

Welcome to Wide Area Workflow!

Please start by selecting one of the links from the menu above.

WARNING!

- If using a word processor program (i.e. Microsoft Word, WordPerfect, Microsoft WordPad, Microsoft Write, etc.) to create FTP files, EDI files, or to cut-and-paste text field data into the WAWF Web application, then the text must first be cut/copied out of the word processor program and pasted into Microsoft Notepad, or another ASCII text editor and saved in the text editor, before sending the data to WAWF. This converts the text to text-only format and removes control characters that contain formatting information.
- Please DO NOT use the browser BACK BUTTON within the WAWF application.
- The use of the browser's BACK BUTTON is not supported within the WAWF application when completing electronic forms.
- Use of this button will cause the loss of data not yet saved to the server.
- Where they exist, use the PREVIOUS or RETURN buttons to return to a previous page within the WAWF application.
- In data capture and when reviewing documents, you may move from tab to tab to work with the various information categories, e.g., Document Header, Addresses, Comments, Line Items, etc.



This presentation will demonstrate an Acceptor Accepting a Telecom (Non-Contractual) document.

This presentation contains Audio narrative. Please adjust your volume accordingly.

[Help](#)

Logon Date : 2010/11/29 09:10:13 EST Last Accessed Date : 2010/11/29 09:10:12 EST

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Acceptor

Create Document

Acceptance Folder

History Folder by DoDAAC

History Folder by User

Hold Folder

Recall - Action Required Folder

Rejected Transactions Folder

Post Payment Review Folder

Suspended CEFT Transactions Folder

Saved Documents Folder

Pure Edge Folder

Welcome to Wide Area Workflow!

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- Please DO NOT use the browser's Back button to return to a previous page within the WAWF application.
- The use of the browser's Back button will cause the browser to attempt to retrieve the page from the cache, which may not be the most current version of the page saved to the server.
- Use of this button will cause the browser to attempt to retrieve the page from the cache, which may not be the most current version of the page saved to the server.
- Where they exist, use the Forward button to return to a previous page within the WAWF application.
- In data capture and when reviewing data, you may move from tab to tab to work with the various information categories, e.g., Document Header, Addresses, Comments, Line Items, etc.

The Acceptor selects the Acceptance Folder from the Acceptor menu option.

Help

Logon Date : 2010/11/29 09:10:13 EST Last Accessed Date : 2010/11/29 09:10:12 EST

[Security & Privacy](#) [Accessibility](#) [Vendor Customer Support](#) [Government Customer Support](#) [FAQ](#) [Site Index](#)

Search Criteria - Acceptance Folder

FOUO - Privacy Sensitive:

Privacy Act Statement - This information is protected under the Privacy Act of 1974 and shall be handled as "FOR OFFICIAL USE ONLY." Violations may be punishable by fines, imprisonment, or both.

The Search Criteria page is displayed. This page will allow the Acceptor to search for the documents in the Acceptor Folder.

DoDAAC *

Select Location Code

Contract Number

Delivery Order

Vendor (Payee) / Vendor (Payee) Extension

Ship From / Ship From Extension

Shipment No.

Invoice Number

SSN / Confirm SSN

Tax Id (EIN)

Type Document

All Documents

Status

All Documents

Create / Update Date (YYYY/MM/DD)

2010/10/30

Create / Update Date End (YYYY/MM/DD)

2010/11/29

Acceptance Date (YYYY/MM/DD)

Acceptance Date End (YYYY/MM/DD)

Invoice Received Date (YYYY/MM/DD)

Invoice Received Date End (YYYY/MM/DD)

Estimated Delivery Date (YYYY/MM/DD)

Estimated Delivery Date End (YYYY/MM/DD)

DoDAAC *

FA3030



The DoDAAC field is the only mandatory field.

Contract Number

Delivery Order

Vendor (Payee) / Vendor (Payee) Extension

Ship From / Ship From Extension

Shipment No.

Invoice Number

SSN / Confirm SSN

Tax Id (EIN)

Type Document

All Documents

Status

All Documents

Create / Update Date (YYYY/MM/DD)

2010/10/30

Create / Update Date End (YYYY/MM/DD)

2010/11/29

Acceptance Date (YYYY/MM/DD)

Acceptance Date End (YYYY/MM/DD)

Invoice Received Date (YYYY/MM/DD)

Invoice Received Date End (YYYY/MM/DD)

Estimated Delivery Date (YYYY/MM/DD)

The Acceptor can use the Result Columns drop down list to choose only to display certain columns of data on the Results page.

Result Size / Result Font

20 items

13px

Result Columns

- Shipment and Invoice Columns
- Shipment and Invoice Columns
- Shipment and Invoice Columns (without dates)
- Shipment Columns
- Shipment Columns (without dates)
- Invoice Columns
- Invoice Columns (without dates)

Submit

Help

WARNING: This folder contains saved data for DoDAACs: FU4417 that will be purged in 1 day.

DoDAAC * FA3030	
Contract Number <input type="text"/>	Delivery Order <input type="text"/>
Vendor (Payee) / Vendor (Payee) Extension <input type="text"/> <input type="text"/>	Ship From / Ship From Extension <input type="text"/> <input type="text"/>
Shipment No. <input type="text"/>	Invoice Number <input type="text"/>
SSN / Confirm SSN <input type="text"/> <input type="text"/>	Tax Id (EIN) <input type="text"/>
Type Document All Documents	Status All Documents
Create / Update Date (YYYY/MM/DD) 2011/01/27	Create / Update Date End (YYYY/MM/DD) 2011/01/28
Acceptance Date (YYYY/MM/DD) <input type="text"/>	Acceptance Date End (YYYY/MM/DD) <input type="text"/>
Invoice Received Date (YYYY/MM/DD) <input type="text"/>	Invoice Received Date End (YYYY/MM/DD) <input type="text"/>
Estimated Delivery Date (YYYY/MM/DD) <input type="text"/>	Estimated Delivery Date End (YYYY/MM/DD) <input type="text"/>
Result Size / Result Font 20 items 13px	It Columns Invoice Columns

The Acceptor clicks the Submit button after entering the select criteria.

Acceptance Folder for 'FA3030' (7 items, sorted by Contract Number)

Item	Type	Vendor (Payee)	Contract Number↑	Delivery Order	Invoice Number	Submitted	Received	Status	Purge	Hold	
1	Telecom (Contractual)	493R2	F03000WBTA111	WBTA	INV0252	2011-01-28	D2011-01-28	Submitted		H	
2	Telecom (Non-Contractual)	493R2	FA30301028WC001		INV0300	2011-01-28	D2011-01-28	Submitted		H	\$
3	CV-Final	06481	HQ033811WJANDP	COSTVOUCHER000017	BVN0146Z	2011-01-28	2011-01-28	Submitted		H	\$
4	Telecom (Contractual)	493R2	N45924WBTA111	WBTA	INV0257	2011-01-28	D2011-01-28	Submitted		H	\$
5	CV-Final	493B3	N6868811WJANDP	COSTVOUCHER000017	CV0118	2011-01-28	2011-01-28	Submitted		H	
6	CV-Final	493B3	N6868811WJANDP	COSTVOUCHER000017	CV0144	2011-01-28	2011-01-28	Submitted		H	\$2,4
7	Telecom (Non-Contractual)	493R2	PCTELE11D493R2020		INV0303	2011-01-28	2011-01-28	Submitted		H	\$

The Acceptance Folder page is displayed. This page contains a list of documents that match the selection criteria.

[Return](#) [Help](#)



Acceptance Folder for 'FA3030' (7 items, sorted by Contract Number)

Item	Type	Vendor (Payee)	Contract Number↑	Delivery Order	Invoice Number	Submitted	Received	Status	Purge	Hold
1	Telecom (Contractual)	493R2	F03000WBTA111	WBTA	INV0252	2011-01-28	D2011-01-28	Submitted		H
2	Telecom (Non-Contractual)	493R2	FA30301028WC001		INV0300	2011-01-28	D2011-01-28	Submitted		H
3	CV-Final	06481	HQ033811WJANDP	COSTVOUCHER000017	BVN0146Z	2011-01-28	2011-01-28	Submitted		H
4	Telecom (Contractual)	493R2	N45924WBTA111	WBTA	INV0257	2011-01-28	D2011-01-28	Submitted		H
5	CV-Final	493B3	N6868811WJANDP	COSTVOUCHER000017	CV0118	2011-01-28	2011-01-28	Submitted		H
6	CV-Final	493B3	N6868811WJANDP	COSTVOUCHER000017	CV0144	2011-01-28	2011-01-28	Submitted		H
7	Telecom (Non-Contractual)	493R2	PCTELE11D493R2020		INV0303	2011-01-28	2011-01-28	Submitted		H

The Acceptor can select a document to review by clicking the Telecom (Non-Contractual) Number link for the appropriate document.

[Return](#) [Help](#)

Acceptor - Telecom Invoice (Non-Contractual)

Telecom Addresses Misc. Info Preview Document

Telecom Control Number	Invoice Number	Invoice Date	Shipment Number	Shipment Date
FA30301028WC001	INV0300	2011/01/28	INV0300	2011/01/28

Discounts				
3 %	3 Days			
AAI	<input type="text"/>	Modify AAI	14,800.00	Approved Total (\$) : 14,800.00

The Telecom page is displayed when the Acceptor opens the Telecom (Non-Contractual) document.

Item No.	AAI	Unit of Measure	Unit Price (\$)	Qty. Invoiced	Total Price (\$)
1000		WE	50.00	50	2,500
	SDN	ACRN	Fiscal Year Full	Qty. Approved *	Approved Amount (\$)
	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text" value="50"/>	2,500.00

Description
Vendor - Telecom Invoice (Non-Contractual) line #1

Item No.	AAI	Unit of Measure	Unit Price (\$)	Qty. Invoiced	Total Price (\$)
1002		WE	205.00	60	12,300
	SDN	ACRN	Fiscal Year Full	Qty. Approved *	Approved Amount (\$)
	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text" value="60"/>	12,300.00

Description
Line #2

Routing Information

Role	Location Code	Extension	Name
Payee	493R2		COMERICA INCORPORATED
Pav Official	F03000		ACCTG DISB STA NR 503000

Description

Vendor - Telecom Invoice (Non-Contractual) line #1

Item No.	AAI	Unit of Measure	Unit Price (\$)	Qty. Invoiced	Total Price (\$)
1002		WE	205.00	60	12,300
	SDN	ACRN	Fiscal Year Full	Qty. Approved *	Approved Amount (\$)
				60	12,300.00

Description

Line #2

Routing Information

Role	Location Code	Extension	Name
Payee	493R2		COMERICA INCORPORATED
Pay Official	F03000		ACCTG DISB STA NR 503000
Acceptor	FA3030		FA3030 17 CONS CC
LPO	FU4417		FU4417 1 SOCS SOCS ATTN BECO
Inspect By	FA3030		FA3030 17 CONS CC
Admin	FU4417		FU4417 1 SOCS SOCS ATTN BECO

* = Required Fields

ACTION BY: FA3030 *

Approved Amount : \$

- Approve
- Approve Lesser Amount
- Reject to Initiator

The Acceptor can save an incomplete document by clicking the Save Draft Document button. The Save and Continue functionality allows the user to save the document in its current state and either continue working on it, or come back to it at a later time.

that the services have been received and were accepted.

Signature

Signature Of Authorized Government Representative

Submit

Save Draft Document

Previous

Help

Description

Vendor - Telecom Invoice (Non-Contractual) line #1

Item No.	AAI	Unit of Measure	Unit Price (\$)	Qty. Invoiced	Total Price (\$)
1002		WE	205.00	60	12,300
	SDN	ACRN	Fiscal Year Full	Qty. Approved *	Approved Amount (\$)
				60	12,300.00

Description

Line #2

Routing Information

Role	Location Code	Extension	Name
Payee	493R2		COMERICA INCORPORATED
Pay Official	F03000		ACCTG DISB STA NR 503000
Acceptor	FA3030		FA3030 17 CONS CC
LPO	FU4417		FU4417 1 SOCS SOCS ATTN BECO
Inspect By	FA3030		FA3030 17 CONS CC
Admin			7 1 SOCS SOCS ATTN BECO

* = Required Fields

ACTION BY: FA3030 *

Approved Amount : \$

- Approve
- Approve Lesser Amount
- Reject to Initiator

The Acceptor can Approve, Approve Lesser Amount or Reject to Initiator.

Note: Comments are mandatory when Approving Lesser Amount or Rejecting to Initiator.

Acceptance Date

2011/01/28

Signature Date

YYYY/MM/DD

I certify that the services have been received and were accepted.

Signature

Signature Of Authorized Government Representative

Submit Save Draft Document Previous Help

Acceptor - Telecom Invoice (Non-Contractual)

- Telecom
- Addresses
- Misc. Info
- Preview Document

Telecom Control Number	Invoice Number	Invoice Date	Shipment Number	Shipment Date
FA30301028WC001	INV0300	2011/01/28	INV0300	2011/01/28

Discounts	
3 %	3 Days
AAI <input type="text" value="503000"/> Modify AAI	00.00
Approved Total (\$) : 14,800.00	

The Acceptor can enter or modify the Agency Accounting ID for all Line Items by entering the Agency Accounting ID and selecting the Modify All link.

Item No.	AAI	Unit of Measure	Unit Price (\$)	Qty. Invoiced	Total Price (\$)
1000		WE	50.00	50	2,500
	SDN	ACRN	Fiscal Year Full	Qty. Approved *	Approved Amount (\$)
	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text" value="50"/>	2,500.00

Description
Vendor - Telecom Invoice (Non-Contractual) line #1

Item No.	AAI	Unit of Measure	Unit Price (\$)	Qty. Invoiced	Total Price (\$)
1002		WE	205.00	60	12,300
	SDN	ACRN	Fiscal Year Full	Qty. Approved *	Approved Amount (\$)
	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text" value="60"/>	12,300.00

Description
Line #2

Routing Information

Role	Location Code	Extension	Name
Payee	493R2		COMERICA INCORPORATED
Pav Official	F03000		ACCTG DISB STA NR 503000

Acceptor - Telecom Invoice (Non-Contractual)

Telecom Addresses Misc. Info Preview Document

Telecom Control Number	Invoice Number	Invoice Date	Shipment Number	Shipment Date
FA30301028WC001	INV0300	2011/01/28	INV0300	2011/01/28

Discounts

3 % 3 Days

AAI [Modify AAI](#)

Requested Total (\$) : 14,800.00 Approved Total (\$) : 14,800.00

Item No.	AAI	Unit of Measure	Total Price (\$)
1000		WE	2,500
			2,500.00

The Acceptor selects OK to continue modifying the Line Item Information with the updated AAI.

Windows Internet Explorer

By selecting Modify AAI, all Line Item and Sub-Line level AAI will be replaced with this AAI. Are you sure you want to do this?

Description

Vendor - Telecom Invoice (Non-Contractual) line

Item No.	AAI	Unit of Measure	Unit Price (\$)	Qty. Invoiced	Total Price (\$)
1002		WE	205.00	60	12,300

Description

Line #2

Routing Information

Role	Location Code	Extension	Name
Payee	493R2		COMERICA INCORPORATED
Pav Official	F03000		ACCTG DISB STA NR 503000

Acceptor - Telecom Invoice (Non-Contractual)

Telecom Addresses Misc. Info Preview Document

Telecom Control Number	Invoice Number	Invoice Date	Shipment Number	Shipment Date
FA30301028WC001	INV0300	2011/01/28	INV0300	2011/01/28

Discounts

3 % 3 Days

AAI [Modify AAI](#)

Requested Total (\$) : 14,800.00 Approved Total (\$) : 14,800.00

Item No.	AAI	Unit of Measure	Unit Price (\$)	Qty. Invoiced	Total Price (\$)
1000	503000	WE	50.00	50	2,500
	SDN	ACRN	Fiscal Year Full	Qty. Approved *	Approved Amount (\$)
	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text" value="50"/>	2,500.00

Description

Vendor - Telecom Invoice (Non-Contractual) line #1

The Line Items are displayed with the updated Agency Accounting ID.

Item No.	AAI	Unit of Measure	Unit Price (\$)	Qty. Invoiced	Total Price (\$)
1002	503000	WE	205.00	60	12,300
	SDN	ACRN	Fiscal Year Full	Qty. Approved *	Approved Amount (\$)
	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text" value="60"/>	12,300.00

Description

Line #2

Routing Information

Role	Location Code	Extension	Name
Payee	493R2		COMERICA INCORPORATED
Pav Official	F03000		ACCTG DISB STA NR 503000

Acceptor - Telecom Invoice (Non-Contractual)

Telecom Addresses Misc. Info Preview Document

Telecom Control Number	Invoice Number	Invoice Date	Shipment Number	Shipment Date
FA30301028WC001	INV0300	2011/01/28	INV0300	2011/01/28

Discounts

3 % 3 Days

AAI [Modify AAI](#) Requested Total (\$) : 14,800.00 Approved Total (\$) : 14,800.00

The Acceptor can enter the optional Accounting data for the Line Item.

Item No.	AAI	Total Price (\$)
1000	503000	2,500

SDN	ACRN	Fiscal Year Full	Qty. Approved *	Approved Amount (\$)
<input type="text" value="SDN031531580122"/>	<input type="text" value="PR"/>	<input type="text" value="2011"/>	<input type="text" value="50"/>	2,500.00

Description

Vendor - Telecom Invoice (Non-Contractual) line #1

If the Acceptor chooses to Accept Lesser Amount, the Acceptor can modify the Quantity Approved field.

Item No.	AAI	Qty. Invoiced	Total Price (\$)
1002	503000	60	12,300

SDN	ACRN	Fiscal Year Full	Qty. Approved *	Approved Amount (\$)
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text" value="60"/>	12,300.00

Description

Line #2

Routing Information

Role	Location Code	Extension	Name
Payee	493R2		COMERICA INCORPORATED
Pav Official	F03000		ACCTG DISB STA NR 503000

Acceptor - Telecom Invoice (Non-Contractual)

Telecom Addresses Misc. Info Preview Document

Telecom Control Number	Invoice Number	Invoice Date	Shipment Number	Shipment Date
FA30301028WC001	INV0300	2011/01/28	INV0300	2011/01/28

Discounts

3 % 3 Days

AAI [Modify AAI](#)

Requested Total (\$) : 14,800.00 Approved Total (\$) : 14,800.00

Item No.	AAI	Unit of Measure	Unit Price (\$)	Qty. Invoiced	Total Price (\$)
1000	503000	WE	50.00	50	2,500

SDN	ACRN	Fiscal Year Full	Qty. Approved *	Approved Amount (\$)
<input type="text" value="SDN031531580122"/>	<input type="text" value="PR"/>	<input type="text" value="2011"/>	<input type="text" value="50"/>	2,500.00

Description
Vendor - Telecom Invoice (Non-Contractual) line #

The Acceptor can navigate to the Addresses page by clicking the Addresses tab.

Item No.	AAI	Unit of Measure	Unit Price (\$)	Qty. Invoiced	Total Price (\$)
1002	503000	WE	205.00	60	12,300

SDN	ACRN	Fiscal Year Full	Qty. Approved *	Approved Amount (\$)
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text" value="60"/>	12,300.00

Description
Line #2

Routing Information

Role	Location Code	Extension	Name
Payee	493R2		COMERICA INCORPORATED
Pav Official	F03000		ACCTG DISB STA NR 503000

Acceptor - Telecom Invoice (Non-Contractual)

Telecom Addresses Misc. Info Preview Document

Telecom Control Number	Invoice Number	Invoice Date	Shipment Number	Shipment Date
FA30301028WC001	INV0300	2011/01/28	INV0300	2011/01/28

Change DoDAACs

The Address page is displayed. The Acceptor can review the contents of the Addresses page.

Payee

CAGE : 493R2
COMERICA INCORPORATED
1717 MAIN ST
DALLAS TX 752014612
USA

Pay Official DoDAAC: F03000

* Activity Name 1: ACCTG DISB STA NR 503000

Activity Name 2:

Activity Name 3:

Address 1: DFAS CO BLDG 21 JAIM ANALYSIS RECON

Address 2: 3990 E BROAD ST RM 6C 240

Address 3:

Address 4: COLUMBUS OH 43213-1152

City: State: Zip Code:

Country: Military Location Description:

Acceptor

Acceptor - Telecom Invoice (Non-Contractual)

Telecom Addresses Misc. Info Preview Document

Telecom Control Number	Invoice Number	Invoice Date	Shipment Number	Shipment Date
FA30301028WC001	INV0300	2011/01/28	INV0300	2011/01/28

Change DoDAACs

The Acceptor has the option to change the DoDAACs submitted by the Vendor by clicking the Change DoDAACs link.

Payee

CAGE : 493R2
COMERICA INCORPORATED
1717 MAIN ST
DALLAS TX
USA

752014612

Pay Official DoDAAC: F03000

* Activity Name 1: ACCTG DISB STA NR 503000

Activity Name 2:

Activity Name 3:

Address 1: DFAS CO BLDG 21 JAIM ANALYSIS RECON

Address 2: 3990 E BROAD ST RM 6C 240

Address 3:

Address 4: COLUMBUS OH 43213-1152

City :

State :

Zip Code :

Country :

Military Location Description:

Acceptor

Acceptor - Telecom Invoice (Non-Contractual)

Telecom Addresses Misc. Info Preview Document

Telecom Control Number	Invoice Number	Invoice Date	Shipment Number	Shipment Date
FA30301028WC001	INV0300	2011/01/28	INV0300	2011/01/28

Save DoDAACs

Administered By DoDAAC *	LPO DoDAAC * / Ext.	Payment DoDAAC *
<input type="text" value="FU4417"/>	<input type="text" value="FU4417"/> <input type="text"/>	<input type="text" value="F03000"/>

Payee

CAGE : 493R2
 COMERICA INCORPORATED
 1717 MAIN ST
 DALLAS TX
 USA

The Acceptor modifies the DoDAACs.

752014612

Pay Official

DoDAAC : F03000
 ACCTG DISB STA NR 503000
 DFAS CO BLDG 21 JAIM ANALYSIS RECON
 3990 E BROAD ST RM 6C 240
 COLUMBUS OH 43213-1152

Acceptor

DoDAAC : FA3030
 FA3030 17 CONS CC
 ADMINISTRATIVE ONLY NO REQUISITIONS
 210 SCHERZ BLVD
 GOODFELLOW AFB TX 76908-4705

Acceptor - Telecom Invoice (Non-Contractual)

Telecom Addresses Misc. Info Preview Document

Telecom Control Number	Invoice Number	Invoice Date	Shipment Number	Shipment Date
FA30301028WC001	INV0300	2011/01/28	INV0300	2011/01/28

Save DoDAACs

Administered By DoDAAC *	LPO DoDAAC * / Ext.	Payment DoDAAC *
<input type="text" value="FU4417"/>	<input type="text" value="FU4417"/> <input type="text"/>	<input type="text" value="F03000"/>

Payee
 CAGE : 493R2
 COMERICA INCORPORATED
 1717 MAIN ST
 DALLAS TX 752014612
 USA

The Acceptor continues by selecting the Save DoDAACs link.

Pay Official
 DoDAAC : F03000
 ACCTG DISB STA NR 503000
 DFAS CO BLDG 21 JAIM ANALYSIS RECON
 3990 E BROAD ST RM 6C 240
 COLUMBUS OH 43213-1152

Acceptor
 DoDAAC : FA3030
 FA3030 17 CONS CC
 ADMINISTRATIVE ONLY NO REQUISITIONS
 210 SCHERZ BLVD
 GOODFELLOW AFB TX 76908-4705

Acceptor - Telecom Invoice (Non-Contractual)

Telecom Addresses Misc. Info Preview Document

Telecom Control Number	Invoice Number	Invoice Date	Shipment Number	Shipment Date
FA30301028WC001	INV0300	2011/01/28	INV0300	2011/01/28

Change DoDAACs

The Addresses page is displayed with the updated DoDAAC information. If needed, the Acceptor can modify the Address Information for the Location Codes entered.

Payee

CAGE : 493R2
COMERICA INCORPORATED
1717 MAIN ST
DALLAS TX 752014612
USA

Pay Official DoDAAC: F03000

* Activity Name 1: ACCTG DISB STA NR 503000

Activity Name 2:

Activity Name 3:

Address 1: DFAS CO BLDG 21 JAIM ANALYSIS RECON

Address 2: 3990 E BROAD ST RM 6C 240

Address 3:

Address 4: COLUMBUS OH 43213-1152

City :

State :

Zip Code :

Country :

Military Location Description:

Acceptor - Telecom Invoice (Non-Contractual)

Telecom Addresses Misc. Info Preview Document

Telecom Control Number	Invoice Number	Invoice Date	Shipment Number	Shipment Date
FA30301028WC001	INV0300	2011/01/28	INV0300	2011/01/28

Change DoDAACs

The Acceptor can navigate to the Misc. Info page by clicking the Misc. Info tab.

Payee
CAGE : 493R2
COMERICA INCORPORATED
1717 MAIN ST
DALLAS TX 752014612
USA

Pay Official DoDAAC: F03000

* Activity Name 1:

Activity Name 2:

Activity Name 3:

Address 1:

Address 2:

Address 3:

Address 4:

City: State: Zip Code:

Country: Military Location Description:

Acceptor - Telecom Invoice (Non-Contractual)

- Telecom
- Addresses
- Misc. Info**
- Preview Document

Telecom Control Number	Invoice Number	Invoice Date	Shipment Number	Shipment Date
FA30301028WC001	INV0300	2011/01/28	INV0300	2011/01/28

Initiator

Name:	Date of Action / IRD:
norma_rice_vendor	2011/01/28 1500 EST / 2011/01/28

Email:	Title:	Action(s):
nrice@caci.com	Vendor	[Submitted]

Org Email:
nrice@caci.com

Attachments:
Attachment_for_WAWF.doc

[View Attachment](#)

Comments:
Vendor - Telecom Invoice (Non-Contractual)

The Misc. Info page is displayed. The Acceptor can review the contents of the Misc. Info page.

The Acceptor can click the View Attachments link to view attachments added by previous users.

Acceptor

Name:	Date of Action:	Phone #:	DSN:
Norma WBT	2011/01/28 1607 EST	555-555-5555	

Email:	Title:	Action(s):
nrice@caci.com	WBT Training	

Org Email:
nrice@caci.com

Attachments:

[Add Attachments](#)

Comments:
<input type="text"/>

Acceptor - Telecom Invoice (Non-Contractual)

Telecom Addresses Misc. Info Preview Document

Telecom Control Number	Invoice Number	Invoice Date	Shipment Number	Shipment Date
FA30301028WC001	INV0300	2011/01/28	INV0300	2011/01/28

Initiator

Name: norma_rice_vendor	Date of Action / IRD: 2011/01/28 1500 EST / 2011/01/28	Phone #: 111-111-1111	DSN:
Email: nrice@caci.com		Title: Vendor	Action(s): [Submitted]
Org Email: nrice@caci.com			
Attachments: Attachment_for_WAWF.doc	View Attachment		
Comments: Vendor - Telecom Invoice (Non-Contractual)			

Acceptor

Name: Norma WBT	Date of Action: 2011/01/28 1607 EST	Phone #: 555-555-5555	DSN:
Email: nrice@caci.com		Title: WBT Training	Action(s):
Org Email: nrice@caci.com			
Attachments:	Add Attachments		
Comments:			

Attachments can be added on the Misc. Info page by clicking the Add Attachment link.



Add Attachments

[User](#) [Government](#) [Documentation](#) [Lookup](#) [Logout](#)

Acceptor - Telecom Invoice (Non-Contractual)

Form - Attachments

WARNING: Wide Area Workflow (WAWF) is designated for Sensitive Unclassified information ONLY. Do NOT enter classified information in this system.

There is an attachment size limit of 3MB, attachments over this size will be rejected.

The Acceptor clicks the Browse button to locate the file that is to be attached.

Logon Date : 2011/01/28 15:07:48 EST Last Accessed Date : 2011/01/28 16:10:54 EST

[Security & Privacy](#) [Accessibility](#) [Vendor Customer Support](#) [Government Customer Support](#) [FAQ](#) [Site Index](#)

Acceptor - Choose file

Form - Attach

WARNING: Do NOT enter

There is an attachment

Information ONLY.

The image shows a standard Windows File Explorer dialog box titled "Choose file". The "Look in:" field is set to "Attachments". The file list contains two items: "Attachment_for_WAWF.doc" (selected) and "Attach.txt". The "File name:" field contains "Attachment_for_WAWF.doc" and the "Files of type:" field is set to "All Files (*.*)". The "Open" button is highlighted with a red rectangular box, and a mouse cursor is pointing at it.

The Acceptor clicks the Open button after the file is selected.

Acceptor - Telecom Invoice (Non-Contractual)

Form - Attachments

WARNING: Wide Area Workflow (WAWF) is designated for Sensitive Unclassified information ONLY. Do NOT enter classified information in this system.

There is an attachment size limit of 3MB, attachments over this size will be rejected.

C:\Documents and Settings\inric...

The Acceptor clicks the Upload button to attach the selected document.

Logon Date : 2011/01/28 15:07:48 EST Last Accessed Date : 2011/01/28 16:10:54 EST

[Security & Privacy](#) [Accessibility](#) [Vendor Customer Support](#) [Government Customer Support](#) [FAQ](#) [Site Index](#)

Telecom Control Number	Invoice Number	Invoice Date	Shipment Number	Shipment Date
FA30301028WC001	INV0300	2011/01/28	INV0300	2011/01/28

Initiator

Name:	Date of Action / IRD:	Phone #:	DSN:
norma rice_vendor	2011/01/28 1500 EST / 2011/01/28	111-111-1111	
Email:		Title:	Action(s):
nrice@caci.com		Vendor	[Submitted]
Org Email:			
nrice@caci.com			
Attachments:			
Attachment_for_WAWF.doc	View Attachment		
Comments:			
Vendor - Telecom Invoice (Non-Contractual)			

Acceptor

Name:	Date of Action:	Phone #:	DSN:
Norma WBT	2011/01/28 1607 EST	555-555-5555	
Email:		Title:	Action(s):
nrice@caci.com		WBT Training	
Org Email:			
nrice@caci.com			
Attachments:			
Attachment_for_WAWF.doc	View Attachment	Delete Attachment	Add Attachments
Comments:			



The attachment is now saved on the document.

Telecom Control Number	Invoice Number	Invoice Date	Shipment Number	Shipment Date
FA30301028WC001	INV0300	2011/01/28	INV0300	2011/01/28

Initiator

Name:	Date of Action / IRD:	Phone #:	DSN:
norma rice_vendor	2011/01/28 1500 EST / 2011/01/28	111-111-1111	
Email:		Title:	Action(s):
nrice@caci.com		Vendor	[Submitted]
Org Email:			
nrice@caci.com			
Attachments:			
Attachment_for_WAWF.doc		View Attachment	
Comments:			
Vendor - Telecom Invoice (Non-Contractual)			

Acceptor

Name:	Date of Action:	Phone #:	DSN:
Norma WBT	2011/01/28 1607 EST	555-555-5555	
Email:		Title:	Action(s):
nrice@caci.com		WBT Training	
Org Email:			
nrice@caci.com			
Attachments:			
Attachment_for_WAWF.doc		View Attachment	Delete Attachment
Add Attachments			
Comments:			



To add another attachment, the Acceptor can click the Add Attachments link and repeat the process.

Telecom Control Number	Invoice Number	Invoice Date	Shipment Number	Shipment Date
FA30301028WC001	INV0300	2011/01/28	INV0300	2011/01/28

Initiator

Name:	Date of Action / IRD:	Phone #:	DSN:
norma_rice_vendor	2011/01/28 1500 EST / 2011/01/28	111-111-1111	
Email:		Title:	Action(s):
nrice@caci.com		Vendor	[Submitted]
Org Email:	nrice@caci.com		
Attachments:	Attachment_for_WAWF.doc View Attachment		
Comments:	Vendor - Telecom Invoice (Non-Contractual)		

Acceptor

Name:	Date of Action:	<div style="border: 1px solid black; background-color: yellow; padding: 5px;"> <p>The attachment can be viewed or deleted by clicking the View Attachment or Delete Attachment links.</p> </div>	
Norma WBT	2011/01/28 1607 EST		
Email:		WBT Training	
nrice@caci.com		↓	↓
Org Email:	nrice@caci.com		
Attachments:	Attachment_for_WAWF.doc View Attachment Delete Attachment Add Attachments		
Comments:	<div style="border: 1px solid gray; height: 100px; width: 100%;"></div>		

Telecom Control Number	Invoice Number	Invoice Date	Shipment Number	Shipment Date
FA30301028WC001	INV0300	2011/01/28	INV0300	2011/01/28

Initiator

Name:	Date of Action / IRD:	Phone #:	DSN:
norma_rice_vendor	2011/01/28 1500 EST / 2011/01/28	111-111-1111	
Email:	Title:	Action(s):	
nrice@caci.com	Vendor	[Submitted]	
Org Email:			
nrice@caci.com			
Attachments:			
Attachment_for_WAWF.doc		View Attachment	
Comments:			
Vendor - Telecom Invoice (Non-Contractual)			

Acceptor

Name:	Date of Action:	Phone #:	DSN:
Norma WBT	2011/01/28 1607 EST	555-555-5555	
Email:	Title:	Action(s):	
nrice@caci.com	WBT Training		
Org Email:			
nrice@caci.com			
Attachments:			
Attachment_for_WAWF.doc			
Comments:			
Acceptor - Telecom Invoice (Non-Contractual)			

The Comments Section allows Acceptor to enter comments for the Telecom (Non-Contractual).
 Note: Comments are mandatory when Rejecting or Accepting Lesser Amount.

Acceptor - Telecom Invoice (Non-Contractual)

Acceptor - Telecom Invoice (Non-Contractual)

- Telecom
- Addresses
- Misc. Info
- Preview Document**

Telecom Control Number	Invoice Number	Invoice Date	Shipment Number	Shipment Date
FA30301028WC001	INV0300	2011/01/28	INV0300	2011/01/28

Initiator

Name: norma_rice_vendor	Date of Action / IRD: 2011/01/28 1500 EST / 2011/01/28	Phone #: 1	DSN:
Email: nrice@caci.com			
Org Email: nrice@caci.com			
Attachments: Attachment_for_WAWF.doc		View Attachment	
Comments: Vendor - Telecom Invoice (Non-Contractual)			

The Acceptor clicks the Preview Document tab to view the entire document.

Acceptor

Name: Norma WBT	Date of Action: 2011/01/28 1607 EST	Phone #: 555-555-5555	DSN:
Email: nrice@caci.com		Title: WBT Training	Action(s):
Org Email: nrice@caci.com			
Attachments: Attachment_for_WAWF.doc		View Attachment	Delete Attachment
		Add Attachments	
Comments:			

Acceptor - Telecom Invoice (Non-Contractual)

- Telecom
- Addresses
- Misc. Info
- Preview Document**

Expand All Collapse All

[-] Document Information

Telecom Control Number	Invoice Number	Invoice Date
FA30301028WC001	INV0300	2011/01/28

The Preview Document page is now displayed. The Preview Document page provides a full representation of the document. The Acceptor can scroll the contents of tab to review the document.

Discounts

3 % 3 Days

[-] Line Item Information

Item No.	AAI	Unit	Unit Price (\$)	Qty. Invoiced	Total Price (\$)
1000	503000	WE	50.00	50	2,500
	SDN	ACRN	Fiscal Year Full	Qty. Approved	Approved Amount (\$)
	SDN031531580122	PR	2011	50	2,500.00

Description

Vendor - Telecom Invoice (Non-Contractual) line #1

Item No.	AAI	Unit	Unit Price (\$)	Qty. Invoiced	Total Price (\$)
1002	503000	WE	205.00	60	12,300
	SDN	ACRN	Fiscal Year Full	Qty. Approved	Approved Amount (\$)
				60	12,300.00

Description

Line #2

Acceptor - Telecom Invoice (Non-Contractual)

- Telecom
- Addresses
- Misc. Info
- Preview Document**

Expand All Collapse All

[-] Document Information

Telecom Control Number	Invoice Number	Invoice Date
FA30301028WC001	INV0300	2011/01/28

Discounts
 3 % 3 Days

The Preview Document page is now displayed. The Preview Document page provides a full representation of the document. The Acceptor can scroll the contents of tab to review the document.

[-] Line Item Information

Item No.	AAI	Unit	Unit Price (\$)
1000	503000	WE	50.00

SDN	ACRN	Fiscal Year Full	Qty. Approved	Approved Amount (\$)
SDN031531580122	PR	2011	50	2,500.00

Description
 Vendor - Telecom Invoice (Non-Contractual) line #1

If the Acceptor notices an inaccuracy after reviewing the document information, the Acceptor can return to the appropriate tab to correct the information.

Item No.	AAI	Unit	Unit Price (\$)	Qty. Invoiced	Total Price (\$)
1002	503000	WE	205.00	60	12,300

SDN	ACRN	Fiscal Year Full	Qty. Approved	Approved Amount (\$)
			60	12,300.00

Description
 Line #2

Acceptor - Telecom Invoice (Non-Contractual)

- Telecom
- Addresses
- Misc. Info
- Preview Document

Expand All Collapse All

[-] Document Information

The Acceptor can expand all document sections by clicking the Expand All link. The Acceptor can collapse the contents of the tab by clicking the Collapse All link.

Telecom Control Number	Invoice Number	Invoice Date	Shipment Number	Shipment Date
FA30301028WC001	INV0300	2011/01/28	INV0300	2011/01/28

Discounts
3 % 3 Days

[-] Line Item Information

Item No.	AAI	Unit	Unit Price (\$)	Qty. Invoiced	Total Price (\$)
1000	503000	WE	50.00	50	2,500
	SDN	ACRN	Fiscal Year Full	Qty. Approved	Approved Amount (\$)
	SDN031531580122	PR	2011	50	2,500.00

Description
Vendor - Telecom Invoice (Non-Contractual) line #1

Item No.	AAI	Unit	Unit Price (\$)	Qty. Invoiced	Total Price (\$)
1002	503000	WE	205.00	60	12,300
	SDN	ACRN	Fiscal Year Full	Qty. Approved	Approved Amount (\$)
				60	12,300.00

Description
Line #2

Acceptor - Telecom Invoice (Non-Contractual)

- Telecom
- Addresses
- Misc. Info
- Preview Document

Expand All Collapse All

- [+] Document Information**
- [+] Line Item Information
- [+] Address Information
- [+] Misc Information
- [+] Workflow Information

The Acceptor can expand and collapse individual headers by clicking on the section headers.

- Save Draft Document
- Help

Acceptor - Telecom Invoice (Non-Contractual)

- Telecom
- Addresses
- Misc. Info
- Preview Document

Expand All Collapse All

[-] Document Information

The Acceptor can navigate back to the Telecom page by clicking the Telecom tab.

Telecom Control Number	Shipment Number	Shipment Date
FA30301028WC001	INV0300	2011/01/28

Discounts
3 % 3 Days

[+] Line Item Information

[+] Address Information

[+] Misc Information

[+] Workflow Information

- Save Draft Document
- Help

SDN	ACRN	Fiscal Year Full	Qty. Approved *	Approved Amount (\$)
SDN031531580122	PR	2011	50	2,500.00

Description

Vendor - Telecom Invoice (Non-Contractual) line #1

Item No.	AAI	Unit of Measure	Unit Price (\$)	Qty. Invoiced	Total Price (\$)
1002	503000	WE	205.00	60	12,300

SDN	ACRN	Fiscal Year Full	Qty. Approved *	Approved Amount (\$)
			60	12,300.00

Description

Line #2

Routing Information

The Telecom page is displayed.

Role	Location Code	Name
Payee	493R2	COMERICA INCORPORATED
Pay Official	F03000	ACCTG DISB STA NR 503000
Acceptor	FA3030	FA3030 17 CONS CC
LPO	FU4417	FU4417 1 SOCS SOCS ATTN BECO
Inspect By	FA3030	FA3030 17 CONS CC
Admin	FU4417	FU4417 1 SOCS SOCS ATTN BECO

* = Required Fields

ACTION BY: FA3030 *

Approved Amount : \$ 14,800.00

- Approve
- Approve Lesser Amount
- Reject to Initiator

Acceptance Date

YYYY/MM/DD

Signature Date

YYYY/MM/DD

I certify that the services have been received and were accepted.

Signature

Signature Of Authorized Government Representative

SDN	ACRN	Fiscal Year Full	Qty. Approved *	Approved Amount (\$)
SDN031531580122	PR	2011	50	2,500.00

Description

Vendor - Telecom Invoice (Non-Contractual) line #1

Item No.	AAI	Unit of Measure	Unit Price (\$)	Qty. Invoiced	Total Price (\$)
1002	503000	WE	205.00	60	12,300

SDN	ACRN	Fiscal Year Full	Qty. Approved *	Approved Amount (\$)
			60	12,300.00

Description

Line #2

Routing Information

Role	Location Code	Extension	Name
Payee	493R2		COMERICA INCORPORATED
Pay Official	F03000		ACCTG DISB STA NR 503000
Acceptor	FA3030		FA3030 17 CONS CC
LPO	FU4417		FU4417 1 SOCS SOCS ATTN BECO
Inspect By	FA3030		FA3030 17 CONS CC
Admin	FU4417		FU4417 1 SOCS SOCS ATTN BECO

* = Required Fields

ACTION BY: FA3030 *

Approved Amount : \$ 14,800.00

- Approve
- Approve Lesser Amount
- Reject to Initiator

Acceptance Date

2011/01/28

Signature Date

2011/01/28

The Acceptor selects Approve and enters the Acceptance and Signature Dates.

I certify that the services have been received and were accepted.

Signature

Signature Of Authorized Government Representative

Submit

Save Draft Document

Previous

Help

SDN	ACRN	Fiscal Year Full	Qty. Approved *	Approved Amount (\$)
SDN031531580122	PR	2011	50	2,500.00

Description

Vendor - Telecom Invoice (Non-Contractual) line #1

Item No.	AAI	Unit of Measure	Unit Price (\$)	Qty. Invoiced	Total Price (\$)
1002	503000	WE	205.00	60	12,300

SDN	ACRN	Fiscal Year Full	Qty. Approved *	Approved Amount (\$)
			60	12,300.00

Description

Line #2

Routing Information

Role	Location Code	Extension	Name
Payee	493R2		COMERICA INCORPORATED
Pay Official	F03000		ACCTG DISB STA NR 503000
Acceptor	FA3030		FA3030 17 CONS CC
LPO	EU4417		EU4417 1 SOCS SOCS ATTN BECO
Inspect By			CONS CC
Admin			SOCS SOCS ATTN BECO

The Acceptor clicks the Signature button to continue accepting the Telecom (Non-Contractual) document.

* = Required Fields

ACTION BY: FA3030 *

Approved Amount : \$ 14,800.00

- Approve
- Approve Lesser Amount
- Reject to Initiator

Acceptance Date
2011/01/28

Signature Date
2011/01/28

I certify that the services have been received and were accepted.

Signature

Signature Of Authorized Government Representative

WAWF Password Confirmation

User ID	WBT_Acceptor
Password *	<input type="password"/>

The Password Confirmation page is displayed.

WAWF Password Confirmation

User ID	WBT_Acceptor
Password *	●●●●●●●●

The Acceptor clicks the Next button after entering the correct Password.

[Next](#) [Previous](#) [Help](#)

Acceptor - Telecom Invoice (Non-Contractual)

Expand All Collapse All

[-] Document Information

Telecom Control Number	Invoice Number	Invoice Date	Shipment Number	Shipment Date
FA30301028WC001	INV0300	2011/01/28	INV0300	2011/01/28

Discounts
3 % 3 Days

[-] Line Item Information

Item No.	AAI	Total Price (\$)
1000	503000	2,500
	SDN	Approved Amount (\$)
	SDN031531580122	2,500.00

Description
Vendor - Telecom Invoice (Non-Contractual) line #1

Windows Internet Explorer

 The document is now signed. The document still must be submitted. Please click OK to submit now automatically or click Cancel to submit after reviewing the document.

The Acceptor can click the Cancel button to review the document prior to submitting.

Item No.	AAI	Unit	Unit Price (\$)	Qty. Approved	Approved Amount (\$)
1002	503000	WE	205.00		
	SDN	ACRN	Fiscal Year Full	Qty. Approved	Approved Amount (\$)
				60	12,300.00

Description
Line #2

[-] Address Information

Acceptor - Telecom Invoice (Non-Contractual)

Expand All Collapse All

[-] Document Information

Telecom Control Number	Invoice Number	Invoice Date	Shipment Number	Shipment Date
FA30301028WC001	INV0300	2011/01/28	INV0300	2011/01/28

Discounts
3 % 3 Days

[-] Line Item Information

Item No.	AAI	Total Price (\$)
1000	503000	2,500
	SDN	Approved Amount (\$)
	SDN031531580122	2,500.00

Description
Vendor - Telecom Invoice (Non-Contractual) line #1

Windows Internet Explorer

 The document is now signed. The document still must be submitted. Please click OK to submit now automatically or click Cancel to submit after reviewing the document.

The Acceptor clicks the OK button to continue submitting the document.

Item No.	AAI	Unit	Unit Price	Total Price (\$)	
1002	503000	WE	205.00	12,300	
	SDN	ACRN	Fiscal Year Full	Qty. Approved	Approved Amount (\$)
				60	12,300.00

Description
Line #2

[-] Address Information

[User](#) [Government](#) [Documentation](#) [Lookup](#) [Logout](#)**Success**

The Telecom Invoice (Non-Contractual) was successfully accepted.

Contract Number	Delivery Order	Shipment Number	Invoice Number
FA30301028WC001		INV0300	INV0300

After the Telecom (Non-Contractual) has been submitted, the WAWF system informs the Acceptor that the document was successfully accepted.

E-mails, FTP and EDI notifications were sent as applicable.

Email sent to Vendor: nrice@caci.com

Email sent to Local Processing Office: wawf@caci.com

Notification sent for CAGE code 493R2 to EDI Routing Codes- ISA07: 42, ISA08: SENDALL-NOTICES, GS03: NORMA493R2

Notification sent for CAGE code 493R2 to FTP Directory: /caci_db/efp/WAWF_RA_sec/Test/Version500/FTPEDIDirectory/ftp_working/nrice/493R2

[Send Additional Email Notifications](#)



Fri Jan 28 16:12:03 EST 2011

The Acceptor can add more email addresses by clicking the Send Additional Email Notifications link.

[Return](#)

Logon Date : 2011/01/28 15:07:48 EST Last Accessed Date : 2011/01/28 16:12:03 EST

[Security & Privacy](#) [Accessibility](#) [Vendor Customer Support](#) [Government Customer Support](#) [FAQ](#) [Site Index](#)

[User](#) [Government](#) [Documentation](#) [Lookup](#) [Logout](#)**Success**

The Telecom Invoice (Non-Contractual) was successfully accepted.

Contract Number	Delivery Order	Shipment Number	Invoice Number
FA30301028WC001		INV0300	INV0300

Email sent to Vendor: nrice@caci.com

Email sent to Local Processing Office: wawf@caci.com

Notification sent for CAGE code 493R2 to EDI Routing Codes- ISA07: 42, ISA08: SENDALL-NOTICES, GS03: NORMA493R2

Notification sent for CAGE code 493R2 to FTP Directory: /caci_db/efp/WAWF_RA_sec/Test/Version500/FTPEDIDirectory/ftp_working/nrice/493R2

[Send Additional Email Notifications](#)

Fri Jan 28 16:12:03 EST 2011

This concludes the demonstration of an Acceptor Accepting a Telecom (Non-Contractual) document.

[Return](#)

Logon Date : 2011/01/28 15:07:48 EST Last Accessed Date : 2011/01/28 16:12:03 EST

[Security & Privacy](#) [Accessibility](#) [Vendor Customer Support](#) [Government Customer Support](#) [FAQ](#) [Site Index](#)