

[User](#) [Government](#) [Documentation](#) [Lookup](#) [Logout](#)

Welcome to Wide Area Workflow!

Please start by selecting one of the links from the menu above.

WARNING!

- If using a word processor program (i.e. Microsoft Word, WordPerfect, Microsoft WordPad, Microsoft Write, etc.) to create FTP files, EDI files, or to cut-and-paste text field data into the WAWF Web application, then the text must first be cut/copied out of the word processor program and pasted into Microsoft Notepad, or another ASCII text editor and saved in the text editor, before sending the data to WAWF. This converts the text to text-only format and removes control characters that contain formatting information.
- Please DO NOT use the browser BACK BUTTON within the WAWF application.
- The use of the browser's BACK BUTTON is not supported within the WAWF application when completing electronic forms.
- Use of this button will cause the loss of data not yet saved to the server.
- Where they exist, use the PREVIOUS or RETURN buttons to return to a previous page within the WAWF application.
- In data capture and when reviewing documents, you may move from tab to tab to work with the various information categories, e.g., Document Header, Addresses, Comments, Line Items, etc.



This presentation will demonstrate a Local Processing Officer (LPO) certifying a Construction Invoice.

This presentation contains Audio narrative. Please adjust your volume accordingly.

[Help](#)

Logon Date : 2010/12/06 09:28:00 EST Last Accessed Date : 2010/12/06 09:28:04 EST

[Security & Privacy](#) [Accessibility](#) [Vendor Customer Support](#) [Government Customer Support](#) [FAQ](#) [Site Index](#)

User Government Documentation Lookup Logout

Admin By

Issue By

Local Processing Office

Local Processing Office Reviewer

Pay Official

Certification Folder

History Folder by DoDAAC

History Folder by User

Discount Folder

Hold Folder

Recall - Action Required Folder

Pure Edge Folder

View Only Folder

View Only Pure Edge Folder

Welcome to Wide Area Workflow!

Please start by selecting one of the links from the menu above.

WARNING!

- If you use a word processor (e.g., Microsoft Word, WordPerfect, Microsoft WordPad, Microsoft Write, etc.) to create FTP files, EDI files, or to cut-and-paste text field data into the WAWF application, be sure to save the files as text files. Do not use the word processor's "Save As" option to save the files as text files. The word processor will convert the text to text-only format and removes control characters that contain formatting information.
- Please DO NOT use the browser's Back button to return to a previous page within the WAWF application.
- The use of the browser's Back button will cause the browser to return to a previous page within the WAWF application when completing electronic forms.
- Use of this button will cause the browser to return to a previous page within the WAWF application.
- Where they exist, use the Forward button to return to a previous page within the WAWF application.
- In data capture and when reviewing data, you may move from tab to tab to work with the various information categories, e.g., Document Header, Addresses, Comments, Line Items, etc.

The LPO selects the Certification Folder from the LPO menu option.

Help

Logon Date : 2010/12/06 09:28:00 EST Last Accessed Date : 2010/12/06 09:28:04 EST

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Search Criteria - LPO Certification Folder

FOUO - Privacy Sensitive:

Privacy Act Statement - This information is protected under the Privacy Act of 1974 and shall be handled as "FOR OFFICIAL USE ONLY." Violations may be punishable by fines, imprisonment, or both.

The Search Criteria page is displayed. This page will allow the LPO to search for the documents in the LPO Folder.

DoDAAC *

Contract Number

Delivery Order

Vendor (Payee) / Vendor (Payee) Extension

Ship From / Ship From Extension

Shipment No.

Invoice Number

SSN / Confirm SSN

Tax Id (EIN)

Type Document

Status

Create / Update Date (YYYY/MM/DD)

Create / Update Date End (YYYY/MM/DD)

Acceptance Date (YYYY/MM/DD)

Acceptance Date End (YYYY/MM/DD)

Invoice Received Date (YYYY/MM/DD)

Invoice Received Date End (YYYY/MM/DD)

Estimated Delivery Date (YYYY/MM/DD)

Estimated Delivery Date End (YYYY/MM/DD)

DoDAAC *

FA3030



The DoDAAC field is the only mandatory field.

Contract Number

Delivery Order

Vendor (Payee) / Vendor (Payee) Extension

Ship From / Ship From Extension

Shipment No.

Invoice Number

SSN / Confirm SSN

Tax Id (EIN)

Type Document

All Documents

Status

All Documents

Create / Update Date (YYYY/MM/DD)

2010/11/06

Create / Update Date End (YYYY/MM/DD)

2010/12/06

Acceptance Date (YYYY/MM/DD)

Acceptance Date End (YYYY/MM/DD)

Invoice Received Date (YYYY/MM/DD)

Invoice Received Date End (YYYY/MM/DD)

Estimated Delivery Date (YYYY/MM/DD)

Estimated Delivery Date End (YYYY/MM/DD)

The LPO can use the Results Columns drop down list to choose to display only certain columns of data on the Results page.

Result Size / Result Font

20 items 13px

Result Columns

- Shipment and Invoice Columns
- Shipment and Invoice Columns
- Shipment and Invoice Columns (without dates)
- Shipment Columns
- Shipment Columns (without dates)
- Invoice Columns
- Invoice Columns (without dates)

Submit

Help

FOUO - Privacy Sensitive:

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DoDAAC *

FA3030

Contract Number **Delivery Order**



WBTA

Vendor (Payee) / Vendor (Payee) Extension **Ship From / Ship From Extension**

Shipment No.

The LPO can further limit the returned results by entering the Delivery Order Number additional search criteria.

SSN / Confirm SSN

Type Document **Status**

All Documents

All Documents

Create / Update Date (YYYY/MM/DD) **Create / Update Date End (YYYY/MM/DD)**

2010/11/06

2010/12/06

Acceptance Date (YYYY/MM/DD) **Acceptance Date End (YYYY/MM/DD)**

Invoice Received Date (YYYY/MM/DD) **Invoice Received Date End (YYYY/MM/DD)**

Estimated Delivery Date (YYYY/MM/DD) **Estimated Delivery Date End (YYYY/MM/DD)**

Result Size / Result Font **Result Columns**

20 items 13px

Invoice Columns

Submit Help

FOUO - Privacy Sensitive:

Privacy Act Statement - This information is protected under the Privacy Act of 1974 and shall be handled as "FOR OFFICIAL USE ONLY." Violations may be punishable by fines, imprisonment, or both.

DoDAAC *

FA3030

Contract Number

Delivery Order

WBTA

Vendor (Payee) / Vendor (Payee) Extension

Ship From / Ship From Extension

Shipment No.

Invoice Number

SSN / Confirm SSN

Tax Id (EIN)

Type Document

All Documents

Status

All Documents

Create / Update Date (YYYY/MM/DD)

2010/11/06

Create / Update Date End (YYYY/MM/DD)

2010/12/06

Acceptance Date (YYYY/MM/DD)

Acceptance Date End (YYYY/MM/DD)

Invoice Received Date (YYYY/MM/DD)

Invoice Received Date End (YYYY/MM/DD)

Estimated Delivery Date (YYYY/MM/DD)

Estimated Delivery Date End (YYYY/MM/DD)

Result Size / Result Font

20 items 13px

Result Columns

Invoice Columns

The LPO clicks the Submit button after entering the select criteria.

Submit

Help

[User](#) [Government](#) [Documentation](#) [Lookup](#) [Logout](#)

LPO Certification Folder for 'FA3030' (2 items, sorted by Invoice Received Date)

Item	Type	Vendor (Payee)	Contract Number	Delivery Order	Invoice Number	Submitted	Received↑	Status	Purge	Hold	Amount
1	Construction Invoice	493R2	F03000CICONA1	WBTA	INV0843	2010-11-17	D2010-11-17	Accepted		H	\$934.00
2	Invoice 2in1	493R2	F03000WBTA041	WBTA	INV0407	2010-12-01	D2010-12-01	Accepted		H	\$2,469.80

The Certification Folder page is displayed. This page contains a list of documents that match the selection criteria.

[Return](#)[Help](#)

Logon Date : 2010/12/06 11:26:39 EST Last Accessed Date : 2010/12/06 11:31:01 EST

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LPO Certification Folder for 'FA3030' (2 items, sorted by Invoice Received Date)

Item	Type	Vendor (Payee)	Contract Number	Delivery Order	Invoice Number	Submitted	Received↑	Status	Purge	Hold	Amount
1	Construction Invoice	493R2	F03000CICONA1	WBTA	INV0843	2010-11-17	D2010-11-17	Accepted		H	\$934.00
2	Invoice 2in1	493R2	F03000WBTA041	WBTA	INV0407	2010-12-01	D2010-12-01	Accepted		H	\$2,469.80

Return Help

Logon Date : 2010/12/06 11:26:39 EST Last Accessed Date : 2010/12/06 11:31:01 EST

Security & Privacy Accessibility Vendor Customer Support Government Customer Support FAQ Site Index

The LPO can select a document to review by clicking the Construction Invoice Number link for the appropriate document.

[User](#) [Government](#) [Documentation](#) [Lookup](#) [Logout](#)

Local Processing Office - Construction Payment Invoice

[Header](#) [Line Item](#) [Addresses](#) [Misc. Info](#) [Preview Document](#)

Contract Number	Delivery Order	Issue Date
-----------------	----------------	------------

F03000CICONA1

WBTA

Invoice Number	Invoice Date	Final Invoice?	Invoice Received Date
----------------	--------------	----------------	-----------------------

INV0843

2010/11/17

N

2010/11/17

Discounts

NET : 14

Summary of Detail Level Information

1 CLIN/SLIN(s)

\$ 900.00

1 Miscellaneous Amount(s)

\$ 34.00

Document Total: \$ 934.00

Shipment Number	Shipment Date	Final Shipment
-----------------	---------------	----------------

INV0843

2010/11/17

Routing Information

Role	Location Code	Extension	Name
Payee	493R2		COMERICA INCORPORATED
Pay Official	F03000		ACCTG DISB STA NR 503000
Admin	S0512A		DCMA LOS ANGELES
Inspect By	FU4417		FU4417 1 SOCS SOCS ATTN BECO
Contracting Officer	FU4417		FU4417 1 SOCS SOCS ATTN BECO
LPO	FA3030		FA3030 17 CONS CC

Contractor Certification

I hereby certify, to the best of my knowledge and belief, that --

(1) The amounts requested are only for performance in accordance with the specifications, terms, and conditions of the contract;

(2) Payments to subcontractors and suppliers have been made from previous payments received under the contract, and timely payments will be made from the proceeds of the payment covered by this certification, in accordance with subcontract agreements and the requirements of chapter 39 of Title 31, United States Code;

(3) This request for progress payments does not include any amounts which the prime contractor intends to withhold or retain from a subcontractor or supplier in accordance with the

Routing Information

Role	Location Code	Extension	Name
Payee	493R2		COMERICA INCORPORATED
Pay Official	F03000		ACCTG DISB STA NR 503000
Admin	S0512A		DCMA LOS ANGELES
Inspect By	FU4417		FU4417 1 SOCS SOCS ATTN BECO
Contracting Officer	FU4417		FU4417 1 SOCS SOCS ATTN BECO
LPO	FA3030		FA3030 17 CONS CC

Contractor Certification

I hereby certify, to the best of my knowledge and belief, that --
(1) The amounts requested are only for performance in accordance with the specifications, terms, and conditions of the contract;
(2) Payments to subcontractors and suppliers have been made from previous payments received under the contract, and timely payments will be made from the proceeds of the payment covered by this certification, in accordance with subcontract agreements and the requirements of chapter 39 of Title 31, United States Code;
(3) This request for progress payments does not include any amounts which the prime contractor intends to withhold or retain from a subcontractor or supplier in accordance with the terms and conditions of the subcontract; and
(4) This certification is not to be construed as final acceptance of a subcontractor's performance.

Signature Date
2010/11/17

Norma Rice_IMACROS

Signature of Contractor Representative

ACTION BY: FU4417

Accepted **Acceptance Date** **Signature Date** Has been made by me or under my supervision and they conform to contract, except as noted herein or on supporting documents

Reject to Initiator 2010/11/29 2010/11/29 Norma WBT

Signature Of Authorized Government Representative

ACTION BY: FA3030 *

Document Certified that the goods/services have been received, inspected, and accepted.

Document Rejected

Signature Of Authorized Government Representative

The LPO can save an incomplete document by clicking the Save Draft Document button. The Save and Continue functionality allows the user to save the document in its current state and either continue working on it, or come back to it at a later time.



Routing Information

Role	Location Code	Extension	Name
Payee	493R2		COMERICA INCORPORATED
Pay Official	F03000		ACCTG DISB STA NR 503000
Admin	S0512A		DCMA LOS ANGELES
Inspect By	FU4417		FU4417 1 SOCS SOCS ATTN BECO
Contracting Officer	FU4417		FU4417 1 SOCS SOCS ATTN BECO
LPO	FA3030		FA3030 17 CONS CC

Contractor Certification

I hereby certify, to the best of my knowledge and belief, that --
(1) The amounts requested are only for performance in accordance with the specifications, terms, and conditions of the contract;
(2) Payments to subcontractors and suppliers have been made from previous payments received under the contract, and timely payments will be made from the proceeds of the payment covered by this certification, in accordance with subcontract agreements and the requirements of chapter 39 of Title 31, United States Code;
(3) This request for progress payments does not include any amounts which the prime contractor intends to withhold or retain from a subcontractor or supplier in accordance with the terms and conditions of the subcontract; and
(4) This certification is not to be construed as final acceptance of a subcontractor's performance.

Signature Date
2010/11/17

Norma Rice_IMACROS

Signature of Contractor Representative

ACTION BY: FU4417

- Accepted
- Reject to Initiator

Acceptance Date

Signature Date

Has been made by me or under my supervision and they conform to contract, except as noted herein or on supporting documents

Norma WBT

Signature Of Authorized Government Representative

The LPO can Certify or Reject the Construction Invoice.
Note: Comments are mandatory when Rejecting to Initiator.

ACTION BY: FA3030 *

- Document Certified
- Document Rejected

Signature Date

YYYY/MM/DD

I certify that the goods/services have been received, inspected, and accepted.

Signature

Signature Of Authorized Government Representative

Local Processing Office - Construction Payment Invoice

- Header
- Line Items
- Addresses
- Misc. Info
- Preview Document

Contract Number	Delivery Order	Issue Date
-----------------	----------------	------------

F03000CICONA1	WBTA	
---------------	------	--

Invoice Number	Invoice Date	Final Invoice?	Invoice Received Date
----------------	--------------	----------------	-----------------------

INV0843	2010/11/17	N	2010/11/17
---------	------------	---	------------

Discounts

NET : 14

Summary of Detail Level Information

Summary of Detail Level Information	Total
1 CLIN/SLIN(s)	
1 Miscellaneous Amount(s)	

The LPO can navigate to the Line Item page by clicking the Line Item tab.

Shipment Number	Shipment Date	Final Shipment
-----------------	---------------	----------------

INV0843	2010/11/17	
---------	------------	--

Routing Information

Role	Location Code	Extension	Name
Payee	493R2		COMERICA INCORPORATED
Pay Official	F03000		ACCTG DISB STA NR 503000
Admin	S0512A		DCMA LOS ANGELES
Inspect By	FU4417		FU4417 1 SOCS SOCS ATTN BECO
Contracting Officer	FU4417		FU4417 1 SOCS SOCS ATTN BECO
LPO	FA3030		FA3030 17 CONS CC

Contractor Certification

I hereby certify, to the best of my knowledge and belief, that --

(1) The amounts requested are only for performance in accordance with the specifications, terms, and conditions of the contract;

(2) Payments to subcontractors and suppliers have been made from previous payments received under the contract, and timely payments will be made from the proceeds of the payment covered by this certification, in accordance with subcontract agreements and the requirements of chapter 39 of Title 31, United States Code;

(3) This request for progress payments does not include any amounts which the prime contractor intends to withhold or retain from a subcontractor or supplier in accordance with the

[User](#) [Government](#) [Documentation](#) [Lookup](#) [Logout](#)

Local Processing Office - Construction Payment Invoice

[Header](#) [Line Item](#) [Addresses](#) [Misc. Info](#) [Preview Document](#)

Contract Number	Delivery Order	Invoice Number	Invoice Date	Shipment Number	Shipment Date
F03000CICONA1	WBTA	INV0843	2010/11/17	INV0843	2010/11/17
		Total:	934.00	Government Total:	934.00

Item No.	Stock Part No.	Type	Qty. Provided	Unit	Unit Price (\$)	Amount (\$)	
1000	STOCKUI54	CL	30	WE	30.00	900.00	
			SDN	ACRN	Qty. Inspected	Qty. Accepted	Government Amount
			<input type="text" value="SDN4455511202"/>	<input type="text" value="22"/>		30	900.00

Description

dorm

Milstrip No.

MST30

Milstrip Qty.

30

The Line Item page is displayed. The LPO can review the contents of the Line Item page.

Item No.	Unit Price (\$)	Amount (\$)
D980	34.00	34.00

Description

INSURANCE CHARGE

[Save Draft Document](#)

[Help](#)

Logon Date : 2010/12/06 11:26:39 EST Last Accessed Date : 2010/12/06 11:31:10 EST

[Security & Privacy](#) [Accessibility](#) [Vendor Customer Support](#) [Government Customer Support](#) [FAQ](#) [Site Index](#)

[User](#) [Government](#) [Documentation](#) [Lookup](#) [Logout](#)

Local Processing Office - Construction Payment Invoice

[Header](#) [Line Item](#) [Addresses](#) [Misc. Info](#) [Preview Document](#)

Contract Number	Delivery Order	Invoice Number	Invoice Date	Shipment Number	Shipment Date
F03000CICONA1	WBTA	INV0843	2010/11/17	INV0843	2010/11/17
		Total:	934.00	Government Total:	934.00

Item No.	Stock Part No.	Type	Qty. Provided	Unit	Unit Price (\$)	Amount (\$)
1000	STOCKUI54	CL	30	WE	30.00	900.00
		SDN	ACRN	Qty. Inspected	Qty. Accepted	Government Amount
		<input type="text" value="SDN4455511202"/>	<input type="text" value="22"/>		30	900.00

Description

dorm

Milstrip No.

MST30

Milstrip Qty.

30

The LPO can enter or modify the optional Standard Document Number or ACRN information.

Item No.	Unit Price (\$)	Amount (\$)
D980	34.00	34.00

Description

INSURANCE CHARGE

[Save Draft Document](#)

[Help](#)

Logon Date : 2010/12/06 11:26:39 EST Last Accessed Date : 2010/12/06 11:31:10 EST

[Security & Privacy](#) [Accessibility](#) [Vendor Customer Support](#) [Government Customer Support](#) [FAQ](#) [Site Index](#)

Local Processing Office - Construction Payment Invoice

Header Line Item **Addresses** Misc. Info Preview Document

Contract Number	Delivery Order	Invoice Number	Invoice Date	Shipment Number	Shipment Date
F03000CICONA1	WBTA	INV0843	2010/11/17	INV0843	2010/11/17
		Total:	934.00	Government Total:	934.00

Item No.	Stock Part No.	Type	Qty. Provided	Unit	Unit Price (\$)	Amount (\$)	
1000	STOCKUI54	CL	30	WE	30.00	900.00	
			SDN	ACRN	Qty. Inspected	Qty. Accepted	Government Amount
			<input type="text" value="SDN4455511202"/>	<input type="text" value="22"/>		30	900.00

Description

dorm

Milstrip No.

MST30

Milstrip Qty.

30

The LPO can navigate to the Addresses page by clicking the Addresses tab.

Item No.	Unit Price (\$)	Amount (\$)
D980	34.00	34.00
Description		
INSURANCE CHARGE		

Save Draft Document Help

Local Processing Office - Construction Payment Invoice

Header Line Item **Addresses** Misc. Info Preview Document

Contract Number	Delivery Order	Invoice Number	Invoice Date	Shipment Number	Shipment Date
F03000CICONA1	WBTA	INV0843	2010/11/17	INV0843	2010/11/17

Prime Contractor		
CAGE Code	Extension	
493R2		
Activity Name 1		
COMERICA INCORPORATED		
Activity Name 2		
Activity Name 3		
Address 1		
1717 MAIN ST		
Address 2		
Address 3		
Address 4		
City	State	Zip
DALLAS	TX	752014612
Country	Military Location Description	
USA		

Administered By		
DoDAAC		
S0512A		
Activity Name 1		
DCMA LOS ANGELES		
Activity Name 2		
Activity Name 3		
Address 1		
16111 PLUMMER STREET		
Address 2		
Address 3		
Address 4		
SEPULVEDA CA 91343		
City	State	Zip
Country	Military Location Description	

The Address page is displayed. The LPO can review the contents of the Addresses page.

Inspect By		
DoDAAC	Extension	

Contracting Officer		
DoDAAC	Extension	

Local Processing Office - Construction Payment Invoice

Header Line Item Addresses Misc. Info Preview Document

Contract Number	Delivery Order	Invoice Number	Invoice Date	Shipment Number	Shipment Date
F03000CICONA1	WBTA	INV0843	2010/11/17	INV0843	2010/11/17

Prime Contractor		
CAGE Code	Extension	
493R2		
Activity Name 1	COMERICA INCORPORATED	
Activity Name 2		
Activity Name 3		
Address 1	1717 MAIN ST	
Address 2		
Address 3		
Address 4		
City	State	Zip
DALLAS	TX	752014612
Country	Military Location Description	
USA		

Administered By		
DoDAAC	00512A	
Activity Name 1	LA LOS ANGELES	
Activity Name 2		
Activity Name 3		
Address 1	16111 PLUMMER STREET	
Address 2	BLDG 10 2ND FLOOR	
Address 3		
Address 4	SEPULVEDA CA 91343	
City	State	Zip
Country	Military Location Description	

The LPO can navigate to the Misc. Info page by clicking the Misc Info tab.

Inspect By		
DoDAAC	Extension	

Contracting Officer		
DoDAAC	Extension	

[User](#) [Government](#) [Documentation](#) [Lookup](#) [Logout](#)

Local Processing Office - Construction Payment Invoice

[Header](#) [Line Item](#) [Addresses](#) [Misc. Info](#) [Preview Document](#)

The Misc. Info page is displayed. The LPO can review the contents of the Misc. Info page.

Contract Number	Delivery Order	Invoice Number	Invoice Date	Shipment Number	Shipment Date
F03000CICONA1	WBTA	INV0843	2010/11/17	INV0843	2010/11/17

Initiator

Name:	Date of Action / IRD:	Phone #:	DSN
Norma Rice_IMACROS	2010/11/17 0928 EST / 2010/11/17	777-MACROS-111	
Email:	Title:	Action(s):	
nrice@caci.com	IMACROS_Vendor	[Submitted, Web, Stand Alone]	
Org Email:	nrice@caci.com		
Attachments:	Attachment_for_WAWF.doc		
	View Attachment		
Comments:			

The LPO can click the View Attachments link to view attachments added by previous users.

Acceptor

Name:	Date of Action:	Phone #:	DSN
Norma WBT	2010/11/29 1629 EST	555-555-5555	
Email:	Title:	Action(s):	
nrice@caci.com	WBT Training	[Accepted]	
Org Email:	wawf@caci.com		
Attachments:	Attachment_for_WAWF.doc		
	View Attachment		
Comments:			

Local Processing Official

Name:	Date of Action:	Phone #:	DSN

Email:	Title:	Action(s):
nrice@caci.com	IMACROS_Vendor	[Submitted, Web, Stand Alone]
Org Email:		
nrice@caci.com		
Attachments:		
Attachment_for_WAWF.doc	View Attachment	
Comments:		

Acceptor

Name:	Date of Action:	Phone #:	DSN
Norma WBT	2010/11/29 1629 EST	555-555-5555	
Email:	Title:	Action(s):	
nrice@caci.com	WBT Training	[Accepted]	
Org Email:			
wawf@caci.com			
Attachments:			
Attachment_for_WAWF.doc	View Attachment		
Comments:			

Local Processing Official

Name:	Date of Action:	Phone #:	DSN
norma rice_govt	2010/12/06 1131 EST	555-555-LPO	
Email:	Title:	Action(s):	
nrice@caci.com	LPO		
Org Email:			
nrice@caci.com			
Attachments:			
 Add Attachments			
Comments:			

Attachments can be added on the Misc. Info page by clicking the Add Attachment link.

[Add Attachments](#)

Local Processing Office - Construction Payment Invoice

Form - Attachments

WARNING: Wide Area Workflow (WAWF) is designated for Sensitive Unclassified information ONLY. Do NOT enter classified information in this system.

The LPO clicks the Browse button to locate the file that is to be attached.

Local Processing Office - Construction Payment Invoice

Form - Atta

WARNING:
Do NOT en

Choose file

Look in: Attachments

- Attachment_for_WAWF.doc
- Attach.txt

File name: Attachment_for_WAWF.doc

Files of type: All Files (*.*)

Open

Cancel

Information ONLY.

The LPO clicks the Open button after the file is selected.

Upload Return Help

Local Processing Office - Construction Payment Invoice

Form - Attachments

WARNING: Wide Area Workflow (WAWF) is designated for Sensitive Unclassified information ONLY. Do NOT enter classified information in this system.

C:\Documents and Settings\Inric Browse...

The LPO clicks the Upload button to attach the selected document.

Upload Return Help

nrice@caci.com

Attachments:

Attachment_for_WAWF.doc

[View Attachment](#)

Comments:

Acceptor

Name:	Date of Action:	Phone #:	DSN
Norma WBT	2010/11/29 1629 EST	555-555-5555	

Email:	Title:	Action(s):
nrice@caci.com	WBT Training	[Accepted]

Org Email:
wawf@caci.com

Attachments:
Attachment_for_WAWF.doc [View Attachment](#)

Comments:

Local Processing Official

Name:	Date of Action:	Phone #:	DSN
norma rice_govt	2010/12/06 1131 EST	555-555-LPO	

Email:	Title:	Action(s):
nrice@caci.com	LPO	

Org Email:
nrice@caci.com

Attachments:
Attachment_for_WAWF.doc [View Attachment](#) [Delete Attachment](#)

[Add Attachments](#)

Comments:



The attachment is now saved on the document.

nrice@caci.com

Attachments:

Attachment_for_WAWF.doc

[View Attachment](#)

Comments:

Acceptor

Name:	Date of Action:	Phone #:	DSN
Norma WBT	2010/11/29 1629 EST	555-555-5555	

Email:	Title:	Action(s):
nrice@caci.com	WBT Training	[Accepted]

Org Email:
wawf@caci.com

Attachments:
Attachment_for_WAWF.doc [View Attachment](#)

Comments:

Local Processing Official

Name:	Date of Action:	Phone #:	DSN
norma rice_govt	2010/12/06 1131 EST	555-555-LPO	

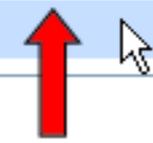
Email:	Title:	Action(s):
nrice@caci.com	LPO	

Org Email:
nrice@caci.com

Attachments:
Attachment_for_WAWF.doc [View Attachment](#) [Delete Attachment](#)

[Add Attachments](#)

Comments:



To add another attachment, the LPO can click the Add Attachments link and repeat the process.

nrice@caci.com

Attachments:

Attachment_for_WAWF.doc

[View Attachment](#)

Comments:

Acceptor

Name:	Date of Action:	Phone #:	DSN
Norma WBT	2010/11/29 1629 EST	555-555-5555	

Email:	Title:	Action(s):
nrice@caci.com	WBT Training	[Accepted]

Org Email:
wawf@caci.com

Attachments:
Attachment_for_WAWF.doc [View Attachment](#)

Comments:

Local Processing Official

Name:	Date of Action:
norma rice_govt	2010/12/06 1131 EST

Email:
nrice@caci.com

Org Email:
nrice@caci.com

Attachments:
Attachment_for_WAWF.doc

The attachment can be viewed or deleted by clicking the View Attachment or Delete Attachment links.

LPO



[View Attachment](#) [Delete Attachment](#)
[Add Attachments](#)

Comments:

nrice@caci.com

Attachments:

Attachment_for_WAWF.doc

[View Attachment](#)

Comments:

Acceptor

Name:	Date of Action:	Phone #:	DSN
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Norma WBT	2010/11/29 1629 EST	555-555-5555	
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Email:	Title:	Action(s):
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nrice@caci.com	WBT Training	[Accepted]
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Org Email:

wawf@caci.com

Attachments:

Attachment_for_WAWF.doc

[View Attachment](#)

Comments:

Local Processing Official

Name:	Date of Action:	DSN
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norma rice_govt	2010/12/06 11	
-----------------	---------------	--

Email:	Action(s):
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nrice@caci.com	
----------------	--

Org Email:

nrice@caci.com

Attachments:

Attachment_for_WAWF.doc

[View Attachment](#) [Delete Attachment](#)

[Add Attachments](#)

Comments:

Comments for this Construction Payment Invoice

The Comments Section allows the LPO to enter comments for the Construction Invoice.
Note: Comments are mandatory when Rejecting the document.

Comments for this Construction Payment Invoice

[User](#) [Government](#) [Documentation](#) [Lookup](#) [Logout](#)

Local Processing Office - Construction Payment Invoice

[Header](#) [Line Item](#) [Addresses](#) [Misc. Info](#) [Preview Document](#)

Contract Number	Delivery Order	Invoice Number	Invoice Date	Shipment Number	Shipment Date
F03000CICONA1	WBTA	INV0843	2010/11/17	INV0843	2010/11/17

Initiator

Name:	Date of Action / IRD:	Phone #:	DSN
Norma Rice_IMACROS	2010/11/17 0928 EST / 2010/11/17	777-MACROS-111	
Email:	Title:	Stand Alone]	
nrice@caci.com	IMACROS		
Org Email:			
nrice@caci.com			
Attachments:			
Attachment_for_WAWF.doc	View Attachment		
Comments:			

The LPO clicks the Preview Document tab to View the entire document.

Acceptor

Name:	Date of Action:	Phone #:	DSN
Norma WBT	2010/11/29 1629 EST	555-555-5555	
Email:	Title:	Action(s):	
nrice@caci.com	WBT Training	[Accepted]	
Org Email:			
wawf@caci.com			
Attachments:			
Attachment_for_WAWF.doc	View Attachment		
Comments:			

Local Processing Official

Name:	Date of Action:	Phone #:	DSN

Local Processing Office - Construction Payment Invoice

Header Line Item Addresses Misc. Info **Preview Document**

Expand All Collapse All

[-] Document Information

Contract Number	Delivery Order	Issue Date
F03000CICONA1	WBTA	
Invoice Number	Invoice Date	Final Invoice?
INV0843	2010/11/17	N

The Preview Document page is now displayed. The Preview Document page provides a full representation of the document. The LPO can scroll the contents of tab to review the document.

Discounts

NET : 14

Summary of Detail Level Information	Total
1 CLIN/SLIN(s)	\$ 900.00
1 Miscellaneous Amount(s)	\$ 34.00
Document Total:	\$ 934.00

Shipment Number	Shipment Date	Final Shipment
INV0843	2010/11/17	

[-] Line Item Information

			Total:	934.00			Government Total:	934.00
Item No.	Stock Part No.	Type	Qty. Provided	Unit	Unit Price (\$)	Amount (\$)		
1000	STOCKUI54	CL	30	WE	30.00	900.00		
			SDN	ACRN	Qty. Inspected	Qty. Accepted	Government Amount	
			SDN4455511202		22	30	900.00	
Description								
dorm								
Miletrin No			Miletrin Qty					

Local Processing Office - Construction Payment Invoice

- Header
- Line Item
- Addresses
- Misc. Info
- Preview Document**

Expand All Collapse All

[-] Document Information

Contract Number	Delivery Order	Issue Date
F03000CICONA1	WBTA	
Invoice Number	Invoice Date	Final Invoice?
INV0843	2010/11/17	N

The Preview Document page is now displayed. The Preview Document page provides a full representation of the document. The LPO can scroll the contents of tab to review the document.

Discounts
NET : 14

Summary of Detail Level Information	Total
1 CLIN/SLIN(s)	\$ 900.00
1 Miscellaneous Amount(s)	\$ 34.00
Document Total:	\$ 934.00

If the LPO notices an inaccuracy after reviewing the invoice information, the LPO can return to the appropriate tab to correct the information.

Shipment Number	Shipment Date	Final Shipment
INV0843	2010/11/17	

[-] Line Item Information

			Total:	934.00			Government Total:	934.00
Item No.	Stock Part No.	Type	Qty. Provided	Unit	Unit Price (\$)	Amount (\$)		
1000	STOCKUI54	CL	30	WE	30.00	900.00		
	SDN		ACRN	Qty. Inspected	Qty. Accepted	Government Amount		
	SDN4455511202		22		30	900.00		
Description								
dorm								
Miletrin No			Miletrin Qty					

Local Processing Office - Construction Payment Invoice

Header Line Item Addresses Misc. Info **Preview Document**

[Expand All](#) [Collapse All](#)

[\[-\] Document Information](#)

The LPO can expand all document sections by clicking the Expand All link. The LPO can collapse the contents of the tab by clicking the Collapse All link.

Contract Number	Delivery Order
F03000CICONA1	WBTA

Invoice Number	Invoice Date	Final Invoice?	Invoice Received Date
INV0843	2010/11/17	N	2010/11/17

Discounts
NET : 14

Summary of Detail Level Information	Total
1 CLIN/SLIN(s)	\$ 900.00
1 Miscellaneous Amount(s)	\$ 34.00
Document Total:	\$ 934.00

Shipment Number	Shipment Date	Final Shipment
INV0843	2010/11/17	

[\[-\] Line Item Information](#)

			Total:	934.00			Government Total:	934.00
Item No.	Stock Part No.	Type	Qty. Provided	Unit	Unit Price (\$)	Amount (\$)		
1000	STOCKUI54	CL	30	WE	30.00	900.00		
			SDN	ACRN	Qty. Inspected	Qty. Accepted	Government Amount	
			SDN4455511202		22	30	900.00	
Description								
dorm								
Miletrin No			Miletrin Qty					

Local Processing Office - Construction Payment Invoice

- Header
- Line Item
- Addresses
- Misc. Info
- Preview Document**

[Expand All](#) [Collapse All](#)

- [\[+\] Document Information](#)
- [\[+\] Line Item Information](#)
- [\[+\] Address Information](#)
- [\[+\] Misc Information](#)
- [\[+\] Workflow Information](#)

The LPO can expand and collapse individual headers by clicking on the section headers.

- [Save Draft Document](#)
- [Help](#)

[User](#)
[Government](#)
[Documentation](#)
[Lookup](#)
[Logout](#)

Local Processing Office - Construction Payment Invoice

[Header](#)
[Line Item](#)
[Addresses](#)
[Misc. Info](#)
[Preview Document](#)
[Expand All](#)
[Collapse All](#)

[-] Document Information

The LPO can navigate back to the Header page by clicking the Header tab.

Contract Number

F03000CICONA1

WBTA

Invoice Number

INV0843

Invoice Date

2010/11/17

Final Invoice?

N

Invoice Received Date

2010/11/17

Discounts

NET : 14

Summary of Detail Level Information

Total

1 CLIN/SLIN(s)

\$ 900.00

1 Miscellaneous Amount(s)

\$ 34.00

Document Total: \$ 934.00

Shipment Number

INV0843

Shipment Date

2010/11/17

Final Shipment

[+] Line Item Information

[+] Address Information

[+] Misc Information

[+] Workflow Information

[Save Draft Document](#)
[Help](#)

Routing Information

Role	Location Code	Extension	Name
Payee	493R2		COMERICA INCORPORATED
Pay Official	F03000		ACCTG DISB STA NR 503000
Admin	S0512A		DCMA LOS ANGELES
Inspect By	FU4417		FU4417 1 SOCS SOCS ATTN BECO
Contracting Officer	FU4417		FU4417 1 SOCS SOCS ATTN BECO
LPO	FA3030		FA3030 17 CONS CC

Contractor Certification

I hereby certify, to the best of my knowledge and belief, that --

- (1) The amounts requested are only for performance in accordance with the specifications, terms, and conditions of the contract;
- (2) Payments to subcontractors and suppliers have been made from previous payments received under the contract, and timely payments will be made from the proceeds of the payment covered by this certification, in accordance with subcontract agreements and the requirements of chapter 39 of Title 31, United States Code;
- (3) This request for progress payments does not include any amounts which the prime contractor intends to withhold or retain from a subcontractor or supplier in accordance with the terms and conditions of the subcontract; and
- (4) This certification is not to be construed as final acceptance.

The Header page is displayed.

2010/11/17

Norma Rice_IMACROS

Signature of Contractor Representative

ACTION BY: FU4417

	Acceptance Date	Signature Date	
<input checked="" type="checkbox"/> Accepted			Has been made by me or under my supervision and they conform to contract, except as noted herein or on supporting documents
<input type="checkbox"/> Reject to Initiator	2010/11/29	2010/11/29	Norma WBT

Signature Of Authorized Government Representative

ACTION BY: FA3030 *

<input type="checkbox"/> Document Certified	Signature Date	I certify that the goods/services have been received, inspected, and accepted.
<input type="checkbox"/> Document Rejected	YYYY/MM/DD 	Signature

Signature Of Authorized Government Representative

Submit

Save Draft Document

Previous

Help

Routing Information

Role	Location Code	Extension	Name
Payee	493R2		COMERICA INCORPORATED
Pay Official	F03000		ACCTG DISB STA NR 503000
Admin	S0512A		DCMA LOS ANGELES
Inspect By	FU4417		FU4417 1 SOCS SOCS ATTN BECO
Contracting Officer	FU4417		FU4417 1 SOCS SOCS ATTN BECO
LPO	FA3030		FA3030 17 CONS CC

Contractor Certification

I hereby certify, to the best of my knowledge and belief, that --

- (1) The amounts requested are only for performance in accordance with the specifications, terms, and conditions of the contract;
- (2) Payments to subcontractors and suppliers have been made from previous payments received under the contract, and timely payments will be made from the proceeds of the payment covered by this certification, in accordance with subcontract agreements and the requirements of chapter 39 of Title 31, United States Code;
- (3) This request for progress payments does not include any amounts which the prime contractor intends to withhold or retain from a subcontractor or supplier in accordance with the terms and conditions of the subcontract; and
- (4) This certification is not to be construed as final acceptance of a subcontractor's performance.

Signature Date
2010/11/17

Norma Rice_IMACROS

Signature of Contractor Representative

ACTION BY: FU4417

- Accepted
- Reject to Initiator

The LPO selects Document Certified and enters the Signature Date.

Has been made by me or under my supervision and they conform to contract, except as noted herein or on supporting documents

Norma WBT

Signature Of Authorized Government Representative

ACTION BY: FA3030 *

- Document Certified
- Document Rejected

Signature Date

2010/12/06

I certify that the goods/services have been received, inspected, and accepted.

Signature

Signature Of Authorized Government Representative

Submit

Save Draft Document

Previous

Help

Routing Information

Role	Location Code	Extension	Name
Payee	493R2		COMERICA INCORPORATED
Pay Official	F03000		ACCTG DISB STA NR 503000
Admin	S0512A		DCMA LOS ANGELES
Inspect By	FU4417		FU4417 1 SOCS SOCS ATTN BECO
Contracting Officer	FU4417		FU4417 1 SOCS SOCS ATTN BECO
LPO	FA3030		FA3030 17 CONS CC

Contractor Certification

I hereby certify, to the best of my knowledge and belief, that --

- (1) The amounts requested are only for performance in accordance with the specifications, terms, and conditions of the contract;
- (2) Payments to subcontractors and suppliers have been made from previous payments received under the contract, and timely payments will be made from the proceeds of the payment covered by this certification, in accordance with subcontract agreements and the requirements of chapter 39 of Title 31, United States Code;
- (3) This request for progress payments does not include any amounts which the prime contractor intends to withhold or retain from a subcontractor or supplier in accordance with the terms and conditions of the subcontract; and
- (4) This certification is not to be construed as final acceptance of a subcontractor's performance.

Signature Date
2010/11/17

Norma Rice_IMACROS

Signature of Contractor Representative

ACTION BY: FU4417

Has been made by me or under my supervision and they conform to contract, except as noted herein or on supporting documents

Accepted

Acceptance Date

Signature Date

Reject to Initiator

2010/11/29

2010/11/29

Norma WBT

Government Representative

The LPO clicks the Signature button to continue certifying the Construction Invoice.

ACTION BY: FA3030 *

I certify that the goods/services have been received, inspected, and accepted.

Document Certified

Signature Date

Document Rejected

2010/12/06

Signature

Signature Of Authorized Government Representative

Submit

Save Draft Document

Previous

Help

WAWF Password Confirmation

User ID	NORMALPO
Password *	<input type="password"/>

The Password Confirmation page is displayed.



WAWF Password Confirmation

User ID	NORMALPO
Password *	●●●●●●●●

The LPO clicks the Next button after entering the correct Password.

Next Previous Help

Local Processing Office - Construction Payment Invoice

Expand All Collapse All

[-] Document Information

Contract Number	Delivery Order	Issue Date	
F03000CICONA1	WBTA		
Invoice Number	Invoice Date	Final Invoice?	Invoice Received Date
INV0843	2010/11/17	N	2010/11/17
Discounts			
NET : 14			

Summary of Detail Level Information

1 CLIN/SLIN(s)
1 Miscellaneous Amount(s)

Shipment Number	Shipment Date
INV0843	2010/11/17

Windows Internet Explorer ✖

 The document is now signed. The document still must be submitted. Please click OK to submit now automatically or click Cancel to submit after reviewing the document.



[-] Line Item Information

			Total:	934.00			934.00
Item No.	Stock Part No.	Type	Qty. Provided	Unit			(\$)
1000	STOCKUI54	CL	30	WE			0
	SDN		ACRN	Qty. Inspected	Qty. Accepted		Government Amount
	SDN4455511202		22		30		900.00
Description							
dorm							
Milstrip No.		Milstrip Qty.					
MST30		30					

The LPO can click the Cancel button to review the document prior to submitting.

Local Processing Office - Construction Payment Invoice

Expand All Collapse All

[-] Document Information

Contract Number	Delivery Order	Issue Date	
F03000CICONA1	WBTA		
Invoice Number	Invoice Date	Final Invoice?	Invoice Received Date
INV0843	2010/11/17	N	2010/11/17
Discounts			
NET : 14			

Summary of Detail Level Information

1 CLIN/SLIN(s)
1 Miscellaneous Amount(s)

Shipment Number	Shipment Date
INV0843	2010/11/17

Windows Internet Explorer

The document is now signed. The document still must be submitted. Please click OK to submit now automatically or click Cancel to submit after reviewing the document.

[-] Line Item Information

			Total:	934.00			934.00
Item No.	Stock Part No.	Type	Qty. Provided	WE	Qty. Inspected	Qty. Accepted	Amount (\$)
1000	STOCKUI54	CL	30			30.00	900.00
	SDN		ACRN		Qty. Inspected	Qty. Accepted	Government Amount
	SDN4455511202		22		30		900.00
Description							
dorm							
Milstrip No.		Milstrip Qty.					
MST30		30					

The LPO clicks the OK Button to continue submitting the document.

[User](#) [Government](#) [Documentation](#) [Lookup](#) [Logout](#)**Success**

The Construction Payment Invoice was successfully processed.
It has been processed via EDI.

Contract Number	Delivery Order	Shipment Number	Invoice Number
F03000CICONA1	WBTA	INV0843	INV0843

After the Construction Invoice has been submitted, the WAWF system informs the LPO that the document was successfully processed.

E-mails, FTP and EDI notifications were sent as applicable.

Email sent to Vendor: nice@caci.com

Email sent to Pay Official: cora_PayOfficial@yahoo.com

Notification sent for CAGE code 493R2 to EDI Routing Codes- ISA07: 42, ISA08: SENDALL-NOTICES, GS03: NORMA493R2

Notification sent for CAGE code 493R2 to FTP Directory: /caci_db/efp/WAWF_RA_sec/Test/Version500/FTPEDIDirectory/ftp_working/nice/493R2

[Send Additional Email Notifications](#)



Mon Dec 06 11:33:22 EST 2010

The LPO can add more email addresses by clicking the Send Additional Email Notifications link.

[Return](#)

Logon Date : 2010/12/06 11:26:39 EST Last Accessed Date : 2010/12/06 11:33:15 EST

[Security & Privacy](#) [Accessibility](#) [Vendor Customer Support](#) [Government Customer Support](#) [FAQ](#) [Site Index](#)

[User](#) [Government](#) [Documentation](#) [Lookup](#) [Logout](#)**Success**

The Construction Payment Invoice was successfully processed.
It has been processed via EDI.

Contract Number	Delivery Order	Shipment Number	Invoice Number
F03000CICONA1	WBTA	INV0843	INV0843

Email sent to Vendor: nrice@caci.com

Email sent to Pay Official: cora_PayOfficial@yahoo.com

Notification sent for CAGE code 493R2 to EDI Routing Codes- ISA07: 42, ISA08: SENDALL-NOTICES, GS03: NORMA493R2

Notification sent for CAGE code 493R2 to FTP Directory: /caci_db/efp/WAWF_RA_sec/Test/Version500/FTPEDIDirectory/ftp_working/nrice/493R2

[Send Additional Email Notifications](#)

Mon Dec 06 11:33:22 EST 2010

This concludes the demonstration of a Local Processing Officer (LPO) certifying a Construction Invoice.

[Return](#)

Logon Date : 2010/12/06 11:26:39 EST Last Accessed Date : 2010/12/06 11:33:15 EST

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