSN

Tax Id (EIN)

Type Document
All Documents

Status
All Documents

Create / Update Date (YYYY/MM/DD)
2010/12/25

Create / Update Date End (YYYY/MM/DD)
2011/01/24

Acceptance Date (YYYY/MM/DD)

Acceptance Date End (YYYY/MM/DD)

Invoice Received Date (YYYY/MM/DD)

Invoice Received Date End (YYYY/MM/DD)

Estimated Delivery Date (YYYY/MM/DD)

Estimated Delivery Date End (YYYY/MM/DD)

Result Size / Result Font
20 items 13px

Result Columns
Invoice Columns

The LPO clicks the Submit button after entering the select criteria.

Submit **Help**

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LPO Certification Folder for 'FA3030' (8 items, sorted by Invoice Received Date)

Item	Type	Vendor (Payee)	Contract Number	Delivery Order	Invoice Number	Submitted	Received↑	Status	Purge	Hold	Amount
1	Invoice	493R2	N45924WBTA111	WBTA	INV1030	2011-01-20	2011-01-20	Submitted		H	\$250,750.00
2	Invoice	493R2	N45924WBTA111	WBTA	INV1031	2011-01-20	2011-01-20	Submitted		H	\$2,500.00
3	Invoice	493R2	N45924WBTA111	WBTA	S0512A	2011-01-20	2011-01-20	Submitted		H	\$2,500.00
4	Performance Payment	493R2	N45924WBTA125	WBTA	PBPB154	2010-12-23	D2010-12-23	Pre-Certified		H	\$31,948.40
5	Invoice 2in1	493R2	HQ0303WBTA111	WBTA	INV1229	2011-01-14	D2011-01-14	Accepted		H	\$108.08
6	Invoice	493R2	N45924WBTA111	WBTA	INV0530	2011-01-19	D2011-01-19	Submitted		H	\$123.01
7	Invoice 2in1	493R2	N45924WBTA111	WBTA	INV1229	2011-01-14	D2011-01-14	Pre-Certified		H	\$127.45
8	CV-Interim	493R2	N45924WBTA111	WBTA	CVN326	2011-01-20	D2011-01-20	Pre-Certified		H	\$3,561.65

The LPO Certification Folder page is displayed. This page contains a list of documents that match the selection criteria.

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LPO Certification Folder for 'FA3030' (8 items, sorted by Invoice Received Date)

Item	Type	Vendor (Payee)	Contract Number	Delivery Order	Invoice Number	Submitted	Received↑	Status	Purge	Hold	Amount
1	Invoice	493R2	N45924WBTA111	WBTA	INV1030	2011-01-20	2011-01-20	Submitted		H	\$250,750.00
2	Invoice	493R2	N45924WBTA111	WBTA	INV1031	2011-01-20	2011-01-20	Submitted		H	\$2,500.00
3	Invoice	493R2	N45924WBTA111	WBTA	S0512A	2011-01-20	2011-01-20	Submitted		H	\$2,500.00
4	Performance Payment	493R2	N45924WBTA125	WBTA	PBPB154	2010-12-23	D2010-12-23	Pre-Certified		H	\$31,948.40
5	Invoice 2in1	493R2	HQ0303WBTA111	WBTA	INV1229	2011-01-14	D2011-01-14	Accepted		H	\$108.08
6	Invoice	493R2	N45924WBTA111	WBTA	INV0530	2011-01-19	D2011-01-19	Submitted		H	\$123.01
7	Invoice 2in1	493R2	N45924WBTA111	WBTA	INV1229	2011-01-14	D2011-01-14	Pre-Certified		H	\$127.45
8	CV-Interim	493R2	N45924WBTA111	WBTA	CVN326	2011-01-20	D2011-01-20	Pre-Certified		H	\$3,561.65

The LPO can select a document to review by clicking the Cost Voucher Invoice Number link for the appropriate document.

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Local Processing Office - Cost Voucher (Interim)

Header Line Item ACRNs LLA Addresses Misc. Info Preview Document

Contract Number	Delivery Order	Issue Date	Shipbuilding
N45924WBTA111	WBTA		N
Voucher Number	Voucher Date	Final Voucher	Invoice Received Date
CVN326	2011/01/20	N	2011/01/20
Vendor Invoice Number	Service Start Date	Service End Date	
V456156108	2011/01/02	2011/01/20	
Task Order	Bill of Lading Number	Bill of Lading Type	

Discounts	
5 % 15 Days	

The Header page is displayed when the LPO opens the Cost Voucher.

Summary of Detail Level Information	
2 CLIN/SLIN(s)	\$ 3,511.65
1 Miscellaneous Amount(s)	\$ 50.00
Document Total:	\$ 3,561.65

Routing Information

Role	Location Code	Extension	Name
Payee	493R2		COMERICA INCORPORATED
Pay Official	N45924		DEFENSE FINANCE AND ACCOUNTING SERV
Admin	S0512A		DCMA LOS ANGELES
DCAA Auditor	HAA001		NORTHROP GRUMMAN ESSD
Service Approver	FA3030		FA3030 17 CONS CC
LPO	FA3030		FA3030 17 CONS CC

ACTION BY: HAA001

Recommend Provisional Payment

Service Approver

FA3030

FA3030 17 CONS CC

LPO

FA3030

FA3030 17 CONS CC

ACTION BY: HAA001

- Recommend Provisional Payment
- Recommend Cost Suspension or Disallowance
 - Suspended
 - Disallowed
 - Net Amount Approved
- Recommend Rejection

ACTION BY: HAA001

- Approved for Provisional Payment
- Cost Suspension or Disallowance
 - Suspended
 - Disallowed
 - Net Amount Approved
- Reject to Initiator

Signature Date
2011/01/20

Norma rice_govt

Signature Of Authorized Government Representative

ACTION BY: Local Processing Officer Reviewer

- Recommend Document Certified
- Recommend Document Rejected

ACTION BY: FA3030 *

- Document Certified
- Document Rejected

The LPO can save an incomplete document by clicking the Save Draft Document button. The Save and Continue functionality allows the user to save the document in its current state and either continue working on it, or come back to it at a later time.

have been received, inspected, and accepted.

Signature

ized Government Representative



Service Approver

FA3030

FA3030 17 CONS CC

LPO

FA3030

FA3030 17 CONS CC

ACTION BY: HAA001

- Recommend Provisional Payment
- Recommend Cost Suspension or Disallowance
 - Suspended
 - Disallowed
 - Net Amount Approved
- Recommend Rejection

ACTION BY: HAA001

- Approved for Provisional Payment
- Cost Suspension or Disallowance
 - Suspended
 - Disallowed
 - Net Amount Approved
- Reject to Initiator

Signature Date
2011/01/20

Norma rice_govt

Signature Of Authorized Government Representative

ACTION BY: Local Processing Officer Reviewer

- Recommend Document Certified
- Recommend Document Rejected

The LPO can Certify or Reject the document.
Note: Comments are mandatory when Rejecting.

ACTION BY: FA3030 *

- Document Certified
- Document Rejected

I certify that the goods/services have been received, inspected, and accepted.

Signature Date

YYYY/MM/DD 

Signature

Signature Of Authorized Government Representative

Submit

Save Draft Document

Previous

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Local Processing Office - Cost Voucher (Interim)

- Header
- Line Item
- ACRNs
- LLA
- Addresses
- Misc. Info
- Preview Document

Contract Number	Delivery Order	Issue Date	Shipbuilding
N45924WBTA111	WBTA		N
Voucher Number	Voucher Date	Final Voucher	Invoice Received Date
CVN326	2011/01/20	N	2011/01/20
Vendor Invoice Number		Service End Date	
V456156108		2011/01/20	
Task Order		Bill of Lading Type	

The LPO can navigate to the Line Item page by clicking the Line Item tab.

Discounts

5 % 15 Days

Summary of Detail Level Information

	Total
2 CLIN/SLIN(s)	\$ 3,511.65
1 Miscellaneous Amount(s)	\$ 50.00
Document Total:	\$ 3,561.65

Routing Information

Role	Location Code	Extension	Name
Payee	493R2		COMERICA INCORPORATED
Pay Official	N45924		DEFENSE FINANCE AND ACCOUNTING SERV
Admin	S0512A		DCMA LOS ANGELES
DCAA Auditor	HAA001		NORTHROP GRUMMAN ESSD
Service Approver	FA3030		FA3030 17 CONS CC
LPO	FA3030		FA3030 17 CONS CC

ACTION BY: HAA001

Recommend Provisional Payment

Local Processing Office - Cost Voucher (Interim)

- Header
- Line Item**
- ACRNs
- LLA
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- Preview Document

Contract Number	Delivery Order	Voucher Number	Voucher Date
N45924WBTA111	WBTA	CVN326	2011/01/20

All accounting information updates or entries need to be made on the LLA tab.

Total: \$3,561.65

Item No.	Stock Part No.	Type	Qty. Invoiced	Unit	Unit Price (\$)	Amount (\$)
1000	stock2031	B8	50	WE	50.00	2,500.00

AAI	SDN	ACRN
-----	-----	------

Description
test

The Line Item page is displayed. The LPO can review contents of the Line Item page.

Item No.	Stock Part No.	Type	Qty. Invoiced	Unit	Unit Price (\$)	Amount (\$)
1001	stokc0132	B8	5	WE	202.33	1,011.65

AAI	SDN	ACRN
-----	-----	------

Description
Vendor - Cost Voucher # 2

Item No.	Unit Price (\$)	Amount (\$)
B050	50.00	50.00

Description
CERTIFICATION CHARGE

Local Processing Office - Cost Voucher (Interim)

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Contract Number	Delivery Order	Voucher Number	Voucher Date
N45924WBTA111	WBTA	CVN326	2011/01/20

All accounting information updates or entries need to be made on the LLA tab.

Total: \$3,561.65

Item No.	Stock Part No.	Type	Qty. Invoiced	Unit	Unit Price (\$)	Amount (\$)
1000	stock2031	B8	50	WE	50.00	2,500.00
AAI						
Description						
test						

The LPO can navigate to the ACRN Worksheet by clicking the ACRN Worksheet tab.

Item No.	Stock Part No.	Type	Qty. Invoiced	Unit	Unit Price (\$)	Amount (\$)
1001	stokc0132	B8	5	WE	202.33	1,011.65
AAI						
SDN						
ACRN						
Description						
Vendor - Cost Voucher # 2						

Item No.	Unit Price (\$)	Amount (\$)
B050	50.00	50.00
Description		
CERTIFICATION CHARGE		

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Local Processing Office - Cost Voucher (Interim)

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Contract Number	Delivery Order	Voucher Number	Voucher Date
N45924WBTA111	WBTA	CVN326	2011/01/20

All accounting information updates or entries need to be made on the LLA tab.

Document Total (\$)	Approved Total (\$)	Difference (\$)
3,561.65	1,011.65	2,500.00

Item Number	CLIN Amount (\$)	ACRN Amount (\$)	Difference (\$)	Govt Approved Amount (\$)	CLIN Approved Amount (\$)	CLIN Approved Difference (\$)
1000	2,500.00	0.00	2,500.00	2,500.00		

The ACRN Worksheet page is displayed. The LPO can review the contents of the ACRN Worksheet page.

Item Number	CLIN Amount (\$)	ACRN Amount (\$)	Difference (\$)	CLIN Approved Difference (\$)	
1001	1,011.65	1,011.65		0.00	
		ACRN	Original Amount (\$)	ACRN Approved Amount (\$)	ACRN Difference (\$)
		WE	1,000.00	1,000.00	0.00
		ACRN	Original Amount (\$)	ACRN Approved Amount (\$)	ACRN Difference (\$)
		34	11.65	11.65	0.00

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Header Line Item ACRNs **LLA** Addresses Misc. Info Preview Document

Contract Number	Delivery Order	Voucher Number	Voucher Date
N45924WBTA111	WBTA	CVN326	2011/01/20

All accounting information updates or entries need to be made on the LLA tab.

Document Total (\$)	Approved Total (\$)	Difference (\$)
3,561.65	1,011.65	2,500.00

Item Number	CLIN Amount (\$)	ACRN Amount (\$)	Difference (\$)	Govt Approved Amount (\$)	CLIN Approved Amount (\$)	CLIN Approved Difference (\$)
1000	2,500.00			2,500.00		

The LPO can navigate to the LLA page by clicking the LLA tab.

Item Number	CLIN Amount (\$)	ACRN Amount (\$)	Difference (\$)	Govt Approved Amount (\$)	CLIN Approved Amount (\$)	CLIN Approved Difference (\$)
1001	1,011.65	1,011.65	0.00	1,011.65	1,011.65	0.00

ACRN	Original Amount (\$)	ACRN Approved Amount (\$)	ACRN Difference (\$)
WE	1,000.00	1,000.00	0.00
ACRN	Original Amount (\$)	ACRN Approved Amount (\$)	ACRN Difference (\$)
34	11.65	11.65	0.00

Save Draft Document Help

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Contract Number	Delivery Order	Voucher Number	Voucher Date
N45924WBTA111	WBTA	CVN326	2011/01/20

An LLOA is required per CLIN/SLIN. The ACRN, SDN, and Agency Accounting Id (AAA) fields are MANDATORY per CLIN/SLIN on this page - the ACRN and SDN on the document will not be forwarded to ONE-PAY. The document cannot be certified for a lesser amount when miscellaneous allowances, fees, or taxes are present on an invoice or combo document.

[+] Populate All

LLA Level

Line Level

The LPO is responsible for entering accounting data on the Long Line of Accounting (LLA) tab if the document is being submitted to the Navy One-Pay Entitlement System.

Item Number	Amount										
1000	2,500.00										
<table border="1"> <thead> <tr> <th>Document Record Reference ID *</th> <th>Agency Accounting ID *</th> <th>ACRN *</th> <th>Amount</th> <th>Approved Amount *</th> </tr> </thead> <tbody> <tr> <td><input type="text"/></td> <td><input type="text"/></td> <td><input type="text"/></td> <td>0.00</td> <td><input type="text"/></td> </tr> </tbody> </table>	Document Record Reference ID *	Agency Accounting ID *	ACRN *	Amount	Approved Amount *	<input type="text"/>	<input type="text"/>	<input type="text"/>	0.00	<input type="text"/>	
Document Record Reference ID *	Agency Accounting ID *	ACRN *	Amount	Approved Amount *							
<input type="text"/>	<input type="text"/>	<input type="text"/>	0.00	<input type="text"/>							

[+] Optional LLA Fields

Item Number	CLIN Amount										
1001	1,011.65										
<table border="1"> <thead> <tr> <th>Document Record Reference ID *</th> <th>Agency Accounting ID *</th> <th>ACRN *</th> <th>Amount</th> <th>Approved Amount *</th> </tr> </thead> <tbody> <tr> <td><input type="text"/></td> <td><input type="text"/></td> <td><input type="text"/></td> <td>0.00</td> <td><input type="text"/></td> </tr> </tbody> </table>	Document Record Reference ID *	Agency Accounting ID *	ACRN *	Amount	Approved Amount *	<input type="text"/>	<input type="text"/>	<input type="text"/>	0.00	<input type="text"/>	
Document Record Reference ID *	Agency Accounting ID *	ACRN *	Amount	Approved Amount *							
<input type="text"/>	<input type="text"/>	<input type="text"/>	0.00	<input type="text"/>							

[+] Optional LLA Fields

- Save Draft Document
- Help

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Contract Number	Delivery Order	Voucher Number	Voucher Date
N45924WBTA111	WBTA	CVN326	2011/01/20

An LLOA is required per CLIN/SLIN. The ACRN, SDN, and Agency Accounting Id (AAA) fields are MANDATORY per CLIN/SLIN on this page - the ACRN and SDN on the document will not be forwarded to ONE-PAY. The document cannot be certified for a lesser amount when miscellaneous allowances, fees, or taxes are present on an invoice or combo document.

[+] Populate All

LLA Level
 Line Level

The Document Record Reference ID, Agency Accounting ID, ACRN and Approved Amount fields are mandatory.

Item Number	CLIN Amount
1000	2,500.00
Document Record Reference ID * <input type="text"/>	Agency Accounting ID * <input type="text"/>
ACRN * <input type="text"/>	Amount 0.00
Approved Amount * <input type="text"/>	

[+] Optional LLA Fields

Item Number	CLIN Amount
1001	1,011.65
Document Record Reference ID * <input type="text"/>	Agency Accounting ID * <input type="text"/>
ACRN * <input type="text"/>	Amount 0.00
Approved Amount * <input type="text"/>	

[+] Optional LLA Fields

- Save Draft Document
- Help

Local Processing Office - Cost Voucher (Interim)

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- Preview Document

Contract Number	Delivery Order	Voucher Number	Voucher Date
N45924WBTA111	WBTA	CVN326	2011/01/20

An LLOA is required per CLIN/SLIN. The ACRN, SDN, and Agency Accounting Id (AAA) fields are MANDATORY per CLIN/SLIN on this page - the ACRN and SDN on the document will not be forwarded to ONE-PAY. The document cannot be certified for a lesser amount when miscellaneous allowances, fees, or taxes are present on an invoice or combo document.

[+] Populate All

The LPO can enter the LLA data at either the Line Level or the ACRN Level.
Each Line Item can have only one ACRN when LLA data is entered at the Line Level.

- LLA Level**
- ACRN Level
- Line Level**
- ACRN Level



Item Number	CLIN Amount	Actions
1000	2,500.00	Add ACRN

ACRN	Actions
RR	Delete ACRN

ACRN *	Amount	Approved Amount *
RR		2,000.00

[+] Optional LLA Fields

The LPO can click the Optional LLA Fields link to enter the optional LLA data at the Line Level or the ACRN Level.

ACRN	Actions
W1	Delete ACRN

ACRN *	Amount	Approved Amount *
W1	0	500.00

[+] Optional LLA Fields

Item Number	CLIN Amount	Actions
1001	1,011.65	Add ACRN

Contract Number	Delivery Order	Voucher Number	Voucher Date
N45924WBTA111	WBTA	CVN326	2011/01/20

An LLOA is required per CLIN/SLIN. The ACRN, SDN, and Agency Accounting Id (AAA) fields are MANDATORY per CLIN/SLIN on this page - the ACRN and SDN on the document will not be forwarded to ONE-PAY. The document cannot be certified for a lesser amount when miscellaneous allowances, fees, or taxes are present on an invoice or combo document.

[+] Populate All

LLA Level

ACRN Level



ACRN Level will present a Long Line of Accounting information for each ACRN

Item Number	CLIN Amount	Actions
1000	2,500.00	Add ACRN
Document Record Reference ID * <input type="text" value="SDN789456100504"/>		Agency Accounting ID * <input type="text" value="045924"/>
ACRN <input type="text" value="RR"/>		Actions Delete ACRN
ACRN *	Amount	Approved Amount *
<input type="text" value="RR"/>	0.00	<input type="text" value="2,000.00"/>

[+] Optional LLA Fields

Item Number	CLIN Amount	Actions
1001	1,011.65	Add ACRN
Document Record Reference ID * <input type="text" value="SDN2132018561"/>		Agency Accounting ID * <input type="text" value="062649"/>
ACRN <input type="text" value="ER"/>		Actions Delete ACRN
ACRN *	Amount	Approved Amount *
<input type="text" value="ER"/>	0.00	<input type="text" value="1,011.65"/>

[+] Optional LLA Fields

Contract Number	Delivery Order	Voucher Number	Voucher Date
N45924WBTA111	WBTA	CVN326	2011/01/20

An LLOA is required per CLIN/SLIN. The ACRN, SDN, and Agency Accounting Id (AAA) fields are MANDATORY per CLIN/SLIN on this page - the ACRN and SDN on the document will not be forwarded to ONE-PAY. The document cannot be certified for a lesser amount when miscellaneous allowances, fees, or taxes are present on an invoice or combo document.

[\[+\] Populate All](#)

LLA Level

ACRN Level

Item Number	CLIN Amount	Actions
1000	2,500.00	Add ACRN
<p>Document Record Reference ID * <input type="text" value="SDN789456100504"/></p>		
<p>ACRN</p>		
RR		Delete ACRN
ACRN *	Amount	Approved Amount *
<input type="text" value="RR"/>	0.00	<input type="text" value="2,000.00"/>
[+] Optional LLA Fields		

The LPO can add additional ACRNs by selecting the Add ACRN link.

Item Number	CLIN Amount	Actions
1001	1,011.65	Add ACRN
<p>Document Record Reference ID * <input type="text" value="SDN2132018561"/></p>		
<p>Agency Accounting ID * <input type="text" value="062649"/></p>		
ACRN		
ER		Delete ACRN
ACRN *	Amount	Approved Amount *
<input type="text" value="ER"/>	0.00	<input type="text" value="1,011.65"/>
[+] Optional LLA Fields		

Local Processing Office - Cost Voucher (Interim)

- Header
- Line Item
- ACRNs
- LLA**
- Addresses
- Misc. Info
- Preview Document

Contract Number	Delivery Order	Voucher Number	Voucher Date
N45924WBTA111	WBTA	CVN326	2011/01/20

An LLOA is required per CLIN/SLIN. The ACRN, SDN, and Agency Accounting Id (AAA) fields are MANDATORY per CLIN/SLIN on this page - the ACRN and SDN on the document will not be forwarded to ONE-PAY. The document cannot be certified for a lesser amount when miscellaneous allowances, fees, or taxes are present on an invoice or combo document.

[+] Populate All

LLA Level

ACRN Level ▾

The LPO enters the ACRN information and ensures the ACRN Approved Amounts balance with the Line Item Total.

Item Number	CLIN Amount	Actions
1000	2,500.00	Add ACRN

Document Record Reference ID * Agency Accounting ID *

ACRN	Amount	Approved Amount *	Actions
RR		2,000.00	Delete ACRN

ACRN *

[+] Optional LLA Fields

ACRN	Amount	Approved Amount *	Actions
W1	0	500.00	Delete ACRN

ACRN *

[+] Optional LLA Fields

Item Number	CLIN Amount	Actions
1001	1,011.65	Add ACRN

Local Processing Office - Cost Voucher (Interim)

- Header
- Line Item
- ACRNs
- LLA**
- Addresses
- Misc. Info
- Preview Document

Contract Number	Delivery Order	Voucher Number	Voucher Date
N45924WBTA111	WBTA	CVN326	2011/01/20

An LLOA is required per CLIN/SLIN. The ACRN, SDN, and Agency Accounting Id (AAA) fields are MANDATORY per CLIN/SLIN on this page - the ACRN and SDN on the document will not be forwarded to ONE-PAY. The document cannot be certified for a lesser amount when miscellaneous allowances, fees, or taxes are present on an invoice or combo document.

[\[+\] Populate All](#)

The LPO selects the Populate All link to enter all accounting data elements that will be used to fill or replace the LLA data fields for each Line Item or ACRN.

LLA Level
 ▾

Item Number	CLIN Amount	Actions
1000	2,500.00	Add ACRN
Document Record Reference ID * <input type="text" value="SDN12132051020"/>		Agency Accounting ID * <input type="text" value="045924"/>
ACRN		Actions
RR		Delete ACRN
ACRN *	Amount	Approved Amount *
<input type="text" value="RR"/>		<input type="text" value="2,000.00"/>
[+] Optional LLA Fields		
ACRN		Actions
W1		Delete ACRN
ACRN *	Amount	Approved Amount *
<input type="text" value="W1"/>	0	<input type="text" value="500.00"/>
[+] Optional LLA Fields		

Item Number	CLIN Amount	Actions
1001	1,011.65	Add ACRN

N45924WBTA111

WBTA

CVN326

2011/01/20

An LLOA is required per CLIN/SLIN. The ACRN, SDN, and Agency Accounting Id (AAA) fields are MANDATORY per CLIN/SLIN on this page - the ACRN and SDN on the document will not be forwarded to ONE-PAY. The document cannot be certified for a lesser amount when miscellaneous allowances, fees, or taxes are present on an invoice or combo document.

[\[-\] Populate All](#)

Document Record Reference ID <input type="text"/>	Agency Accounting ID <input type="text"/>	Accounting Classification Reference Number <input type="text"/>	
Agency Qualifier Code <input type="text"/>	Defense Agency Allocation Recipient <input type="text"/>	Cost Code <input type="text" value="5041532045641"/>	Department Indicator <input type="text"/>
Job/Work Order Code <input type="text"/>	Cost Allocation Code <input type="text"/>	Transfer from Department <input type="text" value="T4"/>	Sub-Allotment Recipient <input type="text" value="4"/>
Classification Code <input type="text"/>	Fiscal Year Indicator <input type="text"/>	Work Center Recipient <input type="text"/>	DoD Budget Accounting Classification Code <input type="text"/>
Basic Symbol Number <input type="text"/>	Major Reimbursement Source Code <input type="text"/>	Limit/Sub Head <input type="text" value="5049"/>	Reimbursement Source Code <input type="text"/>
Fund Code <input type="text" value="45"/>	Customer Indicator/MPC <input type="text" value="D5"/>	Fund Org Admin Code <input type="text" value="52"/>	Object Class <input type="text"/>
IFS Number <input type="text"/>	Allotment Serial Number <input type="text" value="5550E"/>	Government Public Sector ID <input type="text"/>	Transaction Type <input type="text"/>
Activity Address Code <input type="text"/>	Foreign Currency <input type="text" value="MEX"/>	Program Element Code <input type="text"/>	
FMS Case Number (1-3) <input type="text"/>	FMS Case Number (4-5) <input type="text"/>	FMS Case Number (6-8) <input type="text"/>	Project Task/Budget Subline <input type="text"/>
Special Interest/Program Cost <input type="text"/>			

The LPO enters the Accounting data required by the contract and selects the Populate All button to continue filling or replacing accounting data elements with those listed in the Populate All section.

Populate All

An LLOA is required per CLIN/SLIN. The ACRN, SDN, and Agency Accounting Id (AAA) fields are MANDATORY per CLIN/SLIN on this page - the ACRN and SDN on the document will not be forwarded to ONE-PAY. The document cannot be certified for a lesser amount when miscellaneous allowances, fees, or taxes are present on an invoice or combo document.

[\[-\] Populate All](#)

Document Record Reference ID <input type="text"/>	Agency Accounting ID <input type="text"/>	Accounting Classification Reference Number <input type="text"/>	
Agency Qualifier Code <input type="text"/>	Defense Agency Allocation Recipient <input type="text"/>	Cost Code <input type="text" value="5041532045641"/>	Department Indicator <input type="text"/>
Job/Work Order Code <input type="text"/>	Cost Allocation Code <input type="text"/>	Transfer from Department <input type="text" value="T4"/>	Sub-Allotment Recipient <input type="text" value="4"/>
Classification Code <input type="text"/>	Fiscal Year Indicator <input type="text"/>	Work Center Recipient <input type="text"/>	DoD Budget Accounting Classification Code <input type="text"/>
Basic Symbol Number <input type="text"/>	Major Reimbursement Source Code <input type="text"/>	Limit/S <input type="text" value="5040"/>	Reimbursement Source Code <input type="text"/>
Fund Code <input type="text" value="45"/>	Customer In <input type="text" value="D5"/>	<div data-bbox="1449 786 2014 930" style="border: 1px solid black; background-color: yellow; padding: 5px;">The LPO selects OK.</div>	
IFS Number <input type="text"/>	Allotment Se <input type="text" value="5550E"/>		
Activity Address Code <input type="text"/>	Foreign Currency Code <input type="text" value="MEX"/>	Program/ Planning Code <input type="text"/>	Program Element Code <input type="text"/>
FMS Case Number (1-3) <input type="text"/>	FMS Case Number (4-5) <input type="text"/>	FMS Case Number (6-8) <input type="text"/>	Project Task/Budget Subline <input type="text"/>
Special Interest/Program Cost <input type="text"/>			

Windows Internet Explorer ✖

 By selecting Populate All, all the data elements entered will be replaced with these fields. Are you sure you want to do this?

LLA Level

ACRN Level

Item Number	CLIN Amount	Actions
1000	2,500.00	Add ACRN
Document Record Reference ID *	Agency Accounting ID *	
<input type="text" value="SDN789456100504"/>	<input type="text" value="045924"/>	

ACRN	Actions
RR	Delete ACRN
ACRN *	Approved Amount *
<input type="text" value="RR"/>	<input type="text" value="2,000.00"/>

The data elements entered in the Populate All section of the LLA tab is now displayed for each ACRN.

[] Optional LLA Fields

Agency Qualifier Code	Defense Agency Allocation Recipient	Cost Code	Department Indicator
DD	<input type="text"/>	<input type="text" value="5041532045641"/>	<input type="text"/>
Job/Work Order Code	Cost Allocation Code	Transfer from Department	Sub-Allotment Recipient
<input type="text"/>	<input type="text"/>	<input type="text" value="T4"/>	<input type="text" value="4"/>
Classification Code	Fiscal Year Indicator	Work Center Recipient	DoD Budget Accounting Classification Code
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Basic Symbol Number	Major Reimbursement Source Code	Limit/Sub Head	Reimbursement Source Code
<input type="text"/>	<input type="text"/>	<input type="text" value="5049"/>	<input type="text"/>
Fund Code	Customer Indicator/MPC	Fund Org Admin Code	Object Class
<input type="text" value="45"/>	<input type="text" value="D5"/>	<input type="text" value="52"/>	<input type="text"/>
IFS Number	Allotment Serial Number	Government Public Sector ID	Transaction Type
<input type="text"/>	<input type="text" value="5550E"/>	<input type="text"/>	<input type="text"/>

Local Processing Office - Cost Voucher (Interim)

- Header
- Line Item
- ACRNs
- LLA
- Addresses**
- Misc. Info
- Preview Document

Contract Number	Delivery Order	Voucher Number	Voucher Date
N45924WBTA111	WBTA	CVN326	2011/01/20

An LLOA is required per CLIN/SLIN. The ACRN, SDN, and Agency Accounting Id (AAA) fields are MANDATORY per CLIN/SLIN on this page - the ACRN and SDN on the document will not be forwarded to ONE-PAY. The document cannot be certified for a lesser amount when miscellaneous allowances, fees, or taxes are present on an invoice or combo document.

[+] Populate All

LLA Level

ACRN Level ▾

The LPO can navigate to the Addresses page by clicking the Addresses tab.

Item Number	CLIN Amount	Actions
1000	2,500.00	Add ACRN
Document Record Reference ID *	Agency Accounting ID *	
<input type="text" value="SDN789456100504"/>	<input type="text" value="045924"/>	

ACRN	Amount	Approved Amount *	Actions
RR	0.00	<input type="text" value="2,000.00"/>	Delete ACRN

[+] Optional LLA Fields

ACRN	Amount	Approved Amount *	Actions
W4	0	<input type="text" value="500.00"/>	Delete ACRN

[+] Optional LLA Fields

Item Number	CLIN Amount	Actions
1001	1,011.65	Add ACRN

Local Processing Office - Cost Voucher (Interim)

- Header
- Line Item
- ACRNs
- LLA
- Addresses**
- Misc. Info
- Preview Document

Contract Number	Delivery Order	Voucher Number	Voucher Date
N45924WBTA111	WBTA	CVN326	2011/01/20

Prime Contractor	
CAGE Code	Extension
493R2	
Activity Name 1	
COMERICA INCORPORATED	

Administered By
DoDAAC
S0512A
Activity Name 1
DCMA LOS ANGELES

The Addresses page is displayed. The LPO can review the contents of the Addresses page.

Address 1		
1717 MAIN ST		
Address 2		
Address 3		
Address 4		
City	State	Zip
DALLAS	TX	752014612
Country	Military Location Description	
USA		

Address 1		
16111 PLUMMER STREET		
Address 2		
BLDG 10 2ND FLOOR		
Address 3		
Address 4		
SEPULVEDA CA 91343		
City	State	Zip
Country	Military Location Description	

DCAA Auditor	
DoDAAC	Extension

Service Approver	
DoDAAC	Extension

Local Processing Office - Cost Voucher (Interim)

- Header
- Line Item
- ACRNs
- LLA
- Addresses
- Misc. Info
- Preview Document

Contract Number	Delivery Order	Voucher Number	Voucher Date
N45924WBTA111	WBTA	CVN326	2011/01/20

Prime Contractor		
CAGE Code	Extension	
493R2		
Activity Name 1		
COMERICA INCORPORATED		
Activity Name 2		
Activity Name 3		
Address 1		
1717 MAIN ST		
Address 2		
Address 3		
Address 4		
City	State	Zip
DALLAS	TX	752014612
Country	Military Location Description	
USA		

Administered By		
DoDAAC		
Activity Name 1		
LOS ANGELES		
Activity Name 2		
Activity Name 3		
Address 1		
16111 PLUMMER STREET		
Address 2		
BLDG 10 2ND FLOOR		
Address 3		
Address 4		
SEPULVEDA CA 91343		
City	State	Zip
Country	Military Location Description	

The LPO can navigate to the Misc. Info page by clicking the Misc. Info tab.

DCAA Auditor	
DoDAAC	Extension

Service Approver	
DoDAAC	Extension

Local Processing Office - Cost Voucher (Interim)

- Header
- Line Item
- ACRNs
- LLA
- Addresses
- Misc. Info
- Preview Document

Contract Number	Delivery Order	Voucher Number	Voucher Date
N45924WBTA111	WBTA	CVN326	2011/01/20

Initiator

Name: norma_rice_vendor	Date of Action / IRD: 2011/01/20 1525 EST / 2011/01/20		
Email: nrice@caci.com	Title: Vendor	Action(s): [Submitted, Web, Stand Alone]	
Org Email: nrice@caci.com			
Attachments: Attachment_for_WAWF.doc			
Comments: Vendor - Cost Voucher			

The Misc. Info page is displayed. The LPO can review the contents of the Misc. Info page.

The LPO can click the View Attachment link to view attachments added by previous users.

[View Attachment](#)

Reviewer

Name: Norma_rice_govt	Date of Action: 2011/01/20 1528 EST	Phone #: 904-596-7000	DSN:
Email: nrice@caci.com	Title: Govt	Action(s): [In Process]	
Org Email:			
Attachments:			
Comments:			

Approver

Name: Norma_rice_govt	Date of Action: 2011/01/20 1529 EST	Phone #: 904-596-7000	DSN:
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Approver

Name:	Date of Action:	Phone #:	DSN:
Norma rice_govt	2011/01/20 1529 EST	904-596-7000	
Email:		Title:	Action(s):
nrice@caci.com		Govt	[Approved]
Org Email:			
Attachments:			
Comments:			

Local Processing Official Reviewer

Name:	Date of Action:	Phone #:	DSN:
norma rice_govt	2011/01/20 1612 EST	555-555-LPO	
Email:		Title:	Action(s):
nrice@caci.com		LPO	[Pre-Certified]
Org Email:			
Attachments:			
Comments:			

Local Processing Official

Name:	Date of Action:	Phone #:	DSN:
norma rice_govt	2011/01/24 1344 EST	555-555-LPO	
Email:		Title:	Action(s):
nrice@caci.com		LPO	
Org Email:			
nrice@caci.com			
Attachments:			
Comments:			

Attachments can be added on the Misc. Info page by clicking the Add Attachments link.



[Add Attachments](#)

Local Processing Office - Cost Voucher (Interim)

Form - Attachments

WARNING: Wide Area Workflow (WAWF) is designated for Sensitive Unclassified information ONLY. Do NOT enter classified information in this system.

There is an attachment size limit of 3MB, attachments over this size will be rejected.

The LPO clicks the Browse button to locate the file that is to be attached.

Logon Date : 2011/01/24 13:41:25 EST Last Accessed Date : 2011/01/24 13:50:03 EST

[Security & Privacy](#) [Accessibility](#) [Vendor Customer Support](#) [Government Customer Support](#) [FAQ](#) [Site Index](#)

Local Processing Office - Cost Voucher (Interim)

Form - At

WARNING
Do NOT e

There is an e

Choose file [?] [X]

Look in: Attachments

- Attachment_for_WAWF.doc
- Attach.txt

My Recent Documents

Desktop

My Documents

My Computer

My Network Places

File name: Attachment_for_WAWF.doc

Files of type: All Files (*.*)

Open Cancel

Information ONLY.

The LPO clicks the Open button after the file is selected.

[User](#) [Government](#) [Documentation](#) [Lookup](#) [Logout](#)

Local Processing Office - Cost Voucher (Interim)

Form - Attachments

WARNING: Wide Area Workflow (WAWF) is designated for Sensitive Unclassified information ONLY. Do NOT enter classified information in this system.

There is an attachment size limit of 3MB, attachments over this size will be rejected.

C:\Documents and Settings\Inric

The LPO clicks the Upload button to attach the selected document.

Logon Date : 2011/01/24 13:41:25 EST Last Accessed Date : 2011/01/24 13:50:03 EST

[Security & Privacy](#) [Accessibility](#) [Vendor Customer Support](#) [Government Customer Support](#) [FAQ](#) [Site Index](#)

Email:	Title:	Action(s):
nrice@caci.com	Govt	[Approved]
Org Email:		
Attachments:		
Comments:		

Local Processing Official Reviewer

Name:	Date of Action:	Phone #:	DSN:
norma rice_govt	2011/01/20 1612 EST	555-555-LPO	
Email:	Title:	Action(s):	
nrice@caci.com	LPO	[Pre-Certified]	
Org Email:			
Attachments:			
Comments:			

Local Processing Official

Name:	Date of Action:	Phone #:	DSN:
norma rice_govt	2011/01/24 1344 EST	555-555-LPO	
Email:	Title:	Action(s):	
nrice@caci.com	LPO		
Org Email:			
nrice@caci.com			
Attachments:			
Attachment_for_WAWF.doc		View Attachment	Delete Attachment
Add Attachments			
Comments:			



The attachment is now saved on the document.

Email:	Title:	Action(s):
nrice@caci.com	Govt	[Approved]
Org Email:		
Attachments:		
Comments:		

Local Processing Official Reviewer

Name:	Date of Action:	Phone #:	DSN:
norma rice_govt	2011/01/20 1612 EST	555-555-LPO	
Email:	Title:	Action(s):	
nrice@caci.com	LPO	[Pre-Certified]	
Org Email:			
Attachments:			
Comments:			

Local Processing Official

Name:	Date of Action:	Phone #:	DSN:
norma rice_govt	2011/01/24 1344 EST	555-555-LPO	
Email:	Title:	Action(s):	
nrice@caci.com	LPO		
Org Email:			
nrice@caci.com			
Attachments:			
Attachment_for_WAWF.doc		View Attachment	Delete Attachment
Add Attachments			
Comments:			



To add another attachment, the LPO can click the Add Attachments link and repeat the process.

Email:	Title:	Action(s):
nrice@caci.com	Govt	[Approved]
Org Email:		
Attachments:		
Comments:		

Local Processing Official Reviewer

Name:	Date of Action:	Phone #:	DSN:
norma rice_govt	2011/01/20 1612 EST	555-555-LPO	
Email:	Title:	Action(s):	
nrice@caci.com	LPO	[Pre-Certified]	
Org Email:			
Attachments:			
Comments:			

Local Processing Official

Name:	Date of Action:	Title:	Action(s):
norma rice_govt	2011/01/24 1344 EST	LPO	
Email:			
nrice@caci.com			
Org Email:			
nrice@caci.com			
Attachments:			
Attachment_for_WAWF.doc		View Attachment Add Attachments	Delete Attachment
Comments:			

The attachment can be viewed or deleted by clicking the View Attachment or Delete Attachment links.



nrice@caci.com

Govt

[Approved]

Org Email:

Attachments:

Comments:

Local Processing Official Reviewer

Name:	Date of Action:	Phone #:	DSN:
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norma rice_govt	2011/01/20 1612 EST	555-555-LPO	
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Email:	Title:	Action(s):
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nrice@caci.com	LPO	[Pre-Certified]
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Org Email:

Attachments:

Comments:

Local Processing Official

Name:	Date of Action:	Phone #:	DSN:
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norma rice_govt	2011/01/24 1344 EST	555-555-LPO	
-----------------	---------------------	-------------	--

Email:	Title:	Action(s):
--------	--------	------------

nrice@caci.com	LPO	
----------------	-----	--

Org Email:

nrice@caci.com

Attachments:

Attachment_for_WAWF.doc

Comments:

Local Processing Office - Cost Voucher (Interim)

The Comments Section allows the LPO to enter comments for the Cost Voucher.

Note: Comments are mandatory when Rejecting.

Local Processing Office - Cost Voucher (Interim)

- Header
- Line Item
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- LLA
- Addresses
- Misc. Info
- Preview Document**

Contract Number	Delivery Order	Voucher Number	Voucher Date
N45924WBTA111	WBTA	CVN326	2011/01/20

The LPO clicks the Preview Document tab to View the entire document.

Initiator

Name: norma_rice_vendor	Date of Action / IRD: 2011/01/20 1525 EST / 2011/01/20	Phone #: 11
Email: nrice@caci.com	Title: Vendor	Action(s): [Submitted, Web, Stand Alone]
Org Email: nrice@caci.com		
Attachments: Attachment_for_WAWF.doc View Attachment		
Comments: Vendor - Cost Voucher		

Reviewer

Name: Norma_rice_govt	Date of Action: 2011/01/20 1528 EST	Phone #: 904-596-7000	DSN:
Email: nrice@caci.com	Title: Govt	Action(s): [In Process]	
Org Email:			
Attachments:			
Comments:			

Approver

Name: Norma_rice_govt	Date of Action: 2011/01/20 1529 EST	Phone #: 904-596-7000	DSN:
Comments:			

Local Processing Office - Cost Voucher (Interim)

- Header
- Line Item
- ACRNs
- LLA
- Addresses
- Misc. Info
- Preview Document**

Expand All Collapse All

[-] Document Information

Contract Number	Delivery Order	Issue	
N45924WBTA111	WBTA		
Voucher Number	Voucher Date	Final	
CVN326	2011/01/20	N	2011/01/20
Vendor Invoice Number	Service Start Date	Service End Date	
V456156108	2011/01/02	2011/01/20	
Task Order	Bill of Lading Number	Bill of Lading Type	

The Preview Document page is now displayed. The Preview Document page provides a full representation of the document. The LPO can scroll the contents of tab to review the document.

Discounts

5 % 15 Days

Summary of Detail Level Information	Total
2 CLIN/SLIN(s)	\$ 3,511.65
1 Miscellaneous Amount(s)	\$ 50.00
Document Total:	\$ 3,561.65

[-] Line Item Information

Item No.	Stock Part No.	Type	Qty. Invoiced	Unit	Unit Price (\$)	Amount (\$)
1000	stock2031	B8	50	WE	50.00	2,500.00
	AAI		SDN	ACRN		
	Description					

Total: \$3,561.65

Local Processing Office - Cost Voucher (Interim)

- Header
- Line Item
- ACRNs
- LLA
- Addresses
- Misc. Info
- Preview Document**

Expand All Collapse All

[-] Document Information

Contract Number	Delivery Order	Issue
N45924WBTA111	WBTA	
Voucher Number	Voucher Date	Final Y
CVN326	2011/01/20	N 2011/01/20
Vendor Invoice Number	Service Start Date	Service End Date
V456156108	2011/01/02	2011/01/20
Task Order	Bill of Lading Number	Bill

The Preview Document page is now displayed. The Preview Document page provides a full representation of the document. The LPO can scroll the contents of tab to review the document.

If the LPO notices an inaccuracy after reviewing the invoice information, the LPO can return to the appropriate tab to correct the information.

Discounts
5 % 15 Days

Summary of Detail Level Information	Total
2 CLIN/SLIN(s)	\$ 3,511.65
1 Miscellaneous Amount(s)	\$ 50.00
Document Total:	\$ 3,561.65

[-] Line Item Information

Item No.	Stock Part No.	Type	Qty. Invoiced	Unit	Unit Price (\$)	Amount (\$)
1000	stock2031	B8	50	WE	50.00	2,500.00
	AAI		SDN	ACRN		
	Description					

Total: \$3,561.65

Local Processing Office - Cost Voucher (Interim)

- Header
- Line Item
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- LLA
- Addresses
- Misc. Info
- Preview Document

Expand All Collapse All

[+] Document Information

The LPO can expand all document sections by clicking the Expand All link. The LPO can collapse the contents of the tab by clicking the Collapse All link.

Contract Number	Delivery	Shipbuilding	
N45924WBTA111	WBTA	N	
Voucher Number	Voucher Date	Final Voucher	Invoice Received Date
CVN326	2011/01/20	N	2011/01/20
Vendor Invoice Number	Service Start Date	Service End Date	
V456156108	2011/01/02	2011/01/20	
Task Order	Bill of Lading Number	Bill of Lading Type	

Discounts

5 % 15 Days

Summary of Detail Level Information

	Total
2 CLIN/SLIN(s)	\$ 3,511.65
1 Miscellaneous Amount(s)	\$ 50.00
Document Total:	\$ 3,561.65

[+] Line Item Information

Item No.	Stock Part No.	Type	Qty. Invoiced	Unit	Unit Price (\$)	Amount (\$)
1000	stock2031	B8	50	WE	50.00	2,500.00
	AAI		SDN	ACRN		
	Description					

Total: \$3,561.65

Local Processing Office - Cost Voucher (Interim)

- Header
- Line Item
- ACRNs
- LLA
- Addresses
- Misc. Info
- Preview Document

Expand All Collapse All

- [+] Document Information
- [+] Line Item Information
- [+] ACRN Information
- [+] LLA Information
- [+] Address Information
- [+] Misc Information
- [+] Workflow Information

The LPO can expand and collapse individual headers by clicking on the section headers.

- Save Draft Document
- Help

Local Processing Office - Cost Voucher (Interim)

- Header
- Line Item
- ACRNs
- LLA
- Addresses
- Misc. Info
- Preview Document

Expand All Collapse All

The LPO can navigate back to the Header page by clicking the Header tab.

[-] Document Information

Contract Number		Contract Date		Shipbuilding
N45924WBTA111	WBTA			N
Voucher Number	Voucher Date	Final Voucher	Invoice Received Date	
CVN326	2011/01/20	N	2011/01/20	
Vendor Invoice Number	Service Start Date	Service End Date		
V456156108	2011/01/02	2011/01/20		
Task Order	Bill of Lading Number	Bill of Lading Type		

Discounts

5 % 15 Days

Summary of Detail Level Information

2 CLIN/SLIN(s)	Total	\$ 3,511.65
1 Miscellaneous Amount(s)		\$ 50.00
Document Total:		\$ 3,561.65

[+] Line Item Information

[+] ACRN Information

[+] LLA Information

[+] Address Information

[+] Misc Information

ACTION BY: HAA001

- Recommend Provisional Payment
- Recommend Cost Suspension or Disallowance
 - Suspended
 - Disallowed
 - Net Amount Approved
- Recommend Rejection

ACTION BY: HAA001

- Approved for Provisional Payment
- Cost Suspension or Disallowance
 - Suspended
 - Disallowed
 - Net Amount Approved
- Reject to Initiator

Signature Date

The Header page is displayed.

Norma rice_govt

Signature Of Authorized Government Representative

ACTION BY: Local Processing Officer Reviewer

- Recommend Document Certified
- Recommend Document Rejected

ACTION BY: FA3030 *

- Document Certified
- Document Rejected

Signature Date

YYYY/MM/DD 

I certify that the goods/services have been received, inspected, and accepted.

Signature

Signature Of Authorized Government Representative

Submit

Save Draft Document

Previous

Help

ACTION BY: HAA001

- Recommend Provisional Payment
- Recommend Cost Suspension or Disallowance
 - Suspended
 - Disallowed
 - Net Amount Approved
- Recommend Rejection

ACTION BY: HAA001

- Approved for Provisional Payment
- Cost Suspension or Disallowance
 - Suspended
 - Disallowed
 - Net Amount Approved
- Reject to Initiator

Signature Date
2011/01/20

Norma rice_govt

Signature Of Authorized Government Representative

ACTION BY: Local Processing Officer Reviewer

- Recommend Document Certified
- Recommend Document Rejected

The LPO selects Document Certified and enters the Signature Date.

ACTION BY: FA3030 *

- Document Certified
- Document Rejected

Signature Date

2011/01/24 

I certify that the goods/services have been received, inspected, and accepted.

Signature

Signature Of Authorized Government Representative

ACTION BY: HAA001

- Recommend Provisional Payment
- Recommend Cost Suspension or Disallowance
 - Suspended
 - Disallowed
 - Net Amount Approved
- Recommend Rejection

ACTION BY: HAA001

- Approved for Provisional Payment
- Cost Suspension or Disallowance
 - Suspended
 - Disallowed
 - Net Amount Approved
- Reject to Initiator

Signature Date
2011/01/20

Norma rice_govt

Signature Of Authorized Government Representative

ACTION BY: Local Processing Officer Reviewer

- Recommend Document Certified
- Recommend Document Rejected

The LPO clicks the Signature button to continue certifying the Cost Voucher.

ACTION BY: FA3030 *

- Document Certified
- Document Rejected

Signature Date

2011/01/24 

I certify that the goods/services have been received, inspected, and accepted.

Signature

Signature Of Authorized Government Representative

WAWF Password Confirmation

User ID	NORMALPO
Password *	<input type="password"/>

The Password Confirmation page is displayed.



WAWF Password Confirmation

User ID	NORMALPO
Password *	●●●●●●●●

The LPO clicks the Next button after entering the correct Password.

[Next](#) [Previous](#) [Help](#)

Local Processing Office - Cost Voucher (Interim)

Expand All Collapse All

[-] Document Information

Contract Number	Delivery Order	Issue Date	Shipbuilding
N45924WBTA111	WBTA		N
Voucher Number	Voucher Date	Final Voucher	Invoice Received Date
CVN326	2011/01/20	N	2011/01/20
Vendor Invoice Number	Service Start Date	Service End Date	
V456156108	2011/01/02	2011/01/20	
Task Order	Bill of Lading Number	Bill of Lading Date	

Discounts

5 % 15 Days

Summary of Detail Level Information

2 CLIN/SLIN(s)
1 Miscellaneous Amount(s)

Document Total: \$ 3,561.65

[-] Line Item Information

Item No.	Stock Part No.	Type	Qty. Invoiced	Unit	Unit Price (\$)	Amount (\$)
1000	stock2031	B8	50	WE	50.00	2,500.00
	AAI		SDN	ACRN		

Description

test

Windows Internet Explorer

The document is now signed. The document still must be submitted. Please click OK to submit now automatically or click Cancel to submit after reviewing the document.

OK Cancel

The LPO can click the Cancel button to review the document prior to submitting.

Local Processing Office - Cost Voucher (Interim)

Expand All Collapse All

[-] Document Information

Contract Number	Delivery Order	Issue Date	Shipbuilding
N45924WBTA111	WBTA		N
Voucher Number	Voucher Date	Final Voucher	Invoice Received Date
CVN326	2011/01/20	N	2011/01/20
Vendor Invoice Number	Service Start Date	Service End Date	
V456156108	2011/01/02	2011/01/20	
Task Order	Bill of Lading Number	Bill of Lading Date	

Discounts

5 % 15 Days

Summary of Detail Level Information

2 CLIN/SLIN(s)
1 Miscellaneous Amount(s)

Windows Internet Explorer

The document is now signed. The document still must be submitted. Please click OK to submit now automatically or click Cancel to submit after reviewing the document.

Docume

The LPO clicks the OK Button to continue submitting the document.

[-] Line Item Information

Item No.	Stock Part No.	Type	Qty. Invoiced	Unit	Unit Price (\$)	Amount (\$)
1000	stock2031	B8	50	WE	50.00	2,500.00
	AAI		SDN	ACRN		
Total:						\$3,561.65

Description
test

Success

The Cost Voucher (Interim) was successfully processed.
It has been processed via EDI.

Contract Number	Delivery Order	Voucher Number
N45924WBTA111	WBTA	CVN326

After the Cost Voucher has been submitted, the WAWF system informs the LPO that the document was successfully processed.
E-mails, FTP and EDI notifications were sent as applicable.

Email sent to Vendor: nice@caci.com

Email sent to Pay Official: cora_PayOfficial@yahoo.com

Notification sent for CAGE code 493R2 to EDI Routing Codes- ISA07: 42, ISA08: SENDALL-NOTICES, GS03: NORMA493R2

Notification sent for CAGE code 493R2 to FTP Directory: /caci_db/efp/WAWF_RA_sec/Test/Version500/FTPEDIDirectory/ftp_working/nice/493R2

[Send Additional Email Notifications](#) 

Mon Jan 24 14:38:03 EST 2011

The LPO can add more email addresses by clicking the Send Additional Email Notifications link.

[Return](#)

Success

The Cost Voucher (Interim) was successfully recommended for certification.

Contract Number	Delivery Order	Voucher Number
N45924WBTA111	WBTA	CVN326

Email sent to Local Processing Office: nrice@caci.com

[Send Additional Email Notifications](#)

Thu Jan 20 16:18:52 EST 2011

This concludes the demonstration of a Local Processing Officer (LPO) certifying a Cost Voucher.

[Return](#)