

Welcome to Wide Area Workflow!
Please start by selecting one of the button links from the menu above.

Government and Government Support Contractor Messages

(2013-JUL-25) System: *All* Subject: *Posting Docs Action Required! Critical! Message For: All Users*

[Open folder.](#)

(2013-JAN-17) System:

This presentation will demonstrate a Local Processing Officer (LPO) certifying an Invoice 2-in-1 (Services Only).

This presentation contains Audio narrative. Please adjust your volume accordingly.

Version:

Build Date:	11/07/2013
Application Server:	WebSphere 8.5.5.0
HTTP Server:	IBM IHS 8.5.5.0
Database:	TPRIM550
FTP/EDI Server:	Commodore
FTP/EDI Server Path:	/caci_db/efp/WAWF_RA_sec/Test/Version550/FTPEDIDirectory

Wide Area Workflow

User Administration Console **Government**

- Acceptor
- Admin By
- Cost Voucher Administrator
- Cost Voucher Approver
- Cost Voucher Reviewer
- Field Inspector
- Grant Approver
- Inspector
- Issue By
- Local Processing Office
- Local Processing Office Reviewer
- Misc Pay Initiator
- Ship To
- Pay Official

The LPO selects the Government menu option.

Welcome to Wide Area Workflow!

Click by selecting one of the button links from the menu above.

Government	
(2013-JUL-25)	Support Contractor Messages
Open folder	Posting Docs Action Required! Critical! Message For: All Users
(2013-JAN-17)	Message For: All Users
Version:	5.5.0 Test BUILD3_5
Build Date:	11/07/2013
Application	WebSphere 8.5.5.0
HTTP Server	BM IHS 8.5.5.0
Database:	TPRIM550
FTP/EDI Server:	Commodore
FTP/EDI Server Path:	/caci_db/efp/WAWF_RA_sec/Test/Version550/FTPEDIDirectory

Help

- Acceptor
- Admin By
- Cost Voucher Administrator
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- Cost Voucher Reviewer
- Field Inspector
- Grant Approver
- Inspector
- Issue By
- Local Processing Office**
- Local Processing Office Reviewer
- Misc Pay Initiator
- Ship To
- Pay Official

Welcome to Wide Area Workflow!
Click by selecting one of the button links from the menu above.

Government

(2013-JUL-25)

[Open folder](#)

(2013-JAN-1)

Local Processing Office

- Certification Folder**
- History Folder by DoDAAC
- History Folder by User
- Discount Folder
- Hold Folder
- Recall - Action Required Folder
- Pure Edge Folder
- View Only Folder (DoDAAC)
- View Only Folder (Contract Number)
- View Only Pure Edge Folder

Short Contractor Messages

Posting Docs Action Required! Critical! Message For: All Users

[_sec/Test/Version550/FTPEDIDirectory](#)

Then selects the Certification Folder from the Local Processing Office sub menu option.

Help

Search Criteria - LPO Certification Folder

FOUO - Privacy Sensitive:

Privacy Act Statement - This information is protected under the Privacy Act of 1974 and shall be handled as "FOR OFFICIAL USE ONLY." Violations may be punishable by fines, imprisonment, or both.

DoDAAC * / Extension

Select Location Code

Contract Number

Reference Procurement Id

Vendor (Payee) / Vendor (Payee) Extension

Shipment No.

SSN / Confirm SSN

Tax Id (EIN)

Type Document

All Documents

Status

All Documents

The Search Criteria page is displayed.

This page will allow the LPO to search for the documents in the LPO Certification Folder.

If the LPO enters a contract number in the "Contract Number" field, only documents with that contract number will be retrieved. If the LPO enters nothing in these fields, all documents are retrieved.

The search results will call up documents that have updated in the last 30 days, unless the LPO enters a specific date range into the date criterion. This permits offices with a large quantity of documents to more readily access their folders.

Search Criteria - LPO Certification Folder

FOUO - Privacy Sensitive:

Privacy Act Statement - This information is protected under the Privacy Act of 1974 and shall be handled as "FOR OFFICIAL USE ONLY." Violations may be punishable by fines, imprisonment, or both.

DoDAAC * / Extension

Select Location Code

The only required field on the Search Criteria page is the DoDAAC field.

Contract Number

Reference Procurement Id

Vendor (Payee) / Vendor (Payee) Extension

Ship From / Ship From Extension

Shipment No.

Invoice Number

SSN / Confirm SSN

Tax Id (EIN)

Type Document

Status

Search Criteria - LPO Certification Folder

FOUO - Privacy Sensitive:

Privacy Act Statement - This information is protected under the Privacy Act of 1974 and shall be handled as "FOR OFFICIAL USE ONLY." Violations may be punishable by fines, imprisonment, or both.

DoDAAC * / Extension

Select Location Code

Select Location Code

FA3030

FU4417/MADHU

FU4417

HAA110

HAA150

N00178

N00406

N40027

N62473

N63124

N64101

S0512A/MADHU

S0512A

S3001A

SKR08A

W91B3E

W91B3G

W91B61

W91B62

W91B63

All Documents

The LPO must select a Location Code from the drop-down list to retrieve any document.

nt Id

Vendor (Payee) Extension

Ship From / Ship From Extension

Invoice Number

Tax Id (EIN)

Status

All Documents

Submit

Help

Search Criteria - LPO Certification Folder

FOUO - Privacy Sensitive:

Privacy Act Statement - This information is protected under the Privacy Act of 1974 and shall be handled as "FOR OFFICIAL USE ONLY." Violations may be punishable by fines, imprisonment, or both.

DoDAAC * / Extension

Contract Number

Delivery Order

Reference Procurement Id

Vendor (Payee) / Vendor (Payee) Extension

Shipment No.

SSN / Confirm SSN

Type Document

Status

Extension field has been added to the search criteria. Extension is disabled by default.

When the user selects a base DoDAAC (no associated extension) the Extension field becomes active and the user can enter an extension. Documents with a matching DoDAAC and Extension will be returned in the search.

If the user leaves the Extension blank all documents with a matching DoDAAC will be returned in the search.

If the user selects a DoDAAC that has an Extension the Extension field is inactive. Any documents with a matching DoDAAC and Extension will be returned in the search.

Search Criteria - LPO Certification Folder

FOUO - Privacy Sensitive:

Privacy Act Statement - This information is protected under the Privacy Act of 1974 and shall be handled as "FOR OFFICIAL USE ONLY." Violations may be punishable by fines, imprisonment, or both.

DoDAAC * / Extension

S0512A

Contract Number

Delivery Order

Reference Procurement Id

Vendor (Payee) / Vendor (Payee) Extension

Ship From / Ship From Extension

Shipment No.

Invoice Number

SSN / Confirm SSN

Tax Id (EIN)

The LPO clicks the Submit button after entering the select criteria.

Status

All Documents

All Documents

Submit

Help

[User](#) [Administration Console](#) [Government](#) [Property Transfer](#) [Documentation](#) [Lookup](#) [Logout](#)

LPO Certification Folder for 'S0512A' (5 items, sorted by Invoice Received Date Ascending)

Item	Type	Vendor (Payee)	DUNS	DUNS+4	Ext	Contract Number	Delivery Order	Shipment Number	Submitted	Shipped	Accepted	St
1	Receiving Report S/S	03QG6	926499229			N6868813W1024		SHP0911	2013-10-24	2013-10-24	2013-10-24	Acc
2	Receiving Report S/S	03QG6	926499229			N6868813W1024		SHP0913	2013-10-24	2013-10-24	2013-10-24	Rec
3	Invoice 2in1	00C91	021799486	0001		1234567890123	WBT1	SER0132	2013-10-07	2013-10-07	2013-10-17	Pre-C
4	Invoice	06481	039134218			N6868813W1010	MADU					
5	Combo D/D	03QG6	926499229			F0300013W1024						

The Certification Folder page is displayed.
This page contains a list of documents that match the selection criteria.



[\[-\] Shipment](#) [\[-\] Invoice](#)

[Return](#)

[Help](#)

Logon Date : 2013/11/13 15:01:18 EST Last Accessed Date : 2013/11/13 15:10:43 EST

LPO Certification Folder for 'S0512A' (5 items, sorted by Invoice Received Date Ascending)

Item	Type	Vendor (Payee)	DUNS	DUNS+4	Ext	Contract Number	Delivery Order	Shipment Number	Submitted	Shipped	Accepted	St
1	Receiving Report S/S	03QG6	926499229			N6868813W1024		SHP0911	2013-10-24	2013-10-24	2013-10-24	Acc
2	Receiving Report S/S	03QG6	926499229			N6868813W1024		SHP0913	2013-10-24	2013-10-24	2013-10-24	Rec
3	Invoice 2in1	00C91	021799486	0001		1234567890123	WBT1	SER0132	2013-10-07	2013-10-07	2013-10-17	Pre-C
4	Invoice	06481	039134218			N6868813W1010	MADU					
5	Combo D/D	03QG6	926499229			F0300013W1024						

The LPO can select a document to review by clicking the Invoice 2in1 Shipment or Invoice Number link for the appropriate document.



[-] Shipment [-] Invoice

Return Help

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Local Processing Office - Invoice 2-in-1

Header [Line Item](#) [ACRNs](#) [LLA](#) [Addresses](#) [Misc. Info](#) [Preview Document](#)

[Populate Accounting Data from Template](#)

Contract Number Type	Contract Number	Delivery Order	Reference Procurement Identifier	Issue Date
International Agreement	1234567890123	WBT1	RPIN000000000000123	2013/10/07

Invoice Number	Invoice Date	Final Invoice?	Invoice Received Date
INV0132	2013/10/07	N	2013/10/07

Discounts

20% 30 Days
NET: 15

The Header page is displayed when the LPO opens the Invoice 2-in-1 (Services Only).

Summary of Detail Level Information	Total
1 CLIN/SLIN(s)	\$ 39999.50
2 Miscellaneous Amount(s)	\$ 114.25
Document Total:	\$ 40,113.75

Shipment Number	Shipment Date	Final Shipment
SER0132	2013/10/07	N

Routing Information

Role	Location Code	Extension	Name
Payee	00C91		EXCELLIGENCE LEARNING CORPORATION
Pay Official	N68892		DEFENSE FINANCE AND ACCOUNTING SERV

[Submit](#) [Save Draft Document](#) [Previous](#) [Help](#)

[User](#) [Government](#) [Documentation](#) [Lookup](#) [Logout](#)

Local Processing Office - Invoice 2-in-1

[Header](#) [Line Item](#) [ACRNs](#) [LLA](#) [Addresses](#) [Misc. Info](#) [Preview Document](#) Reject to Initiator 2013/10/07

ACTION BY: FU4417

 Accepted and conforms to the contract except as noted

Has been made by me or under my supervision and they conform to contract, except as noted herein or on supporting documents

Signature Date Reject to Initiator

2013/10/17

Madhuri Mogulla

 Reject to Inspector

Signature Of Authorized Government Representative

ACTION BY: Local Processing Officer Reviewer

 Recommend Document Certified Recommend Document Rejected

ACTION BY: S0512A / MADHU *

Pursuant to authority vested in me, I certify that this voucher is correct and proper for payment.

Signature

Signature Of Authorized Government Representative

The LPO can save an incomplete document by clicking the Save Draft Document button. The Save and Continue functionality allows the user to save the document in its current state and either continue working on it, or come back to it at a later time.

[Submit](#) [Save Draft Document](#) [Previous](#) [Help](#)

Local Processing Office - Invoice 2-in-1

[Header](#) [Line Item](#) [ACRNs](#) [LLA](#) [Addresses](#) [Misc. Info](#) [Preview Document](#)

Reject to Initiator 2013/10/07

ACTION BY: FU4417

Accepted and conforms to the contract except as noted

Has been made by me or under my supervision and they conform to contract, except as noted herein or on supporting documents

Signature Date

Reject to Initiator

2013/10/17

Madhuri Mogulla

Reject to Inspector

Signature Of Authorized Government Representative

ACTION BY: Local Processing Officer Reviewer

Recommend Document Certified

Recommend Document Rejected

ACTION BY: S0512A / MADHU *

Document Certified

Document Rejected

The LPO can Certify or Reject the Invoice 2-in-1.

Note: Comments are mandatory when Rejecting to Initiator.

The LPO will return to the Header page later to submit the Document Certification in the "Action By DoDAAC" section.

YYYY/MM/DD

Signature

Signature Of Authorized Government Representative

[Submit](#) [Save Draft Document](#) [Previous](#) [Help](#)

Local Processing Office - Invoice 2-in-1

Header **Line Item** ACRNs LLA Addresses Misc. Info Preview Document

Reject to Initial 2013/10/07

ACTION BY: FU44

Accepted and contract except

The LPO navigates to the Line Item page by clicking the Line Item tab.

Has been made by me or under my supervision and they conform to contract, except as noted herein or on supporting documents

Reject to Initiator

Signature Date
2013/10/17

Madhuri Mogulla

Reject to Inspector

Signature Of Authorized Government Representative

ACTION BY: Local Processing Officer Reviewer

Recommend Document Certified

Recommend Document Rejected

ACTION BY: S0512A / MADHU *

Pursuant to authority vested in me, I certify that this voucher is correct and proper for payment.

Document Certified

Signature Date

Document Rejected

YYYY/MM/DD 

Signature

Signature Of Authorized Government Representative

[Submit](#) [Save Draft Document](#) [Previous](#) [Help](#)

User Government Documentation Lookup Logout

Local Processing Office - Invoice 2-in-1

Header Line Item Addresses Misc. Info Preview Document

Contract Number	Delivery Order	Reference Procurement Identifier	Shipment Number	Shipment Date	Invoice Number	Invoice Date
F0300012F0719	MADU		SER1336	2011/09/04	INV1336	2011/09/21

Total (INR) : 1,330.01

Item No.	Stock Part No.	Type	Qty. Delivered	Unit of Measure	UofM Code	Unit Price (INR)	Amount (INR)
0001MM	STOCKNO890123456789012345	MG	12		EA	100	1,200.00

AAI	SDN	ACRN	PR Number
<input type="text" value="123456"/>	<input type="text" value="sdn1234561230"/>	<input type="text" value="AA"/>	

Description

THIS IS THE DESCRIPTION FOR LINE ITEM 000101 STOCK NUMBER 8901234567. THIS

Item No.	Amount (INR)
I260	100.01

The LPO can enter or edit the optional Accounting data for the Line Item.

Description

THIS IS THE DESCRIPTION FOR MISC FEE I260-----

Item No.	Unit Price (INR)	Amount (INR)
R560	18.00	18.00

Save Draft Document Help

User Government Documentation Lookup Logout

Local Processing Office - Invoice 2-in-1

Header Line Item ACRNs LLA Addresses Misc. Info Preview Document

Contract Number	Delivery Order	Reference Procurement Identifier	Shipment Number	Shipment Date	Invoice Number	Invoice Date
1234567890123	WBT1	RPIN000000000000123	SER0132	2013/10/07	INV0132	2013/10/07

All accounting information updates or entries need to be made on the LLA tab.

Line Item Total: \$ 40,113.75

Item No.	Stock Part No.	Type	Amount (\$)
1001AA	stockno0000001	MG	39,999.50

For Navy One-Pay, all accounting information updates or entries need to be made on the Long Line of Accounting (LLA) tab.

AAI	SDN	ACRN	PR Number
068892	sdn0000000000001		PrNo1234567890

Description
This is a Line Item description.

Item No.	Unit Price (\$)	Amount (\$)
C040	99.99	99.99

Description
DELIVERY CHARGE

Item No.	Unit Price (\$)	Amount (\$)
CF	44.00	44.00

Save Draft Document Help

Local Processing Office - Invoice 2-in-1

- Header
- Line Item
- ACRNs**
- LLA
- Addresses
- Misc. Info
- Preview Document

Contract Number	Delivery Order	Reference Procurement Identifier	Shipment Number	Shipment Date	Invoice Number	Invoice Date
1234567890123	BT1	RPIN000000000000123	SER0132	2013/10/07	INV0132	2013/10/07

All accounting information updated

The LPO navigates to the ACRNs page by clicking the ACRNs tab.

Line Item Total: \$ 40,113.75

Item No.	Stock Part No.	Type	Qty. Delivered	Unit of Measure	UofM Code	Unit Price (\$)	Amount (\$)
1001AA	stockno0000001	MG	1	EACH	EA	39,999.50	39,999.50
	AAI	SDN	ACRN	PR Number			
	068892	sdn0000000000001		PrNo1234567890			

Description
This is a Line Item description.

Item No.	Unit Price (\$)	Amount (\$)
C040	99.99	99.99

Description
DELIVERY CHARGE

Item No.	Unit Price (\$)	Amount (\$)
CF	44.00	44.00

- Save Draft Document
- Help

User Government Documentation Lookup Logout

Local Processing Office - Invoice 2-in-1

Header Line Item **ACRNs** LLA Addresses Misc. Info Preview Document

Contract Number	Delivery Order	Reference Procurement Identifier	Shipment Number	Shipment Date	Invoice Number	Invoice Date
1234567890123	WBT1	RPIN000000000000123	SER0132	2013/10/07	INV0132	2013/10/07

All accounting information updates or entries need to be made on the LLA tab.

Document Total (\$)	Approved Total (\$)	Difference (\$)
40,113.75	39,999.50	0.00

Item Number	CLIN Amount (\$)	ACRN Amount (\$)	Difference (\$)	Govt Approved Amount (\$)	CLIN Approved Amount (\$)	CLIN Approved Difference (\$)
1001AA	39,999.50	39,999.50	0.00	39,999.50	39,999.50	0.00

ACRN	Original Amount (\$)	ACRN Approved Amount (\$)	ACRN Difference (\$)
A1	39,000.00	39,000.00	0.00
A2	999.00	900.00	99.00
A3	0.50	0.50	0.00
B4	0.00	99.00	-99.00

The ACRNs page is displayed.
The LPO can review the contents of the ACRNs page.

Save Draft Document Help

Local Processing Office - Invoice 2-in-1

- Header
- Line Item
- ACRNs
- LLA
- Addresses
- Misc. Info
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Contract Number	Delivery Order	Reference Procurement Identifier	Shipment Number	Shipment Date	Invoice Number	Invoice Date
1234567890123	WBT1	RPIN000000000000123	SER0132	2013/10/07	INV0132	2013/10/07

All accounting information updates or entries r

The LPO navigates to the Long Line of Accounting (LLA) page by clicking the LLA tab.

Document Total (\$)	Difference (\$)
40,113.75	0.00

Item Number	CLIN Amount (\$)	ACRN Amount (\$)	Difference (\$)	Govt Approved Amount (\$)	CLIN Approved Amount (\$)	CLIN Approved Difference (\$)
1001AA	39,999.50	39,999.50	0.00	39,999.50	39,999.50	0.00

ACRN	Original Amount (\$)	ACRN Approved Amount (\$)	ACRN Difference (\$)
A1	39,000.00	39,000.00	0.00
A2	999.00	900.00	99.00
A3	0.50	0.50	0.00
B4	0.00	99.00	-99.00

- [Save Draft Document](#)
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Local Processing Office - Invoice 2-in-1

[Header](#) [Line Item](#) [ACRNs](#) [LLA](#) [Addresses](#) [Misc. Info](#) [Preview Document](#)

WARNING: For Line Item 0001MM, the full Long Line of Accounting is required when the AAI/AAA does not exist in the ONE-PAY Transactions For Self (TFS) table.

WARNING: Please enter all mandatory fields in addition to the other elements that are applicable to the agency/department Long Line of Accounting.

Contract Number	Delivery Order	Reference Procurement Identifier	Shipment Number	Shipment Date	Invoice Number	Invoice Date
N6868813F0425	0680				INV1427	2010/07/21

An LLOA is required per CLIN/SLIN. The ACRN, ONE-PAY. The document cannot be certified for

The Long Line of Accounting (LLA) page is displayed.

on the document will not be forwarded to

[\[+\] Help Links](#)[\[+\] Populate All](#)

The LPO is responsible for verifying or entering accounting data on the Long Line of Accounting (LLA) tab if the document is being submitted to the Navy One-Pay Entitlement System.

LLA Level

Line Level

A warning message is provided if the (AAI) Agency Accounting ID does not exist in the ONE-PAY Transactions For Self (TFS) table.

Item Number	Document Record Reference ID *	Agency Accounting ID *	ACRN *	Amount (\$) *	CLIN Amount (\$)	Approved Amount (\$) *
0001MM	<input type="text"/>	<input type="text" value="123456"/>	<input type="text"/>	0.00	1,200.00	<input type="text" value="0.00"/>

[\[+\] Optional LLA Fields](#)[Save Draft Document](#)[Help](#)

Logon Date : 2013/11/13 15:12:20 EST Last Accessed Date : 2013/11/13 15:23:00 EST

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Local Processing Office - Invoice 2-in-1

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Contract Number	Delivery Order	Reference Procurement Identifier	Shipment Number	Shipment Date	Invoice Number	Invoice Date
N6868813F0530	0680		INV2136	2010/07/21	INV2136	2010/07/21

An LLOA is required per CLIN/SLIN. The ACRN, SDN, and Agency Accounting Id (AAA) fields are MANDATORY per CLIN/SLIN on this page - the ACRN and SDN on the document will not be forwarded to ONE-PAY. The document cannot be certified for a lesser amount when miscellaneous allowances, fees, or taxes are present on an invoice or combo document.

[\[+\] Help Links](#)[\[+\] Populate All](#)

LLA Level

Line Level

The Document Record Reference ID, Agency Accounting ID, ACRN and Approved Amount fields are mandatory.

Item Number	CLIN Amount (\$)
0001MM	1,200.00
Document Record Reference ID *	Approved Amount (\$) *
<input type="text"/>	<input type="text" value="0.00"/>
Agency Accounting ID *	
<input type="text"/>	
ACRN *	
<input type="text"/>	
Amount (\$) *	0.00

[\[+\] Optional LLA Fields](#)[Save Draft Document](#)[Help](#)

Logon Date : 2013/11/13 15:12:20 EST Last Accessed Date : 2013/11/13 15:25:48 EST

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Local Processing Office - Invoice 2-in-1

[Header](#) [Line Item](#) [ACRNs](#) [LLA](#) [Addresses](#) [Misc. Info](#) [Preview Document](#)

Contract Number	Delivery Order	Reference Procurement Identifier	Shipment Number	Shipment Date	Invoice Number	Invoice Date
N6868813F0530	0680		INV2136	2010/07/21	INV2136	2010/07/21

An LLOA is required per CLIN/SLIN. The ACRN, SDN, and Agency Accounting Id (AAA) fields are MANDATORY per CLIN/SLIN on this page - the ACRN and SDN on the document will not be forwarded to ONE-PAY. The document cannot be certified for a lesser amount when miscellaneous allowances, fees, or taxes are present on an invoice or combo document.

[\[+\] Help Links](#)[\[+\] Populate All](#)

LLA Level

Line Level

Item Number	CLIN Amount (\$)			
0001MM	1,200.00			
Document Record Reference ID *	Agency Accounting ID *	ACRN *	Amount (\$) *	Approved Amount (\$) *
<input type="text"/>	<input type="text"/>	<input type="text"/>	0.00	<input type="text" value="0.00"/>

[\[+\] Optional LLA Fields](#)

The LPO can click the Optional LLA Fields link to enter the optional LLA data at the Line Level or the ACRN level.

[Save Draft Document](#)[Help](#)

Logon Date : 2013/11/13 15:12:20 EST Last Accessed Date : 2013/11/13 15:25:48 EST

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Local Processing Office - Invoice 2-in-1

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Contract Number	Delivery Order	Reference Procurement Identifier	Shipment Number	Shipment Date	Invoice Number	Invoice Date
N6868813F0530	0680		INV2136	2010/07/21	INV2136	2010/07/21

An LLOA is required per CLIN/SLIN. The ACRN, SDN, and Agency Accounting Id (AAA) fields are MANDATORY per CLIN/SLIN on this page - the ACRN and SDN on the document will not be forwarded to ONE-PAY. The document cannot be certified for a lesser amount when miscellaneous allowances, fees, or taxes are present on an invoice or combo document.

[\[+\] Help Links](#)[\[+\] Populate All](#)

LLA Level

The LPO can enter the LLA data at either the Line Level or the ACRN Level.

Line Level 
Line Level
ACRN Level

0001MM

CLIN Amount (\$)

1,200.00

Document Record Reference ID *

Agency Accounting ID *

ACRN *

Amount (\$) *

Approved Amount (\$) *

0.00

[\[+\] Optional LLA Fields](#)

Each Line Item can have only one ACRN when LLA data is entered at the Line Level.

[Save Draft Document](#)[Help](#)

Logon Date : 2013/11/13 15:12:20 EST Last Accessed Date : 2013/11/13 15:25:48 EST

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Local Processing Office - Invoice 2-in-1

[Header](#) [Line Item](#) [ACRNs](#) **LLA** [Addresses](#) [Misc. Info](#) [Preview Document](#)

Contract Number	Delivery Order	Reference Procurement Identifier	Shipment Number	Shipment Date	Invoice Number	Invoice Date
1234567890123	WBT1	RPIN000000000000123	SER0132	2013/10/07	INV0132	2013/10/07

An LLOA is required per CLIN/SLIN. The ACRN, SDN, and Agency Accounting Id (AAA) fields are MANDATORY per CLIN/SLIN on this page - the ACRN and SDN on the document will not be forwarded to ONE-PAY. The document cannot be certified for a lesser amount when miscellaneous allowances, fees, or taxes are present on an invoice or combo document.

[\[+\] Help Links](#)[\[+\] Populate All](#)

LLA Level

ACRN Level

Item Number

1001AA

ACRN

A1

ACRN *

Document Record Reference ID *

Agency Accounting ID *

Amount (\$) *

Approved Amount (\$) *

39,000.00

[\[+\] Optional LLA Fields](#)

ACRN

A2

ACRN *

Document Record Reference ID *

Agency Accounting ID *

Amount (\$) *

Approved Amount (\$) *

In this example, the Accounting information is added at the ACRN Level.

The LPO can modify the existing Accounting information added by the LPO Reviewer or add a new ACRN by clicking the Add ACRN link.

CLIN Amount (\$)

39,999.50

Actions

[Add ACRN](#)

Actions

[Delete ACRN](#)

Actions

[Delete ACRN](#)

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Local Processing Office - Invoice 2-in-1

[Header](#) [Line Item](#) [ACRNs](#) **LLA** [Addresses](#) [Misc. Info](#) [Preview Document](#)

Contract Number	Delivery Order	Reference Procurement Identifier	Shipment Number	Shipment Date	Invoice Number	Invoice Date
1234567890123	WBT1	RPIN000000000000123	SER0132	2013/10/07	INV0132	2013/10/07

An LLOA is required per CLIN/SLIN. The ACRN, SDN, and Agency Accounting Id (AAA) fields are MANDATORY per CLIN/SLIN on this page - the ACRN and SDN on the document will not be forwarded to ONE-PAY. The document cannot be certified for a lesser amount when miscellaneous allowances, fees, or taxes are present on an invoice or combo document.

[\[+\] Help Links](#)[\[+\] Populate All](#)

LLA Level

ACRN Level

Item Number	CLIN Amount (\$)	Actions		
1001AA	39,999.50	Add ACRN		
ACRN		Actions		
A1		Delete ACRN		
ACRN *	Document Record Reference ID *	Agency Accounting ID *	Amount (\$) *	Approved Amount (\$) *
<input type="text" value="A1"/>	<input type="text" value="sdn0000000000001"/>	<input type="text" value="068892"/>	39,000.00	<input type="text" value="39,000.00"/>
[+] Optional LLA Fields				
ACRN				
A2				Delete ACRN
ACRN *	Document Record Reference ID *	Agency Accounting ID *	Amount (\$) *	Approved Amount (\$) *

ACRN information can be deleted by clicking the Delete ACRN link.

[Save Draft Document](#)[Help](#)

Logon Date : 2013/11/13 15:28:10 EST Last Accessed Date : 2013/11/13 15:28:41 EST

User Government Documentation Lookup Logout

Local Processing Office - Invoice 2-in-1

Header Line Item ACRNs **LLA** **Addresses** Misc. Info Preview Document

Contract Number	Delivery Order	Reference Procurement Identifier	Shipment Number	Shipment Date	Invoice Number	Invoice Date
1234567890123	WBT1	RPIN0000000000123	SER0132	2013/10/07	INV0132	2013/10/07

An LLOA is required per CLIN/SLIN. The ACRN, SDN, and Agency Accounting ID on the document will not be forwarded to ONE-PAY. The document cannot be certified for a lesser amount than the ACRN and SDN on the document will not be forwarded for a single or combo document.

[+] Help Links
[+] Populate All

The LPO navigates to the Addresses page by clicking the Addresses Tab.

LLA Level

ACRN Level ▾

Item Number	CLIN Amount (\$)	Actions		
1001AA	39,999.50	Add ACRN		
ACRN		Actions		
A1		Delete ACRN		
ACRN *	Document Record Reference ID *	Agency Accounting ID *	Amount (\$) *	Approved Amount (\$) *
A1	sdn0000000000001	068892	39,000.00	39,000.00
ACRN		Actions		
A2		Delete ACRN		
ACRN *	Document Record Reference ID *	Agency Accounting ID *	Amount (\$) *	Approved Amount (\$) *

Save Draft Document Help

Local Processing Office - Invoice 2-in-1

- Header
- Line Item
- ACRNs
- LLA
- Addresses**
- Misc. Info
- Preview Document

Contract Number	Delivery Order	Reference Procurement Identifier	Shipment Number	Shipment Date	Invoice Number	Invoice Date
1234567890123	WBT1	RPIN000000000000123	SER0132	2013/10/07	INV0132	2013/10/07

Prime Contractor			
CAGE Code	DUNS	DUNS + 4	Extension
00C91	021799486	0001	

Administered By
DoDAAC
S0512A
Activity Name 1

The Address page is displayed.
This tab contains the mailing addresses of the Vendor CAGE Codes and Government DoDAACs involved in processing this document.

Activity Name 1
EXCELLIGENCE LEARNING CORPORATION
Activity Name 2
Activity Name 3
Address 1
2 LOWER RAGSDALE DR STE 200
Address 2
Address 3
Address 4

Address 1
16111 PLUMMER STREET
Address 2
BLDG 10 2ND FLOOR
Address 3
Address 4

- [Save Draft Document](#)
- [Help](#)

User Government Documentation Lookup Logout

Local Processing Office - Invoice 2-in-1

Header Line Item ACRNs LLA Addresses Misc. Info Preview Document

Contract Number	Delivery Order	Reference Procurement Identifier	Shipment Number	Shipment Date	Invoice Number	Invoice Date
1234567890123	WBT1	RPIN000000000000123	SER0132	2013/10/07	INV0132	2013/10/07

Initiator

Name: Madhuri Mogulla	Date of Action / IRD: 2013/10/07 1338 EDT / 2013/10/07	Phone #: 904-265-7046	DSN:
Email: mmogulla@caci.com	Title:		Action(s): [Submitted, Web, Stand Alone]
Org Email: coleung@caci.com			
Attachments: Bamboo.bmp	View Attachment		
Comments:			

The Miscellaneous Information page is displayed. This tab can be used to add attachments and comments.

A Final Invoice already exists for this Contract Number and Delivery Order Number, therefore, Initiator comments are mandatory.

Inspector

Name: Madhuri Mogulla	Date of Action: 2013/10/07 1359 EDT	Phone #: 9049280675	DSN:
Email:	Title:		Action(s):

Save Draft Document Help

[User](#) [Government](#) [Documentation](#) [Lookup](#) [Logout](#)

Local Processing Office - Invoice 2-in-1

[Header](#) [Line Item](#) [ACRNs](#) [LLA](#) [Addresses](#) [Misc. Info](#) [Preview Document](#)

Contract Number	Delivery Order	Reference Procurement Identifier	Shipment Number	Shipment Date	Invoice Number	Invoice Date
1234567890123	WBT1	RPIN0000000000000123	SER0132	2013/10/07	INV0132	2013/10/07

Initiator

Name:	Date of Action / IRD:	Phone #:	DSN:
Madhuri Mogulla	2013/10/07 1338 EDT / 2013/10/07	904-265-7046	
Email:	Title:	Action(s):	
mmogulla@caci.com	QA	[Submitted, Web, Stand Alone]	
Org Email:			
coleung@caci.com			
Attachments:			
Bamboo.bm			
Comments:			

The LPO can click the "View Attachment" link to view attachments added by previous users.

[View Attachment](#)

A Final Invoice already exists for this Contract Number and Delivery Order Number, therefore, Initiator comments are mandatory.

Inspector

Name:	Date of Action:	Phone #:	DSN:
Madhuri Mogulla	2013/10/07 1359 EDT	9049280675	
Email:	Title:	Action(s):	

[Save Draft Document](#)[Help](#)

Logon Date : 2013/11/13 15:28:10 EST Last Accessed Date : 2013/11/13 15:30:26 EST

[User](#) [Government](#) [Documentation](#) [Lookup](#) [Logout](#)

Local Processing Office - Invoice 2-in-1

[Header](#) [Line Item](#) [ACRNs](#) [LLA](#) [Addresses](#) [Misc. Info](#) [Preview Document](#)

Local Processing Official

Name:	Date of Action:	Phone #:	DSN:
-------	-----------------	----------	------

Madhuri Mogulla	2013/11/13 1528 EST	9045967068	
-----------------	---------------------	------------	--

Email:	Title:	Action(s):
--------	--------	------------

mmogulla@caci.com	QA	
-------------------	----	--

Org Email:

mmogulla@caci.com

Attachments:

[Add Attachments](#)

To add an attachment, the LPO clicks the "Add Attachments" link.

Comments:

[Save Draft Document](#)[Help](#)

Logon Date : 2013/11/13 15:28:10 EST Last Accessed Date : 2013/11/13 15:30:26 EST

[User](#) [Government](#) [Documentation](#) [Lookup](#) [Logout](#)

Local Processing Office - Invoice 2-in-1

Form - Attachments

WARNING: Wide Area Workflow (WAWF) is designated for Sensitive Unclassified information ONLY. Do NOT enter classified information in this system.

There is an attachment size limit of 6MB, attachments over this size will be rejected.

The Attachments page is displayed.

This tab can be used to send file attachments.
Multiple attachments may be associated with a document, with the file size of EACH, individual attachment, not exceeding 6 MB of data.

Logon Date : 2013/11/13 15:28:10 EST Last Accessed Date : 2013/11/13 15:31:12 EST

Local Processing Office - Invoice 2-in-1

Form - Attachments

WARNING: Wide Area Workflow (WAWF) is designated for Sensitive Unclassified information ONLY. Do NOT enter classified information in this system.

There is an attachment size limit of 6MB, attachments over this size will be rejected.

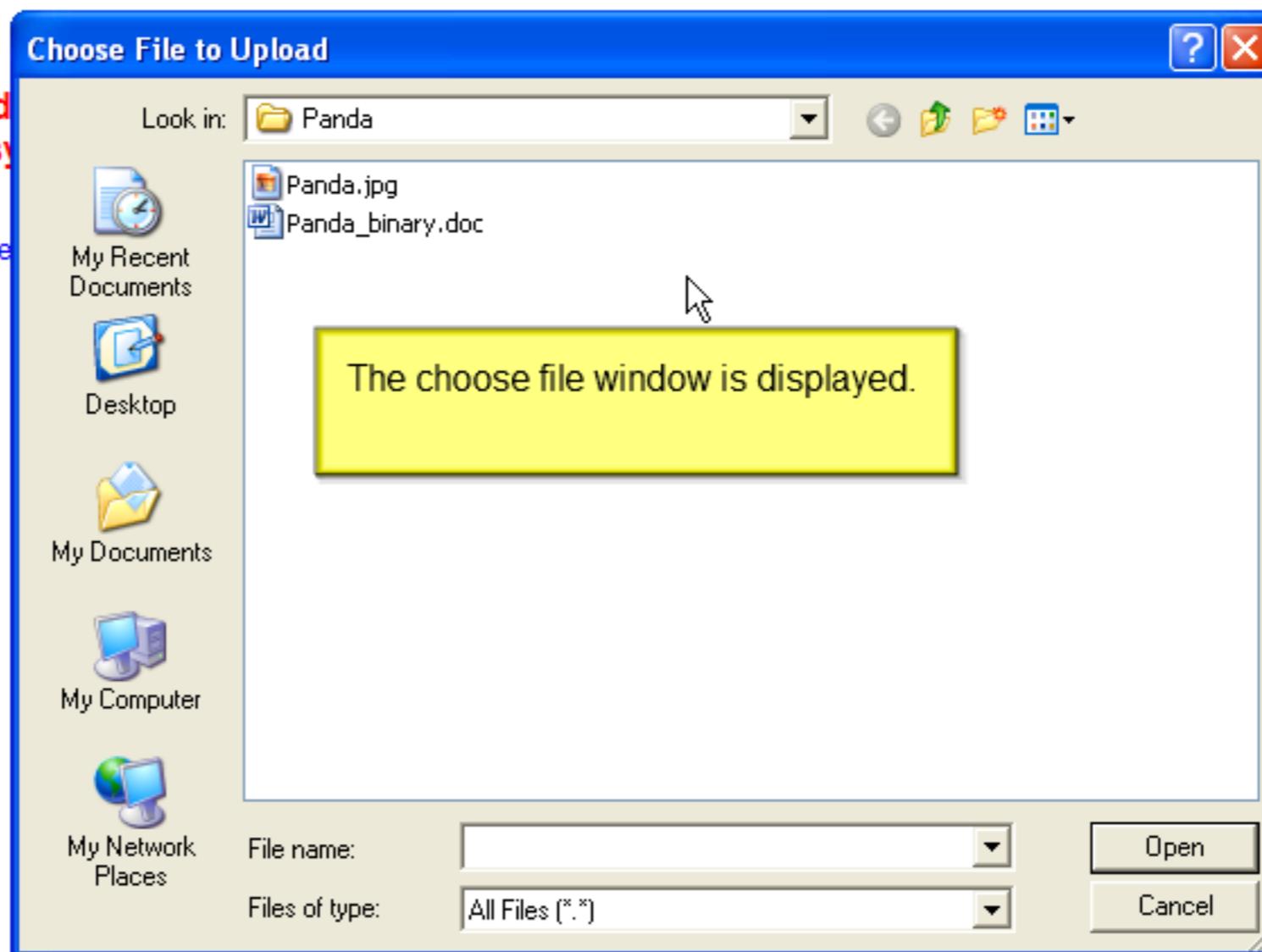
To locate the file, the LPO clicks the Browse button.

Local Processing Office - Invoice 2-in-1

Form - Attachments

WARNING: Wide Area Workflow (WAWF) is d
Do NOT enter classified information in this sy

There is an attachment size limit of 6MB, attachments ove

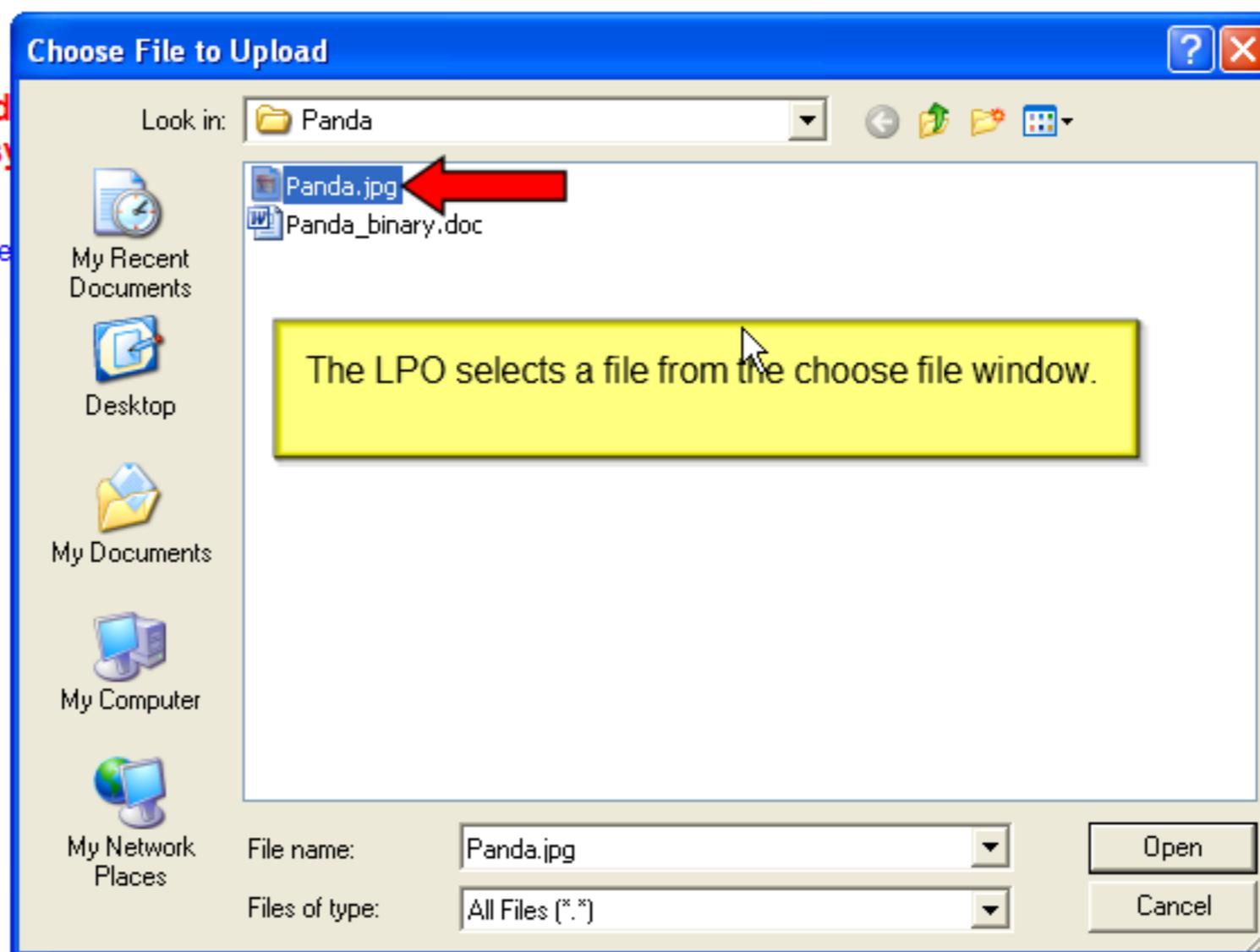
 

Local Processing Office - Invoice 2-in-1

Form - Attachments

WARNING: Wide Area Workflow (WAWF) is d
Do NOT enter classified information in this sy

There is an attachment size limit of 6MB, attachments ove

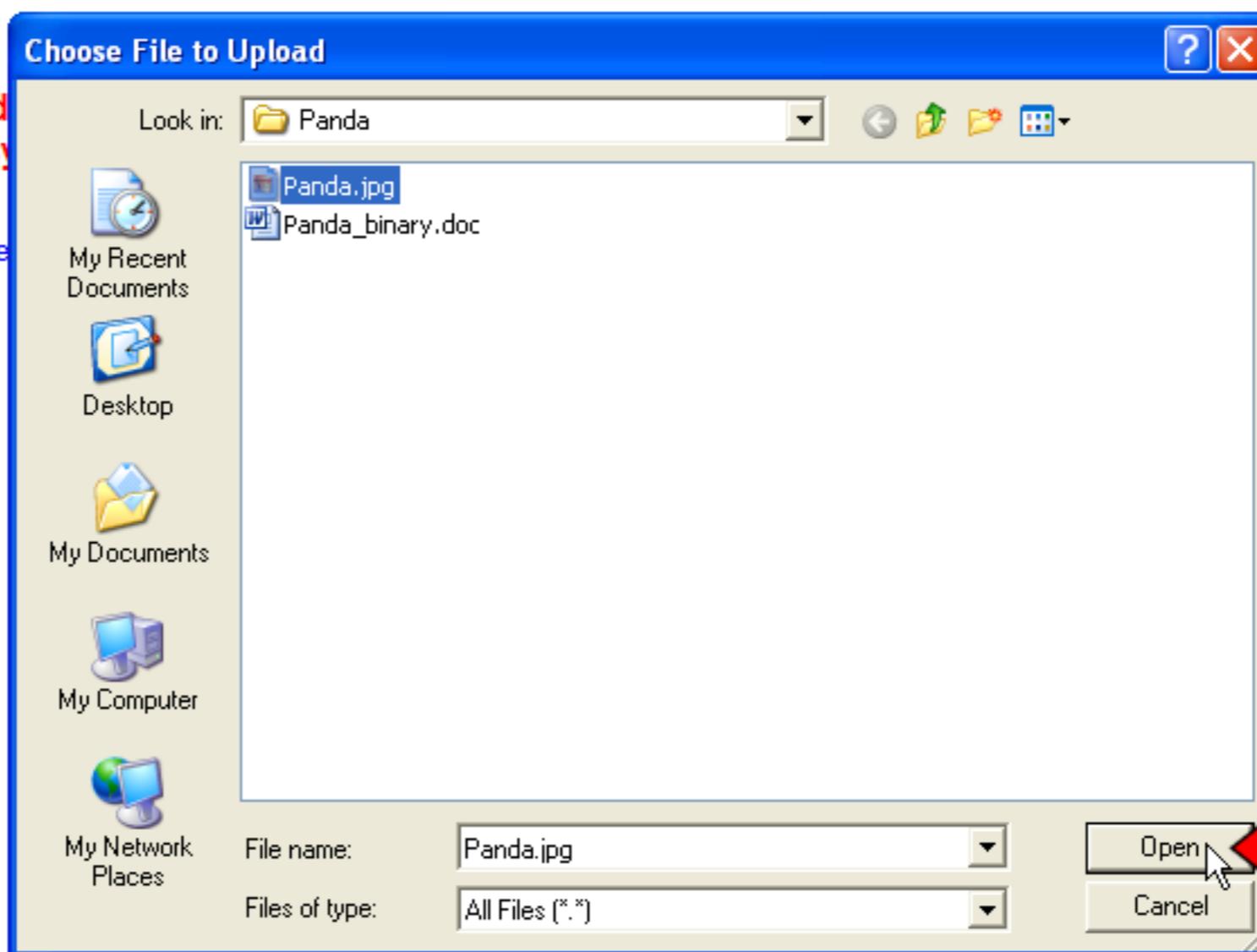
 

Local Processing Office - Invoice 2-in-1

Form - Attachments

WARNING: Wide Area Workflow (WAWF) is d
Do NOT enter classified information in this sy

There is an attachment size limit of 6MB, attachments ove

Once the file is selected, the LPO clicks the Open button.

[User](#) [Government](#) [Documentation](#) [Lookup](#) [Logout](#)

Local Processing Office - Invoice 2-in-1

Form - Attachments

WARNING: Wide Area Workflow (WAWF) is designated for Sensitive Unclassified information ONLY. Do NOT enter classified information in this system.

There is an attachment size limit of 6MB, attachments over this size will be rejected.

C:\Madhu_WAWF\Testing



The file directory is displayed in the Attachment field.

[User](#) [Government](#) [Documentation](#) [Lookup](#) [Logout](#)

Local Processing Office - Invoice 2-in-1

Form - Attachments

WARNING: Wide Area Workflow (WAWF) is designated for Sensitive Unclassified information ONLY. Do NOT enter classified information in this system.

There is an attachment size limit of 6MB, attachments over this size will be rejected.

C:\Madhu_WAWF\Testing

The LPO clicks the Upload button.

[User](#) [Government](#) [Documentation](#) [Lookup](#) [Logout](#)

Local Processing Office - Invoice 2-in-1

[Header](#) [Line Item](#) [ACRNs](#) [LLA](#) [Addresses](#) [Misc. Info](#) [Preview Document](#)

Local Processing Official

Name:	Date of Action:	Phone #:	DSN:
Madhuri Mogulla	2013/11/13 1528 EST	9045967068	
Email:		Title:	Action(s):
mmogulla@caci.com		QA	
Org Email:			
mmogulla@caci.com			
Attachments:			
Panda.jpg	View Attachment	Delete Attachment	
	Add Attachments		

Comments:

The screen returns to the Miscellaneous Information page with the new attachment that the LPO just added to the document.

[Save Draft Document](#)[Help](#)

Logon Date : 2013/11/13 15:28:10 EST Last Accessed Date : 2013/11/13 15:33:14 EST

[User](#) [Government](#) [Documentation](#) [Lookup](#) [Logout](#)

Local Processing Office - Invoice 2-in-1

[Header](#) [Line Item](#) [ACRNs](#) [LLA](#) [Addresses](#) [Misc. Info](#) [Preview Document](#)

Local Processing Official

Name:	Date of Action:	Phone #:	DSN:
Madhuri Mogulla	2013/11/13 1528 EST	9045967068	
Email:		Title:	Action(s):
mmogulla@caci.com		QA	
Org Email:			
mmogulla@caci.com			

Attachments:

Panda.jpg

[View Attachment](#) [Delete Attachment](#)[Add Attachments](#)

Comments:

The attachment may be viewed or deleted by clicking the "View Attachment" or "Delete Attachment" links.

The LPO can add another attachment, by clicking the "Add Attachments" link and repeating the process.

[Save Draft Document](#)[Help](#)

Logon Date : 2013/11/13 15:28:10 EST Last Accessed Date : 2013/11/13 15:33:14 EST

Local Processing Office - Invoice 2-in-1

[Header](#) [Line Item](#) [ACRNs](#) [LLA](#) [Addresses](#) [Misc. Info](#) [Preview Document](#)

Local Processing Official

Name:	Date of Action:	Phone #:	DSN:
Madhuri Mogulla	2013/11/13 1528 EST	9045967068	
Email:		Title:	Action(s):
mmogulla@caci.com		QA	
Org Email:			
mmogulla@caci.com			
Attachments:			
Panda.jpg	View Attachment	Delete Attachment	
	Add Attachments		

Comments:

LPO comments for this Invoice 2-in-1

The Comments section allows LPO to enter comments for the Invoice 2-in-1.
Note: Comments are mandatory when the document is being rejected.

[Save Draft Document](#)[Help](#)

Local Processing Office - Invoice 2-in-1

[Header](#) [Line Item](#) [ACRNs](#) [LLA](#) [Addresses](#) [Misc. Info](#) [Preview Document](#)

Local Processing Official

Name:
Madhuri Mogulla

Date of Action:
2013/11/13 1528 EST

Email:
mmogulla@caci.com

Org Email:
mmogulla@caci.com

Attachments:
Panda.jpg

QA

[View Attachment](#) [Delete Attachment](#)
[Add Attachments](#)

Comments:

LPO comments for this Invoice 2-in-1

[Save Draft Document](#)[Help](#)

The LPO navigates to the Preview Document page by clicking the Preview Document tab.

Local Processing Office - Invoice 2-in-1

- Header
- Line Item
- ACRNs
- LLA
- Addresses
- Misc. Info
- Preview Document

[Expand All](#) [Collapse All](#)

[\[-\]Document Information](#)

Contract Number Type	Contract Number	Delivery Order	Reference Procurement Identifier	Issue Date
International Agreement	1234567890123	WBT1	RPIN000000000000123	2013/10/07

Invoice Number	Invoice Date	Final Invoice?	Invoice Received Date
INV0132	2013/10/07	N	2013/10/07

Discounts

20% 30 Days

NET: 15

Summary of Detail Level Information

	Total
1 CLIN/SLIN(s)	\$ 39999.50
2 Miscellaneous Amount(s)	\$ 114.25
Document Total:	\$ 40,113.75

Shipment Number	Shipment Date	Final Shipment
SER0132	2013/10/07	N

[\[-\]Line Item Information](#)

[Save Draft Document](#)

[Help](#)

[User](#) [Government](#) [Documentation](#) [Lookup](#) [Logout](#)

Local Processing Office - Invoice 2-in-1

[Header](#) [Line Item](#) [ACRNs](#) [LLA](#) [Addresses](#) [Misc. Info](#) [Preview Document](#)[Expand All](#)[Collapse All](#)[\[-\]Document Information](#)

The LPO can collapse all document sections by clicking the "Collapse All" link.

Contract Number	Order	Reference Procurement Identifier	Issue Date
International Agreement	T1	RPIN000000000000123	2013/10/07
Invoice Number	Final Invoice?	Invoice Received Date	
INV0132	2013/10/07	N	2013/10/07

Discounts

20% 30 Days

NET: 15

Summary of Detail Level Information

	Total
1 CLIN/SLIN(s)	\$ 39999.50
2 Miscellaneous Amount(s)	\$ 114.25
Document Total:	\$ 40,113.75

Shipment Number	Shipment Date	Final Shipment
SER0132	2013/10/07	N

[\[-\]Line Item Information](#)[Save Draft Document](#)[Help](#)

Local Processing Office - Invoice 2-in-1

[Header](#) [Line Item](#) [ACRNs](#) [LLA](#) [Addresses](#) [Misc. Info](#) [Preview Document](#)

[Expand All](#) [Collapse All](#)

[+] [Document Information](#)

[+] [Line Item Information](#)

[+] [ACRN Information](#)

[+] [LLA Information](#)

[+] [Address Information](#)

[+] [Misc Information](#)

[+] [Workflow Information](#)

All document sections are now collapsed.

[Save Draft Document](#)

[Help](#)

Local Processing Office - Invoice 2-in-1

[Header](#) [Line Item](#) [ACRNs](#) [LLA](#) [Addresses](#) [Misc. Info](#) [Preview Document](#)

[Expand All](#) [Collapse All](#)

[\[+\]Document Information](#)

[\[+\]Line Item Information](#)

[\[+\]ACRN Information](#)

[\[+\]LLA Information](#)

[\[+\]Address Information](#)

[\[+\]Misc Information](#)

[\[+\]Workflow Information](#)

The LPO can expand and collapse individual headers by clicking on the section headers.

[Save Draft Document](#)

[Help](#)

[User](#) [Government](#) [Documentation](#) [Lookup](#) [Logout](#)

Local Processing Office - Invoice 2-in-1

[Header](#) [Line Item](#) [ACRNs](#) [LLA](#) [Addresses](#) [Misc. Info](#) [Preview Document](#)[Expand All](#) [Collapse All](#)[\[-\]Document Information](#)

Contract Number Type	Contract Number	Delivery Order	Reference Procurement Identifier	Issue Date
International Agreement	1234567890123	WBT1	RPIN000000000000123	2013/10/07

Invoice Number	Invoice Date	Final Invoice?	Invoice Received Date
INV0132	2013/10/07	N	2013/10/07

Discounts

20% 30 Days

NET: 15

The details under the Document Information section are displayed.

Summary of Detail Level Information

	Total
1 CLIN/SLIN(s)	\$ 39999.50
2 Miscellaneous Amount(s)	\$ 114.25
Document Total:	\$ 40,113.75

Shipment Number	Shipment Date	Final Shipment
SER0132	2013/10/07	N

[\[+\]Line Item Information](#)[Save Draft Document](#)[Help](#)

[User](#) [Government](#) [Documentation](#) [Lookup](#) [Logout](#)

Local Processing Office - Invoice 2-in-1

[Header](#) [Line Item](#) [ACRNs](#) [LLA](#) [Addresses](#) [Misc. Info](#) [Preview Document](#)[Expand All](#) [Collapse All](#)

The LPO can navigate back to the Header page by clicking the Header tab.

Co	Delivery Order	Reference Procurement Identifier	Issue Date
International Agreement	WBT1	RPIN000000000000123	2013/10/07

Invoice Number	Invoice Date	Final Invoice?	Invoice Received Date
INV0132	2013/10/07	N	2013/10/07

Discounts

20% 30 Days

NET: 15

Summary of Detail Level Information

	Total
1 CLIN/SLIN(s)	\$ 39999.50
2 Miscellaneous Amount(s)	\$ 114.25
Document Total:	\$ 40,113.75

Shipment Number	Shipment Date	Final Shipment
SER0132	2013/10/07	N

[\[+\]Line Item Information](#)[Save Draft Document](#)[Help](#)

Local Processing Office - Invoice 2-in-1

Header Line Item ACRNs LLA Addresses Misc. Info Preview Document

Populate Accounting Data from Template

Contract Number Type	Contract Number	Delivery Order	Reference Procurement Identifier	Issue Date
International Agreement	1234567890123	WBT1	RPIN000000000000123	2013/10/07

Invoice Number	Invoice Date	Final Invoice?	Invoice Received Date
INV0132	2013/10/07	N	2013/10/07

Discounts
20% 30 Days
NET: 15

The Header tab is displayed.
The LPO must scroll down to the bottom of the Header page to access the Action section.

Summary of Detail Level Information	Total
1 CLIN/SLIN(s)	\$ 39999.50
2 Miscellaneous Amount(s)	\$ 114.25
Document Total:	\$ 40,113.75

Shipment Number	Shipment Date	Final Shipment
SER0132	2013/10/07	N

Routing Information			
Role	Location Code	Extension	Name
Payee	00C91		EXCELLIGENCE LEARNING CORPORATION
Pay Official	N68892		DEFENSE FINANCE AND ACCOUNTING SERV

Submit Save Draft Document Previous Help

Local Processing Office - Invoice 2-in-1

Header | [Line Item](#) | [ACRNs](#) | [LLA](#) | [Addresses](#) | [Misc. Info](#) | [Preview Document](#)

Reject to Initiator 2013/10/07

ACTION BY: FU4417

Accepted and conforms to the contract except as noted

Has been made by me or under my supervision and they conform to contract, except as noted herein or on supporting documents

Signature Date

Madhuri Mogulla

Reject to Initiator

2013/10/17

Reject to Inspector

Signature Of Authorized Government Representative

ACTION BY: Local Processing Officer Reviewer

Recommend Document Certified

Recommend Document Rejected

The LPO has the options to Certify or Reject the document.

If the LPO chooses to reject, comments on the Misc. Info tab will be mandatory.

ACTION BY: S0512A / MADHU *

Document Certified

Document Rejected

Signature Date

YYYY/MM/DD 

Signature

Signature Of Authorized Government Representative

[Submit](#) [Save Draft Document](#) [Previous](#) [Help](#)

[User](#) [Government](#) [Documentation](#) [Lookup](#) [Logout](#)

Local Processing Office - Invoice 2-in-1

[Header](#) [Line Item](#) [ACRNs](#) [LLA](#) [Addresses](#) [Misc. Info](#) [Preview Document](#)

ACTION BY: S0512A

 Inspected
 Reject to InitiatorDate Received
2013/10/07

ACTION BY: FU4417

 Accepted and conforms to the contract except as noted Reject to Initiator
 Reject to Inspector

Signature Date

2013/10/17

Has been made by me or under my supervision and they conform to contract, except as noted herein or on supporting documents

Madhuri Mogulla

Signature Of Authorized Government Representative

ACTION BY: Local Processing Officer Reviewer

 Recommend Document Certified
 Recommend Document Rejected

The LPO selects Document Certified and enters the Signature Date.

ACTION BY: S0512A / MADHU *

 Document Certified
 Document Rejected

Signature Date

2013/11/14

Pursuant to authority vested in me, I certify that this voucher is correct and proper for payment.

Signature

Signature Of Authorized Government Representative

[Submit](#) [Save Draft Document](#) [Previous](#) [Help](#)

Logon Date : 2013/11/13 15:28:10 EST Last Accessed Date : 2013/11/13 15:40:07 EST

Local Processing Office - Invoice 2-in-1

[Header](#) [Line Item](#) [ACRNs](#) [LLA](#) [Addresses](#) [Misc. Info](#) [Preview Document](#)

ACTION BY: S0512A

Inspected **Date Received**
 Reject to Initiator 2013/10/07

ACTION BY: FU4417

Accepted and conforms to the contract except as noted

Has been made by me or under my supervision and they conform to contract, except as noted herein or on supporting documents

Signature Date

2013/10/17

Madhuri Mogulla

Reject to Initiator
 Reject to Inspector

Signature Of Authorized Government Representative

ACTION BY: Local Processing Officer Reviewer

Recommend Document Certified
 Recommend Document Rejected

The LPO clicks the Signature button to continue certifying the Invoice 2-in-1 (Services Only).

ACTION BY: S0512A / MADHU *

Pursuant to authority vested in me, I certify that this voucher is correct and proper for payment.

Document Certified
 Document Rejected

Signature Date

2013/11/14 

Signature 

Signature Of Authorized Government Representative

[Submit](#) [Save Draft Document](#) [Previous](#) [Help](#)

WAWF Password Confirmation

User ID	madhulpo
Password *	<input type="password"/>
Submit Without Preview	<input checked="" type="checkbox"/>

The Password Confirmation page is displayed.

[Next](#)

[Previous](#)

[Help](#)

WAWF Password Confirmation

User ID	madhulpo
Password *	<input type="password"/>
Submit Without Preview	<input checked="" type="checkbox"/>

The LPO clicks the Next button after entering the correct Password.

[Next](#)

[Previous](#)

[Help](#)

Success

The Invoice 2-in-1 (Services Only) was successfully certified.
It has been processed via EDI.

Contract Number	Delivery Order	Shipment Number	Invoice Number
1234567890123	WBT1	SER0132	INV0132

After the Invoice 2-in-1 (Services Only) has been submitted, the WAWF system informs the LPO that the document was successfully processed.

E-mails, FTP and EDI notifications were sent as applicable.

Email sent to Vendor: coleung@caci.com

Email sent to Pay Official: wawf@caci.com

Notification sent for CAGE code 00C91 to EDI Routing Codes- ISA07: S7, ISA08: ISA_000000008, GS03: GS-000000000003

[Send Additional Email Notifications](#)

The LPO can add more email addresses by clicking the Send Additional Email Notifications link.

Wed Nov 13 15:43:47 EST 2013

[Return](#)

Success

The Invoice 2-in-1 (Services Only) was successfully certified.
It has been processed via EDI.

Contract Number	Delivery Order	Shipment Number	Invoice Number
1234567890123	WBT1	SER0132	INV0132

Email sent to Vendor: coleung@caci.com

Email sent to Pay Official: wawf@caci.com

Notification sent for CAGE code 00C91 to EDI Routing Codes- ISA07: S7, ISA08: ISA_000000008, GS03: GS-000000000003

[Send Additional Email Notifications](#)

Wed Nov 13 15:43:47 EST 2013

This concludes the demonstration of a Local Processing Officer (LPO) certifying an Invoice 2-in-1 (Services Only).

[Return](#)